Stay Informed: Sign up for Text, Email, and/or Phone Call notifications via Twitter or Swift911 Go to:
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THE BOROUGH OF BRENTWOOD
MUNICIPAL BUILDING - 3735 BROWNSVILLE ROAD
PITTSBURGH, PA 15227-3199

Office 412-884-1500 - FAX 412-884-1911
www.brentwoodboro.com

COUNCIL AGENDA MEETING AGENDA
AUGUST 19, 2024
7:30 PM

As part of Brentwood's continuing efforts to promote a Transparent Government as well as environmentally friendly initiatives, copies of the Reports, Bills, Resolutions and Ordinances will be provided on the Borough Web Site. www.brentwoodboro.com - As always, a description of the Agenda Items will be provided via the Council Fact Sheet.

Note: Minutes will be provided on the web site once they are officially approved.

The 1st of two monthly Borough Council Meetings.

1. Call to Order

2. Pledge of Allegiance

Please rise for the Pledge of Allegiance and remain standing for a moment of silence for long time Zoning Hearing Board member, George Owens, who passed away over the weekend after a courageous battle with cancer.

3. Roll Call

4. Presentations

4.a. Give Back Fund Check Presentation to the Brentwood School District's/Brentwood Library's Backpack Giveaway. (INFORMATIONAL ITEM)

I am honored to present a check from the Council Community Give-Back Fund in support of the Brentwood School District's/Brentwood Library's Backpack Giveaway.

4.b. Implementable Comprehensive Plan - Jenni Easton, AICP, CNU-A - Pashek+MTR (INFORMATIONAL ITEM)
2024-08-19 Comp Plan Overview.pdf

4.c. Presentation - ClearGov - ClearPlan - Michael Lanza (DISCUSSION ITEM)
ClearGov Civic Product Brief.pdf
ClearGov Service Order - Brentwood, PA (ClearPlans Add on).pdf

5. Comments on agenda action items only. Please limit remarks to three minutes.

6. Communications

6.a. Receipt of Thank You Letter from Brentwood Library (INFORMATIONAL ITEM)

Mr. President, the Borough received a letter from the Brentwood Library that expressed its thanks for the receipt of the donation from the Give-Back Fund.

7. Department and Borough Manager's Reports

7.a. Consider accepting the Department and Borough Manager's Reports. (ACTION ITEM)

Mr. President, I move to accept the Department and Borough Manager's Reports for the period ending July 31, 2024 as presented.
July 2024 Code Monthly.pdf
July 2024 Monthly DPW.pdf
2024 July Monthly_PARKS AND REC.pdf
July 2024_EMS Report.pdf
JULY 2024 Council Report_POLICE CHIEF.pdf
July 2024 Monthly Managers Report.pdf

8. President's Report - Mr. Michael Foyle

8.a. September Meeting Dates (INFORMATIONAL ITEM)

Please take note that the September Council Meetings will not take place on

their traditional dates. The first meeting will be held on Tuesday, September 17th due to a scheduling conflict with the Route 51 Corridor Communities Golf Outing. The second meeting will occur on Monday, September 30th due to the annual International City-County Managers Association National Conference, which is taking place in Pittsburgh this year.

9. Mayor's Report - Mr. Pasquale Carnevale

10. Administrative and Finance Committee- Mr. Harold Smith

10.a. Consider approving minutes from the July Council Meeting. (ACTION ITEM)

Mr. President, I move to approve the minutes from the July 15, 2024 Council Meeting.
7-15-24 Meeting Minutes.pdf

10.b. Consider accepting the Treasurer's Report for the period ending July 31st (ACTION ITEM)

Mr. President, I move to accept the Treasurer's Report for the period ending July 31, 2024

July Treasurer's Report (1).pdf
July Revenues (1).pdf

10.c. Consider ratifying the payment of bills from July 1st to July 31st (ACTION ITEM)
Mr. President, I move to ratify the payment of bills for the period of July 1 to July 31, 2024 for the following fund accounts:

01 - General Fund in the amount of $982,402.31
08 - Sanitary Sewer Fund in the amount of $44,831.21
15 - Park Fund in the amount of $0.00
18 - Capital Improvement Fund in the amount of $118,920.68
35 - Liquid Fuels Fund in the amount of $11,868.87
60 - General Pension Fund in the amount of $13,166.68
65 - Police Pension Fund in the amount of $45,574.46
95 - Operating Reserve Fund in the amount of $0.00
July Expenditures (2).pdf

10.d. Consider agreement with Triangle Systems for utility bill printing services (ACTION ITEM)

Mr. President, I move to accept the proposal from Triangle Systems for the printing of Borough utility bills at a fee of 18 cents per statement, and with such charge to increase by one-half cent per year over the subsequent two years of the agreement, and which is to be paid from Sanitary Sewer Fund Line Item 08-429.454.
Triangle Systems Quote.pdf

Broudy Printing Quote.pdf
Direct Mail Services Quote.pdf

10.e. Consider Adopting the 2025 Budget Planning Schedule (ACTION ITEM)

Mr. President, I move to ratify the attached schedule for the adoption of the 2025 Borough Operating Budget which includes Public Hearing No. 1 scheduled for Monday, October 14th at 6:00 PM, Public Hearing No. 2 scheduled for Tuesday November 12th at 6:00 PM, the introduction of the 2025 Operating Budget scheduled for the November 18th Council Meeting with final adoption scheduled for the December 9th Council Meeting.
2024 BUDGET PLANNING SCHEDULE.pdf

11. Public Works Committee- Ms. Erin Troup

11.a. Consider Change Order #3 from Piccolomini Development (ACTION ITEM)

Mr. President, I move to approve Change Order #3 from Piccolomini Development, which is associated with applying cold patch asphalt on portions of Bellanca Avenue that were disturbed due to the removal of oversized and deteriorated curbs, in the amount of $3857, and which is to be paid from Capital Improvement Fund Line Item 18-446.610.
Change Order #3.pdf
Invoice with Cold Patch Line Item.pdf

11.b. Consider Change Order #4 from Piccolomini Development (ACTION ITEM)

Mr. President, I move to approve Change Order #4 from Piccolomini Development, which extends the expiration date of the Sidewalk & Curbing Program project contract to October 11, 2024.
Change Order #4.pdf

11.c. Consider agreement with Hapchuk, Inc. for grease trap services (ACTION ITEM)

Mr. President, I move to approve the agreement with Hapchuk, Inc., which is associated with the as-needed cleaning of the grease trap in Brentwood Park in the amount of $250 plus a surcharge based upon the cost of diesel fuel, and which is to be paid from General Fund Line Item 01-454.450.
Hapchuk Proposal.pdf

11.d. Consider ratifying Emergency Repair Contract of abandoned sanitary sewer lateral. (ACTION ITEM)

Mr. President, I move to authorize the Emergency Repair Contract associated with the repair of an old, abandoned lateral that has separated from the mainline causing infiltration from the stream into the main

sanitary sewer line to Roto-Rooter, in the Not-To-Exceed Amount of $55,000 to be paid from the Borough's 2024 Sanitary Sewer Fund Line Item 08-429-372 O&M Plan.
August 2024 Proposal_Rear of Carwash - Creek Repair-Roto-Rooter.pdf

11.e. MS4 Community Outreach Information (INFORMATIONAL ITEM)

Mr. President, in accordance with the terms of the Borough's Municipal Separate Storm Sewer System Permit requirements, each month I will share an educational publication pertaining to stormwater management. This month's flyer discusses post-construction stormwater discharges from newly developed and redeveloped sites that disturb, at minimum, one or more acres. Attached are the requirements for a PA NPDES Post-Construction Stormwater Management Plan.
PA Requirements.pdf

12. Zoning and Ordinance Committee- Mr. Richard Schubert

12.a. Consider Resolution No. 2024-38: Planning Module for Columbus Brothers Development (ACTION ITEM)

Mr. President, I move to adopt Resolution No. 2024-38, which confirms that the Sewage Facilities Planning Module prepared for the proposed single-family home at 3806 Oakton Road conforms with the Official Municipal Sewage Facilities Plan.
Resolution No. 2024-38 Columbus Planning Module.pdf

12.b. Consider Resolution No. 2024-40: Appointment of D. Sanson to Zoning Hearing Board (ACTION ITEM)

Mr. President, I move to adopt Resolution No. 2024-40, which appoints incumbent Zoning Hearing Board Alternate Member Derek Sanson to fill the unexpired term of George Owens as a full member of the Zoning Hearing Board, and with such term expiring December 31, 2027.
Resolution No. 2024-40 Appointment of D. Sanson to ZHB.pdf

12.c. Consider Resolution No. 2024-41: Appointment of D. Ziegler to Zoning Hearing Board (ACTION ITEM)

Mr. President, I move to adopt Resolution No. 2024-41, which appoints Dawn Ziegler to fill the unexpired term of Derek Sanson as an Alternate Member of the Zoning Hearing Board, and with such term expiring December 31, 2028.
Resolution No. 2024-41 Appointment of D. Zeigler as ZHB Alternate.pdf

12.d. Consider Resolution No. 2024-43: Application for GEDTF Grant for Municipal Building Redevelopment Project (ACTION ITEM)

Mr. President, I move to adopt Resolution No. 2024-43, which authorizes the Borough to apply for a $500,000 grant through the Gaming Economic

Development & Tourism Fund to offset the costs of redeveloping the former municipal building site.

13. Parks and Recreation Committee- Dr. Robert Pasquantonio

13.a. Consider Resolution No. 2024-42: Application for GEDTF Grant for Parking Lot Improvements in Brentwood Park (ACTION ITEM)

Mr. President, I move to adopt Resolution No. 2024-42, which authorizes the Borough to apply for a $200,000 grant through the Gaming Economic Development & Tourism Fund to offset the costs of resurfacing the parking lot in Brentwood Park.

13.b. Consider Resolution No. 2024-44: Application for GEDTF Grant for Field No. 4 Accessibility Improvements (ACTION ITEM)

Mr. President, I move to adopt Resolution No. 2024-44, which authorizes the Borough to apply for a $500,000 grant through the Gaming Economic Development & Tourism Fund to offset the costs of completed accessibility and aesthetic improvements at Baseball Field No. 4.

13.c. Consider Resolution No. 2024-45: Application for GEDTF Grant for Walking Trail Construction (ACTION ITEM)
Mr. President, I move to adopt Resolution No. 2024-45, which authorizes the Borough to apply for a $500,000 grant through the Gaming Economic Development & Tourism Fund to offset the costs of constructing a walking trail in the area known as The Hollow.

13.d. Consider awarding the Brentwood Walking Trail in the Hollow design project. (ACTION ITEM)

Mr. President, I move the Borough award the Walking Trail Project to LSSE for the base bid amount of $62,744.00 to be paid from the Borough's Capital Improve Fund Line Item 18-454-750.

OR

Mr. President, I move the Borough award the Walking Trail Design Project to Remington & Vernick Engineers for the base bid amount of $109,027.50 to be paid from the Borough's Capital Improvement Fund Line Item 18-454-750 following a transfer of $35,027.50 from the Borough's Operating Reserve Fund Line Item 95-492-018 to 18-392-095.

1-PRP-201-24 LSSE.pdf
1-PRP-201-24 RVE1.pdf

13.e. Tree Identification Event Scheduled (INFORMATIONAL ITEM)

Mr. President, the Brentwood-Baldwin-Whitehall Shade Tree Commission will hold a leisurely Tree Identification Walk on August 22nd. The event takes place in our park at begins at 6PM.
BBWSTC Tree Walk.pdf

13.f. Discussion Item - Civic Center Renovations Ribbon Cutting (DISCUSSION ITEM)

Mr. President, the Brentwood Civic Center Renovation project is just about completed. Final inspection and the addressing of any punch list items is all that remains. As such, the Borough is looking at two possible dates for the official Ribbon Cutting. These dates are Wednesday, September 18th or Thursday, September 19th from 6PM - 8PM.

13.g. Discussion - Consider authorizing the installation of movable volleyball equipment at Brentwood Stadium. (DISCUSSION ITEM)

Mr. President, the location of the movable volleyball net requires additional discussion by Borough Council.

14. Public Safety Committee- Mr. Stephen Thomas

14.a. Consider Advertising Ordinance No. 2024-1320: Installation of Three Stop Signs (ACTION ITEM)

Mr. President, I move to advertise Ordinance No. 2024-1320, which would authorize the installation of a stop sign at Pary Avenue facing Sceneridge Avenue and at Spangler Avenue facing Catskill Avenue in both directions.

07.18.2024 Stop Sign Warrant Study_Pary Avenue (Signed).pdf
07.18.2024 Stop Sign Warrant Study_Spangler Avenue (Signed).pdf
Ordinance No 2024-1320 Pary Stop Sign and Spangler Stop Sign.pdf

14.b. FYI - Windsor Parking Lot Restriping (INFORMATIONAL ITEM)

Mr. President, a FYI, Brentwood's Department of Public Works has completed the restriping of the Windsor Parking Lot.
IMG_3376.JPEG
07.15.2024 Approved Parking Lot Striping Plan.pdf

14.c. FYI - Park Camera Project Update (INFORMATIONAL ITEM)

Mr. President, I'd like to give quick update on the Brentwood Park-Pool Camera project. The project is currently in progress. As of today, the project is approximately 50% completed. Based on the current pace of work and projections, it is anticipated that the project will be fully completed by October 31st. However, it is anticipated that the cameras that have been installed will be activated by the end of the month.

15. Community Affairs Committee- Ms. Melissa Lenigan

15.a. Consider Resolution No. 2024-39: Adoption of Comprehensive Plan (ACTION ITEM)

Mr. President, I move to adopt Resolution No. 2024-39, which adopts a Ten-Year Implementable Comprehensive Plan for the Borough of Brentwood.
Resolution No. 2024-39 Adoption of Comp Plan.pdf
Appendix_FINAL.pdf
08.19.2024 Your Brentwood Plan - Final Edition.pdf

15.b. Consider ICMA Conference Race Sponsorship (ACTION ITEM)

Mr. President, I move to authorize the Borough to purchase a Silver Sponsorship associated with the 2024 International City/County Manager's Association (ICMA) Annual Conference 5K Run/Walk in the amount of $300 to be paid from the Borough's 2024 General Fund Line Item 01-463-340 Advertising/Marketing.
ICMA 5K Info..pdf

15.c. FYI - Community Affairs Committee meeting. (INFORMATIONAL ITEM)

Mr. President, the Community Affairs Committee will be meeting this Monday, August 26th, 2024 at 6:00 PM.

15.d. Discuss Borough Stadium use policy - Permit required for ten (10) or more. (DISCUSSION ITEM)

16. Special Committees

17. Old Business

18. New Business

19. Public Comment. Please limit remarks to three minutes.

20. Adjournment

BOROUGH OF BRENTWOOD COMMUNITY VISION STATEMENT
The Borough of Brentwood is a unified, family-oriented community with a strong commitment to civic pride and traditions. While preserving these standards, ideals

and traditions, the community shall strive to provide a high quality of life for all, a superior educational system and residential areas with a more suburban character. The community shall support established businesses while encouraging future economic development and effective local government, all within a safe and clean environment.

BOROUGH COUNCIL INFORMATIONAL SHEET
AGENDA ITEM NO. 4.a

Informational Item

SUBJECT: **Give Back Fund Check Presentation to the Brentwood School District's/Brentwood Library's Backpack Giveaway.**

DATE: **August 19, 2024**

PRESENTED BY: **GEORGE ZBOYOVSKY, PE, ICMA-CM**
BOROUGH MANAGER

SUMMARY:

RECOMMENDATION:

I am honored to present a check from the Council Community Give-Back Fund in support of the Brentwood School District's/Brentwood Library's Backpack Giveaway.

ATTACHMENTS:

BOROUGH COUNCIL INFORMATIONAL SHEET
AGENDA ITEM NO. 4.b

Informational Item

SUBJECT: **Implementable Comprehensive Plan - Jenni Easton, AICP, CNU-A - Pashek+MTR**

DATE: **August 19, 2024**

PRESENTED BY: **GEORGE ZBOYOVSKY, PE, ICMA-CM**
BOROUGH MANAGER

ATTACHMENTS:
2024-08-19 Comp Plan Overview.pdf

Your Brentwood Plan

Comprehensive Plan Overview
August 19, 2024



What is a Comprehensive Plan?

- A ***policy*** document intended to guide how these three boroughs will evolve in the next decade
- An intentional effort to discern the ***values and priorities*** of the people who live, work and invest here and devise action steps that best serve these values
- A ***living framework for decision-making***, not a legal requirement to fund or advance any specific project

TRADITIONAL COMPREHENSIVE PLAN

- Demographics
- Land Use
- Housing
- Transportation
- Community Facilities
- Natural Resource Protection
- Energy Conservation
- Economic Development
- Historic Resource Protection
- Compatibility

IMPLEMENTABLE COMPREHENSIVE PLAN

1. ***Focus*** on real, relevant topics
2. ***Organize*** planning the way citizens and elected officials think
3. ***Devise*** practical and workable recommendations
4. ***Recruit*** partners and create capacity
5. ***Get*** local ***ownership*** and ***commitment*** to implement

THE PROCESS

Phase I: Understanding the Community's Needs

- ✓ Meet with Steering Committee to kick off project
- ✓ Design and promote project website
- ✓ Prepare a digital Community Questionnaire
- ✓ Work with the Steering Committee to publicize process
- ✓ Review past studies
- ✓ Tour community with staff
- ✓ Conduct interviews
- ✓ Work with Steering Committee to plan and facilitate public event
- ✓ Support Steering Committee as they conduct pop-up events
- ✓ Meet 2x with the Steering Committee to review input, ID Key Issues
- ✓ Update elected officials
- ✓ Present issues to residents and stakeholders at public event

THE PROCESS

Phase 2: Drilling down for solutions and opportunities

- ✓ Research issues
- ✓ Develop analysis on each Key Issue
- ✓ Develop vision statements, goals and objectives for each issue
- ✓ Meet with the Steering Committee to review progress
- ✓ Develop strategies for implementation
- ✓ Meet with the Steering Committee to review progress
- ✓ Facilitate a public event to unveil the recommendations
- ✓ Prepare a draft workbook describing work tasks and conclusions
- ✓ Revise the workbook and submit for county, school and adjacent municipality review
- ✓ Present to Planning Commission
- ✓ Present an executive summary of plan at Public Hearing

PROJECT WEBSITE



QUESTIONNAIRE

- 77% completion rate
- Average time spent: 8 minutes
- 541 total responses
  - 91% Brentwood homeowners
  - 6% Brentwood renters
  - 6% work or own a business in the borough

- Time spent living here
  - 42% have lived here more than 20 years
  - 40% have lived here 5-20 years
  - 18% have lived here < 5 years
- Age breakdown
  - 10% under 31
  - 44% 31-50
  - 27% 51-64
  - 20% 65 or older

COMP PLAN @ COMMUNITY DAY

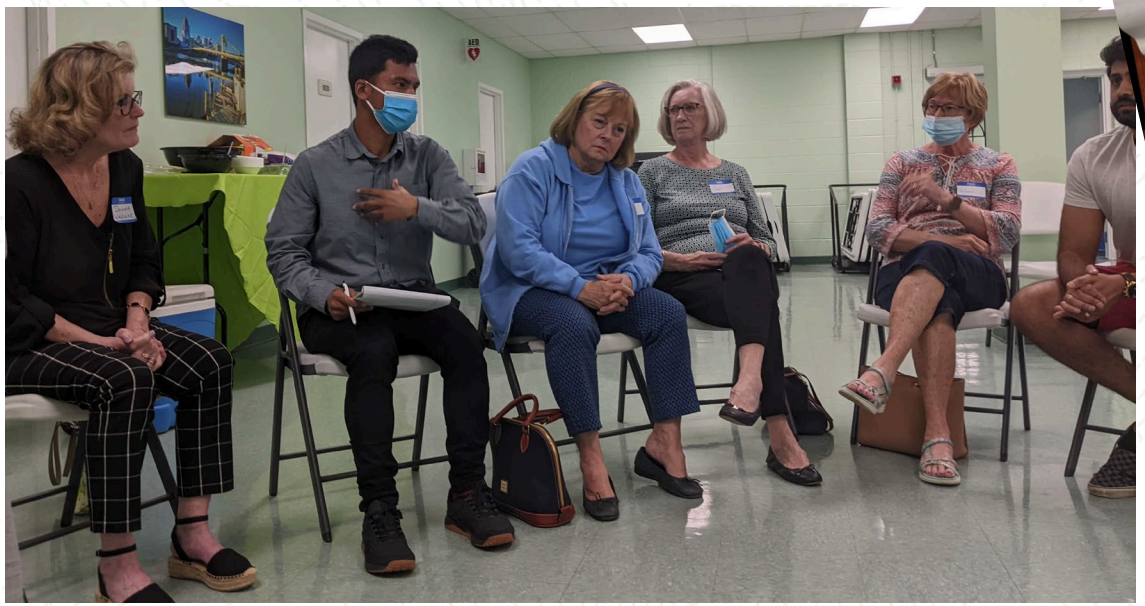




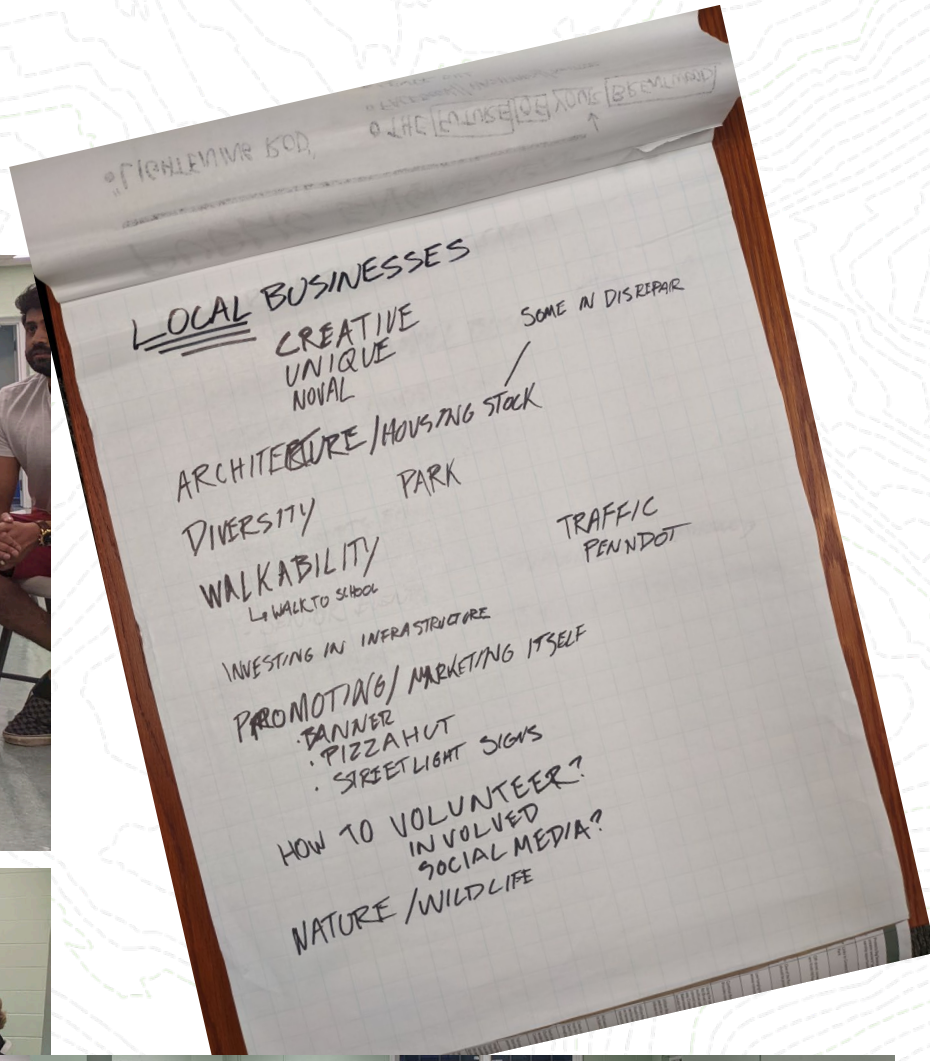




PUBLIC MEETING 1

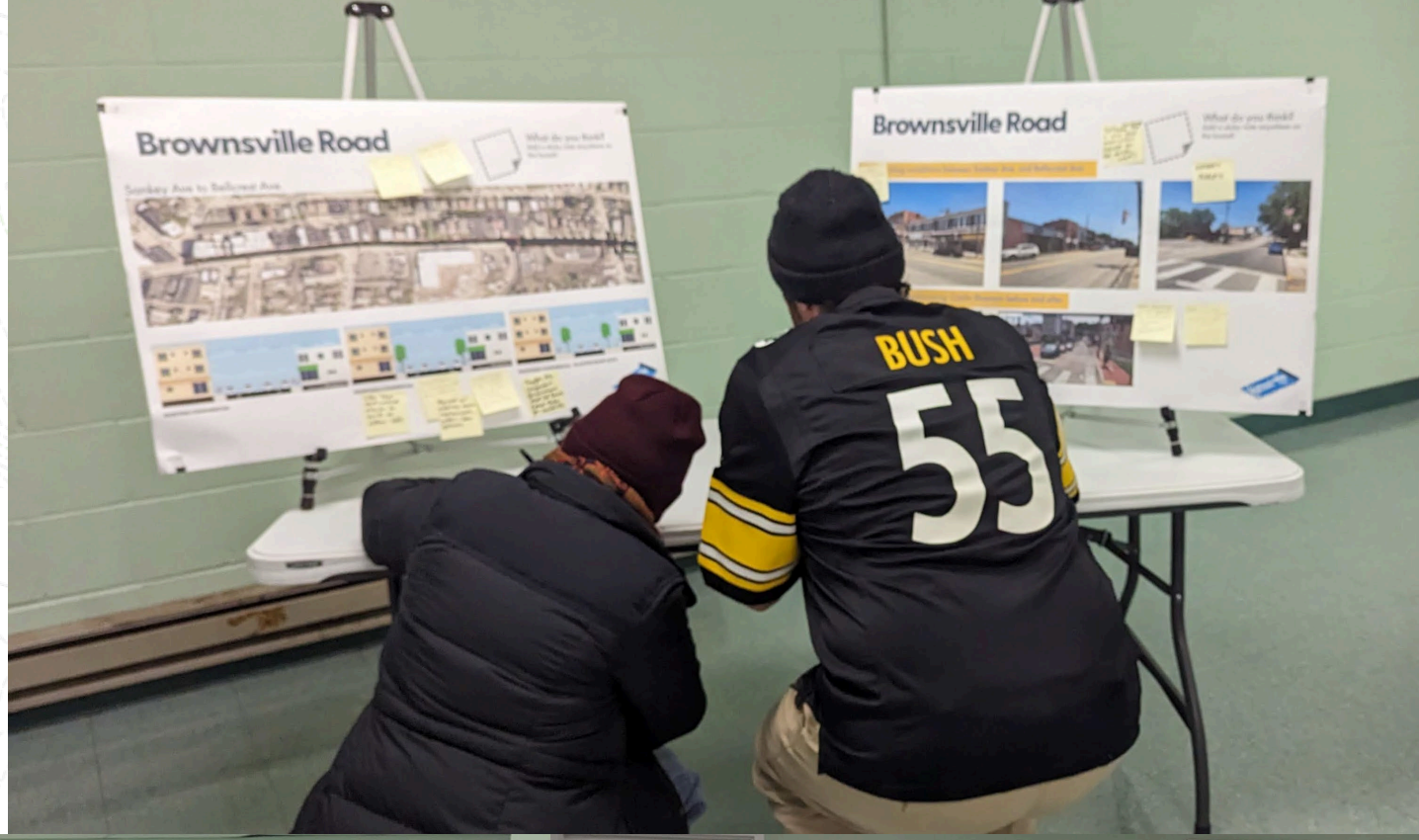




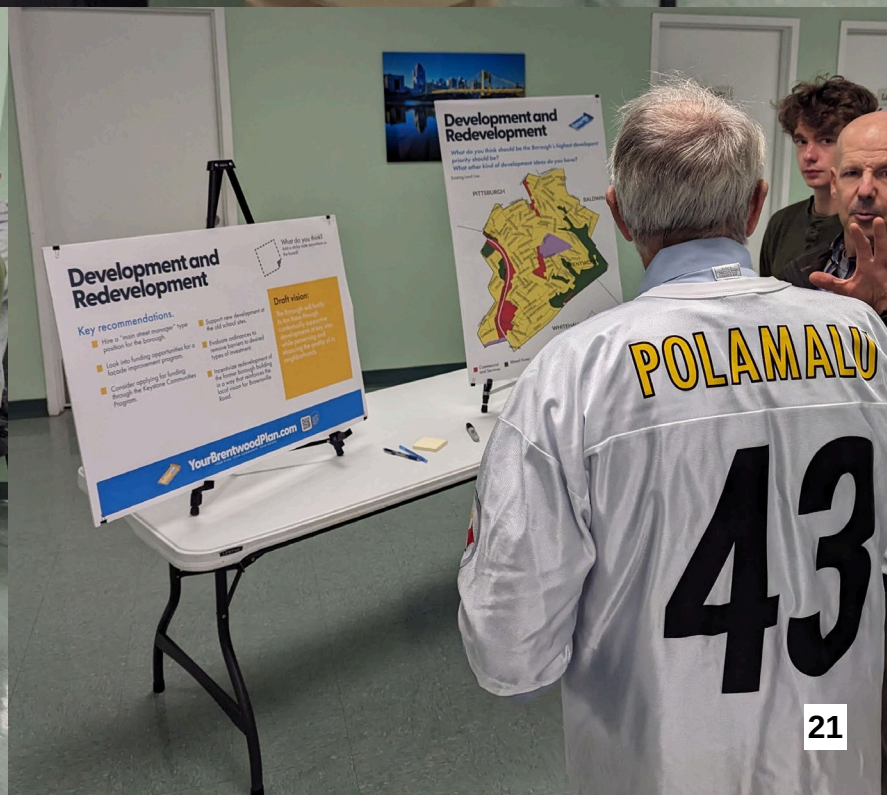




PUBLIC MEETING 2







Recommendations reflect:

- Analysis of past plans and implementation
- Committee deliberations / local context
- Interviews
- Council updates
- Professional best practices
- Public input from all sources at different stages of the project

Key issues

1. Brownsville Road
2. Development & Redevelopment
3. Parking
4. Marketing & Communications
5. Connectivity

Brentwood storylines



Brownsville Road

- Upgrade the streetscape
- Develop a façade program
- Enhance crossings



Made with Streetmix

Development & Redevelopment

- Build capacity for economic development
- Foster high-quality mixed use development
- Encourage high-impact redevelopment
- Seek partnership for a farmers market



Parking

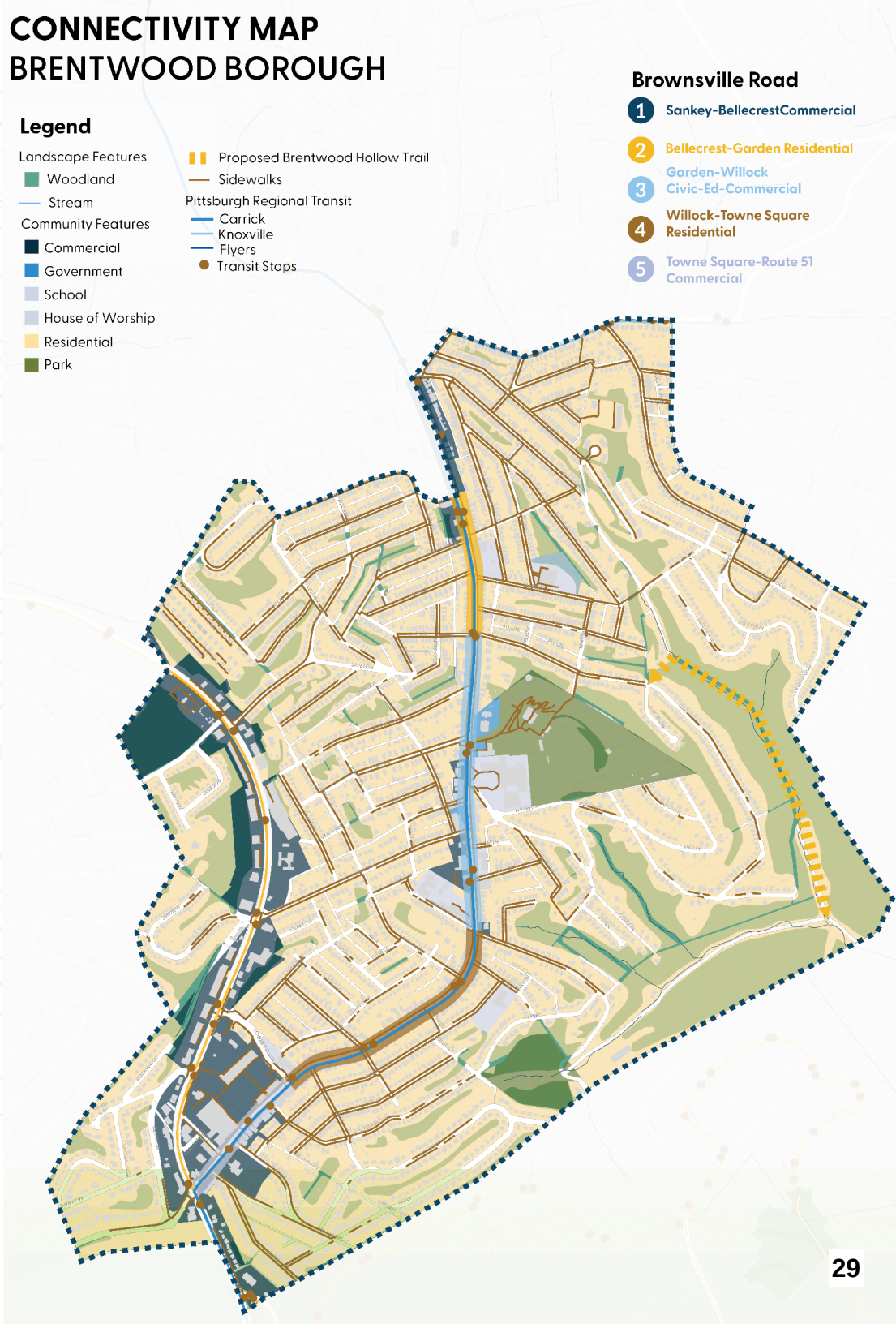
- Monitor parking issues
- Continue the conversation about a residential parking permit program
- Hold the line on enforcement
- Promote reporting
- Define spaces

Marketing & Communications

- Refresh municipal branding
- Make an official slogan happen
- Plant the place brand seed
- Reinforce local identity in the public realm
- Boost public events with sponsorship
- “Sell” the community to likely audiences

Connectivity

- Upgrade public stairs
- Double down on the sidewalk program
- Complete the Brentwood Hollow Trail
- Pilot a “neighborways” program
- Advocate for safety along Route 51
- Monitor GAP connection opportunities



Other issues

Site-Specific Recommendations

Physical Connectivity

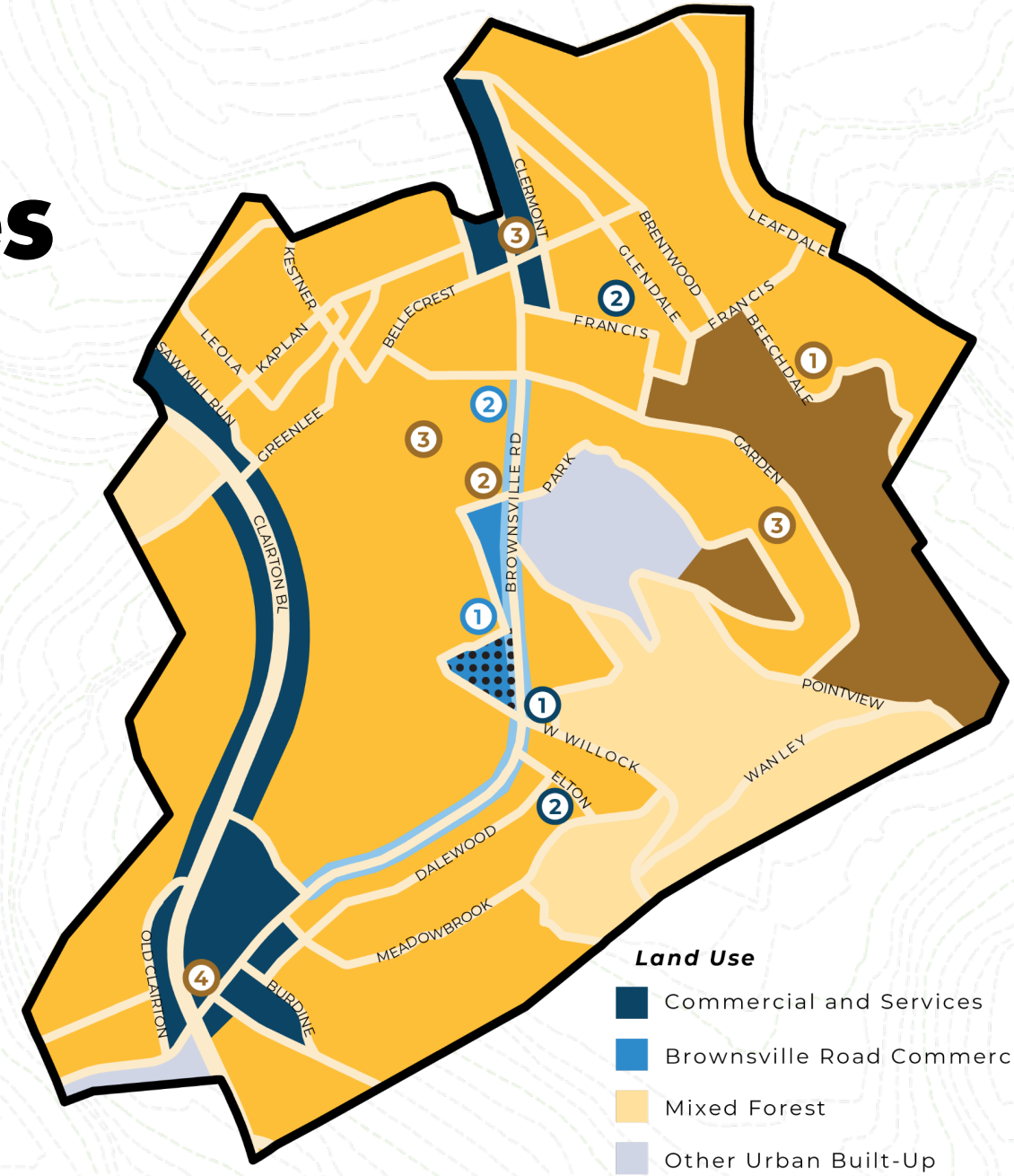
1. Brentwood Hollow Hiking Trail
2. Pedestrian Improvements along Brownsville Road
3. Priority Stair Upgrades
4. Route 51 Pedestrian Improvements

Brownsville Road

1. Site of Old Borough Building
2. Brownsville Road Streetscaping

Development and Redevelopment

1. Site of new Brentwood School Building
2. Redevelopment of former Elementary School Sites



Land Use

- Commercial and Services
- Brownsville Road Commercial
- Mixed Forest
- Other Urban Built-Up
- Residential
- Connectivity and Recreation
- Mixed Use

Review process:

- Planning Commission discussion **5/16**
- First comments round: **5/29**
- Revised draft on public and agency review: **5/31**
- End of 45-day review: **7/15**

  19 public comments, county comments in
- Council presentation: **6/17**
- Planning Commission recommendation: **6/20**
- Committee meeting, final adjustments: **7/17**
- Council hearing, resolution to adopt

QUESTIONS?

BOROUGH COUNCIL INFORMATIONAL SHEET
AGENDA ITEM NO. 4.c

Discussion Item

SUBJECT: **Presentation - ClearGov - ClearPlan - Michael Lanza**

DATE: **August 19, 2024**

PRESENTED BY: **GEORGE ZBOYOVSKY, PE, ICMA-CM**
BOROUGH MANAGER

SUMMARY:

ClearGov offers a comprehensive suite of cloud-based budgeting and performance management tools designed specifically for the public sector. The suite includes:

1. Digital Budget Book
2. Capital Budgeting
3. Personnel Budgeting
4. Operational Budgeting
5. ClearPlans (Strategic Planning)
6. Transparency
7. Digital ACFR (Annual Comprehensive Financial Report)

These tools aim to streamline various aspects of government financial planning, reporting, and communication.

Summary of ClearPlans:
ClearPlans is a strategic planning tool designed to help public sector organizations manage, execute, and share their strategic plans. It aims to streamline the process of creating, tracking, and communicating strategic initiatives.

Key features include:
1. Intuitive dashboard for progress tracking
2. Framework built on market best practices
3. Collaborative tools for team assignments
4. Real-time progress tracking with KPIs
5. Budget allocation visibility
6. Online and PDF publishing options

Pros of ClearPlans:
1. Specialized for public sector: Designed specifically for government strategic planning needs.
2. Ease of use: Built on best practices, making it easier to create comprehensive

strategic plans.
3. Collaboration: Allows for assignment of staff to different parts of the plan, improving teamwork and accountability.
4. Visual tracking: Provides an intuitive dashboard for easy progress monitoring.
5. Integration with budgeting: Allows viewing of budget allocations in relation to strategic initiatives.
6. Real-time updates: Offers dynamic tracking of progress and KPIs.
7. Multiple output formats: Allows for publishing plans online or as PDFs, improving accessibility and communication.
8. Alignment with other ClearGov modules: Integrates with other parts of the ClearGov suite for a more comprehensive approach.

Cons of ClearPlans:
1. Potential rigidity: While based on best practices, the pre-built framework might not suit all organizations' unique planning styles.
2. Learning curve: Staff may need time to adapt to the new system and methodology.
3. Dependency on other modules: Full benefits may only be realized when used in conjunction with other ClearGov modules, potentially increasing overall costs.
4. Overemphasis on metrics: There's a risk of focusing too much on trackable KPIs at the expense of less quantifiable but important strategic goals.
5. Limited customization: While flexible, there may be constraints in adapting the software to highly specific local planning processes.
6. Potential for micromanagement: Real-time tracking could lead to over-scrutiny of short-term progress at the expense of long-term thinking.
7. Cost: While not specified, implementing a specialized software tool likely involves significant investment.
Overall, ClearPlans appears to offer a structured, collaborative approach to strategic planning for public sector organizations.

Its strengths lie in its sector-specific design, ease of use, and integration with budgeting processes. However, organizations should consider their specific planning needs, current processes, and readiness for a more structured, technology-driven approach to strategic planning when evaluating this tool.

BUDGET IMPACT:

2024 - $2,270
2025 - $4,400

ATTACHMENTS:
ClearGov Civic Product Brief.pdf
ClearGov Service Order - Brentwood, PA (ClearPlans Add on).pdf

ClearGov®

We make the tools. You make the difference.

Say hello to affordable, user-friendly software built just for the public sector.

Product Briefs

Break up with spreadsheets. Fall in love with modern budgeting.

ClearGov

Budget Cycle Management

Discover the next-generation of cloud-based budgeting and performance management tools, engineered to empower our public servants.

Digital Budget Book

Produce an award-winning budget book in a fraction of the time.

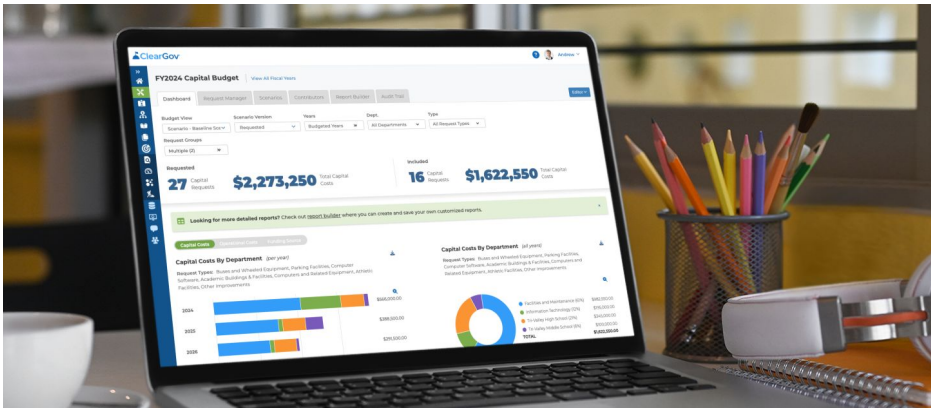
- Present your budget book as a website or a PDF to exceed viewing expectations.
- Automate the creation of fund summary pages, charts, tables and more.
- Meet and exceed GFOA award criteria with a built-in checklist and auto-generated content.



Capital Budgeting

Automate the way you prioritize capital requests to streamline your CIP process.

- Manage budget requests efficiently with ClearGov's web-based forms.
- Build different scenarios to determine the optimal combination of capital requests.
- Turn capital request data into detailed project pages instantly for sharing.



Personnel Budgeting

Build your personnel budget with powerful tools that ensure you've calculated every layer of cost.

- Easily manage salaries, benefits, and vacancies, and inform union negotiations.
- Plan future scenarios and analyze how each impacts your budget at multiple levels.
- Streamline position requests from department heads.

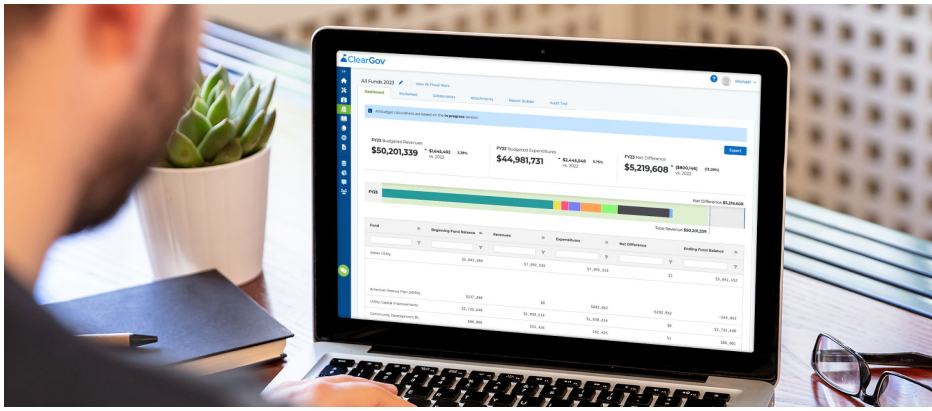


Get a Demo

Operational Budgeting

Eliminate spreadsheet errors and version control issues with cloud-native budgeting.

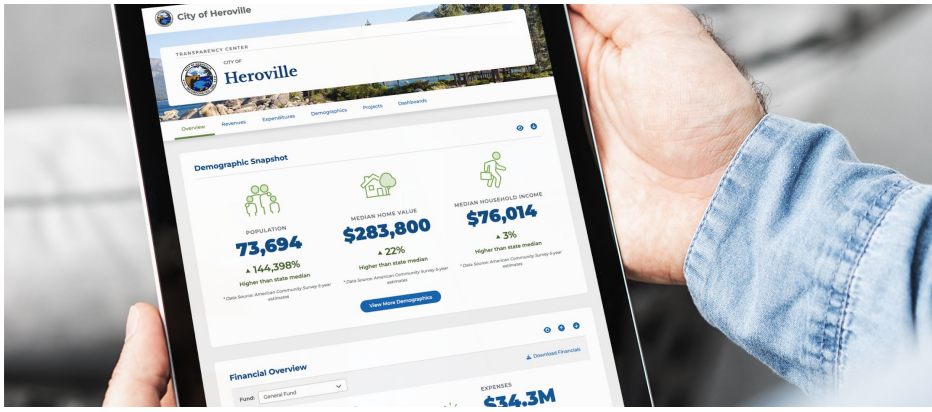
- Invite team members to collaborate and edit portions of the budget in real-time.
- Gain a complete view of all your funds and effectively track your budget versions.
- Experience an interactive dashboard that updates in real-time as changes are made.



Transparency

Tell your financial story in a way everyone can understand to drive community support.

- Display complex data with powerful visuals and infographics on a polished website.
- Customize your profile with charts, dashboards, projects pages and more.
- Easily add narrative to the numbers to provide context for stakeholders.



ClearPlans

Drive collaborative progress, real-time insights and budget impact for your strategic plans.

- Plan, execute and track your plan with seamless collaboration across departments.
- Assign ownership, set KPIs, allocate budget and communicate the progress in real-time.
- Present your plans online as a polished website or turn them into a shareable PDF.

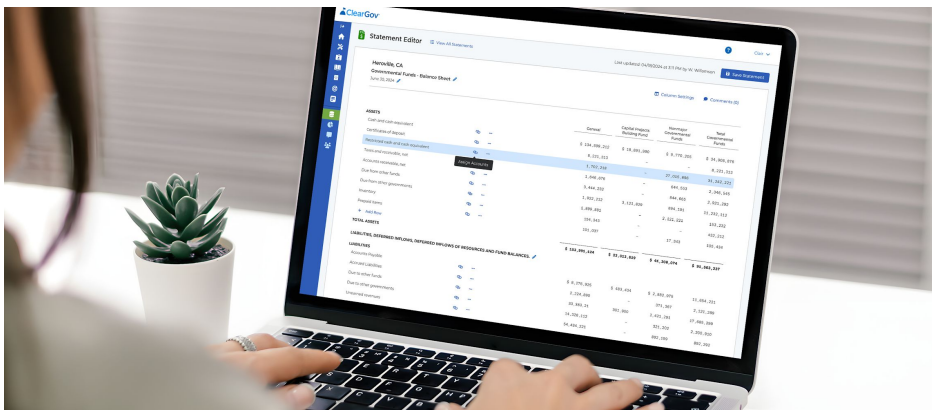


COMING SOON

Digital ACFR

Our purpose-built solution helps you build an award-winning ACFR in record time.

- Build ACFR pages quickly with pre-built templates and easily customize each section.
- Centralize communication between teams and auditors to accelerate approvals.
- Turn your ACFR into a ADA compliant interactive website or a shareable PDF.



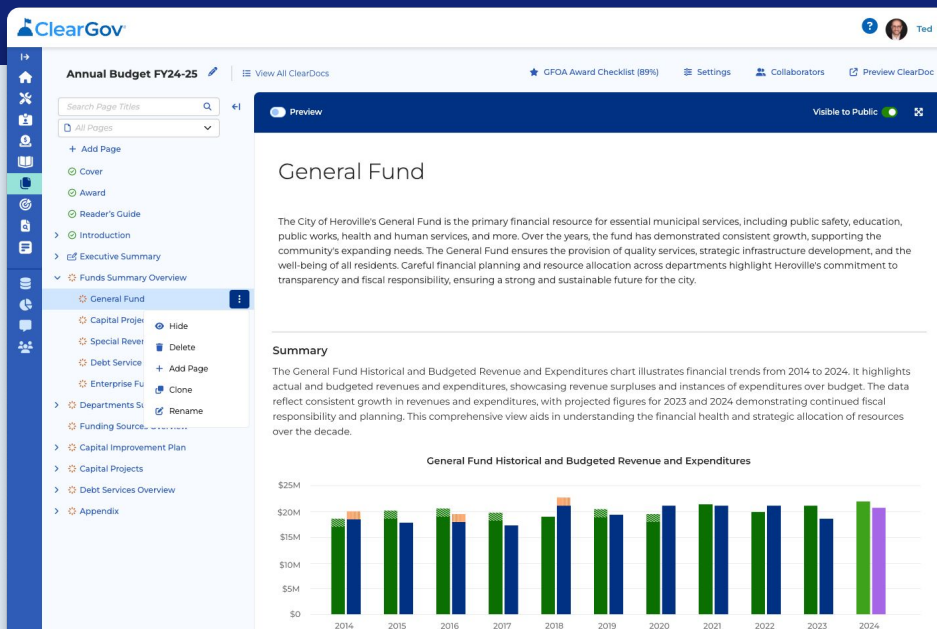
Build an award-winning budget book in a fraction of the time.

ClearGov

Digital Budget Book

ClearGov's Digital Budget Book solution instantly generates your budget book framework — including pages, charts, tables, and more.

- Save time and elevate your public presentation
- Present online and PDF versions effortlessly
- Strengthen collaboration across departments
- Improve data accuracy and reduce the risk of errors
- Ensure ADA compliance with an online budget book



Modernize your budget book process for citizens and staff.

Produce web, mobile and PDF versions

Create a polished budget book that can be presented in multiple formats effortlessly to exceed public expectations for optimal viewing.

Customize content and pages

Build a beautiful book with flexible pages that are easy to use, ADA compliant, and fully customizable — no designer needed.

Follow a GFOA Budget Award checklist

Meet and exceed the criteria for the GFOA Distinguished Budget Presentation Award with an interactive checklist to follow.

Save time with auto-generated content

Key content is generated automatically — creating a customizable framework that enhances data comprehension for users.

Strengthen departmental collaboration

Invite team members to easily add content to their assigned sections to streamline collaboration and improve efficiency.

Leverage automatic data updates

Revenue and expense data are updated automatically as your budget changes, so you don't have to manually.

The ClearGov Digital Budget Book software enabled the City staff of Monte Sereno to turn an ordinary, plain text budget document into a dynamic 3-dimensional annual report. Our City Council was extremely pleased and complimentary of the presentation. The staff at ClearGov were outstanding in their efforts to help us deliver the budget on time and in great form.

- Steve Leonardis, City Manager, Monte Sereno, CA

Get a Demo

Resources

Unlock the value of Digital Budget Book with the resources below. Explore a video demo and hear success stories to discover how ClearGov modernizes the budget book process.

Micro-Demo: Digital Budget Book in Under 3 Minutes

Watch a short video offering an overview of Digital Budget Book features, showcasing the product's user interface and workflows.

Watch the Digital Budget Book Micro-Demo

Client Testimonial: Success Stories in Their Own Words

Hear directly from Malden, MA as they share their experience using ClearGov and the success they've had with the platform.

Watch the Video - Malden, MA

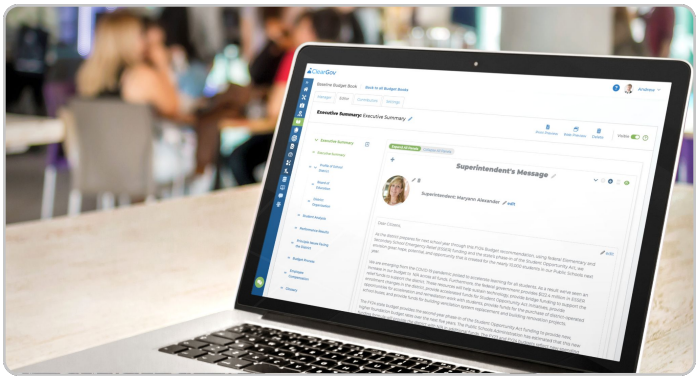
Case Study: Real-World Achievements

Learn how Cocoa, FL uses Digital Budget Book to create an engaging, ADA compliant budget book with ease.

Read the Case Study - Cocoa, FL

The manual process of putting together the budget, the back-and-forth with department heads, and consolidation of spreadsheets and word documents was honestly a nightmare. It was time to modernize, and with ClearGov we were able to fulfill our commitment to process improvement, transparency, and better community engagement.

- Tony Struck, Budget Director, Yuma County, AZ



Get a Demo

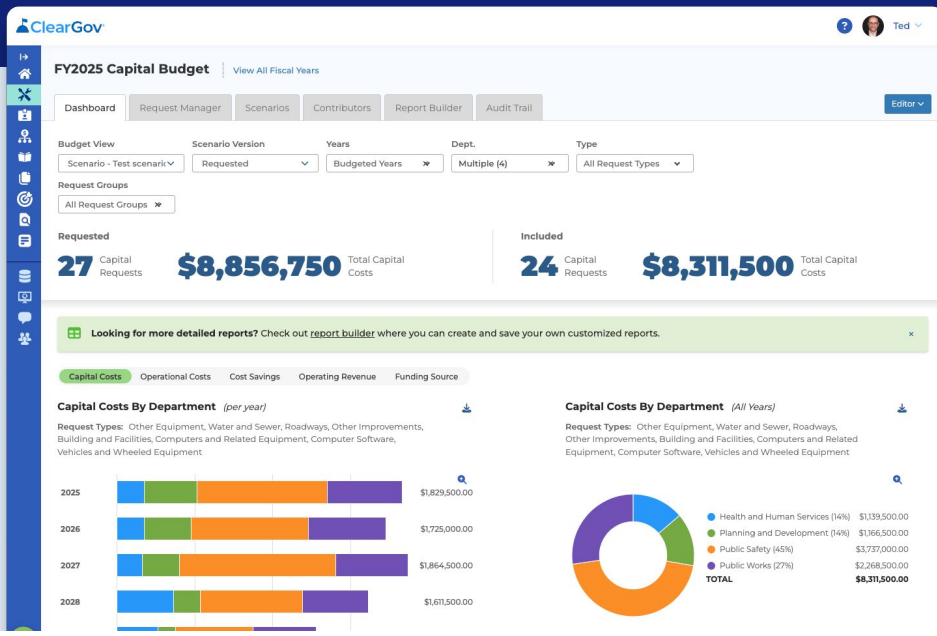
Your assets deserve the best budgeting solution.

ClearGov

Capital Budgeting

Create your capital budget with a modern solution designed to address the unique needs of the CIP process.

- ✓ Visualize the impact of each requested project
- ✓ Collect capital requests efficiently
- ✓ Prioritize projects automatically
- ✓ Make informed, data-driven decisions
- ✓ Share project details with the community



Discover the future of efficient capital budgeting.

Visualize metrics in a powerful dashboard

Our dashboard centralizes all your capital budgeting needs, creating in-depth insights into capital requests.

Streamline budget requests

Process capital requests from department heads efficiently with forms that automatically feed your dashboard.

Use scoring to prioritize requests

Let department heads score and rank requests based on any criteria you see fit – even align requests with your strategic plan.

Plan for every budget scenario

Build different scenarios and watch graphs adjust in real-time to determine the optimal combination of capital requests.

Create reports effortlessly

Use our preformatted reports or build custom reports to export data as a spreadsheet or PDF to share your budget.

View changes in an audit trail

Know who changed what and when. Our audit trail captures all changes to create a comprehensive historical record.

BEAUMONT CALIFORNIA

Using ClearGov for the Capital budgeting has really saved us a lot of time. Everyone could go into one place and do all their requests and then finance can go in and see all the requests in one place — and have them actually categorized!

- Jennifer Ustation, Finance Director, Beaumont, CA

Get a Demo

Resources

Unlock the value of Capital Budgeting with the resources below. Explore a video demo and hear success stories to discover how ClearGov streamlines the CIP process.

Micro-Demo: Capital Budgeting in Under 3 Minutes

Watch a short video offering an overview of Capital Budgeting features, showcasing the product's user interface and workflows.

Watch the Capital Budgeting Micro-Demo

Client Testimonial: Success Stories in Their Own Words

Hear directly from Bristol, CT as they share their experience using ClearGov and the success they've had with the platform.

Watch the Video - Bristol, CT

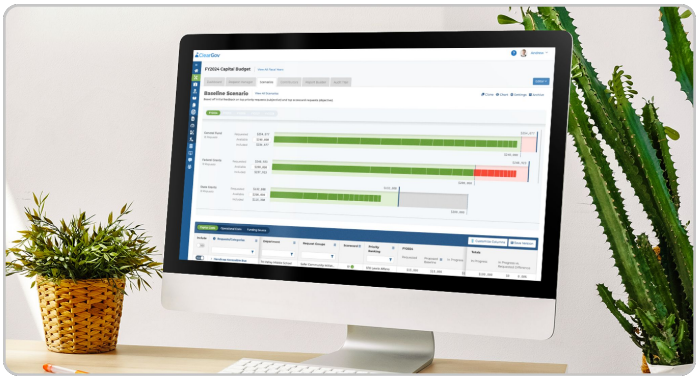
Case Study: Real-World Achievements

Learn how Beaumont, CA streamlined the collection of requests across departments and modernized their processes with Capital Budgeting.

Read the Case Study - Beaumont, CA

ClearGov has made budgeting a lot easier and more efficient. Before ClearGov, many questions came from the finance department, like 'What is this project about?' or 'Can you email me exhibits, plans, PDFs or pictures?' Now, I can submit an explanation and all supporting documentation along with my initial budget request, so we no longer have a lot of back-and-forth Q&A. I can effectively communicate the importance of the projects I'm submitting, which increases the likelihood of getting my projects funded. The budgeting process now takes less "calendar time and effort.

- Arash Moradkhani, Transportation Manager, Alpharetta, GA



Get a Demo

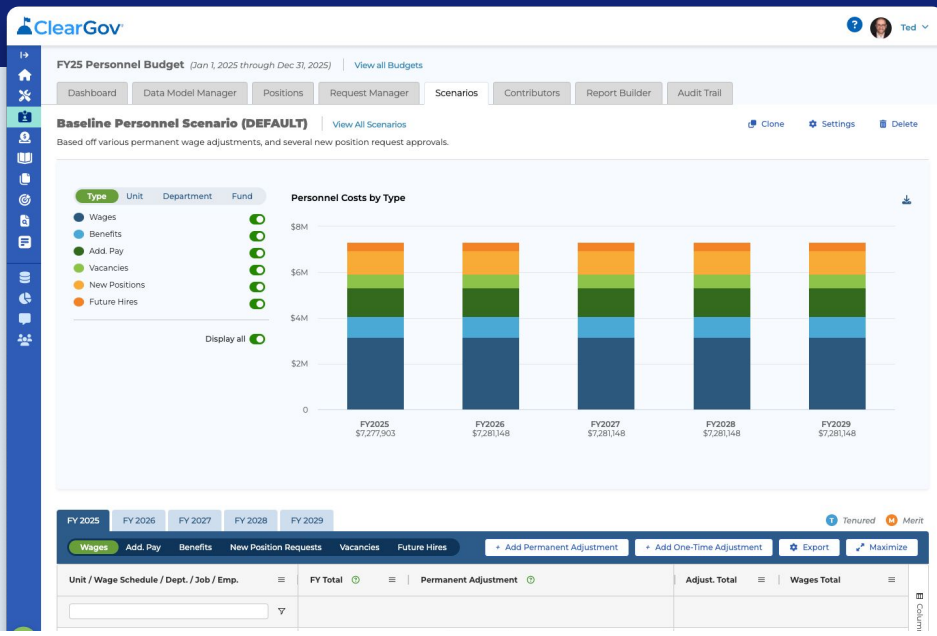
The biggest share of your budget just got easier.

ClearGov

Personnel Budgeting

Plan for the future of your workforce with confidence, knowing you've accounted for every layer of the cost.

- ✓ Efficiently plan for new positions and vacancies
- ✓ Compare salary and benefits across scenarios
- ✓ Improve collaboration across departments
- ✓ Gain the upper hand in union negotiations
- ✓ Track edits in an audit trail for historical record



Discover streamlined salary and benefits forecasting.

Visualize metrics in a powerful dashboard
Experience a holistic perspective of your staffing statistics and effortlessly compare salary and benefits budget scenarios.

Streamline position requests
Efficiently manage new position requests from departments and instantly see how each position affects the budget.

Plan for vacancies efficiently
Create and fill vacant positions on specified dates easily and include these in your various budget scenarios.

Demystify union negotiation planning
Set up units and create multi-year scenario plans to analyze the impact of salary and benefit adjustments.

Create multi-year forecasts
Create scenarios forecasting into the future and manage your budget by dollar amount or percentage adjustments.

Build reports effortlessly
Access pre-built reports or create your own easily to share comprehensive personnel budget data with stakeholders.

Personnel Budgeting is a really powerful tool, so if you ever need to adjust your personnel expenses, assumptions, pay, healthcare, retirement, or FTEs, then it's not too hard. I think if you were to do it in Excel, you don't even know for sure if everything in Excel is all correct. If we were to do it again, we would.

- Will Fuentes, Finance Director, City of Campbell, CA

Get a Demo

Resources

Unlock the value of Personnel Budgeting with the resources below. Explore a video demo and hear success stories to discover the efficiencies of salary and benefits forecasting with ClearGov.

Micro-Demo: Personnel Budgeting in Under 4 Minutes

Watch a short video offering an overview of Personnel Budgeting features, showcasing the product's user interface and workflows.

Watch the Personnel Budgeting Micro-Demo

Client Testimonial: Success Stories in Their Own Words

Hear directly from Pflugerville, TX as they share their experience using ClearGov and the success they've had with the platform.

Watch the Video - Pflugerville, TX

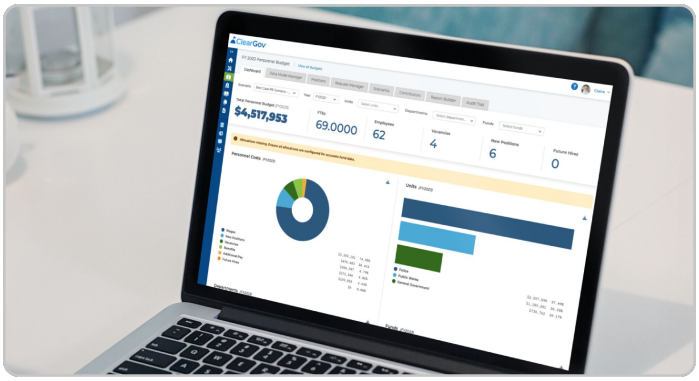
Case Study: Real-World Achievements

Read about a client who faced challenges and used Personnel Budgeting to find effective solutions that transformed their budget processes.

Read the Case Study - Campbell, CA

When I started with the city of Pflugerville, we used Excel spreadsheets to do our budget process. It's kind of a pain having to go back and double check everything multiple times. I'm really happy were were able to start ClearGov for our 2023 budget process. You can enter in your information, make edits, track your edits, provide different scenarios, etc.

- Christin Lindsey, Senior Budget Analyst
  Pflugerville, TX



Get a Demo

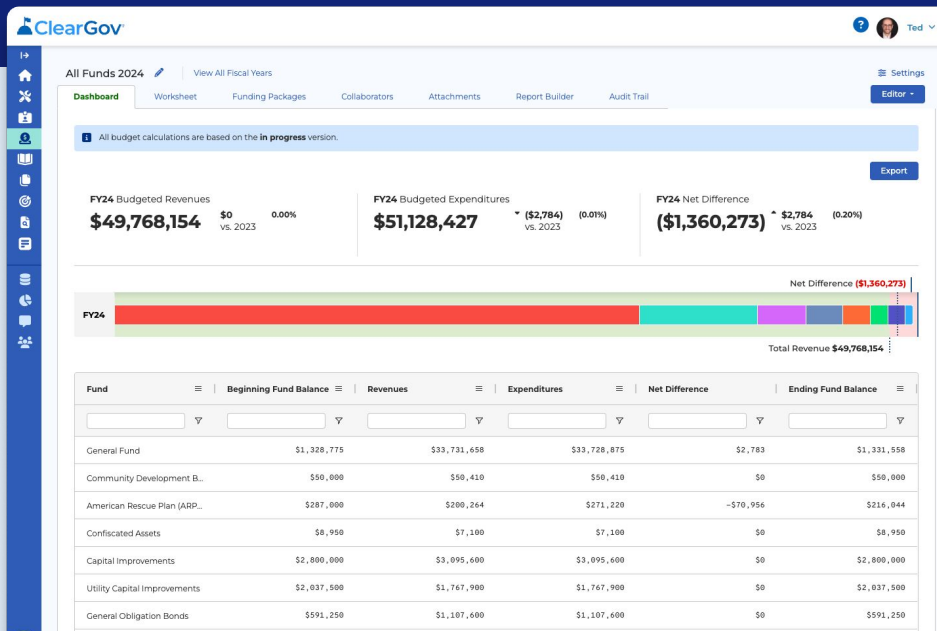
A solution your department heads will thank you for.

ClearGov

Operational Budgeting

ClearGov's collaborative budgeting software turns the traditional challenges of creating an operating budgeting into an efficient, seamless process.

- ✓ Create an intelligent forecast with ease
- ✓ Initiate your baseline budget with a single click
- ✓ Streamline requests and approvals
- ✓ Access visual breakdowns of historical vs actuals
- ✓ View the impact of budget changes instantly



Streamline the process from baseline to adoption through amendments.

Visualize metrics in a powerful dashboard
Dive into your budget data with our interactive dashboard that updates in real-time to reflect edits to your budget as they're made.

Track budget versions with ease
Gain a complete view of all your funds, edit line item and sub-line item details, and save versions of your budget as it progresses.

Flexible options for multi-year budgeting
Plan for annual, biennial, or multi-year budget cycles with accurate end-of-year projections and efficient future forecasts.

Strengthen collaboration across teams
Invite team members to submit funding requests easily and centralize all justification notes, attachments, and more.

View changes in an audit trail
Know who changed what and when. Our audit trail captures all changes to create a comprehensive historical record.

Create reports effortlessly
Easily create, customize, and export tailored reports for a comprehensive view of your budget.

Pulling data from our financial software and putting it in Excel creates a lot of room for errors. We spent hours laboriously reconciling data across multiple spreadsheets and tabs, and every time a last minute change was made it created a ripple effect that triggered more reconciliation. ClearGov eliminated that reconciliation and shaved off more than 70 hours from our annual budget process.

- Courtney Sladek, City Manager, City of El Campo, TX

Get a Demo

Resources

Unlock the value of Operational Budgeting with the resources below. Explore a video demo and hear success stories to discover how ClearGov streamlines the budget process with a collaborative approach.

Micro-Demo: Operational Budgeting in Under 3 Minutes

Watch a short video offering an overview of Operational Budgeting features, showcasing the product's user interface and workflows.

Watch the Operational Budgeting Micro-Demo

Client Testimonial: Success Stories in Their Own Words

Hear directly from Fair Oaks Ranch, TX as they share their experience using ClearGov and the success they've had with the platform.

Watch the Video - Fair Oaks Ranch, TX

Case Study: Real-World Achievements

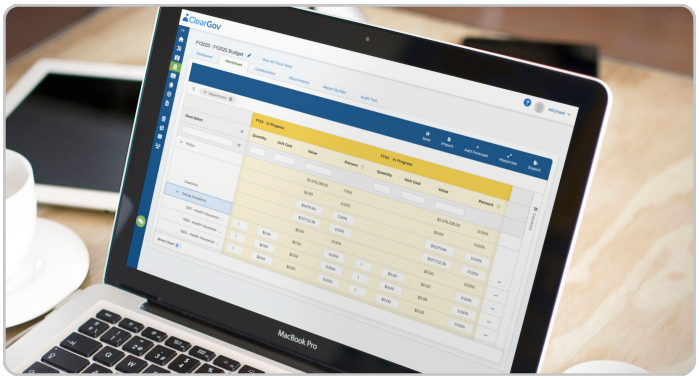
Read about a client who faced challenges and used Operational Budgeting to find effective solutions that transformed their processes.

Read the Case Study - Page, AZ

City of Red Wing

The department heads have really liked Operational Budgeting; it was easier for them to use. We didn't have to send them the entire budget sheet and they had to find their section; I could just send their section to them and they updated it.

- Sue Iverson, Finance & Accounting Manager
  Red Wing, MN



Get a Demo

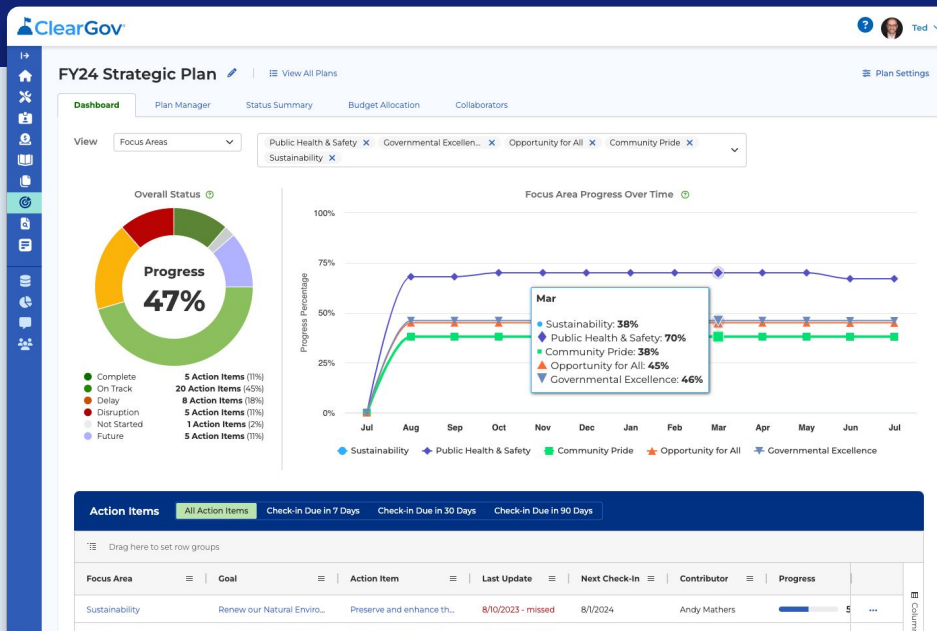
Don’t just create a plan. Create a plan that works.

ClearGov

ClearPlans

ClearPlans helps internal stakeholders collaborate on and build their strategic plan easily with a flexible platform to update their progress on the plan’s action items.

- ✓ Turn strategy into action with dynamic dashboards
- ✓ Modernize your public presentation
- ✓ Measure progress and communicate updates
- ✓ Improve collaboration across departments
- ✓ Present online and PDF versions effortlessly



Manage, execute, and share plans with ease and sophistication.

Visualize metrics in a powerful dashboard
Experience effortless tracking of progress with an intuitive dashboard that ensures your team stays informed and updated.

Track progress in real-time
Leverage our ready-to-use metrics and KPIs for actionable insights and real-time tracking of your plan’s progress.

Streamline the creation process
Create plans faster with a framework built on market best practices for defining focus areas, setting goals, and outlining action items.

Communicate budget allocations
View your budget through the lens of your strategic plan to easily see how your plan is being funded across accounts.

Strengthen collaboration across teams
Assign staff to parts of your plan to distribute the workload efficiently and ensure seamless communication throughout each project.

Publish your plan online or as a PDF
Exceed public expectations for optimal viewing with a professionally polished plan published in multiple formats effortlessly.

ClearPlans gives us a real opportunity to have the public realize all the great planning that’s going on in the city that they live in that may not always be visible to them.... having them see that in the form of a tool that’s easy to use and it’s graphic and it’s easy to follow, we think will really benefit the public.

- Ron Hogan, Chief Strategy & Innovation Officer, Malden, MA

Get a Demo

Resources

Unlock the value of ClearPlans with the resources below. Explore a video demo and hear success stories to discover how ClearGov enhances the planning experience and streamlines processes.

Micro-Demo: ClearPlans in Under 4 Minutes

Watch a short video offering an overview of ClearPlans features, showcasing the product's user interface and workflows.

Watch the ClearPlans Micro-Demo

Client Testimonial: Success Stories in Their Own Words

Hear directly from Malden, MA as they share their experience using ClearGov and the success they've had with the platform.

Watch the Video - Malden, MA

Case Study: Real-World Achievements

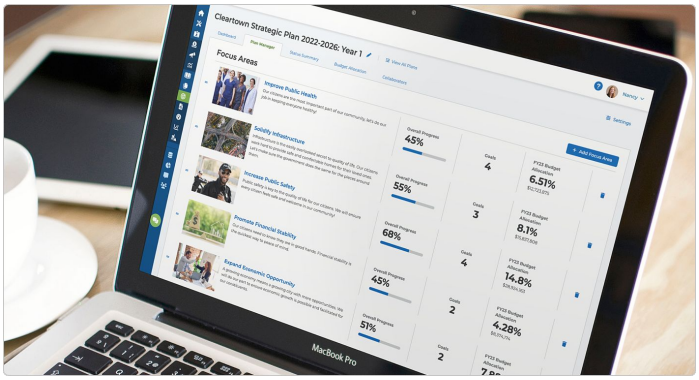
Learn how Flowery Branch, GA transformed their disjointed spreadsheet-based budgeting and strategic planning process using ClearGov.

Read the Case Study - Flowery Branch, GA

Flowery Branch

It was an easy decision for us to be involved with the initial startup of ClearPlans. We feel very strongly about strategic planning. It's a vital part of the operating budget and functioning of a city. Our council just went through a strategic planning session, and we knew that being offered the opportunity to be a part of ClearPlans would be absolutely wonderful. We feel strongly about reviewing the products and offering feedback to help ClearGov make it the best product possible.

- Krystle Hightower, Budget & Purchasing Manager
  Flowery Branch, GA



Get a Demo

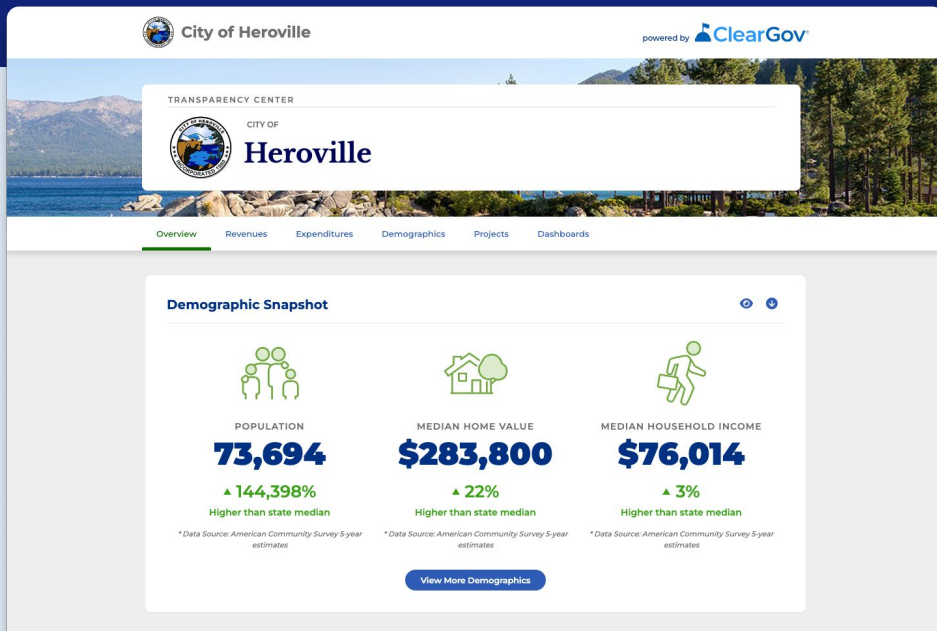
Tell your financial story to drive community support.

ClearGov

Transparency

ClearGov's Transparency solution turns your complex financial data, demographic statistics, and other metrics into a web-based profile for your community.

- ✓ Simplify your financial story
- ✓ Engage residents and stakeholders
- ✓ Make data accessible on any device
- ✓ Centralize the facts
- ✓ Save staff time and reduce inquiries



Build trust and accountability through a modern approach.

Auto-generate compelling content
ClearGov generates powerful visuals to populate your pages automatically, based on your budget data and public sources.

Demystify your financial data
Present data using compelling infographics that are simple for anyone to understand — even if they aren't a finance expert.

Showcase demographics effortlessly
Share the characteristics of your population in a way that's easy to understand, adds context to your budget, and attracts businesses.

Give departments a platform to shine
Invite department heads to create their own dashboards to share their story, highlight performance metrics, and more.

Share capital projects with ease
Quickly create and present detailed project pages to share the work going on in your community with the public.

Drive citizen engagement
Encourage constituents to comment on your ongoing activities or ask questions in a platform where you can control the dialog.

We were impressed with the ClearGov solution from the start, especially the clean, simple interface. They are experts at presenting complex information in an easy-to-understand and visually-appealing way. And, as our partners, they have been responsive and professional.

- Christopher Bradbury, Village Administrator, Rye Brook, NY

Get a Demo

Resources

Unlock the value of Transparency with the resources below. Explore a video demo and hear success stories to discover how ClearGov redefines transparency with an easy-to-use solution.

Micro-Demo: Transparency in Under 3 Minutes

Watch a short video offering an overview of Transparency features, showcasing the product's user interface and workflows.

Watch the Transparency Micro-Demo

Client Testimonial: Success Stories in Their Own Words

Hear directly from Flowery Branch, GA as they share their experience using ClearGov and the success they've had with the platform.

Watch the Video - Flowery Branch, GA

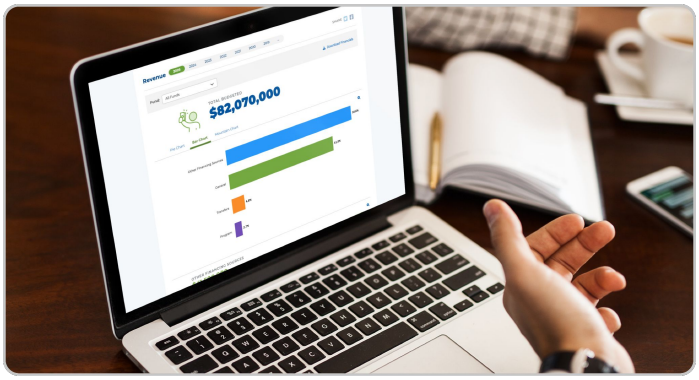
Case Study: Real-World Achievements

Learn how Lemont, IL translated dense fiscal data into a digestible, user-friendly format that taxpayers can easily access and understand.

Read the Case Study - Lemont, IL

ClearGov has been one of the best government transparency tools I've worked with. Like many organizations these days, we've had a dip in revenues, and so we've had to cut our expenses. This caused concern in the community. So one of the best aspects of ClearGov is the ability to present our finances to residents in a clear and understandable way that fosters trust between the city and the community.

- Lynn Cormier
  Director of Community & Rec Services
  Page, AZ



Get a Demo

Build an award-winning ACFR in record time.

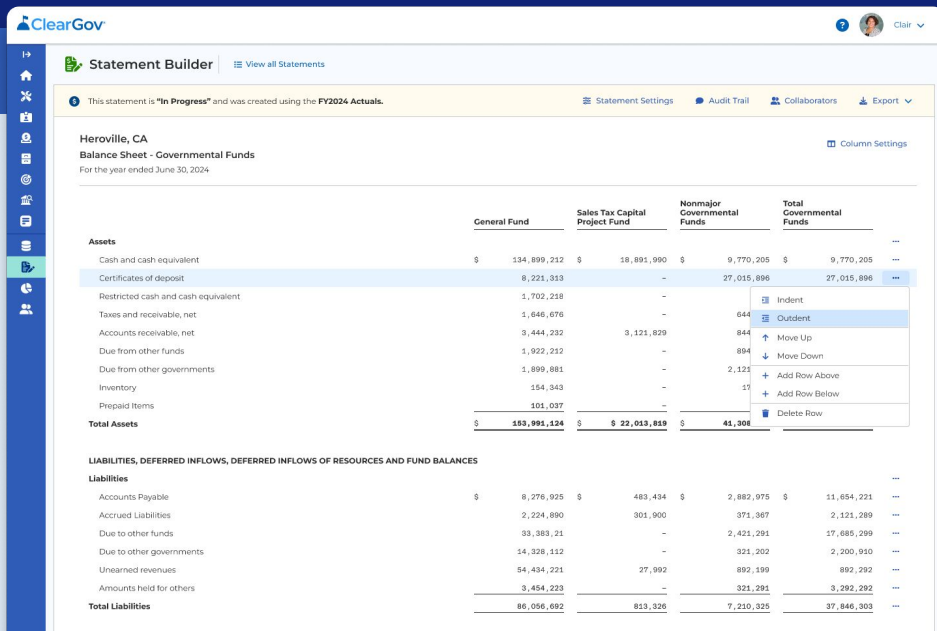
ClearGov

COMING SOON

Digital ACFR

This purpose-built solution simplifies formatting, streamlines collaboration, and ensures a clear presentation of your organization's financial information.

- ✓ Build ACFR pages quickly with pre-built templates
- ✓ Save time with automatic data updates
- ✓ Add pages easily and customize each section
- ✓ Centralize communication with your auditor(s)
- ✓ Present online and PDF versions effortlessly



Financial reporting made easy.

Build your ACFR with ease
Simplify ACFR creation and save time with pre-built templates. Ditch tedious Excel struggles and formatting frustrations.

Save time with an intuitive mapping workflow
Streamline financial statement preparation with intelligent mapping. Effortlessly link your data sources and ensure consistency throughout.

Strengthen collaboration across departments
Centralize communication between teams and auditors, accelerate approvals, and ensure ADA compliance with our cloud software.

Follow a GFOA award checklist
Meet and exceed the criteria for the GFOA Certificate of Achievement for Excellence in Financial Reporting (COA) Program.

Stay updated with dynamic figures
Save time with dynamic figures that update automatically throughout your ACFR as source data changes.

Turn your ACFR into a dynamic website
Turn your ACFR into a ADA compliant interactive website or a shareable PDF for effortless communication and accessibility.

The City of Malden is an unabashed fan of the products. We're always looking forward to when something new comes out to see if it's something that can help us and we'd advise anybody to give the products a long look because, from our perspective, it's the best in class.

- Ron Hogan, Chief Strategy & Innovation Officer, Malden, MA

Get a Demo

Training & Support

Training & Support

ClearGov solutions are designed to be intuitive and easy-to-use. With that said, ClearGov's training materials and support channels are designed to ensure that you and your team can successfully launch, adopt and optimize the value you receive from the ClearGov platform. We will share how to accomplish tasks, key insights and best practices.

98% **Customer satisfaction with onboarding**

96% **Customer satisfaction with training**

75% **Data Onboarding Consultants have local government finance experience**

Training

For starters, we have developed comprehensive courses that provide you with step-by-step instructions on how to configure and use ClearGov. Your Implementation Manager (IM) will recommend and enroll you and your team in ClearGov Academy courses to help meet your goals. Courses are broken down into a variety of product-specific educational elements (e.g. videos, articles, quizzes) for easy consumption.

ClearGov Workshops

In addition, instructor led training is available in workshop format. ClearGov Workshops are designed to answer your specific questions about how to use ClearGov's solutions to meet your specific needs. Therefore, it is highly recommended that Workshop Attendees complete the ClearGov Academy courses prior to attending a ClearGov Workshop.

- ClearGov will provide a remotely-delivered Workshop for each product in your subscription.
- ClearGov Workshops may be attended by both Administrators/ Editors and Department Heads/Contributors.
- All Workshops are recorded for future reference and to train new hires.



Support Center

All ClearGov users have access to a frequently updated online Support Center filled with hundreds of how-to articles, video tutorials and information sheets. The ClearGov Support Center is easy to navigate and has a robust search engine to quickly find help on a specific topic.

Training & Support

Client Success Manager

When the onboarding process is complete, the IM will introduce you to your Client Success Manager (CSM). Your CSM is available by phone and email and will work with you to get the most out of ClearGov's platform. CSMs are generally available 9:00AM to 5:00PM, Monday through Friday (excluding holidays). Your CSM will inform you of their specific availability. Our CSMs are committed to responding to all inquiries within one business day, and in most cases, you will receive a same-day response.

"The ClearGov client success team has been incredible — patient, understanding, and responsive — every step of the way."

- Jodi Cuneo, CGA, Town Accountant, Walpole, MA

ClearGov Support & Data Team

For questions on how to use ClearGov or to report a technical issue, you will be able to reach a Support Specialist via support@cleargov.com during business hours (Monday through Friday, 8:00AM to 8:00PM Eastern). Our Support Team is committed to responding to all inquiries within one business day, and in most cases, you will receive a same-day response.

For data updates, you can update your own statistics through our financials application or your can submit a request to our data team via this request form. Our standard lead time to complete an update is five business days. However, if you need an update completed sooner to meet a deadline, just let us know. Straightforward uploads or changes often are completed within one or two business days.

Product Enhancement Requests

We absolutely love hearing from our Customers - especially when they have ideas that would make our products better. In fact, we meet weekly to go over all the feedback we've received to provide key input to our product roadmap. Many of the applications and features in ClearGov's solution are the direct result of client feedback.

When you have a request for a product enhancement, please submit your idea(s) to support@cleargov.com or inform your CSM and they will bring it up at our weekly meeting. We prioritize product enhancements primarily based on the number of clients who are requesting similar functionality, so we can't guarantee that your ideas will go to the top of the list, but we promise that we'll always listen, and we work hard to make 100% of our customers happy.



"Working with ClearGov, I'm most happy with the end result – the product that we're able to show, and the fact that ClearGov continues to take enhancement requests and continues to evolve the program. We want to be a leader in that with ClearGov. We have a lot of good ideas!"

- Jan Neufeld, CFO, Altus, OK

Technical & Security Overview

Technical & Security Overview

ClearGov Hosting Platform

The ClearGov platform is hosted by Amazon Web Services (AWS), the world leader in cloud computing as a service. Used by the Departments of Justice, Defense, and Homeland Security, AWS is one of only three vendors that have been granted government authorization to store highly sensitive federal data on its cloud-computing servers.

AWS handles systems, network architecture, and security, enabling ClearGov to focus on what it does best — developing world-class solutions for the public sector. With ISO 27001 and FISMA-certified data centers, AWS has made platform security its highest priority in order to protect customers' critical information and applications.

Another key advantage of hosting on the AWS cloud is that it allows ClearGov to easily scale and innovate while maintaining all security protections across the entire infrastructure.

How secure is ClearGov?

Hosting with AWS ensures that ClearGov maintains the highest security standards in the world:

- Web application firewalls control access to the underlying code
- AWS has built technologies to protect against distributed denial of service (DDoS) attacks to ensure network availability and application uptime.
- AWS's SQL Server RDS uses server-side encryption to protect sensitive data.

In addition to AWS's secure hosting environment, ClearGov has implemented a number of extra software security features:

- **Secure Socket Layer (SSL):** SSL establishes an encrypted link between AWS servers and the web browser to ensure that all data transfers remain private and integral.
- **SQL Injection Protection:** ClearGov has built protection against SQL injection attacks where hackers attempt to insert nefarious server requests into web forms.
- **Access Rights:** ClearGov has implemented strict permission settings based on roles, which limit access to specific data and application functions. This ensures that internal users are restricted from accessing sensitive data based on privileges assigned by your administrator.
- **Password Authentication:** ClearGov does not store passwords explicitly, but rather "hashes" (encrypts) them so they are not compromised.
- **Single Sign On (SSO):** ClearGov offers Single Sign On capabilities as an optional authentication method. The system is integrated with a leading authentication aggregator which provides integration with the majority of authentication providers.
- **Logging and Monitoring:** ClearGov employs monitoring features that quickly identify vulnerabilities and provide immediate alerts if action is required.

Where are ClearGov data centers located?

AWS replicates the ClearGov application and data across multiple geographically dispersed data centers to ensure redundancy and availability.

What sort of disaster recovery plan is in place?

One of the reasons we selected AWS is because they provide state-of-the-art disaster recovery. ClearGov databases are duplicated in real-time across multiple AWS servers, and the entire ClearGov platform is backed up daily across the AWS network. So, even in the event of a catastrophic system failure, 24 hours of data loss would be the maximum impact.

Is the ClearGov platform designed to scale to meet demand bursts?

Yes. One of the key factors behind selecting AWS as our hosting provider is their ability to scale rapidly. AWS has automated solutions in place that automatically scale ClearGov's platform for normal peaks and valleys in demand, and can be rapidly (and remotely) scaled to meet sustained demand increases.

Technical & Security Overview

Does ClearGov leverage AWS Virtual Private Cloud features?

Yes. ClearGov utilizes the AWS Virtual Private Cloud functionality so that our platform is hosted on a logically isolated section of the AWS Cloud and not commingled with any third-party applications.

How do I learn more about ClearGov's hosting solution?

You can learn more about AWS data centers and security measures via the following link:

- https://aws.amazon.com/security/?hp=tile

Security FAQs

How is client data stored within the ClearGov platform?

All client data is stored in a single data repository with proper authentication and access control built into the system to ensure that users may only access the data applicable to their organization.

Is the ClearGov platform SOC 2 compliant?

Our hosting provider, AWS, is fully compliant with SOC 2 requirements, and ClearGov can provide a copy of the most recent AWS SOC 2 compliance/audit report upon request.

How often is the ClearGov platform reviewed for adherence to security standards?

ClearGov performs quarterly security reviews to ensure that processes are being followed and standards are being met.

How frequently is the ClearGov platform monitored?

The ClearGov platform is monitored continuously - 24 x 7 - for performance, security and auditing.

Does ClearGov Support SSO?

ClearGov is integrated with a leading authentication aggregator which provides integration with the majority of authentication providers such as OpenID Connect and SAM. Examples of SSO providers using these protocols include Microsoft Azure, OneLogin, and Okta.

Service Level FAQs

What level of service availability does ClearGov support?

All ClearGov solutions are available on a 24/7 basis, and ClearGov is committed to 99.9% uptime. Given that we are a cloud-based solution product patches and upgrades are completed in real-time, without impact to system performance. On occasion, as necessary, larger upgrades that may require planned system downtime are announced in advance and completed over the weekend and/or after working hours.

What is your standard practice for security patch management?

ClearGov conducts ongoing audits of third-party packages for vulnerabilities. Patches for critical vulnerabilities are released as soon as possible, otherwise, patches are released as part of regular bi-weekly software releases.

How often does ClearGov schedule planned outages for system upgrades?

The ClearGov platform and applications are architected so that the system does not require downtime during regular maintenance, product upgrades, or emergency patches. On occasion, as necessary, larger upgrades that may require planned system downtime are announced in advance and completed over the weekend and/or after working hours.


ClearGov®

ClearGov®

2 Mill & Main; Suite 630; Maynard, MA 01754

Service Order

Created by	Michael Lanza
Contact Phone	(617) 816-7726
Contact Email	mlanza@cleargov.com

Order Date	Aug 14, 2024
Order valid if signed by	**Aug 20, 2024**

Customer Information

Customer	Borough of Brentwood	**Contact**	George Zboyovsky	**Billing Contact**	Susan Toth
Address	3735 Brownsville Road	**Title**	Borough Manager	**Title**	Director of Finance & Human Resources
City, St, Zip	Brentwood, PA 15227	**Email**	gzboyovsky@brentwoodboro.com	**Email**	stoth@brentwoodboro.com
Phone	(412) 884-1500			**PO # (If any)**	

The Services you will receive and the Fees for those Services are...

Set up Services	Tier/Rate	Service Fees
ClearGov Setup: Includes activation, onboarding and training for ClearGov solutions	Tier 1	$ 1,800.00
ClearGov Setup: BCM Bundle Discount - Discount for bundled BCM solutions	Tier 1	$ (630.00)
Total ClearGov Setup Service Fee - Billed ONE-TIME		**$ 1,170.00**
Subscription Services	**Tier**	**Service Fees**
ClearGov BCM ClearPlans - Civic Edition	Tier 1	$ 5,500.00
ClearGov BCM Bundle Discount: Discount for bundled BCM solutions	Tier 1	$ (1,100.00)
Total ClearGov Subscription Service Fee - Billed ANNUALLY IN ADVANCE		**$ 4,400.00**

ClearGov will provide your Services according to this schedule...

Period	Start Date	End Date	Description
Setup	Oct 1, 2024	Oct 1, 2024	ClearGov Setup Services
Pro-Rata	Oct 1, 2024	Dec 31, 2024	ClearGov Subscription Services
Initial	Jan 1, 2025	Dec 31, 2027	ClearGov Subscription Services

To be clear, you will be billed as follows...

Billing Date(s)	Amount(s)	Notes
Oct 1, 2024	$ 1,170.00	One Time Setup Fee
Oct 1, 2024	$ 1,100.00	3 Month Pro-Rata Subscription Fee
Jan 1, 2025	$ 4,400.00	Annual Subscription Fee

Additional subscription years and/or renewals will be billed annually in accordance with pricing and terms set forth herein.

Billing Terms and Conditions		
Valid Until	**Aug 20, 2024**	Pricing set forth herein is valid only if ClearGov Service Order is executed on or before this date.
Payment	**Net 30**	All invoices are due Net 30 days from the date of invoice.
Initial Period Rate Increase	3% per annum	During the Initial Service Period, the Annual Subscription Service Fee shall automatically increase by this amount.
Rate Increase	6% per annum	After the Initial Service Period, the Annual Subscription Service Fee shall automatically increase by this amount.

General Terms & Conditions

Statement of Work	ClearGov and Customer mutually agree to the ClearGov Service activation and onboarding process set forth in the attached Statement of Work. Please note that ClearGov will not activate and/or implement services for any Customer with outstanding balance past due over 90 days for any previous subscription services.
Taxes	The Service Fees and Billing amounts set forth above in this ClearGov Service Order **DO NOT** include applicable taxes. In accordance with the laws of the applicable state, in the event that sales, use or other taxes apply to this transaction, ClearGov shall include such taxes on applicable invoices and Customer is solely responsible for such taxes, unless documentation is provided to ClearGov demonstrating Customer's exemption from such taxes.
Term & Termination	Subject to the termination rights and obligations set forth in the ClearGov BCM Service Agreement, this ClearGov Service Order commences upon the Order Date set forth herein and shall continue until the completion of the Service Period(s) for the Service(s) set forth herein. Each Service shall commence upon the Start Date set forth herein and shall continue until the completion of the applicable Service Period. To be clear, Customer shall have the option to Terminate this Service Order on an annual basis by providing notice at least sixty (60) days prior to the end of the then current Annual Term.
Auto-Renewal	After the Initial Period, the Service Period for any ClearGov Annual Subscription Services shall automatically renew for successive annual periods (each an ***"Annual Term"***), unless either Party provides written notice of its desire not to renew at least sixty (60) days prior to the end of the then current Annual Term.
Agreement	The signature herein affirms your commitment to pay for the Service(s) ordered in accordance with the terms set forth in this ClearGov Service Order and also acknowledges that you have read and agree to the terms and conditions set forth in the ClearGov BCM Service Agreement found at the following URL: http://www.ClearGov.com/terms-and-conditions. This Service Order incorporates by reference the terms of such ClearGov BCM Service Agreement.

Customer	
Signature	
Name	George Zboyovsky
Title	Borough Manager

ClearGov, Inc.	
Signature	
Name	Bryan A. Burdick
Title	President

Please e-mail signed Service Order to Orders@ClearGov.com or Fax to (774) 759-3045

Customer Upgrades (ClearGov internal use only)			
This Service Order is a Customer Upgrade	Yes	**If Yes: Original Service Order Date**	1/22/21

Statement of Work

This Statement of Work outlines the roles and responsibilities by both ClearGov and Customer required for the activation and onboarding of the ClearGov Service. ClearGov will begin this onboarding process upon execution of this Service Order. All onboarding services and communications will be provided through remote methods - email, phone, and web conferencing.

ClearGov Responsibilities

- ClearGov will activate ClearGov Service subscription(s) as of the applicable Start Date(s). ClearGov will create the initial Admin User account, and the Customer Admin User will be responsible for creating additional User accounts.

- ClearGov will assign an Implementation Manager (IM) responsible for managing the activation and onboarding process. ClearGov IM will coordinate with other ClearGov resources, as necessary.

- ClearGov IM will provide a Kickoff Call scheduling link to the Customer's Primary Contact. Customer should schedule Kickoff Call within two weeks after the Service Order has been executed.

- If Customer is subscribing to any products that require data onboarding:
  - ClearGov IM will provide a Data Discovery Call scheduling link to the Customer's Primary Contact. Customer should schedule Data Discovery Call based on the availability of Customer's staff.
  - ClearGov will provide Customer with financial data requirements and instructions, based on the ClearGov Service subscription(s).
  - ClearGov will review financial data files and confirm that data is complete, or request additional information, if necessary. Once complete financial data files have been received, ClearGov will format the data, upload it to the ClearGov platform and complete an initial mapping of the data.
  - After initial mapping, ClearGov will schedule a Data Review call with a ClearGov Data Onboarding Consultant (DOC), who will present how the data was mapped, ask for feedback, and address open questions. Depending upon Customer feedback and the complexity of data mapping requests, there may be additional follow-up calls or emails required to complete the data onboarding process.

- ClearGov will inform Customer of all training, learning, and support options. ClearGov recommends all Users attend ClearGov Academy training sessions and/or read Support Center articles before using the ClearGov Service to ensure a quick ramp and success. As needed, ClearGov will design and deliver customized remote training and configuration workshops for Admins and one for End Users - via video conference - and these sessions will be recorded for future reference.

- ClearGov will make commercially reasonable efforts to complete the onboarding/activation process in a timely fashion, provided Customer submits financial data files and responds to review and approval requests by ClearGov in a similarly timely fashion. Any delay by Customer in meeting these deliverable requirements may result in a delayed data onboarding process. Any such delay shall not affect or change the Service Period(s) as set forth in the applicable Service Order.

Customer Responsibilities

- Customer's Primary Contact will coordinate the necessary personnel to attend the Kickoff and Data Discovery Calls within two weeks after the Service Order has been executed. If Customer needs to change the date/time of either of these calls, the Primary Contact will notify the ClearGov IM at least one business day in advance.

- If Customer is subscribing to any products that require data onboarding:
  - Customer will provide a complete set of requested financial data files (revenue, expense, chart of accounts, etc.) to ClearGov in accordance with the requirements provided by ClearGov.
  - Customer's Primary Contact will coordinate the necessary personnel to attend the Data Discovery and Data Review calls. It is recommended that all stakeholders with input on how data should be mapped should attend. Based on these calls and any subsequent internal review, Customer shall provide a detailed list of data mapping requirements and requested changes to data mapping drafts in a timely manner, and Customer will approve the final data mapping, once completed to Customer's satisfaction.

- Customer will complete recommended on-demand training modules in advance of customized training & configuration workshops.

- Customer shall be solely responsible for importing and/or inputting applicable text narrative, custom graphics, performance metrics, capital requests, personnel data, and other such information for capital budget, personnel budget, budget books, projects, dashboards, etc.

BOROUGH COUNCIL INFORMATIONAL SHEET
AGENDA ITEM NO. 6.a

Informational Item

SUBJECT: **Receipt of Thank You Letter from Brentwood Library**

DATE: **August 19, 2024**

PRESENTED BY: **GEORGE ZBOYOVSKY, PE, ICMA-CM**
BOROUGH MANAGER

SUMMARY:

Dear President Foyle,

Thank you for designating the Brentwood Library as recipient of the July 2024 Council Give Back Initiative. The donation will help support our upcoming July 26th Mid-Summer Learning Bash, with 250 registered - gonna be a lot of hot dogs! Your initiative spreads much goodwill throughout the community - Well Done! Sincerely, Dennis Luther and the rest of the library crew!

RECOMMENDATION:

Mr. President, the Borough received a letter from the Brentwood Library that expressed its thanks for the receipt of the donation from the Give-Back Fund.

ATTACHMENTS:

BOROUGH COUNCIL INFORMATIONAL SHEET
AGENDA ITEM NO. 7.a

Action Item

SUBJECT: **Consider accepting the Department and Borough Manager's Reports.**

DATE: **August 19, 2024**

PRESENTED BY: **GEORGE ZBOYOVSKY, PE, ICMA-CM**
BOROUGH MANAGER

SUMMARY:

Includes the monthly reports for each of the following departments:

- Building Inspector/Code Department
- Public Works Department
- Parks & Recreation Departments
- EMS
- Police Department
- Borough Manager/Engineering Department

Department Heads submit Summary/Progress Reports each week for Council to review and address any questions. The Monthly Reports are just a compilation of these weekly reports. As such, these reports will be accepted at the Agenda Meeting so that new items can receive the attention they deserve.

In addition, there should not be a need to have Borough Department Heads attend the Council Meetings as the Public Council Meeting should not be the forum to question Department Heads, as there is ample time and methods (emails, phone calls, etc.) prior to the meetings to have any questions addressed. Their time and efforts are best utilized during normal business hours.

RECOMMENDATION:

Mr. President, I move to accept the Department and Borough Manager's Reports for the period ending July 31, 2024 as presented.

ATTACHMENTS:
July 2024 Code Monthly.pdf
July 2024 Monthly DPW.pdf
2024 July Monthly_PARKS AND REC.pdf

July 2024_EMS Report.pdf
JULY 2024 Council Report_POLICE CHIEF.pdf
July 2024 Monthly Managers Report.pdf

Dept. of Code Enforcement

July 2024 Monthly Report

THE BOROUGH OF BRENTWOOD
MUNICIPAL BUILDING – 3735 BROWNSVILLE ROAD
PITTSBURGH, PA 15227-3199
Office 412-884-1500 Fax 412-884-1911
www.brentwoodboro.com

Monthly Code
Department Report
July 2024

A. Building Inspection	MTD	2024 YTD	Compare 2023 YTD
1. Building permits issued:	9	76	74
2. Sign permits issued:	2	12	7
3. Demolition permits issued:	0	2	1
4. Dumpster permits issued:	0	11	11
5. Occupancy permits issued (transactions):	18	99	109
6. Occupancy permits issued (commercial tenants):	0	5	2
7. Plans reviewed:	5	22	25
8. Construction inspections performed:	23	95	103
9. Lien letters for foreclosure/refinance/equity loan	1	21	11

B. Code Enforcement/Property Maintenance	MTD	2024 YTD	2023 YTD
1. Violation letters issued:	135	811	744
2. Citations issued:	17	93	98

3. Updates on noteworthy code violation cases:

The following represent the Borough's most high profile and problematic cases. These properties require and have received our most aggressive enforcement action. However, due to legal complications, progress should be anticipated to be incremental.

a. Forward Management (Brentshire & Pine Tree Gardens)

Background- Although many repairs remain necessary at these two large, multi-unit complexes, they continue to be subject to a 2014 court-approved settlement agreement. This document has unfortunately provided the defendant with substantial leeway, as the landlord has been able to characterize basic maintenance activities as functional equivalent to substantial capital repairs. While this agreement has handcuffed staff on pursing the abatement of certain conditions that were documented in the course of the original rental inspection,

the Borough has continued to keep the landlord on its toes by continually pursuing violations Property Maintenance Code items, such as grass, debris, and uninspected autos.

Updates- A citation is currently outstanding for an ongoing issue with dead, dangerous trees at Brentshire Gardens that overhang adjoining properties on Villawood Avenue. In order to more fully prosecute the landlord for major violations, the best course of action would be return to the courtroom to review the terms of the agreement. As part of an effort to spur such a development, the Borough issued a detailed violation notice that outlined a substantial number of major concerns at the properties. The owner provided a response that alleged a commitment to compliance, but they did not respond to requests that a time frame for making these repairs be established and substantiated. In April, the Borough responded to the landlord's stalling by filing three citations. A hearing took place in July, and a 30 day continuance was granted. No repairs are expected, and its is anticipated that a guilty verdict will be issued next month, followed by an appeal.

b. 322 Marylea

Background- This property has remained vacant since 2015 due to the lack of a proper sewer connection. The line that serves this home is currently disconnected and, if used, would convey sewage into the ground. This issue had thwarted several proposed transactions prior to its 2022 transfer via sheriff sale.

Updates- The current owner is nonresponsive, but, as long as the property remains vacant, the Borough cannot pursue legal action related to this specific violation. However, it is anticipated that it will again be necessary to file citations related to a lack of property maintenance and failure to pay the Vacant Property Registration fee.

c. 2980 Kestner

Background- For nearly twenty years, a high-profile area resident has kept this property vacant but continued to pay the taxes and to decline offers of purchase. The individual chose to pay numerous fines and property maintenance bills, but, over the last few years, municipal pressure finally caused him to consider ridding himself of the property. Due to the poor condition of the home, the conservatorship process is the best option for repairing the structure, and an experienced individual has successfully petitioned to obtain possession of this home.

Updates- The property owner took a second mortgage on the home, and, once the bank became aware of the conservatorship petition, it attempted to delay this process in order to mitigate its losses. Fortunately, before the bank filed a petition, the conservator was able to secure the property against further water intrusion. Further repairs are on hold while the conservator's attorney petitions to stop the bank's attempt to force a sheriff sale, which was set for April. However, unsurprisingly, the bank has pushed to have the sale delayed as it attempts to pressure the owner into a financial settlement.

f. 128 Pointview

Background- Vacant since 2017, this property is a prime candidate for sheriff sale, but, due to the presence of multiple mortgages and the desire of each bank to protect its own assets, it has been perpetually delayed. In the interim, the home

has endured significant water damage. The Borough has significantly pressed its attorney to expedite this process, but, even with this extra leverage, a sheriff sale is not scheduled until July.

Update- Although a trusted landlord expressed interest in a initiating a conservatorship at the property, he has declined due to the legal expenses associated with a court filing. The Borough hopes that the sheriff sale will take place as scheduled, but it is rare for these dates not to be pushed back.

g. 3005 Brentwood (COMPLETED)

Background- The former owner of this home engaged in hoarding and kept it in generally poor condition. Since 2021, it has been in a state of foreclosure, and the Borough has been required to engage in multiple property maintenance activities.

Update- The property has now been sold via sheriff sale to an agency that has purchased several other rental units via this mechanism. Communication has begun regarding the repair requirements. A dumpster was brought to the site to clean out the massive quantities of debris that the former owners left in the interior. The landlord has the property will be ready for occupancy by July. A final inspection was completed. The new owner is seeking to refinance, so outstanding liens that were not paid at sheriff sale should also be addressed in August.

h. 3335 Pary

Background- This home is occupied by an individual who has chosen to pay fines rather than to bring it back into an acceptable condition. Utility service was previously switched off, although the necessary upgrades have been made to restore conditions. Nonetheless, the roof, windows, porch, and other fixtures remain in poor shape, and the owner has even declined assistance under a county program designed to aid senior citizen homeowners.

Updates- Although it is regrettable to have to continue to prosecute this individual, who seems generally seems well meaning, the Borough is nonetheless once again engaged in the citation process to attempt to spur action. However, this apparently has been fruitful, as, in July, it was noted that a new roof has been placed on this home! It is hoped that more repairs will follow shortly.

k. 3312 Shadyway

Background- The owner of this property has seemingly abandoned it to reside elsewhere. Instead of making attempts to sell the property, he has instead allowed it to decline. Longstanding violations related to the storage of debris have not been properly remediated, attempted repairs to a deck and to the roof have actually made the situation worse, and a retaining wall and other fixtures have begun to substantially deteriorate. The individual has been fined multiple times, but, because he has demonstrated financial hardship, he has entered into a protracted payment plan with the court, which his ultimately mitigate the impact of said fines.

Update- In January, it was necessary for the VFC to respond to a call of burst pipes. Utility service is now terminated, but this condition has further increased the scope of necessary future repairs. An additional guilty verdict was dispensed

by the magistrate, and the Borough will continue to use the legal process until the property is sold. This process was restarted in April, new citations were filed in May, and additionally guilty verdicts were entered in July.

j. 2832 & 2834 Clermont

Background- These units are owned by an individual who inherited five rental properties. Since acquiring them in 2016, she has allowed four of these properties to become vacant. Two of them, which are duplexes that sit adjacent to one another, are now showing outward signs of deterioration. The Borough had already filed citations against the owner for an unsafe deck and a damaged façade at the former and a decaying porch roof at the latter.

Update- In February, the Borough learned that police department responded to the 2832 unit and confirmed that this structure is being utilized as a de facto party house. Windows and doors that were broken to gain entry were secured by the public works department, and an invoice was issued. However, it was noted that the interior now needs completely renovated due to graffiti being placed on the wall, substances being spilled on the floor, and trash being scattered around the rooms. In April, this individual was fined. New citations were filed in June, as the status of the property is unchanged. However, the Borough is pleased to report that, due to this pressure, the owner has now listed this buildings as for sale. The 2834 unit already has an interested party, and it is anticipated that this one will be transferred in August.

k. 4275 Clairton

Background- This building was damaged in a fatal vehicle accident in 2023. The windows, doors, façade, and walls on the atrium were compromised. Although it would have been in the owner's best interest to quickly secure the building to permit the commercial and residential tenants to return, it required several months and the threat of a citation to simply have the area covered with plywood. The Borough has subsequently received no additional information from the owner, although it has fielded numerous complaints about the condition from the tenants. Based upon this pattern, there is concern that the owner is declining to invest his insurance proceeds in these repairs.

Update- Unsurprisingly, a violation notice that was issued regarding permanent repairs was ignored. A citation has been filed. Subsequently, a handyman was retained to complete work at this site, and a permit was issued. Thus far, the repairs have been noted as substandard, and the Borough has informed this individual that the violation will not be abated until the work is completed to code. Rather than bringing in a new contractor to fulfil his repair obligations, the owner instead pled guilty to the citations. Thus, the legal process was restarted in June.

1. 15 Elton

Background- This property owner engages in hoarding and has an aversion to lawn maintenance. For over 15 years, he has been perpetually cited, but he has been rarely fined. Typically, violations are abated in the days immediately prior to the hearing and then recommence soon afterward. The individual has shown skill at manipulating the system by perpetually claiming family-related hardships.

Update- The lawn looks worse than ever, and large quantities of debris have accumulated on the porch. Violation notices were issued in March and April, and these have become citations. Unfortunately, this individual has appealed guilty verdicts that were issued at the magistrate. The associated Common Pleas Court hearing will not be held until December. In the interim, the Borough will attempt to get this recalcitrant individual fined for the presence of an uninspected car and a construction vehicle on the premises.

j. 3727 Woodrow

Background- This property was unlawfully purchased by a landlord without the issuance of any closing paperwork. Upon the receipt of violation notices, the owner became recalcitrant and asserted that the Borough was unfairly targeting rental property owners. However, communication eventually improved, and this individual began to correct many of the violations and submitted the appropriate fees.

Update- Unfortunately, the landlord did not make some of the more costly repairs nor has he addressed the damaged sewer line. Citations have been issued, but these have been ignored. The assistance of the constable has been requested.

j. 3825 Saw Mill Run

Background- It has now been five years since a local doctor purchases the former McGinnis Sisters grocery store with grant plans of transforming this empty building into a mixed-use structure. Instead, the owner has hired and dismissed multiple architects and has continuously changed his mind over his idea for this building. In the interim, he has allowed the interior to deteriorate, and due to a leaking roof, it is now probable that the existing building is no longer economically salvageable. Reconstruction has always been the best option for this parcel, but careful design work will be necessary to ensure compliance with PennDot regulations for access.

Update- After attempting to coax development along with a kid gloves treatment, the Borough has now turned up the code enforcement pressure due to the owner's lack of action. A stern violation notice and a subsequent call regarding citations spurred the owner to write a letter that alleged that he is working with demolition companies and that he hopes to commence design work in 2025 once this site is removed.

4. Other noteworthy code enforcement cases:

Most code cases involve relatively routine items, and the majority are amicably resolved. The below represent significant issues that were discovered or resolved during the prior month. These items are not currently anticipated to join the above list of ongoing problems, although certain items may require legal action in order to be brought to a conclusion.

1. In 2023, the Borough received documentation associated with the sale of 2924 Glendale Ave via a short sale. The prospective landlord ignored requests to sign the occupancy inspection report to assume responsibility for making the repairs post-closing, and no updates were received for months. Upon review of the county real estate portal, it appears that this buyer pulled away from the deal, but the structure was nonetheless transferred without permits. A violation has been issued. In March,

the Borough was contacted by the purchaser, and this individual asked for an extension through the end of April to satisfy the deficiencies. During a follow-up call, this individual confirmed that he did not follow through. Citations were filed in May.

2. It appears that the Borough has amicably resolved an issue regarding a deck that was removed from the rear of 40 Sceneridge Avenue. The owner boarded up the egress door and did not respond to several violations or citations. The Borough explicitly placed on its most recently letter that it would much rather work with this owner than to keep levying fines; this strategy appeared to work, as we were subsequently contacted, and a building permit was filed.

3. For the last several years, the Borough has experienced ongoing grass and debris concerns at the triplex at 2813 Brentwood Avenue. Additionally, the front steps at this building are dangerously deteriorated. The owner has not responded to citations, and the constable has not been able to locate these individuals. A property manager formerly had some responsibility over this structure, but they were not empowered to take any corrective action. However, the Borough has learned that the owners have divorced, and one party has taken possession of this building. A clear owner address is now available, and thus the citation process was restarted. Hearings are scheduled for August.

4. The property at 2928 Brevard Avenue has been vacant for four years due to the death of the owner and an inheritance dispute regarding this structure. A neighbor has apparently been cutting the grass, as the Borough has not been dispatched for this service for several years. However, the hedges and the trees at the site have become unruly and have made the place look abandoned. Thus, DPW was dispatched to perform extensive maintenance.

5. After several months of cajoling, the Borough is pleased to report that repairs to the severely rotted wooden porches and the significantly rusted garage lintels at 3016-18 Glendale Avenue are in progress.

6. The Borough expects significant pushback from the owner of 121 Sceneridge Avenue following the issuance of a citation. For the third straight summer, this individual has refused to cut her grass and has claimed that the weeds in her yard represent a so-called natural lawn. While, over the last two years, the Borough was able to coax her to eventually comply, it had no such luck in 2024. Her actions set a dangerous precedence and would allow unsightly weeds to be normalized.

7. There is positive and negative news regarding the warehouse building at 3421-3511 Saw Mill Run Boulevard. The building owners, which are the proprietors of Giant Stone Granite, have recently performed much of the extensive work that was required so that the space that adjoin their shop can be offered for rent. Two of the spaces are now in good enough shape to house businesses. Unfortunately, a massage business is interested in one of these units. Such an establishment would be permitted on Route 51 as a conditional use.

D. Rental Property Program

1. Rental units inspections : ……..24

2. 2024 program fees collected to date…….$13,610

E. Sewer Lateral Inspection Program

1. Defective private laterals discovered …… ..... 459 (since 5-14)

2. Properties sold utilizing escrow process ..... 109 (since 5-14)

3. Damaged wye connections/sewers under public streets discovered……..……115 (since 5-14)

F. Sidewalk Restoration Program

The 2024 program contractor has been moving at a much slower speed that was anticipated. Curbing on Bellanca Avenue was poured extremely deeply and without forms. This century old original infrastructure has been challenging to remove. Additionally, the vendor has been slowed by the presence of unmarked gas lines. Although the firm originally anticipated that the entire project would be completed by the close of July, on the work on Bellanca Avenue has been done thus far.

G. Other Departmental Programs

1. Vacant property program- 2024 letters were issued. Violations to be sent.
2. Handicapped parking- Completed. All active spaces successfully renewed.
3. Amusement devices- 2024 letters were issued. Violations to be sent.

H. Board Meetings

1. Planning Commission:
   a. No meeting was held in July. No meeting is scheduled for August.
2. Zoning Hearing Board
   a. A meeting will took place in July to review a request for a variance to install a fence in a technical front yard at a corner lot on Kaufmann Ave. The request was granted.
   b. No meeting is scheduled for August.

I. Active Land Development Applications

1. As the Brentwood School District received approval for its elementary facility project in March, it is now moving to complete remaining technical matters, such as the finalization of the sewer planning module. A pre-submittal meeting for the building permit is scheduled for April. The District is opening bids in August.
2. Local developers Columbus Brothers Properties received land development approval for two proposed homes in December 2023. Presently, this firm is at the utility coordination phase and is determining the location of proposed services connections. The PA DEP has unfortunately rejected this entity's request for a waiver of the sanitary sewer planning module requirements. The Borough met with the developer in July to discuss the next steps. It is anticipated that a planning module resolution will be approved in August.

J. Active Applications for New Businesses

1. Event planning chain The Sign Gypsies opened an office in Brentwood. No permit

application was submitted. The Borough issued several notices to the landlord, and an inspection was finally completed. A small number of violations will need to be resolved before a permit can be issued.

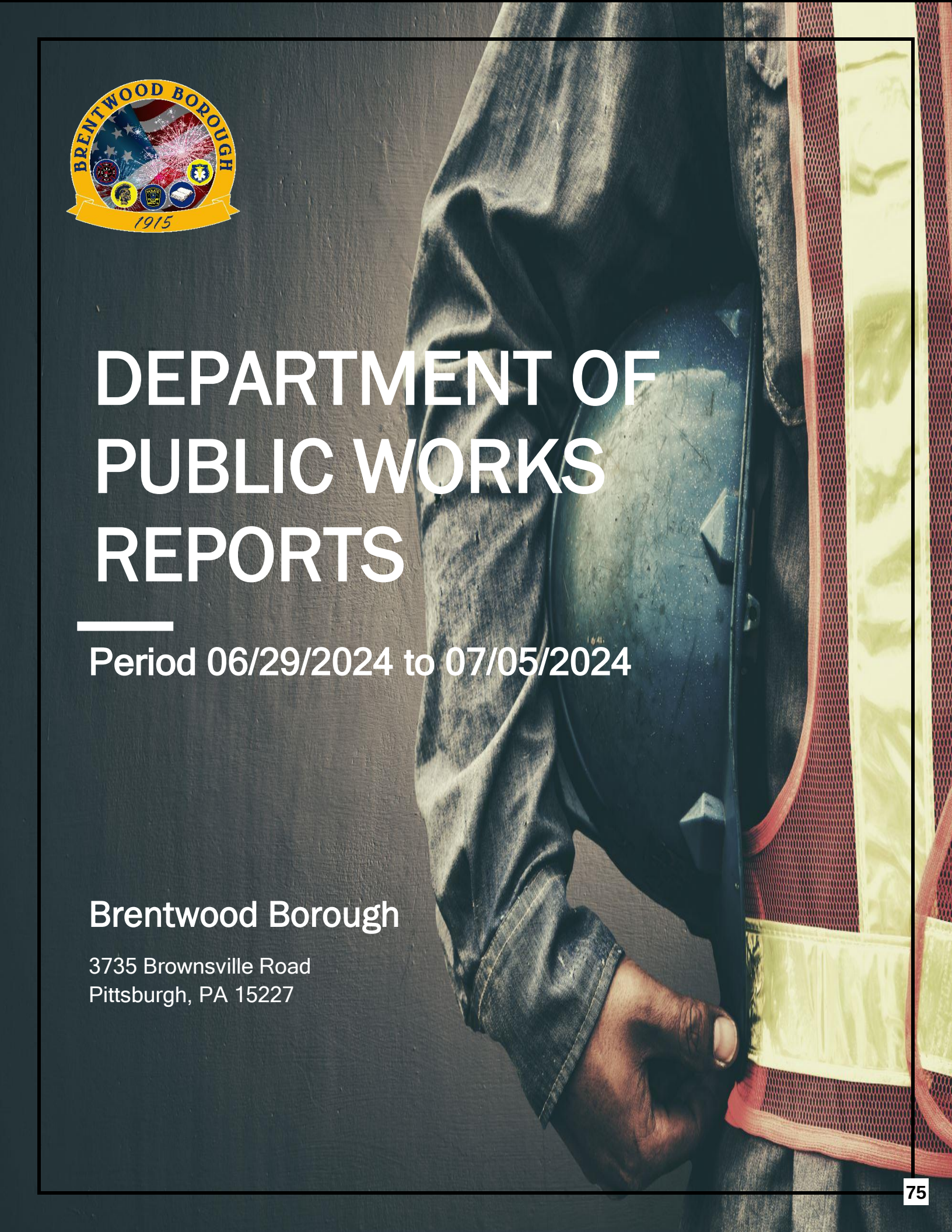
2. A permit was issued to renovate a building on Brownsville Road that has been vacant for nearly ten years since the relocation of Wang's Kitchen. The commercial space will be marketed as an empty shell to prospective tenants.

3. The sale of the property that contained the former PNC Bank and Other End Lounge has been completed. The owner of the Amish Yard is seeking to operate his business from the former site and to remove the latter to provide space for a shed display yard. The outdoor storage of this type of product is permitted in the commercial zoning district. A demolition application has been submitted, and the asbestos survey has been completed. The building has been removed, and a retaining wall has been built to support the future shed storage area. Interior renovations are to follow.

4. A permit was issued to renovate a Levitske Brothers space that previously housed a pizza restaurant and subsequently briefly contained a Chinese restaurant. An individual who owns an existing Vietnamese restaurant is seeking to open a second location, and renovations are completed. The final step for this individual is the receipt of a Health Department permit.

6. A building permit was issued for the renovation of a former pizza shop on Brownsville Road. An individual from Peru is seeking to open a restaurant. This would provide a unique entry into our business district, as only a small other number of similar restaurants exist in the metro area.

7. A permit was issued for a convenience store that will operate in a long vacant, recently renovated Brownsville Road space.



DEPARTMENT OF PUBLIC WORKS REPORTS

Period 06/29/2024 to 07/05/2024

Brentwood Borough

3735 Brownsville Road
Pittsburgh, PA 15227

THE BOROUGH OF BRENTWOOD

MUNICIPAL BUILDING – 3735 BROWNSVILLE ROAD
PITTSBURGH, PA 15227-3199
Office 412-884-1500
www.brentwoodboro.com

Mr. George Zboyovsky, PE, ICMA-CM
Borough Manager
3735 Brownsville Road
Pittsburgh, PA 15227

Dear Mr. Zboyovsky:

Enclosed please find the Department of Public Works weekly progress reports for the period of **June 29 to July 5, 2024.**

Sections include:

I. Overview
II. DPW Priority Topics
III. Completed Tasks
IV. Ongoing Projects
V. Attachments
VI. Week's Priorities

DEPARTMENT OF PUBLIC WORKS REPORT

I. OVERVIEW

This week, the Department of Public Works focused on various maintenance and improvement activities to enhance the infrastructure and services within the Borough.

II. DPW PRIORITY TOPICS

- Infrastructure Maintenance
- Traffic Management

III. Completed Tasks:

1. **Street Maintenance:**
    - Addressed potholes by repairing them with asphalt
    - Routine maintenance and cleaning of Borough building and Library.
    - Cleaned borough streets with the street sweeper.
    - Cut right-of-way's.
    - Watered flowers and new trees along Brownsville and in park
    - Fixed Flags that got tangled on pole.
    - Street sweeping
    - Garbage cans along Brownsville.
    - Week wacked Marylee and Dewalt to clean it up for the 4th
    - Dug a gutter line for water to flow into on Vida way path. Water was going into the backyard of a resident's property.
    - Installed stakes on Pary. Will be posted for no parking.
    - Fixed speed bump on Windsor that became loose.
    - Cleaned up tree that partially fell on E. Francis rd.
    - Installed wooden stakes on Clearmont,Brentwood ave, Pyrmid, Brownsville and Hillson for nor parking signs for the 4th.
    - Set out all road closure equipment for the 4th
    - Cleaned up after the Battle of the Barrels
    - Built carboard garbage cans for the 4th.
    - Cleaned up after 4th. Collected all barricaded, cones, took down no parking signs and stakes, and picked up all the garbage cans.
    - Took down 4th of July and 5K banners and installed the yard sale banner.

2. **Sanitary/ Stormwater Management:**
    - Marked lines for Pennsylvania One Call notifications.

- Cleaned built up debris on catch basin tops.

3. **Parks and Recreation:**
    - Routine maintenance of park facilities
    - Baseball field maintenance. Includes Tinning, screening.
    - Opened and cleaned plaza and calming shelter bathrooms Saturday and Sunday.
    - Opened plaza and calming shelter bathrooms. Checked/cleaned M-F
    - Cut grass
    - Trimmed bushes
    - Weeded some of the mulch beds
    - Blew off playground, concrete in pool and on plaza and the pavilions.
    - Cleaned up all the garbage after the 4th, took down all the stakes with caution tape.

Vehicle/Equipment Maintenance:

- Conducted routine maintenance checks on equipment.
- Took old #2 to Missionary for AC not working. needed evaporator core
- Picked up new hose for paint machine
- Sharpened exmark blades
- Sweeper truck is not working as of 6/3/24 @ 2pm.

4. **Public Service Requests:**

    - Received and completed request to fix a bent sign post on Haven/Bellanca.

IV. Ongoing Projects:

- Sign Management

    - Sanitary/ Stormwater Management.

V. **Problems/Concerns:**

VI. Notes:

- Tree fell across Wainley on 6/30/24
- Water was leaking in from the ceiling in the kitchen area at the new borough building on 6/30/24. It was caused by a clogged drain pipe in the roof top unit. The light in the kitchen will have to be replaced.
- Sean Frey returned to work (full Duty) on 7/1/24.
- Basketball court has been finished getting resurfaced.

VII. Attachments:



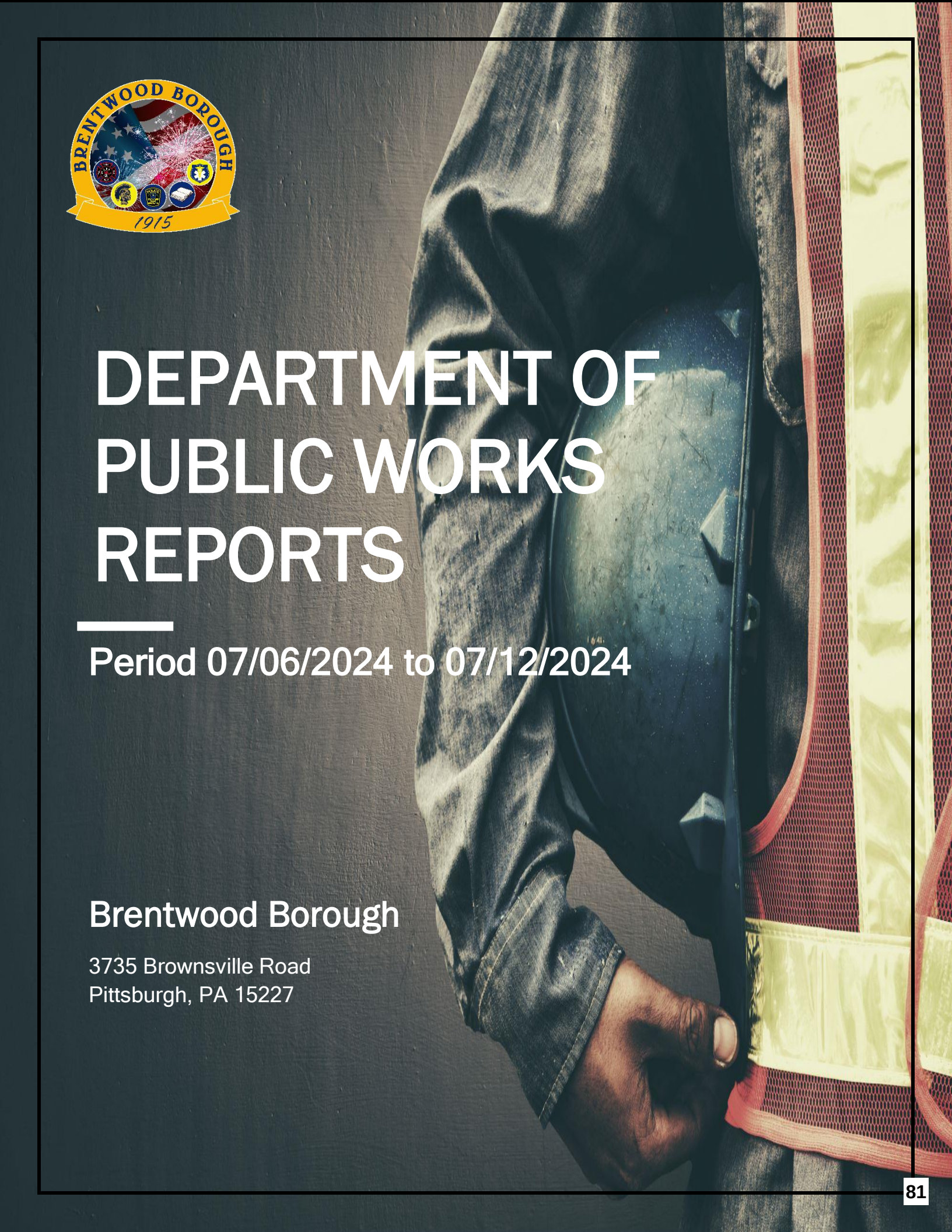
VII. Next Week's Focus:

- Next week, the DPW will prioritize continuing ongoing projects, infrastructure maintenance operations, road paving operations and address any emergency service requests.

Sincerely,
BRENTWOOD BOROUGH

Justin Kobelak
Superintendent, DPW

Dennis Chuderewicz
Assistant Supervisor, DPW



DEPARTMENT OF PUBLIC WORKS REPORTS

Period 07/06/2024 to 07/12/2024

Brentwood Borough

3735 Brownsville Road
Pittsburgh, PA 15227

THE BOROUGH OF BRENTWOOD

MUNICIPAL BUILDING – 3735 BROWNSVILLE ROAD
PITTSBURGH, PA 15227-3199
Office 412-884-1500
www.brentwoodboro.com

Mr. George Zboyovsky, PE, ICMA-CM
Borough Manager
3735 Brownsville Road
Pittsburgh, PA 15227

Dear Mr. Zboyovsky:

Enclosed please find the Department of Public Works weekly progress reports for the period of **July 6 to July 12, 2024.**

Sections include:

I. Overview
II. DPW Priority Topics
III. Completed Tasks
IV. Ongoing Projects
V. Attachments
VI. Week's Priorities

DEPARTMENT OF PUBLIC WORKS REPORT

I. OVERVIEW

This week, the Department of Public Works focused on various maintenance and improvement activities to enhance the infrastructure and services within the Borough.

II. DPW PRIORITY TOPICS

- Infrastructure Maintenance
- Traffic Management

III. Completed Tasks:

1. **Street Maintenance:**
    - Addressed potholes by repairing them with asphalt
    - Routine maintenance and cleaning of Borough building and Library.
    - Cleaned borough streets with the street sweeper.
    - Cut right-of-way's.
    - Watered flowers and new trees along Brownsville and in park
    - Fixed Flags that got tangled on pole.
    - Garbage cans along Brownsville.
    - Installed Community Day banner on Brownsville.
    - Cut back shrubbery on Wainley and Haven Way.
    - Removed Tree that fell on Kestner.
    - Cleaned up debris after wind storm.
    - Painted the post on the Welcome to Brentwood signs.
    - Fixed flags and military banners from wind storm.

2. **Sanitary/ Stormwater Management:**
    - Marked lines for Pennsylvania One Call notifications.
    - Cleaned built up debris on catch basin tops.

3. **Parks and Recreation:**
    - Routine maintenance of park facilities
    - Baseball field maintenance. Includes Tinning, screening.
    - Opened and cleaned plaza and calming shelter bathrooms Saturday and Sunday.
    - Opened plaza and calming shelter bathrooms. Checked/cleaned M-F
    - Cut grass
    - Weeded some of the mulch beds

- Blew off playground, concrete in pool and on plaza and the pavilions.
- Garbage cans through-out park
- Cleaned tree and brush from Vida way for storm water drainage to flow more freely.
- Repaired shower in pool men's room.
- Repaired fence padding on field #1.
- Cleaned all garbage can lids in park.
  Repainted handicap spots in park.

Vehicle/Equipment Maintenance:

- Conducted routine maintenance checks on equipment.
- Took Unit #5 to Missionary for inspection and oil change and to have them see why the steering is loose.
- Performed oil change on Bobcat.

4. **Public Service Requests:**

- Received and completed request to add cold patch to ramp two driveways on Bellanca because of construction.

IV. Ongoing Projects:

- Sign Management

- Sanitary/ Stormwater Management.

V. Problems/Concerns:

- Bathrooms in the park were left open Friday, Saturday and Sunday night.

VI. Notes:

- Davey Tree sprayed trees for spotted lantern again.
  Took scrap metal to the scrap yard

VII. Attachments:

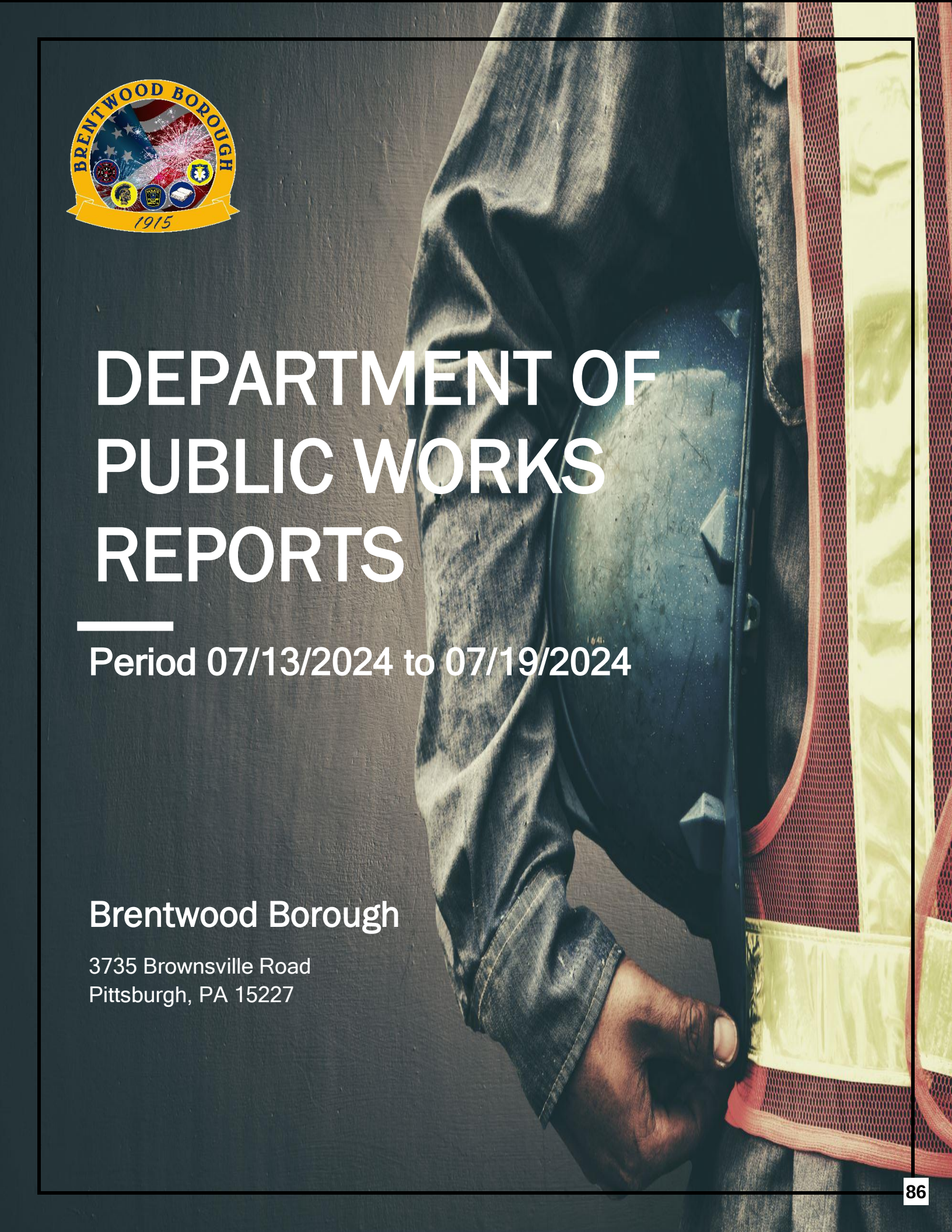
VII. Next Week's Focus:

- Next week, the DPW will prioritize continuing ongoing projects, infrastructure maintenance operations, road paving operations and address any emergency service requests.

Sincerely,
BRENTWOOD BOROUGH

Justin Kobelak
Superintendent, DPW

Dennis Chuderewicz
Assistant Supervisor, DPW



DEPARTMENT OF PUBLIC WORKS REPORTS

Period 07/13/2024 to 07/19/2024

Brentwood Borough

3735 Brownsville Road
Pittsburgh, PA 15227

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MUNICIPAL BUILDING – 3735 BROWNSVILLE ROAD
PITTSBURGH, PA 15227-3199
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Mr. George Zboyovsky, PE, ICMA-CM
Borough Manager
3735 Brownsville Road
Pittsburgh, PA 15227

Dear Mr. Zboyovsky:

Enclosed please find the Department of Public Works weekly progress reports for the period of **July 13 to July 19, 2024.**

Sections include:

I. Overview
II. DPW Priority Topics
III. Completed Tasks
IV. Ongoing Projects
V. Attachments
VI. Week's Priorities

DEPARTMENT OF PUBLIC WORKS REPORT

I. OVERVIEW

This week, the Department of Public Works focused on various maintenance and improvement activities to enhance the infrastructure and services within the Borough.

II. DPW PRIORITY TOPICS

- Infrastructure Maintenance
- Traffic Management

III. Completed Tasks:

1. **Street Maintenance:**
    - Addressed potholes by repairing them with asphalt
    - Routine maintenance and cleaning of Borough building and Library.
    - Cleaned borough streets with the street sweeper.
    - Cut right-of-way's.
    - Watered flowers and new trees along Brownsville and in park
    - Fixed Flags that got tangled on pole.
    - Garbage cans along Brownsville.
    - Removed broken sign post from ground going up Greenlee.
    - Cut vacant properties on Bookman, Pointview, Glendale, Willett.
    - Fixed speed bump on Windsor (bolt broke off).
    - Worked on Wainley rd filling holes and cutting low hanging trees. Used the becket truck and chipper to cut back areas where trees are growing onto the roadway.
    - Hung newly received banners and updated list.
    - Rebuilt catch basins on Rockwood and Haven Way.
    - Loaded equipment for street event.

2. **Sanitary/ Stormwater Management:**
    - Marked lines for Pennsylvania One Call notifications.
    - Cleaned built up debris on catch basin tops.

3. **Parks and Recreation:**
    - Routine maintenance of park facilities
    - Baseball field maintenance. Includes Tinning, screening.
    - Opened and cleaned plaza and calming shelter bathrooms Saturday and Sunday.
    - Opened plaza and calming shelter bathrooms. Checked/cleaned M-F

- Cut grass
- Blew off playground, concrete in pool and on plaza and the pavilions.
- Garbage cans through-out park
- Repaired fence and gates on baseball fields and stadium.
- Took new food warmers to the Civic Center.
- Installed 3 plaques that were redone.
- Cleaned algae off of concrete that was under the pool slide.
- Installed new chains on all the playground swings.

Vehicle/Equipment Maintenance:

- Conducted routine maintenance checks on equipment.
- Took Unit #5 to Missionary for inspection and oil change and to have them see why the steering is loose. Needed brakes, rotors, inner and outer tie rod ends.
- Sharpened chainsaws

4. **Public Service Requests:**

- Received and completed request to clean up glass that was in the road on Glendale.
- Received and completed request to remove tree that fell on Hardy Way.

IV. Ongoing Projects:

- Sign Management
- Sanitary/ Stormwater Management.

V. Problems/Concerns:

VI. Notes:

- Prepped and poured sidewalk at 230 Catskill. This was due to a sanitary pipe that N&N broke when installing the sidewalk last year.

VII. Attachments:



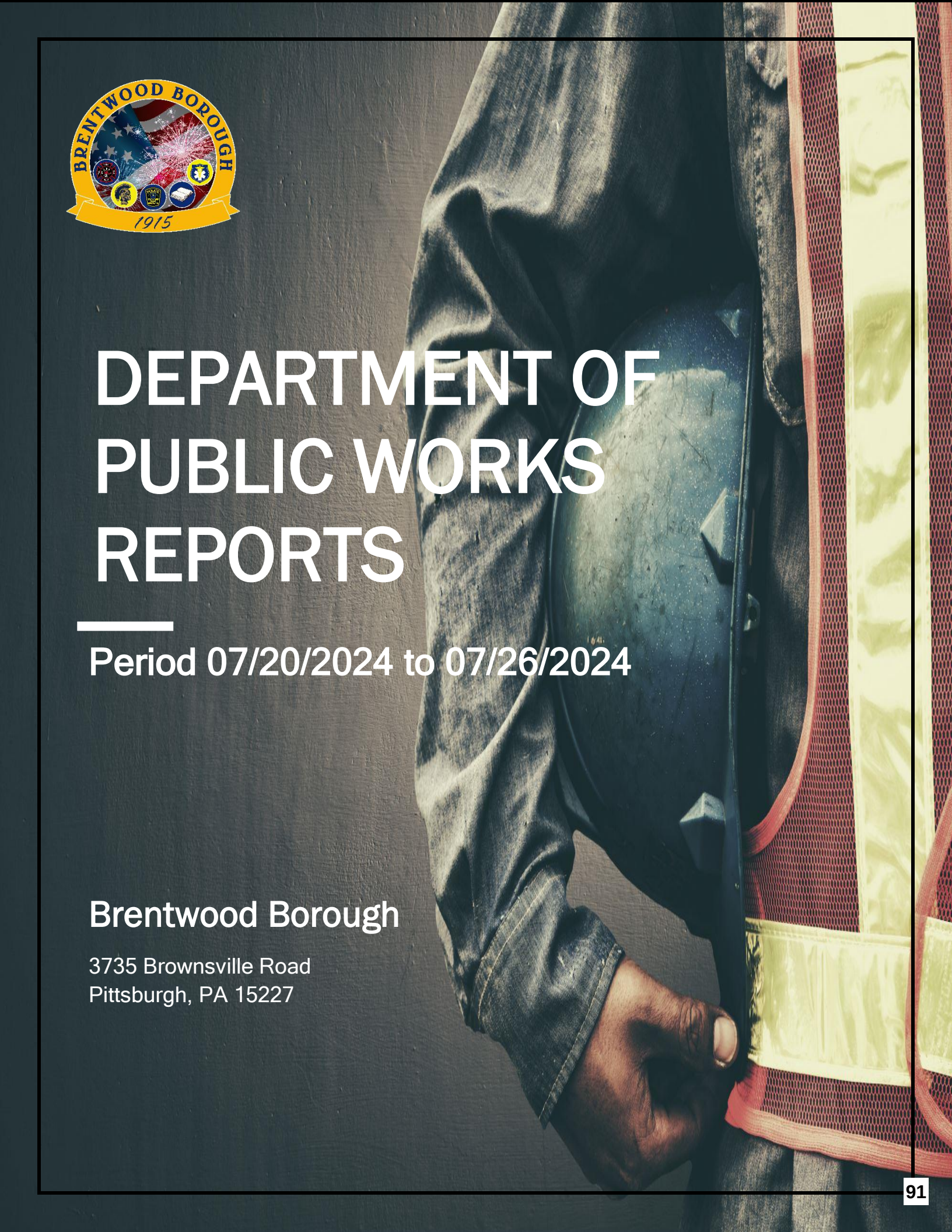
VII. Next Week's Focus:

- Next week, the DPW will prioritize continuing ongoing projects, infrastructure maintenance operations, road paving operations and address any emergency service requests.

Sincerely,
BRENTWOOD BOROUGH

Justin Kobelak
Superintendent, DPW

Dennis Chuderewicz
Assistant Supervisor, DPW



DEPARTMENT OF PUBLIC WORKS REPORTS

Period 07/20/2024 to 07/26/2024

Brentwood Borough

3735 Brownsville Road
Pittsburgh, PA 15227

THE BOROUGH OF BRENTWOOD

MUNICIPAL BUILDING – 3735 BROWNSVILLE ROAD
PITTSBURGH, PA 15227-3199
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Mr. George Zboyovsky, PE, ICMA-CM
Borough Manager
3735 Brownsville Road
Pittsburgh, PA 15227

Dear Mr. Zboyovsky:

Enclosed please find the Department of Public Works weekly progress reports for the period of **July 20 to July 26, 2024.**

Sections include:

I. Overview
II. DPW Priority Topics
III. Completed Tasks
IV. Ongoing Projects
V. Attachments
VI. Week's Priorities

DEPARTMENT OF PUBLIC WORKS REPORT

I. OVERVIEW

This week, the Department of Public Works focused on various maintenance and improvement activities to enhance the infrastructure and services within the Borough.

II. DPW PRIORITY TOPICS

- Infrastructure Maintenance
- Traffic Management

III. Completed Tasks:

1. **Street Maintenance:**
    - Addressed potholes by repairing them with asphalt
    - Routine maintenance and cleaning of Borough building and Library.
    - Cleaned borough streets with the street sweeper.
    - Cut right-of-way's.
    - Watered flowers and new trees along Brownsville and in park
    - Fixed Flags that got tangled on pole.
    - Garbage cans along Brownsville.
    - Unloaded equipment from the street event.
    - Set up for safety meeting and cleaned up after.
    - Scarified old handicap spot on Regan ave.
    - Fixed no parking signs on Glendale, Catskill and Brentwood ave.
    - Cut back trees that were over hanging road on Leafdale, Vernon, Brentwood ave, Old Clairton, E. Bellcrest, Pointview bend, Kingsley, Sceneridge, Kaufmann, Leola, E. Garden and Colonial Park.
    - Rebuilt catch basin on Owendale and Pointview.
    - Repaired broken curbs on Brownsville and Hillson.

2. **Sanitary/ Stormwater Management:**
    - Marked lines for Pennsylvania One Call notifications.
    - Cleaned built up debris on catch basin tops.

3. **Parks and Recreation:**
    - Routine maintenance of park facilities
    - Baseball field maintenance. Includes Tinning, screening.

- Opened and cleaned plaza and calming shelter bathrooms Saturday and Sunday.
- Opened plaza and calming shelter bathrooms. Checked/cleaned M-F
- Cut grass
- Blew off playground, concrete in pool and on plaza and the pavilions.
- Picked up dead tree limbs that fell from trees.
- Repaired flat tire in park trailer.
- Painted the handrail going from playground to E, Garden.
- Cut vines that are growing on trees.
-

Vehicle/Equipment Maintenance:

- Conducted routine maintenance checks on equipment.

4. **Public Service Requests:**

- Received and completed request to cut pine tree back on Laveton so people can see the stop sign.

- Received and completed request to repair a curb at 3367 Jameson Dr.

IV. Ongoing Projects:

- Sign Management

- Sanitary/ Stormwater Management.

V. Problems/Concerns:

VI. Notes:

- Fire systems were inspected at the borough building, library and stadium plaza.

VII. Attachments:

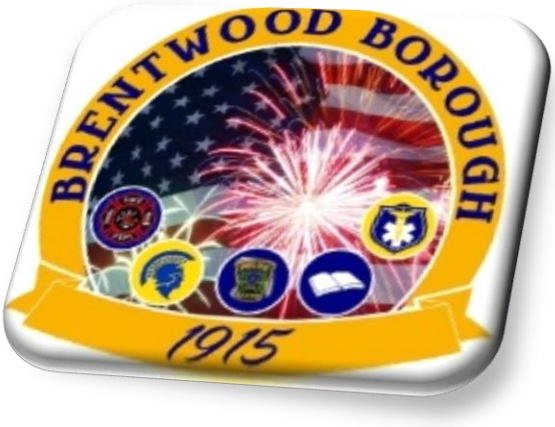
VII. Next Week's Focus:

- Next week, the DPW will prioritize continuing ongoing projects, infrastructure maintenance operations, road paving operations and address any emergency service requests.

Sincerely,
BRENTWOOD BOROUGH

Justin Kobelak
Superintendent, DPW

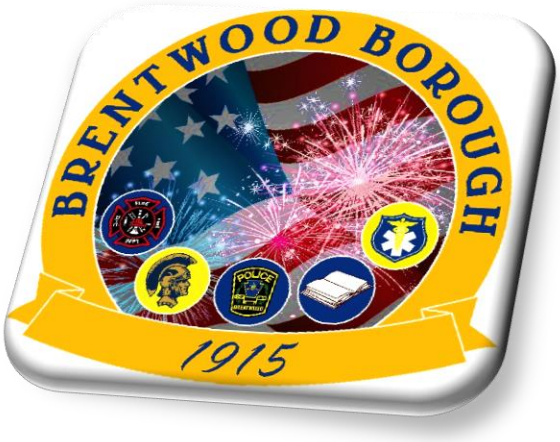
Dennis Chuderewicz
Assistant Supervisor, DPW



Parks & Recreation Department Monthly Report

July 2024

Jim Attanucci
Parks & Recreation
Director



Parks & Recreation Department Weekly Report

June 28 – July 5, 2024

Jim Attanucci
Parks & Recreation Director

Date: June 28 – July 5

Meetings

- Clear Gov Meeting
  - Budget Training
- Volleyball Court Meeting
  - Met Councilman Rich Schubert to analyze an alternate location and method of installation for the volleyball court
  - We are in agreement that one or two volleyball areas can be set up in the pool side D ring of the football field
  - This installation can be portable but also long term
  - This will save o the cost and amount of work
- Met with Borough manager to suggest we close and lock the following on the night of July 3rd to reduce the incidents we experienced last year and to preserve the stadium field from damage on the 4th of July
  - Windsor parking lot gate
  - Daily Rd gate
  - All gates at the bottom of the bleachers
  - This worked very well and everything was opened up at the end of the night on July 4th

Council Action Items for Parks and Rec

- Upcoming items
  - Pool Policy
  - Changes to proposed volleyball court

Permits & Facility Rentals

- Reviewing applications for the Fall Permit Season
- Facility rental inquiries for Civic Center, Community Room, Fields, Pool and Pavilion
- Approved and issued facility permits and or add on time for Community Room, Civic Center, Stadium, Pavilion, and Pool
- Deposits
- Security Deposit Refunds

Community Room

- Received complaint from Zumba instructor that her equipment was removed from the storage room
  - Contacted enters and they said they accidentally took it and that it was transported to Maryland with her aunts belongings
  - They said they will mail it to the Borough Building

Civic Center

- Massaro stated Project is on schedule
  - Roof is being installed
  - Allegheny Refrigeration would like to deliver the refrigerator

Programs and On-Line Registrations

- Zumba classes Monday's and Wednesday's
- Sculpt and Stretch classes every Tuesday at 7:15 pm in the Community Room
- Pool passes remain available on-line
- Water Aerobics Monday, Wednesday's, and Friday mornings and Monday thru Thursday evenings
- Water Aerobics class on Thursday was shortened due to the weather
- Posted second session of Jump Start Sports for
    - Soccer
    - Dek Hockey
    - Basketball

Taking It To The Streets

- The second Taking It To The Streets was held on June 22, 2024
- Food Trucks include
    - Hibachi Lou
    - Al Lucia
    - Woodstoked BBQ
    - Frankenfried
    - The Roaming Bean
- Adult Beverages
    - Lolev Brewing
    - TL On the Rocks
- Activities Included
    - Hoop Shoot
    - Ring Toss
    - Pgh Bubble House
- Next Taking it to the Streets is on July 20
- Featured band is the Mazeroskis
    - This will be the biggest homerun since 1960
- Food Truck
    - Yovi's
    - Southside BBQ
    - Little Nicky's
    - Patty Wagon
    - Roaming Bean
- Adult Beverages
    - Lolev Brewing
    - Back Alley Brewing
    - T&L on the Rocks
- Activities
    - Obstacle Course

Peach Truck

- Next peach truck event is July 8
- Received payment from the Peach Truck

- **Community Day**
  - Saturday September 7
  - Emails to last years participants
  - Completed mailer

Park Facilities & Equipment

- The stall door installed in the men's room was wither torn off or came off sue to the weight of the door
  - The application used to install this door when the restroom was built was not the correct application and will be challenging to correct

---

Park Message Boards

- Updating weekly

Concession Stand

- Shopped in person and on-line for product and supplies
- Although most shopping is done by myself in the past DPW would pick up large orders of water, Gatorade, and soft drinks
  - With DPW no longer doing this it is many trips to accomplish the same thing
- Purchase Item Report for Taxes

Swimming Pool

- Lifeguards performed a double save
- On the night of July 4th approximately a 11:40pm when leaving the park a male was seen inside the pool gate and then diving into the pool from the lifeguard chairs
  - Called 911 and police came and removed him
- Buoy line broke
  - Contacted American Pool for repair or replacement
  - Pool cleaning robot as repaired
  - Sent health department corrections as requested on the health department pool inspection

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Park Incidents

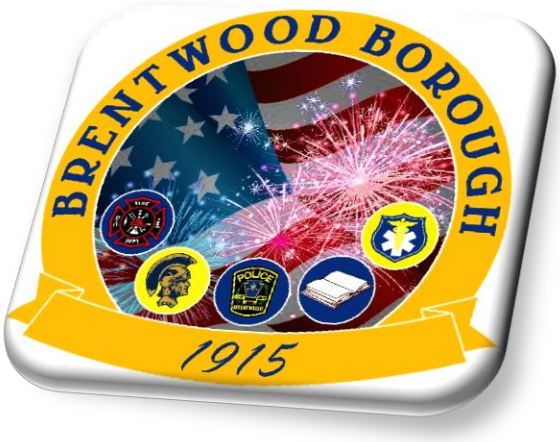
- Three unidentified males were asked to leave the park when they were found firing orbie guns down the bleachers
  - Called 911 for assistance

Additional Tasks Completed

- Daily review and answering voicemails and emails
- Deposits
- Refunds
- Calendar postings on website
- Weekly report
- ASANA Projects and Tasks
- Placed a couple of food trucks along 4th of July parade route
- Programs
- Events
- Planit
- Laundered concession stand rags
- Work Calendar Postings
- Assigned ASANA Task
- Employees Schedule
- Water Aerobics
- Community Day
- Volleyball Court
- Schedules

Priorities for Upcoming Weeks

- Community Day
- Volleyball Court



Parks & Recreation Department Weekly Report

July 6 – July 11, 2024

Jim Attanucci
Parks & Recreation Director

Date: July 6 – July 11

Meetings

- Monthly Department Meeting scheduled for July 11 was cancelled

Council Action Items for Parks and Rec

- Upcoming items
  - Pool Policy
  - Changes to proposed volleyball court
    - This will include changing location to the D ring near the swimming pool
    - This is a level area and will dramatically reduce the cost and amount of work while providing a safe usable space for volleyball

Permits & Facility Rentals

- Reviewing applications for the Fall Permit Season
- Facility rental inquiries for Civic Center, Community Room, Fields, Pool and Pavilion
- Approved and issued facility permits and or add on time for Community Room, Civic Center, Stadium, Pavilion, and Pool
- Deposits
- Security Deposit Refunds

Community Room

- Retrieved the Zumba instructors equipment that was mistakenly removed by a renter
- Over this last couple of months the tv has been taken out to the main room, chairs, tables, flags, and fan have been moved into the storage room
- Considering changing the lock on the storage room and purchasing a compact storage unit to leave brooms etc. in that can be stored in the men's room

Civic Center

- Massaro stated Project is on schedule
  - Roof is installed
  - Allegheny Refrigeration delivered the refrigeration unit
  - Researching tables and chairs

Programs and On-Line Registrations

- Zumba classes Monday's and Wednesday's
- Sculpt and Stretch classes every Tuesday at 7:15 pm in the Community Room
- Pool passes remain available on-line
- Water Aerobics Monday, Wednesday's, and Friday mornings and Monday thru Thursday evenings
- Water Aerobics class on Thursday was shortened due to the weather
- Posted second session of Jump Start Sports for
  - Soccer
  - Dek Hockey
  - Basketball

Taking It To The Streets

- Next Taking it to the Streets is on July 20
- Featured band is the Mazeroskis
- Food Truck
    - Yovi's
    - Southside BBQ
    - Little Nicky's
    - Patty Wagon
    - Roaming Bean
- Adult Beverages
    - Lolev Brewing
    - Back Alley Brewing
    - T&L on the Rocks
- Activities
    - Obstacle Course

- ## Peach Truck
    - Peach truck event on July 8 was very successful
    - Next Peach truck event sis July 23 from 8:30am to 10:30am
    - Received payment from the Peach Truck

- ## Community Day
    - Saturday September 7
    - Emails to last years participants
    - Completed mailer for sponsors and vendors

Park Facilities & Equipment

- Met with BSD athletic director on Saturday July 6 for him to calibrate their Hudl camera. When it was discovered he wanted a window of the press box to be left wide open and unattended we did not go through with the calibration. I explained to him the school district would need to provide security at the press box if while the window is left open for calibration. They also stated they wanted the stadium lights on all night and prefer that there is no activity on the field. I suggested they cancel one of their workouts to assist with this and they do not want to cancel their workouts.
    - Calibration is rescheduled for Thursday evening July 11. The school said they will have security on hand, the stadium lights will be left on overnight and the filed will be locked and signed closed for maintenance
    - We will also leave the stadium family restroom open for them
- I contacted the athletic director on Wednesday concerning complaints received about student athletes and coaches overcrowding the Windsor parking lot and using ADA spaces for vehicles without ADA license or placards
- Power outage in the park on July 10

Park Message Boards

- Updating weekly

Concession Stand

- Shopped in person and on-line for product and supplies
- Although most shopping is done by myself in the past DPW would pick up large orders of water, Gatorade, and soft drinks
    - With DPW no longer doing this it is many trips to accomplish the same thing
- Weekly employee schedule

Swimming Pool

- Second Buoy line broke
    - Contacted American Pool for repair or replacement
    - Discussed number of lifeguards in position with American Pool
    - The combination of a police presence and new admission policy is working well
    - Councilman Troup sent email concerning an option to get wheel chaired pool patrons to the pool and mentioned leaving the electronic gate open during pool hours for drop offs
        - Based on previous knowledge and experience leaving the gate open during pools would create an unsafe environment for park visitors of the playground, pavilion, picnic area and ballfields
        - Before the gate was installed we were receiving nearly daily complaints about vehicles using the area as a drop off
        - If the gate was left open we would have vehicles entering the park for other areas such as the pavilion, playground, ballfields, and stadium

Park Incidents

- Two teenagers continue to ride electric scooters through the park, stadium field and track.
    - Requesting police department to view films for the evening of July 10

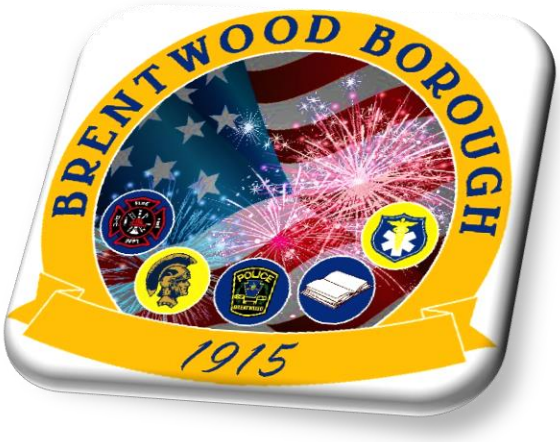
Additional Tasks Completed

- Daily review and answering voicemails and emails
- Deposits
- Refunds
- Calendar postings on website
- Weekly report
- ASANA Projects and Tasks
- Placed a couple of food trucks along 4th of July parade route
- Programs
- Events
- Planit
- Laundered concession stand rags
- Work Calendar Postings
- Assigned ASANA Task
- Employees Schedule
- Water Aerobics
- Community Day

- Volleyball Court
- Schedules

Priorities for Upcoming Weeks

- Community Day
- Volleyball Court



Parks & Recreation Department Weekly Report

July 12 – July 18, 2024

Jim Attanucci
Parks & Recreation Director

Date: July 12 – July 18

Meetings

- Staff Meeting
- Met with DEP to replace battery back up at for internet service at stadium
- Walking Trail Committee Interview #1 – Remington Vernick Engineers
- Walking Trail Committee Interview #2 LSSE
- Scheduled Parks and Recreation Committee Meeting for Monday July 22
- Attended Clear Gov training for budget submissions

Council Action Items for Parks and Rec

- Upcoming items
  - Pool Policy
  - Change to Volleyball Court
  - Pool access
  - Stadium Signs

Permits & Facility Rentals

- Reviewing applications for the Fall Permit Season
- Facility rental inquiries for Civic Center, Community Room, Fields, Pool and Pavilion
- Approved and issued facility permits and or add on time for Community Room, Civic Center, Stadium, Pavilion, and Pool
- Deposits
- Security Deposit Refunds
- Reviewing fall field permit applications

Community Room

- Considering changing the lock on the storage room and purchasing a compact storage unit to leave brooms etc. in that can be stored in the men's room

Civic Center

- Massaro stated Project is on schedule
  - Completion date moved to mid August

Programs and On-Line Registrations

- Zumba classes Monday's and Wednesday's
- Sculpt and Stretch classes every Tuesday at 7:15 pm in the Community Room
- Pool passes remain available on-line
- Water Aerobics Monday, Wednesday's, and Friday mornings and Monday thru Thursday evenings
- Water Aerobics class on Thursday was shortened due to the weather
- Posted second session of Jump Start Sports for
  - Soccer
  - Dek Hockey
  - Basketball
- Yoga Six 101 Class at swimming pool

Taking It To The Streets

- Next Taking it to the Streets is on July 20
- Featured band is the Mazeroskis
- Food Truck
    - Yovi's
    - Southside BBQ
    - Little Nicky's
    - Patty Wagon
    - Roaming Bean
- Adult Beverages
    - Lolev Brewing
    - Back Alley Brewing
    - T&L on the Rocks
- Activities
    - Obstacle Course

- ## Peach Truck
    - Next Peach truck event sis July 23 from 8:30am to 10:30am

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- ## Community Day
    - Saturday September 7
    - Emails to last years participants
    - Completed mailer for sponsors and vendors
    - Receiving applications for participants and sponsors

Park Facilities & Equipment

- Assigned DPW to change flag at circle in park parking lot

Park Message Boards

- Updating weekly

Concession Stand

- Shopped in person at Sams Club, GFS, Giant Eagle and on-line for product and supplies
- Accepted delivery from Tri State
- Weekly employee schedule

Swimming Pool

- Found water features on after hours
    - Corrected issue
- Minor incident with head lifeguard yelling at our staff because they told them to ask lifeguard for assistance for lockers in locker room
    - Addressed issue and all is well
- Numerous trips to park to reset battery back up for internet service used for pool admission and pool passes

In Community Magazine

- Submitted five articles for the fall edition

Park Incidents

- Nothing Reported

Additional Tasks Completed

- Daily review and answering voicemails and emails
- Deposits
- Refunds
- Calendar postings on website
- Weekly report
- ASANA Projects and Tasks
- Programs
- Events
- Planit
- Laundered concession stand rags
- Work Calendar Postings
- Assigned ASANA Task
- Employees Schedule
- Water Aerobics
- Community Day
- Volleyball Court
- Schedules

Priorities for Upcoming Weeks

- Community Day
- Volleyball Court
- Committee Meeting

Parks & Recreation Department Weekly Report

July 19 – July 25, 2024

Jim Attanucci
Parks & Recreation Director

Date: July 19 – July 25

Meetings

- Parks and Recreation Committee Meeting
    - Agenda Item #1 Improved Access to Brentwood Pool
        - It was agreed to provide additional support to those using a wheelchair to access the swimming pool
        - Absent of any physical contact with pool patrons, removing or loading wheelchairs out of/into vehicles, the Borough shall arrange for wheelchair patrons to be escorted from the parking lot to the pool area and or from the pool area to the parking lot
        - Wheelchair patrons will be asked to notify the Borough office by 4:00pm the day before their pool visit to schedule an arrival and departure time
        - Office staff will contact volunteers to schedule and confirm with pool patron
        - Staffing will consist of volunteers, pool staff and other employees as needed
        - By implementing this plan, the Borough can provide efficient and effective assistance to wheelchair users during designated hours, ensuring a positive and inclusive experience
    - Agenda Item #2
        - Stadium Signs
            - Permit Holder Only No Others Allowed
            - Brentwood Borough Parks and Recreation Facility Rental Policy Chapter 155-11- Stadium Use Permit is Required – Casual Use of Less than (10) may not need permit
        - The benefit of the first sign includes
            - Enhanced security restricting access to permit holder, it helps monitor and control who is on the field, limiting access to permit holders can reduce liability for the Borough
            - Prevents overuse and wear and tear
            - Allows enforcement of safety protocols
            - Increases revenue
            - Creates a sense of respect and responsibility as they recognize the value of permitted access and are more likely to follow the rules
            - Reduces congestion, ensuring a better experience
        - Displaying a sign stating “Permit Holder Only, No Others Allowed” at all times rather than just during permitted times has several advantages
            - Consistent Messaging: Constant display of the sign ensures that everyone is always aware of the access restrictions, reducing confusion and misunderstanding about when rules apply
            - Deterrence: Continuous visibility acts as a deterrent to unauthorized individual who might attempt to access the facility, knowing that the restrictions are always in effect
            - Enhanced Security: Maintaining the sign at all times helps reinforce security measures, as potential intruders or unauthorized users are consistently reminded that they are not allowed
            - Simplified Enforcement: It simplifies enforcement for security personnel or facility managers, as they do not need to remember specific times when the sign should be displayed, ensuring the rules are always enforced uniformly
            - Perception of Strict Control: It conveys a perception of strict control and management of the facility, which can discourage unauthorized access and encourage permit holders to adhere to the rules
            - Legal Clarity: Provides clear and legal grounds for action against unauthorized individuals at any time, as there is no ambiguity about when the restrictions apply
            - Operational Efficiency: Reduces the need for staff to manage the display of the sign according to specific times, freeing them to focus on other important tasks

- Consistency: in Communications: Ensures that any visitors, whether potential permit holders or others, are consistently informed abut the access policy, which can help in educating the public and promoting compliance
- Safety Assurance: Continuous display reinforces the importance of safety protocols that are often associated with permit requirements, ensuring that safety measures are always considered by those near or entering the facility
- Preventing Unauthorized Use During Non-Permitted Times: Even if access is restricted to certain times, displaying the sign at all times helps prevent unauthorized use outside of those time, ensuring the facility is not misused when it is not actively monitored

Council Action Items for Parks and Rec

- Upcoming items
  - Pool Policy
  - Change to Volleyball Court

Permits & Facility Rentals

- Reviewing applications for the Fall Permit Season
  - Waiting for Brentwood Dukes Game Schedule
- Facility rental inquiries for Civic Center, Community Room, Fields, Pool, and Pavilion
- Approved and issued facility permits and or add on time for Community Room, Civic Center, Stadium, Pavilion, and Pool
- Deposits
- Security Deposit Refunds

Community Room

- Considering changing the lock on the storage room and purchasing a compact storage unit to leave brooms etc. in that can be stored in the men's room

Civic Center

- Massaro stated Project is to be completed mid August

Programs and On-Line Registrations

- Zumba classes Monday's and Wednesday's
- Sculpt and Stretch classes every Tuesday at 7:15 pm in the Community Room
- Stretch and Sculpt Classes will be discontinued for a few months beginning in September
- Pool passes remain available on-line
- Water Aerobics Monday, Wednesday's, and Friday mornings and Monday thru Thursday evenings
- The weather on Mondays and Wednesdays have not been favorably for Water Aerobics and season ticket holders were offered make up days on Tuesdays and Thursday evenings and or Monday, Wed, and Friday mornings
- Second session of Jump Start is underway for
  - Soccer
  - Dek Hockey
  - Basketball
- Considering third session for the fall months

Taking It to The Streets

- The “Taking it to the Streets” event featuring the Mazeroskis was an absolute triumph, drawing in a high attendance that created a vibrant and energetic atmosphere. From the moment you stepped into the venue, the buzz of excitement was noticeable.
- The Mazaroskis delivered an exceptional performance showcasing their musical prowess and captivating the audience with a mix of classic hits from the sixties and seventies. The energy on stage was infectious and it was clear that both the band and the crowd were feeding off each others enthusiasm.
  Complimenting the fantastic music were the food trucks which offered a diverse array of delicious options. The Patty Wagon serving Moonlit smash burgers and fries, Al Lucia hot dogs and cheese steaks, South Side BBQ with their famous BBQ, and Italian meatball subs from Little Nicky’s.
  Craft Beer by Back Alley Brewing and Lolev Beer. Thirst quenching iced teas by the Roaming Bean
  Kids activities included an obstacle course and street games
- The crowd itself was another highlight of the evening. The high attendance meant a packed venue, but rather than feeling overcrowded, it created an intimate and communal vibe
- Overall, the "Taking it to the Streets" event was a resounding success. The combination of the Mazeroskis stellar performance, outstanding food trucks, and an upbeat crowd made for an unforgettable experience. It’s clear that this event has set a high bar for future community gatherings, and attendees are already looking forward to the next one.

- Next Taking It to the Streets Event is Saturday, August 24th - 6-10 pm - Brownsville at Towne Square
  Here’s what you can look forward to: Live Music: Enjoy the amazing tunes of LEDFOOT LOVER, playing an array of classic rock music ranging from the 1970s to present day along with some country songs to showcase their versatility. The band features fantastic musicians from the area including Brentwood’s own Jeff Kalp!
  Food Trucks: Savor delicious bites that will satisfy your taste buds with a variety of mouth-watering options from our favorite food trucks.
  Beverages: Refresh yourself with a selection of adult and kids’ beverages. Family-Friendly Activities - There’s something for everyone, young and old!

Peach Truck

- Peach truck event on July 23 had over 40 pre-orders and many on the spot purchases
- Next Peach Truck event is August 7 form 8:30 am to 10:30 am in the parking lot of the park

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Community Day

- Saturday September 7
- Emails to last years participants
- Completed mailer for sponsors and vendors
- Receiving applications for participants and sponsors
- Secured a shuttle from Baldwin Whitehall School District

Park Facilities & Equipment

- Battery backup changed for Wi Fi access at pool
- Brentwood School district Hudl camera calibrated on Thursday
- Metro Fence visited park on Thursday to provide quote on replacing fence from ticket booth 2 to Windsor Rd and for relocating gate in Windsor lot
- Park camera project to begin Friday July 26

Park Message Boards

- Updating weekly
- BBSTC requested we post their flyer for tree recognition in the park message boards

Concession Stand

- Shopped in person and on-line for product and supplies
- Accepted Deliveries
- Weekly employee schedule

Swimming Pool

- American Pool reported that their lifeguards were locking the pool slide and not always opening the slide or staffing it properly and said they will take the necessary action to correct
- Unfortunately, they have one lifeguard who is "nitpicking" at American Pool about their duties
    - We are not getting involved as this is between American Pool and their employee
- After consulting with American Pool we removed the lock from the slide

In Community Magazine

- Submitted one edit to previously submitted articles

Park Incidents

- Nothing Reported

National Parks and Recreation Month

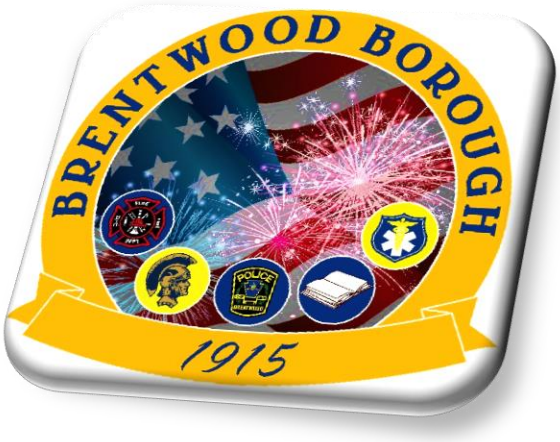
- We celebrated National Parks and Recreation Month with a lunch for all the pool/concession stand/ and rec assistants

Additional Tasks Completed

- Daily review and answering voicemails and emails
- Deposits
- Refunds
- Calendar postings on website
- Weekly report
- ASANA Projects and Tasks
- Programs
- Events
- Planit
- Laundered concession stand rags
- Work Calendar Postings
- Assigned ASANA Task
- Employees Schedule
- Water Aerobics
- Community Day
- Volleyball Court

Priorities for Upcoming Weeks

- Community Day
  - Vendors
- Volleyball Court
  - Exploring volleyball court systems
- Fall Field Permits
  - Field User Meeting
  - Issuing Fall Field Permits



Parks & Recreation Department Weekly Report

July 26 – Aug. 1, 2024

Jim Attanucci
Parks & Recreation Director

Date: July 26 – Aug.1

Meetings

- No Update

Council Action Items for Parks and Rec

- Upcoming items
  - Pool Policy
  - Change to Volleyball Court
  - Improved Wheel Chair Access to Brentwood Pool
    - Absent of any physical contact with pool patrons, removing or loading wheelchairs out of/into vehicles, the Borough shall arrange for wheelchair patrons to be escorted from the parking lot to the pool area and or from the pool area to the parking lot
    - Wheelchair patrons will be asked to notify the Borough office by 4:00pm the day before their pool visit to schedule an arrival and departure time
    - Office staff will contact volunteers to schedule and confirm with pool patron
    - Staffing will consist of volunteers, pool staff and other employees as needed
    - By implementing this plan, the Borough can provide efficient and effective assistance to wheelchair users during designated hours, ensuring a positive and inclusive experience

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Permits & Facility Rentals

- Issuing permits for the Fall Permit Season
- Facility rental inquiries for Civic Center, Community Room, Fields, Pool, and Pavilion
- Approved and issued facility permits and or add on time for Community Room, Civic Center, Stadium, Pavilion, and Pool
- Deposits
- Security Deposit Refunds

Community Room

- Considering changing the lock on the storage room and purchasing a compact storage unit to leave brooms etc. in that can be stored in the men's room

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Civic Center

- Massaro stated Project is to be completed mid August
- Shopping for tables and chairs
- HSSDR designing floor plan options for tables and chairs
  - One for 6 ft rectangular tables
  - One for 5ft round tables
  - One for a combination of the above two

Programs and On-Line Registrations

- Zumba classes Monday's and Wednesday's
- Sculpt and Stretch classes every Tuesday at 7:15 pm in the Community Room
- Stretch and Sculpt Classes will be discontinued for a few months beginning in September
- Pool passes remain available on-line
- Water Aerobics Monday, Wednesday's, and Friday mornings and Monday thru Thursday evenings
- The weather on Mondays and Wednesdays have not been favorably for Water Aerobics and season ticket holders were offered make up days on Tuesdays and Thursday evenings and or Monday, Wed, and Friday mornings
- Second session of Jump Start is underway for
    - Soccer
    - Dek Hockey
    - Basketball

Taking It to The Streets

- Taking It to the Streets Event is Saturday, August 24th - 6-10 pm - Brownsville at Towne Square
    - Ledfoot Lover
    - Al Lucia Hotdogd and Cheese Steaks
    - Cilantro Ajo
    - Benvenutis Pizza
    - Toms Diner
    - Roaming Bean
    - Woodstoked BBQ
    - T&L on the Rocks
    - Back Alley Brewing
    - Vellum Fermintation
    - Hoop Shoot
    - Ring Toss
    - Additional Street Games

Peach Truck

- Next Peach Truck event is August 7 form 8:30 am to 10:30 am in the parking lot of the park

Community Day

- Saturday September 7
- Emails to last years participants
- Completed mailer for sponsors and vendors
- Receiving applications for participants and sponsors
- Secured a shuttle from Baldwin Whitehall School District

Park Facilities & Equipment

- Brentwood School district Hudl camera calibration failed
- Park cameras and automatic locking doors for restrooms are being installed
- Metro Fence visited submitted quote for replacing fence from ticket booth 2 to Windsor Rd and for relocating gate in Windsor lot
- Park Signs
    - Stadium Signs
        - Permit Holder Only No Others Allowed
        - Brentwood Borough Parks and Recreation Facility Rental Policy Chapter 155-11- Stadium Use Permit is Required – Casual Use of Less than (10) may not need permit
    - The benefit of the first sign includes
        - Enhanced security restricting access to permit holder, it helps monitor and control who is on the field, limiting access to permit holders can reduce liability for the Borough
        - Prevents overuse and wear and tear
        - Allows enforcement of safety protocols
        - Increases revenue
        - Creates a sense of respect and responsibility as they recognize the value of permitted access and are more likely to follow the rules
        - Reduces congestion, ensuring a better experience
    - Displaying a sign stating “Permit Holder Only, No Others Allowed” at all times rather than just during permitted times has several advantages
        - Consistent Messaging: Constant display of the sign ensures that everyone is always aware of the access restrictions, reducing confusion and misunderstanding about when rules apply
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        - Enhanced Security: Maintaining the sign at all times helps reinforce security measures, as potential intruders or unauthorized users are consistently reminded that they are not allowed
        - Simplified Enforcement: It simplifies enforcement for security personnel or facility managers, as they do not need to remember specific times when the sign should be displayed, ensuring the rules are always enforced uniformly
        - Perception of Strict Control: It conveys a perception of strict control and management of the facility, which can discourage unauthorized access and encourage permit holders to adhere to the rules
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        - Consistency: in Communications: Ensures that any visitors, whether potential permit holders or others, are consistently informed abut the access policy, which can help in educating the public and promoting compliance
        - Safety Assurance: Continuous display reinforces the importance of safety protocols that are often associated with permit requirements, ensuring that safety measures are always considered by those near or entering the facility
        - Preventing Unauthorized Use During Non-Permitted Times: Even if access is restricted to certain times, displaying the sign at all times helps prevent unauthorized use outside of those time, ensuring the facility is not misused when it is not actively monitored
    - A question was raised concerning the proposed volleyball court being installed on the D ring of the stadium on who and how many will be permitted to make use of the court

- This is a concern and looking at the bigger picture it may be best to choose a better site or drop the proposal due to limited space

Park Message Boards

- Updating weekly
- BBSTC requested we post their flyer for tree recognition in the park message boards

Concession Stand

- Shopped in person and on-line for product and supplies
- Accepted Deliveries
- Weekly employee schedule

Swimming Pool

- One turnstile is not working
  - Company is trouble shooting and also ordered a new control board

In Community Magazine

- Waiting on proof for the fall edition

Park Incidents

- Received email from Council Lenigan that a police officer removed a group of 10 plus players from the stadium filed
  - No rules were violated in doing so

Additional Tasks Completed

- Daily review and answering voicemails and emails
- Deposits
- Refunds
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- Laundered concession stand rags
- Work Calendar Postings
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- Employees Schedule
- Water Aerobics
- Community Day
- Volleyball Court

Priorities for Upcoming Weeks

- Community Day
  - Vendors
- Volleyball Court
  - Exploring volleyball court systems
- Fall Field Permits
  - Field User Meeting
  - Issuing Fall Field Permits

Brentwood Borough
Council Report

July
2024

Todd Plunkett, Chief

Brentwood Borough
July 2024
Dispatched Calls, Response Code, and Response Outcome

Brentwood Borough	
Total Calls Dispatched by Allegheny County 911	**143**
Average Emergency 911 Call Response Times	**6.1**
Average Emergency Call Response Times, YTD	**6.2**
Total Calls, YTD	**880**

Response Code	**Count**
E-0	27
E-1	34
E-2	31
E-3	27
E-4	24
Total:	**143**

Response Outcomes	**Count**
Cancelled	19
Cancelled, On Scene	1
Dead at Scene	3
No Patient Found	11
Standby - Fire	5
Standby - Non Committed	2
Treated, Transported ALS	75
Treated, Transported BLS	8
Treatment / No Transport	19

Brentwood Borough
July 2024
Receiving Hospital

Receiving Hospital	Count
AHN - Allegheny General Hospital	2
AHN - Brentwood	15
AHN - Jefferson Hospital	26
AHN - West Penn Hospital	2
St. Clair Hospital	6
UPMC - Children's Hospital of Pittsburgh	2
UPMC - Magee-Womens Hospital	1
UPMC - Mercy	16
UPMC - Presbyterian	6
UPMC - Shadyside Hospital	3
Veterans Administration Medical Center - Oakland	4
Service Calls	60

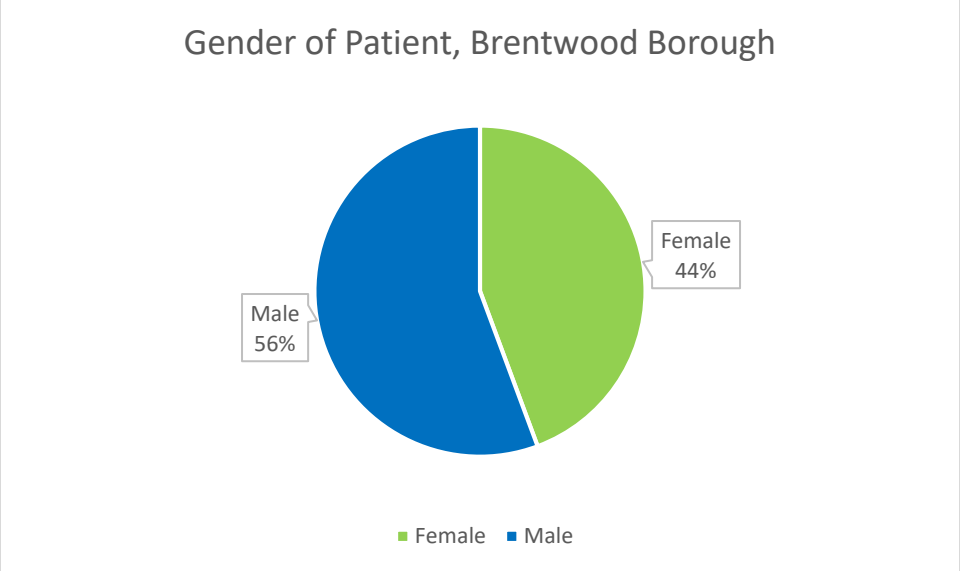
Brentwood Borough
July 2024
Medical Categories

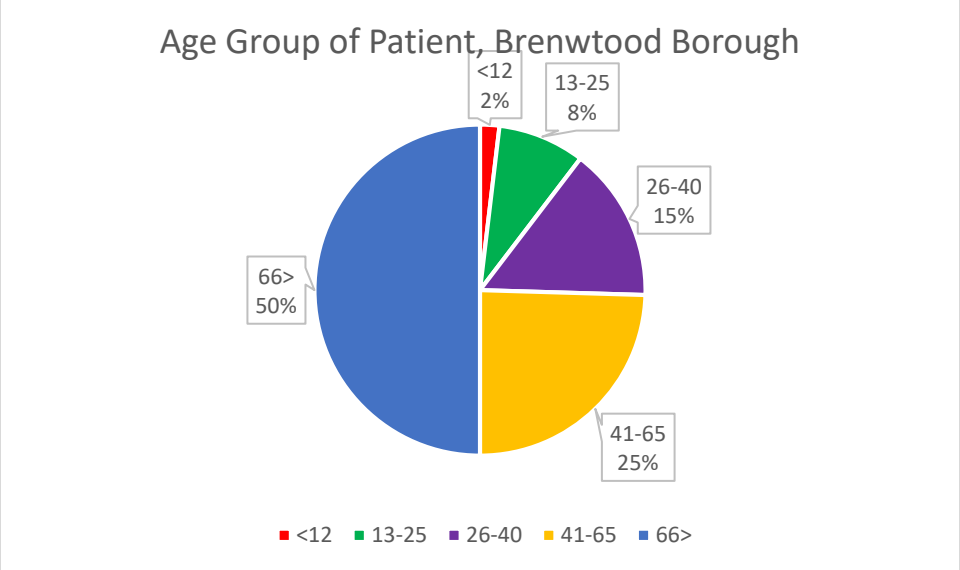
Medical Category	Count
Abdominal Pain	1
Assault	1
Back Pain	1
Breathing Problems	10
Cardiac	1
Chest Pain	1
Convulsions / Seizure	1
Diabetic Problem	1
Fall Victim	19
Headache	2
Heart Problems	6
Hemorrhage/Laceration	6
Ingestion/Poisoning	2
Other	18
Psychiatric Problems	9
Sick Person	24
Traffic Accident	9
Trauma, Adult	2
Unconscious / Fainting	7
Unknown Problems	8
Altered Mental Status	1
Possible DOA	1
Heat/Cold Exposure	1
Pain	2
Stab/Gunshot Wound	2
Animal Bite	1
Eye Problem	1
Medical (NOS)	1
Dehydration	1
CO Poisoning / Hazmat	1
Lift Assist Only	2

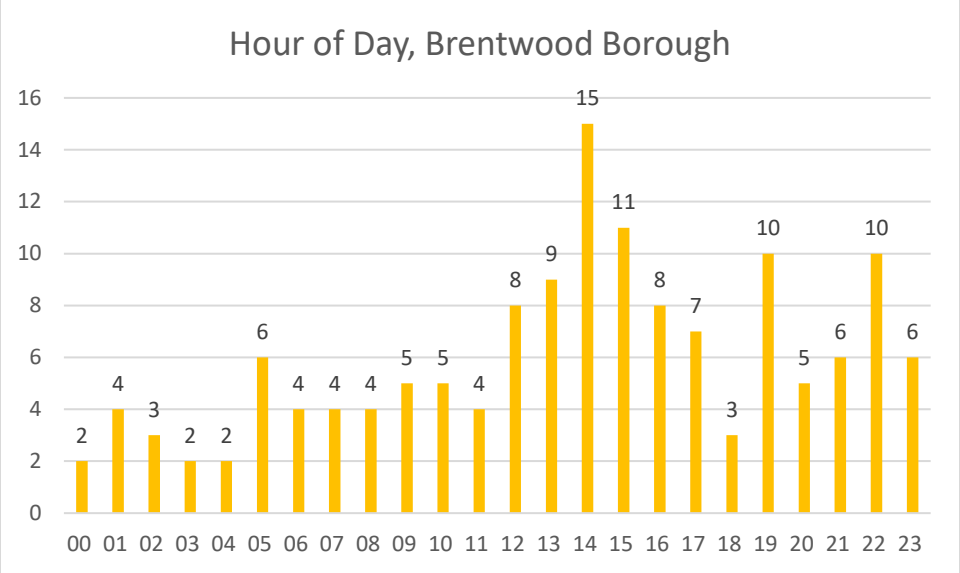
Brentwood Borough
July 2024
Medical Category by Age Group

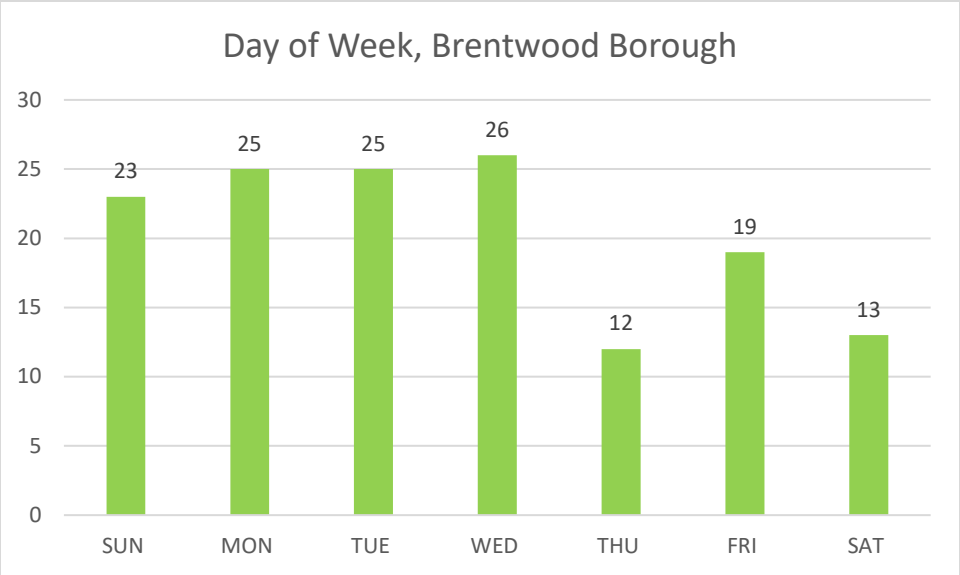
Medical Category by Age Group	<12	13-25	26-40	41-65	66>
Abdominal Pain				1	
Altered Mental Status					1
Animal Bite		1			
Assault			1		
Back Pain				1	
Breathing Problems	1			2	7
Cardiac					1
Chest Pain				1	
Convulsions / Seizure			1		
Dehydration					1
Diabetic Problem				1	
Eye Problem			1		
Fall Victim				4	15
Headache		1			1
Heart Problems			3	2	1
Heat/Cold Exposure		1			
Hemorrhage/Laceration		1	1	2	2
Ingestion/Poisoning		1	1		
Lift Assist Only					1
Medical (NOS)				1	
Pain		1	1		
Possible DOA					1
Psychiatric Problems			3		1
Sick Person	1	1	1	6	14
Stab/Gunshot Wound					2
Traffic Accident		1	1	1	
Trauma, Adult			1	1	
Unconscious / Fainting			1	2	4
Unknown Problems		1		1	1

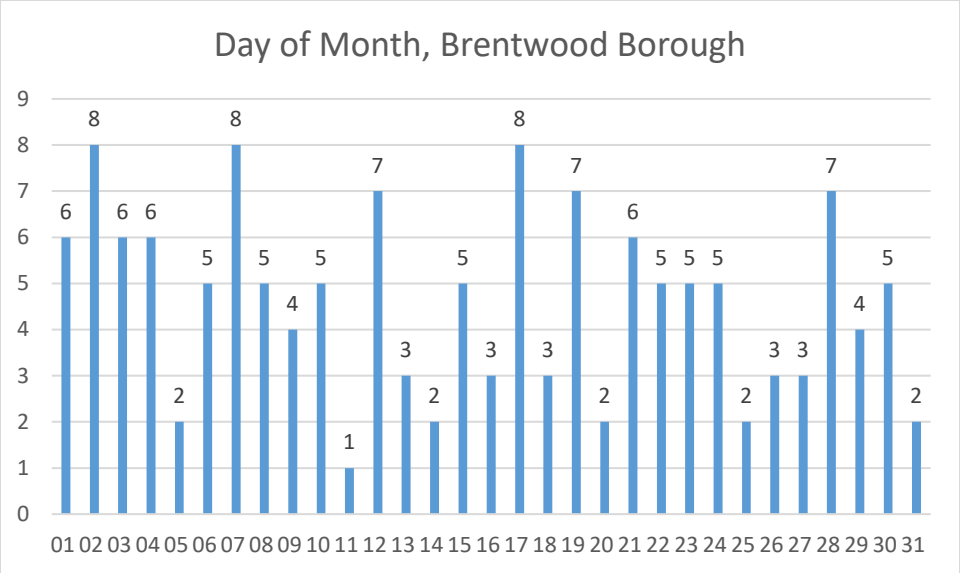
Brentwood Borough
July 2024
Gender of Patient and Age Group of Patient






Hour of Day, Brentwood Borough
16
14
12
10
8
6
4
2
0
2 4 3 2 2 6 4 4 4 5 5 4 8 9 15 11 8 7 3 10 5 6 10 6
00 01 02 03 04 05 06 07 08 09 10 11 12 13 14 15 16 17 18 19 20 21 22 23


Day of Week, Brentwood Borough
30
25
20
15
10
5
0
23 25 25 26 12 19 13
SUN MON TUE WED THU FRI SAT


Day of Month, Brentwood Borough
9
8
7
6
5
4
3
2
1
0
6 8 6 6 2 5 8 5 4 5 1 7 3 2 5 3 8 3 7 2 6 5 5 5 2 3 3 7 4 5 2
01 02 03 04 05 06 07 08 09 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

BRENTWOOD BOROUGH POLICE DEPARTMENT

Adam R. Zeppuhar
Chief of Police

DATE: 8.13.2024

FROM: Chief Adam Zeppuhar

RE: Monthly Council Report (July 1, 2024 through July 31, 2024)

TOTAL ARRESTS		COUNT	Year to Date
TOTAL ARREST ADULT		**35**	**210**
Gender	Male	29	154
	Female	6	56
TOTAL ARREST JUVENILE		**1**	**25**
Gender	Male	1	16
	Female	0	9
TRAFFIC STOPS		**COUNT**	**Year to Date**
TOTAL		**104**	**748**
CITATION(S) ISSUED		36	283
WARNING(S) ISSUED		48	357
ARREST		10	59
OTHER		9	48

Citation	Total Count	YTD
BOROUGH PARKING TICKET	79	516
PARKING TICKET TO MAGISTRATE	0	78
NON-TRAFFIC CITATION	9	95
TRAFFIC TICKET	54	461

STOP DATA		
TRAFFIC CITATION / GENDER	**COUNT**	**YTD**
Male	36	206
Female	18	120
Unknown	0	2
TRAFFIC CITATION / RACE	**COUNT**	**YTD**
White	21	173
Black	31	242
Asian	1	34
Unknown/other	1	10

Approved OT Hours From 07/01/24 00:00 to 07/31/24 23:59 **Group:** All Employees

Codes: ACT 17 Coverage, AG detail/billable, BUPA, Court Appearance, Court Appearance/Criminal Court of Common Pleas, Court Appearance/Juvenile Court, Court Appearance/Magistrate, Court Appearance/Other, Court Appearance/Summary Appeal, Court/Attorney General, DANET/Billable, DUI Rover/Check Point, Emergency Call Out, Late call, Other Detail, Other Detail/Billable, Park Security, Prisoner Watch, Shift Coverage, Smooth Operator, Traffic Detail/billable, Training

	To Comp		To Paid		Total	
Employee	Entries	Hours	Entries	Hours	Entries	Hours
Davidson, Patrolman Scott	1	6.00	0	0.00	1	6.00
DeLallo, Sergeant Matthew	0	0.00	9	38.00	9	38.00
Fisher, Patrolman Michael	0	0.00	7	33.00	7	33.00
Heynes, Patrolman Christian	0	0.00	7	32.00	7	32.00
Kelly, Patrolman Collin	6	20.50	5	22.00	11	42.50
Massey, Patrolman Scott	2	6.00	11	41.00	13	47.00
Meisel, Sergeant William	1	1.00	23	109.00	24	110.00
Mikelonis, Patrolman Gerald	0	0.00	28	122.00	28	122.00
Rech, Patrolman Carl	0	0.00	11	56.00	11	56.00
Scott, Sergeant Joshua	3	8.50	11	46.00	14	54.50
Skrip, Sergeant John	0	0.00	2	10.00	2	10.00
Swick, Patrolman Richard	0	0.00	4	17.50	4	17.50
Taylor, Patrolman Kyle	0	0.00	15	66.00	15	66.00
Wagner, Patrolman Farrell	0	0.00	11	44.00	11	44.00
Williams, Desk Clerk Pam	0	0.00	1	7.00	1	7.00
Totals:	13	42.00	145	643.50	158	685.50

NOTES

- On 7.15.24, Sgt. Scott and Officer Taylor became aware of a stolen vehicle travelling in our town. The vehicle was located, and our officers soon learned of a description of the possible suspects. A short time later, the suspects were located and detained. Both suspects were juveniles and charges were filed through juvenile court.

- On 8.12.24, Officer Fisher and Officer Mikelonis received a report of 5-6 people opening car doors and going through vehicles. Both officers were successful in apprehending 2 of the multiple suspects. Both suspects were juveniles and charges were filed through juvenile court.

- On 10.18.23, The Brentwood Bank was victim of a robbery. Officer Davidson along with his crew of Sgt. Skrip and Officer Heynes made the arrest. The suspect recently pled guilty to 2-5 years in prison.

- On 1.31.24, a person was the victim of a gunshot on Hillson Avenue. The Allegheny County Police assumed the investigation and an arrest was made. The actor pled guilty to 5-10 years in prison.

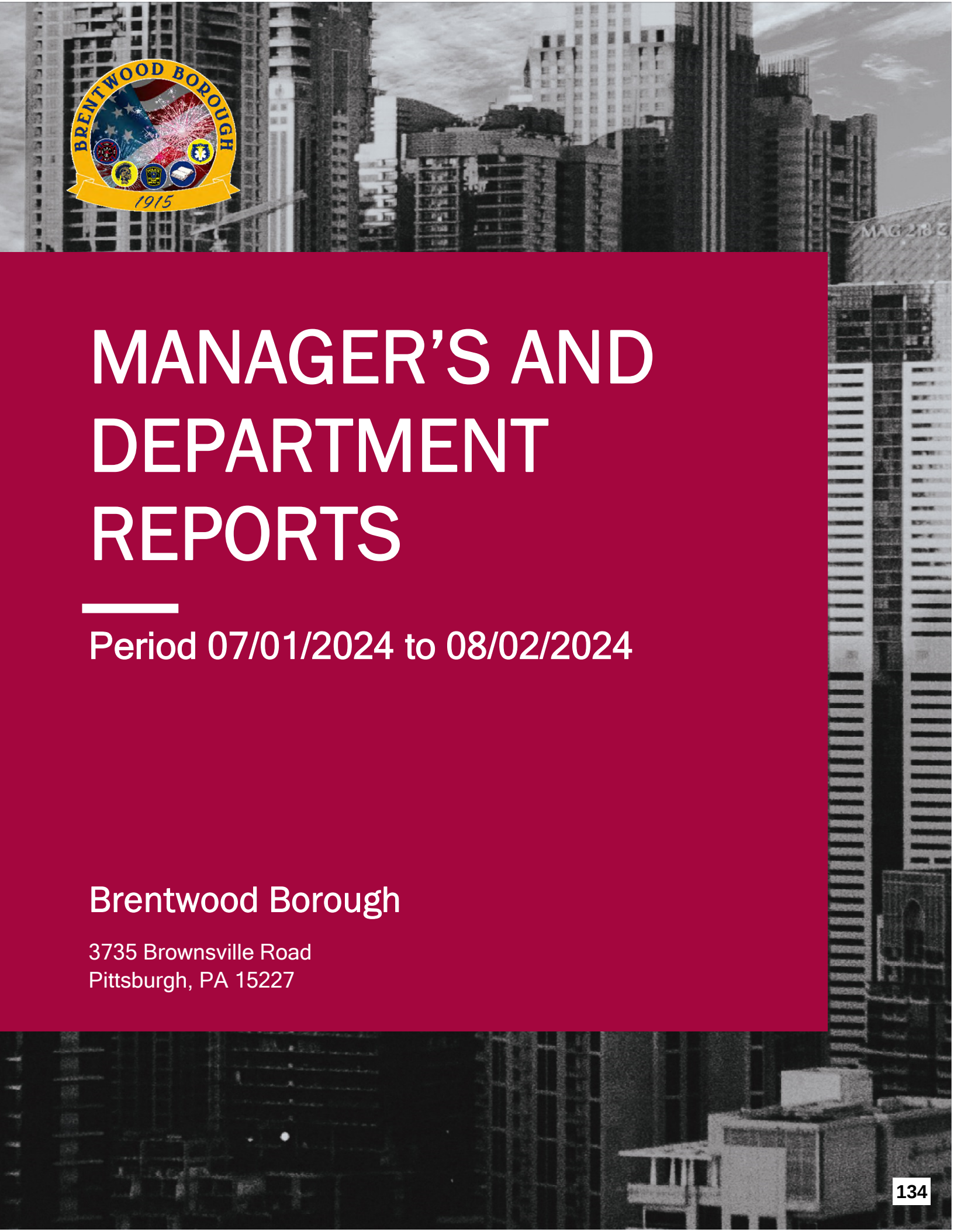
- I would like to thank our officers for doing an excellent job with our implemented Naloxone policy. They are helping save lives while also combating the nation's opiate epidemic amongst other responsibilities. Below are our NARCAN Saves/EMS overdose related assists since the last report:

    - None to report

**The PA Department of Health recently issued an order making Xylazine a controlled substance. Also known as "Tranq," Xylazine is a nonopioid tranquilizer used for veterinary purposes. It is commonly mixed with other drugs to include opiates. Due to this, Narcan or naloxone will not work to reverse the effects of it.*

OUR DEPARTMENT AS WELL AS OTHER DEPARTMENTS IN THE COUNTY ARE EXPERIENCING INCREASED CALLS OF THIS TYPE. MOST IF NOT ALL VEHICLES ARE LEFT UNLOCKED AND MANY HAVE THE KEYS INSIDE LEADING TO THE THEFT OF THE VEHICLE AS WELL AS COMPUTERS AND FIREARMS WHICH WERE LEFT INSIDE!





MANAGER'S AND DEPARTMENT REPORTS

Period 07/01/2024 to 08/02/2024

Brentwood Borough

3735 Brownsville Road
Pittsburgh, PA 15227

THE BOROUGH OF BRENTWOOD

MUNICIPAL BUILDING – 3735 BROWNSVILLE ROAD
PITTSBURGH, PA 15227-3199
Office 412-884-1500 FAX 412-884-1911
www.brentwoodpa.gov

August 19, 2024

Brentwood Borough Council
3735 Brownsville Road
Pittsburgh, PA 15227

RE: Monthly Progress Report 2024-07
Manager's and Department Progress Report
Office of the Borough Manager
Period July 1st to August 2nd, 2024

Honorable Members of Council:

Enclosed please find the Borough Manager's progress report for the period of July 1st to August 2nd, 2024.

The below are the sections that you will find in my section of the report.

Sections include:

a. Save the Dates/Meeting Schedule/Events
b. Council Priority Topics – Internal and External
c. In The Works – Projects and Initiatives that are currently being worked on. **(NEW SECTION)**
d. Matters requiring Council Review and Approval
e. Compliance Update
f. Organizational News
g. Budget and Spending
h. Grant Updates
i. Borough Manager Dashboard
    i. Priorities
    ii. Meeting Schedule
    iii. Timesheet
    iv. Paid Time Off Summary
j. Special/Active Projects

Please review and if you have any suggestions or would like to see more information or less information, please let me know.

If you have any questions or comments or would like additional information, please do not hesitate to give me a call.

Very truly yours,
BRENTWOOD BOROUGH

George Zboyovsky, PE, ICMA-CM
Borough Manager

cc: P. Carnevale – Mayor via Email
A. Zeppuhar – Chief
Police Department
DPW
Admin Staff
File

JULY SAVE THE DATES

Civil Service Commission Meeting

When: Tuesday, June 11, 2024
Where: Council Meeting Room
Time: 7:00 PM

Special Public Safety Committee Meeting

When: Wednesday, June 12, 2024
Where: Whitehall Borough Building
Time: 5:30 PM



Police CBA Committee Planning Meeting

When: Thursday, June 13, 2024
Where: Council Meeting Room
Time: 2:00 PM – 4:00 PM

INDEPENDENCE DAY – BOROUGH HOLIDAY

When: Thursday, July 4, 2024

Council Agenda Meeting

When: Monday, July 15, 2024
Where: Council Meeting Room
Time: 6:30 PM – Executive Session
7:30 PM – Meeting

Police CBA Negotiations

When: Wednesday, July 10, 2024
Where: Council Meeting Room
Time: 10:00 AM – 12:00 PM

Walking Trail Committee – Consultant Interviews

When: Wednesday, July 17, 2024
Where: Council Meeting Room
Time: 5:00 PM

EVENT – Taking It To The Streets feat. The Mazeroski's

When: Saturday, July 20, 2024

Where: Brownsville Road/Town Square Way

Time: 6:00 PM – 10:00 PM

Council Regular Meeting – IF NECESSARY

When: Monday, July 22, 2024

Where: Council Meeting Room

Time: 7:00 PM – Executive Session

7:30 PM – Meeting

Public Safety Committee Meeting

When: Monday, July 22, 2024

Where: Council Meeting Room

Time: 7:00 PM

Parks & Recreation Committee Meeting

When: Monday, July 22, 2024

Where: Council Meeting Room

Time: 6:30 PM

AUGUST SAVE THE DATES

National Night Out

When: Tuesday, August 6, 2024
Where: Brentwood Park
Time: 6:00 PM – 9:00 PM

Zoning & Planning Committee Meeting

When: Tuesday, August 6, 2024
Where: Council Meeting Room
Time: 10:00 AM

Police CBA Committee Planning Meeting

When: Thursday, August 16, 2024
Where: Council Meeting Room
Time: 2:00 PM – 4:00 PM

Council Agenda Meeting

When: Monday, August 19, 2024
Where: Council Meeting Room
Time: 6:30 PM – Executive Session
7:30 PM – Meeting

Police CBA Negotiations

When: Tuesday, August 20, 2024
Where: Council Meeting Room
Time: 10:00 AM – 12:00 PM

Civil Service Commission Meeting

When: Wednesday, August 21, 2024
Where: Council Meeting Room
Time: 7:00 PM



EVENT – Taking It To The Streets feat. Lead Foot Lover

When: Saturday, August 24, 2024

Where: Brownsville Road/Town Square Way

Time: 6:00 PM – 10:00 PM

Council Regular Meeting – IF NECESSARY

When: Monday, July 22, 2024

Where: Council Meeting Room

Time: 7:00 PM – Executive Session

7:30 PM – Meeting

BOROUGH OPERATIONS REPORT

PRIORITY TOPICS

Internal

Police Collective Bargaining Agreement: The appointed negotiating team met again on July 10th with Union representatives to the Police Department. Some progress was made. The next meeting with the Police Department's Union and negotiating team is scheduled for August 20th at 10:00 AM.

Copies of this summary were provided to Council during the June 17th Council Executive Session. The first negotiation's meeting took place on June 18th. Meeting No. 2 has been scheduled for July 10th.

Windsor Parking Lot Striping Plan: Council approved the new parking lot striping plan during the July 15, 2024 Council meeting. DPW is determining if this is something they can accomplish or if this project needs to be subcontracted. However, the gate entrance to the field will have to be relocated. DPW has contacted Metro Fence to perform this work. It is hoped to have this new striping plan completed prior to the start of the Brentwood High School year.

Sidewalk Cost Sharing Program: Refer to project progress reports.

The Contractor, Piccolomini Development ran into some major surprises when excavating the curbs along Bellanca. This item has been reviewed and discussed with Council. Piccolomini is back on track to complete Bellanca prior to July 4th before moving onto Kestner Avenue. A plan is in place should Piccolomini encounter the same situation with the curbs on Kestner as was encountered on Bellanca.

National Night Out – August 6, 2024.: This is associated with a Resolution recognizing August 6, 2024 as National Night Out and authorizing the Borough to sponsor a series of family-friendly activities as part of this event. Council approved this resolution during the June 17th Council meeting.

External

Presbyterian Church Parking Lot Agreement:

An email was sent to the Presbyterian Church on June 3, 2024 requesting another meeting and asking if the church had any comments or edits on the draft Lease Agreement. The Borough has not yet received any reply.

PennDOT Rt. 51 Signal Timing Project: PennDOT has a project coming through at the end of 2024. PennDOT will be making some minor updates to the following intersections along SR 51:

- SR 51 at Greenlee:
- SR 51 at Marylea/Delco:
- SR 51 at Towne Square Way:
- SR 51 at Towne Brownsville Rd:

Those changes will be minor and consist of updating traffic signal controllers, adding omni-view video detection, and adding fiber for communication. The Borough is reviewing if there are any current issues at those intersections that we could have PennDOT address during this project.

Relocating Senior Citizen Recreational Program: Council approved during the March 25, 2024 meeting to approve relocation of the Senior Citizen Recreational Program from the Brentwood Community Room to the meeting room in the Municipal Building. However, due to pending negotiations with the Brentwood Presbyterian Church associated with the parking lot lease agreement, this program has been put on hold.

Civil Service Commission: Eleven officer candidates have been scheduled for oral interviews on July 29, 2024. Following these, the scores will be added to their written and physical scores along with any veteran preference points. An eligibility list will be created and presented to the Brentwood Civil Service Commission for consideration at an August Civil Service Commission meeting.

2024 CONNECT's Legislative Session

CONNECT's Annual Legislative Session on Thursday, September 12 at The Circuit Center and Ballroom.

WHERE: The Circuit Center and Ballroom by The Fluted Mushroom in the IBEW Building (5 Hot Metal Street, Pittsburgh, PA, 15203)

WHAT: 2 - 4 PM: Educational Workshops for municipal officials of CONNECT municipalities

4 - 5:30 PM: Annual Legislative Session featuring keynote speaker County Executive Sara Innamorato

5:30 - 7 PM : Reception with food and open bar

RSVP for our Legislative Session and Reception here



In The Works – Coming Soon

Restaurant Incentive Program or (Brentwood Initiative for Thriving Eatery Success – BITES): During the April 15, 2024 Council Meeting, Borough Council voted to authorize Borough Staff to work with the Community Affairs Committee and Borough Solicitor to develop a Restaurant Incentive Program. The purpose of this program is to stimulate economic growth and enhance quality of life, the Borough of Brentwood hereby creates the Restaurant Incentive Program to attract new independently owned restaurants to open within borough limits. A Community Affairs Committee Meeting is being planned to review the draft Restaurant Incentive Program

Volleyball Court: During the July 15, 2024 Council Meeting, Borough Council voted to authorize Borough Staff to explore options and costs to install volleyball nets in the synthetic grassed area of the stadium field D-Zones.

Swimming Pool ADA: During the July 15, 2024 Council Meeting, Borough Council discussed improving ADA Accessibility for patrons at the Brentwood Swimming Pool. This was referred to the Parks & Recreation Committee to explore and come up with some recommendations.

Civic Center Ribbon Cutting: Once a final construction date is determined, right now it is August 17th, the Borough will plan another grand ribbon cutting of this newer amenity for the public.

MATTERS REQUIRING BOARD APPROVAL

Implementable Comprehensive Plan: Council Meeting date for Consideration: August 19, 2024.

Walking Trail Consultant: Council Meeting date for Consideration: August 19, 2024. Refer to project progress report. Two firms were contacted for an interview based primarily on their cost proposals. The firms are:

LSSE – Base Bid = $62,744.00

Remington & Vernick Engineers - Base Bid = $109,027.50

Both firms interviewed well. A review of their walking trail project experience and some follow-up questions are being sent to both firms. A recommendation by the Walking Trail Committee to Borough Council will be made prior to the August 19th Council meeting.

Pension Plan Custodian: Council Meeting date for Consideration: September 30, 2024 or October 21st.

New legal notice is being advertised. The deadline for proposals is September 26, 2024. The Pension Solicitor will review the proposals and make a recommendation to Council to consider at either a September 30th Council meeting (advertised for the 5th Monday in September due to ICMA Conference) or during the October 21st Council meeting. The Borough only received two replies to the pension custody RFPs and their pricing was similar to Schwab (in excess of $22,000 each year). Our Pension Plan Solicitor went back to Wilmington Trust and asked why they did not submit a response to the RFP and they told him that due to vacations and schedules they were not able to meet the deadline. Wilmington Trust has a strong reputation and our Pension Plan Solicitor has had good luck with them in the past. They told him that their pricing would be about $16,500. So it would appear that the Borough could obtain a top rated firm at a better price. As a result, I suggest that the Borough readvertise so that Wilmington can reply. I believe Justin concurs in this recommendation.

Revisions to Zoning Ordinance: APPROVED during the February 26, 2024 Council Meeting to review and prepare draft ordinance amendments. To promote economic growth, walkability, and efficient land use, the Zoning & Ordinance Committee would like to amend the Borough's Commercial Zoning District to permit housing. The Borough Administration will present a DRAFT copy of amendments for the July 15, 2024 Council Meeting.

Revisions to Zoning Ordinance to permit Electronic Signs in Mixed Use District: Council Committee continues to review and discuss options associated with making revisions to the Zoning Ordinance to permit electronic signs in the Mixed-Use District. The draft Ordinance No. 2024-1319 was approved to be advertised during the July 15th Council meeting.

COMPLIANCE UPDATE

	DUE	COMPLETED
o Municipal Tax Information Form	January 15th	01/08/2024
o Liquid Fuels Report	January 31st	01/31/2024
o Municipal Report of Elected and Appointment Officials	January 31st	01/30/2024
o Survey of Financial Conditions	March 15th	03/14/2024
o AG-385 Form to PA Auditor General (Pension Related)	March 31st	02/26/2024
o Annual Financial Report	April 1st	Auditor to Complete
o Property and Liability Insurance Due	April 1st	03/28/2024
o Act 205 Forms to PA Auditor General	April 1st	04/01/2024
o Public Utility Tax Rebate (PURTA) Report (Form RCT-900)	April 1st	04/01/2024
o Phase II Consent Order Annual Progress Report	June 30th	06/30/2024
o Safety Committee Recertification	July 15th	06/24/2024

ORGANIZATIONAL DASHBOARD

LUNCH & LEARN: ClearGov Part 2 of 3 – General Budgeting: Conducted the second of a 3-part staff training of the ClearGov Budgeting Software with Borough Staff.

2024 BUDGET AND SPENDING

REVENUES AS OF JULY 31, 2024

Fund	2024 Budget	Year to Date Received	Remaining Balance	2023 Comparison
01 General	$10,667,797.00	$6,411,498.88	$4,256,298.38	$6,842,820.95
08 Sanitary Sewer	$5,837,900.00	$4,335,954.57	$1,501,945.43	$2,669,166.67
15 Park	$161,000.00	$1,400.60	$159,599.40	$2,030.65
18 Capital Improvement	$6,264,000.00	$2,521,153.08	$3,730,846.92	$1,893,976.20
30 Economic Development	$79,000.00	$1,300.57	$77,699.43	$26,303.23
35 Highway Aid	$345,740.00	$261,679.03	$84,060.97	$264,366.09
95 Operating Reserve	$672,000.00	$7,832.70	$664,167.30	$8,824.46

EXPENDITURES AS OF JULY 31, 2024

Fund	2024 Budget	Year to Date Expended	Remaining Balance	2023 Comparison
01 General	$10,667,797.00	$4,943,785.80	$5,729,411.66	$5,432,412.25
08 Sanitary Sewer	$5,837,900.00	$1,591,906.47	$4,245,993.53	$3,034,467.72
15 Park	$161,000.00	$0.00	$161,000.00	$62,500.00
18 Capital Improvement	$6,264,000.00	$1,909,697.63	$4,297,302.37	$2,274,861.24
30 Economic Development	$79,000.00	$0.00	$79,000.00	$0.00
35 Highway Aid	$345,740.00	$168,396.36	$177,343.64	$137,059.69
95 Operating Reserve	$672,000.00	$0.00	$672,000.00	$70,000.00

2024 Major Competitive Procurements Completed and Contract Awards:

Item	Cost	Budgeted Amount	Difference
Boss Snowrator	$16,015.00	$17,000.00	-$985.00
Drone	$22,261.61	$30,000.00	-$7,738.39
2 Vertex S- Series Mowers	$20,478.00	$22,000.00	-$1,522.00
Line Lazer Paint Machine	$5,900.00	$6,000.00	-$100.00
Car No. 16 Uplift	$19,763.20	$18,000.00	+$1,763.20
New Police Laptops	$7,638.00	$10,000.00	-$2,362.00
Playground Resurfacings	$149,070.00	$150,000.00	-$930.00
Concrete Pathway in Park	$11,867.31	$12,000.00	-$132.69
Woehler Landscaping – Park Landscaping Improvements	$9,850.00	$13,000.00	-$3,150.00
Resurfacing Basketball Courts	$7,400.00	$10,000.00	-$2,600.00

2024 Major Competitive Capital Procurements In-Process:

Item	Cost	Budgeted Amount	Difference
Willett/Churchview ALPR Cameras	$12,112.00	$20,000.00	-$7,888.00
2024 Roadway Paving Program – El Grande Industries	$343,644.10	$550,000.00	-$206,355.90
Park Camera Project	***$175,000.00***	***$200,000.00***	***-$25,000.00***

MISCELLANEOUS COUNCIL INFORMATION

3rd Annual BBW Chamber & BBOA Golf Mixer at Cool Springs - July 24th, 4:30-7:30pm
Join us for the BBW Chamber and BBOA Golf Mixer. Tickets are $20 and include one drink ticket and light refreshments. Bring your clubs and try the Toptracer Technology.
Register

Coffee Talk - August 20th, 9:00am - Baldwin Library
Start the day with networking and coffee hosted by our friends at Baldwin Library. Coffee Talks are always free, but please let us know if you are planning to come by registering beforehand.
Register

Corridor Communities Golf Outing - September 16th
The annual corridor golf event will be held on Monday September 16, 2024. Please use our link below to secure sponsorship spots, register, and contact us if needed! You can also reach out to info@bbwchamber.com with any questions.
Register

New Address Change
Our chamber has secured a PO box! The address is PO BOX 98038, Pittsburgh PA 15227.

SOUTH HILLS COUNCIL OF GOVERNMENTS

SHACOG Annual Golf Outing

The 36th Annual Golf Outing is scheduled for Thursday, July 18, 2024 at Lindenwood Golf Club, 360 Galley Road, McMurray, PA 15317. The cost is $125.00 per person and includes 18 holes of golf, cart, range balls, hot dog and drink ticket, buffet dinner and refreshments. Those unable to golf may attend for dinner only at a cost of $40.00.



GRANTS

PA Department of Community & Economic Development – Local Share Account Grant RE. Brentwood Walking Trail

Project: Community Program – Walking Trail in the Hollow

Project Scope: This item is associated with the long-discussed proposal to develop a walking trail in the area commonly known as The Hollow. Council previously formed a committee to consider options for using internal staff and resources to complete this project. However, the committee subsequently concluded that, due to environmental complexities, such undertaking was significantly larger than was originally anticipated. In order to allow the Borough to gain a clearly picture of project inputs and costs, it is recommended that an outside engineering firm that has expertise in the development of pedestrian trails be retained to collaboratively develop a design for this network. There is an opportunity for the Borough to seek funding from the PA Department of Community & Economic Development to offset costs of such a study; the outputs of this project could be used to apply for additional future grants to finance construction.

Grant Agreement Period:

Beginning Date: March 16, 2023 Ending Date: June 30, 2026

Estimated Project Cost: $100,000.00
Requested Grant Amount: $74,000.00
Awarded Amount: $74,000.00
Required Borough Share Amount: $25,000.00

Status:

Received responses from LSSE and Remington Vernick regarding the additional information that was requested by the Committee.

The following is the tentative schedule that will be used in the evaluation process. Certain parts of the process may take more or less time than indicated.

- ***Advertise RFP*** ***June 6th and June 13th, 2024***
- ***Mandatory Pre-Submittal Meeting*** ***June 20th, 2024 @ 2 PM***
- ***Deadline for RFP*** ***July 3rd, 2024 @ 2 PM***
- ***Review Proposals*** ***July 3rd – July 8th, 2024***
- ***Interviews*** ***Week of July 15th***
- ***Recommendation to Council*** ***August 16th, 2024***
- ***Council Action*** ***August 19th, 2024***
- ***Award Project/NTP*** ***August 20th, 2024***

I am writing to summarize the bids received for the Architectural/Engineering Design Services for the Brentwood Borough (The Hollow) Walking Trail Project. The summary is based on the table dated July 8, 2024 (Attached)

1. Bidders:
Seven companies submitted bids for this project:
- TranSystems
- Civil & Environmental Consultants, Inc.
- LSSE
- Larson Design Group
- Penn E&R
- Remington & Vernick Engineers
- They Love Abe (Note: This bid was irrelevant to the project)

2. Bid Structure:
The bids were structured with a Base Bid and an Alternate Bid.

3. Bid Summary:
a) TranSystems:
- Total Cost: Incomplete – Only bid on Phase I and Phase II
- Base Bid: $133,507.83
- Alternate Bid: NA
- Total Hours: 1,141 (excluding Construction Administration)

Note: Did not include Phases III, IV, or Phase V (Alt Bid)

b) Civil & Environmental Consultants, Inc.:
- Total Cost: $240,555.99
- Base Bid: $216,515.99
- Alternate Bid: $24,040.00
- Total Hours: 1,573

c) LSSE:
- Total Cost: $74,444.00
- Base Bid: $62,744.00
- Alternate Bid: $11,700.00
- Total Hours: 608

d) Larson Design Group:
- Total Cost: $621,927.00
- Base Bid: $517,990.80
- Alternate Bid: $97,000.00
- Total Hours: 784

e) Penn E&R:
- Total Cost: $365,555.00
- Base Bid: $268,555.00
- Alternate Bid: $97,000.00
- Total Hours: 784

f) Remington & Vernick Engineers:
- Total Cost: $166,162.50
- Base Bid: $109,027.50
- Alternate Bid: $31,635.00
- Total Hours: 538

g) They Love Abe:
- Total Cost: $5,000.00

Note: This proposal was unrelated to the project and involved vases.

4. Key Observations:
- The bids show a wide range of total costs, from $74,444 to $621,927.
- TranSystems' bid excluded certain phases of the project.
- The "They Love Abe" bid appears to be irrelevant and should be disregarded.

The firms of LSSE and Remington & Vernick Engineers were interviewed by the Walking Trail Committee on July 17, 2024. Both firms did well in the interviews. Some additional questions were developed following the interviews that will be forwarded to each of these firms. Projects identified along with references will be reviewed in the next few weeks.

2022 Department of Conservation and Natural Resources (DCNR) Grant - $167,200 for new lights on Ball Field No. 3.

Project Description: - Associated with the purchasing and installation of new field lights with new light poles on Ball Field No. 3. These lights are in a state of disrepair. This replacement was going to be budgeted for in the 2023 Capital Improvement Fund.

Estimated Project Cost: $334,400

Grant Award: $167,200.00 + $20,000 = $187,200.00

Match: $167,200 + $20,000 = $187,200

Grant Agreement Period:

Beginning Date: 01/01/2021 Ending Date: 12/31/2024

Status: Received Reimbursement of $187,200!!! After reviewing the Grant Agreement, it is not totally clear if this grant requires a post- project audit. I reached out to the DCNR to confirm.

2022 Redevelopment Assistance Capital Program (RACP) Grant – Former Borough Building Site Development

Project Description: - Associated with possible funding for the site preparation of the former Borough Building site. This will include demolition and grading. Even though the project will be completed, there is a slight chance that the Borough could receive up to $2.0 million in reimbursement since this project had been previously approved by the state legislature via Act 77 of 2013 which ear marked $3,000,000 for the construction, redevelopment, and other related costs for the Brentwood Municipal Public Safety Center.

Requested Amount: $2 million

Awarded Amount: $1.5 million

Match: $1.5 million

Status: Nothing New To Report

07/29/2024 – Received email from the PA Office of the Budget indicating that the Commonwealth's staff has performed an initial review of the e-application and the formal Application and Business Plan (A&BP)/Project Management Proposal (PMP). Their review will continue with the assistance of a state-assigned Consultant to perform an in-depth and on-site review of plans for the project's financing, design, and construction. The Commonwealth assigned T&W Consultants, LLC as the consultant. This is the same firm they assigned the Borough for the first RACP Grant. They were easy to work with. However, this time we are starting from "scratch" with the design and construction which I think will make the process easier. Special Counsel, Lee Dellecker, has been informed from the County that the LERTA Resolution has been requested by County Council on July 11th, 2024. It is anticipated that it will be acted on soon.

2021 Redevelopment Assistance Capital Program (RACP) Grant – New Public Safety Complex Project

Project Description: - Associated with possible funding for the new Borough Building. Even though the project has been nearly completed, there is a slight chance that the Borough could receive up to $2.5 million in reimbursement since this project had been previously approved by the state legislature via Act 77 of 2013 which ear marked $3,000,000 for the construction, redevelopment, and other related costs for the Brentwood Municipal Public Safety Center.

Award: $750,000.00

Required Match: $750,000.00

Status:
The Borough RECEIVED the $731,250!! The Borough has been working with the state auditor to complete the required audit of this grant. The Borough participated in the grant audit closeout meeting on 07/11.2024. The Borough received the below statement from the auditor:

Our office has recently concluded an audit of RACP Grant 3002598/ Brentwood Municipal Public Safety Center project. Attached is a copy of the final report.
We have recommended the release of the retained portion of the grant ($18,750).

Land and Water Conservation Fund Grant (LWCF) – Brentwood Community Park Pool LWCF 42-01609 (2000624) GR4100084631

M.E. No./WEB ID: 2000624

Agreement No.: LWCF 42-01609

Project: Community Program – Park Rehabilitation and Development Brentwood Community Park Pool

Project Scope: Rehabilitation of Brentwood Community Park, Allegheny County. Work to include reconstruction of the swimming pool with zero-depth entry deck; construction of a bathhouse; installation of pool liner, water features, piping, fencing, site amenities; ADA access, landscaping, project sign and other related site improvements.

Grant Agreement Period:

Beginning Date: 06/01/2019 Ending Date: 05/31/2022

Project Budget:

Status: The Borough has received the $797,000 grant reimbursement!!! The Borough's Auditor is currently working on completing the required Grant Audit.

Community Infrastructure and Tourism Fund (CITF) – Brentwood Community Park Pool

Project: Community Program – Park Rehabilitation and Development Brentwood Community Park Pool

Project Scope: Rehabilitation of Brentwood Community Park, Allegheny County. Work to include reconstruction of the swimming pool with zero-depth entry deck; construction of a bathhouse; installation of pool liner, water features, piping, fencing, site amenities; ADA access, landscaping, project sign and other related site improvements.

Grant Agreement Period:

Beginning Date: 06/01/2019 Ending Date: 05/31/2022

Grant Amount: $275,000.00
Match Amount: $275,000.00

Status: Borough Auditor is working on the close-out grant audit.

PENDING GRANT APPLICATIONS

Pennsylvania Department of Transportation (PennDOT Multimodal Grant) – Dewalt Avenue Streetscape Project

Project: Dewalt Avenue Streetscape Improvements

Project Scope: Major improvements to Dewalt Avenue including new sidewalks, trees, paving, and signage.

Grant Agreement Period:

Beginning Date: TBD Ending Date: TBD

Estimated Project Cost: ~$782,000.00
Requested Grant Amount: $591,300
Required Borough Share Amount (25%): ~$191,250.00

Status: Nothing new to report.

The Grant Application was submitted November 13, 2023. The Borough received an email from PennDOT requesting additional information (this is typically a good sign.)

Department of Conservation and Natural Resources (DCNR) Community Conservation Partnership Program (C2P2) Grant – Field No. 4 ADA Improvement Project

Project: Field No. 4 ADA Improvements Project

Project Scope: Improvements to Ball Field No. 4 (Kaiser Field) to make it ADA Accessible and other updated improvements.

Grant Agreement Period:

Beginning Date: TBD Ending Date: TBD

Estimated Project Cost: ~$1,000,000.00
Requested Grant Amount: $500,000.00
Required Borough Share Amount (50%): ~$500,000.00

Status: Nothing New To Report. This Grant is typically announced in November/December.

Grant application was completed and submitted on April 3, 2024. Received an email from the DCNR requesting a conference call to discuss the possibility of utilizing a National Parks Services (NPS) Land and Water Conservation Fund (LWCF) Grant. A conference call is scheduled for May 21, 2024.

Pennsylvania Department of Transportation (PennDOT) Automated Red Light Enforcement Transportation Enhancements Grant – Brownsville Road Rapid Flashing Beacons at unsignalized intersections.

Project: Cross-Walk Safety Enhancement Projects at Six (6) Unsignalized Intersection along Brownsville Road.

Project Scope: Install six (6) Rapid Flashing Beacons (RFBs) at unsignalized intersections along Brownsville Road and Marlea Avenue within the Borough.

- Brownsville Road and Kaufmann Avenue
- Brownsville Road and Sceneridge Avenue
- Brownsville Road and E. Garden Road/W. Garden Road
- Brownsville Road and E. Bellecrest Avenue/W. Bellecrest Avenue
- Brownsville Road and Owendale Avenue
- Marylea Avenue and Kaufmann Avenue

Grant Agreement Period:

Beginning Date: TBD Ending Date: TBD

Estimated Project Cost: ~$200,000.00

Requested Grant Amount: $180,000.00

Required Borough Share Amount (10%): ~$20,000.00

Status: Nothing new to report. Final Grant Application was submitted on June 25, 2024.

Borough Manager Dashboard



Priorities for the month of July include the following:

1. Prepare for and attend Monthly Staff Meeting
2. 2024 Street Rehabilitation and Maintenance Plan Project
3. Work with Committee and Consultant on the Implementable Comprehensive Plan
4. Public Safety Committee Meeting
5. Hollow Walking Trail Grant/Project – RFP
6. Police CBA Negotiations
7. Workers Compensation Renewal
8. Prepare for and attend Monthly Employee Safety Committee Meeting
9. Work on ICMA Credential Annual Report and new Multi-rater assessment.
10. Monthly Finance Department Meeting
11. Monthly Parks & Recreation Department Meeting
12. Monthly DPW Department Meeting
13. Monthly Code Department Meeting
14. Monthly Solicitor's Meeting
15. Prepare agenda for Council Meetings
16. CONNECT Board of Officer's Meeting
17. Prepare for and attend Council Executive Session and Agenda Meeting
18. Weekly Manager's Report and Council Packet
19. Prepare for and attend Vacation, July 24th – July 29th
20. Review emails, voicemails, and projects.
21. Review Purchase Orders
22. Review Invoices and sign checks

Paid Time Off Summary



July Paid Time Off

July 2, 2024	4 Hours PTO
July 5, 2024	1 Personal Day
July 10, 2024	3.0 Hours PTO
July 11, 2024	4 Hours PTO
July 16, 2024	4 Hours PTO
July 24, 2024	8 Hours PTO
July 25, 2024	8 Hours PTO
July 26, 2024	8 Hours PTO
July 29, 2024	Birthday Holiday
August 1, 2024	5.50 Hours PTO (COVID)

Proposed August Time Off

No Planned Days Off

2024 PTO Summary

Date	Personal Days	PTO Hours	Sick Hours
Ending Balance 12/31/2023	0	0	296
Beginning Balance 01/01/2024	6	280	296
Used to Date 08/02/2024	4	143	8
Remaining Balance 08/02/2024	2	137	288
Proposed (August 2024)	0	0	0
Remaining Balance	**2**	**137**	**288**



BOROUGH MANAGER'S

TIMESHEETS

JULY 2024

BRENTWOOD BOROUGH

George Zboyovsky

Timesheet: 06/29/2024 - 07/05/2024

Scheduled Shifts

Shift	Notes	Hours
07/01/24 09:00 - 09:30 (Council Related @ Administration)	Call to Councilperson.	0.50
07/01/24 09:30 - 10:00 (Civil Service Commission @ Administration)	Schedule next Civil Service Commission Meeting	0.50
07/01/24 10:00 - 10:30 (Public Relations/Customer Service @ Administration)	Call to a resident regarding proposed Hollow Walking Trail.	0.50
07/01/24 10:30 - 11:00 (Grants - Applying, Tracking, etc. @ Administration)	Reply to Auditor's email regarding RACP Grant Audit and Pool Grant Audit requirements.	0.50
07/01/24 11:00 - 12:00 (Office Hours/General Administration @ Administration)	Reviewed emails - voicemail	1.00
07/01/24 12:00 - 12:30 (Public Relations/Customer Service @ Administration)	Replied to resident's email regarding sewage.	0.50
07/01/24 14:15 - 15:00 (Public Relations/Customer Service @ Administration)	Call from resident regarding stormwater issues.	0.75
07/01/24 15:00 - 16:00 (Office Hours/General Administration @ Administration)	Continued with review of emails.	1.00
07/01/24 16:00 - 17:00 (Office Hours/General Administration @ Administration)	Emails	1.00
07/02/24 08:45 - 09:30 (Office Hours/General Administration @ Administration)	Emails - Schedule - Miscellaneous	0.75
07/02/24 09:30 - 13:15 (Professional Development/Training @ Administration)	Prepared for staff training Lunch & Learn - Re. ClearGov Capital Improvement Budgeting	3.75
	Total:	**20.00**

Shift	Notes	Hours
07/02/24 13:15 - 13:45 (Budget Related - Budget Prep, Review, Updates @ Administration)	Created 2025 Capital Improvement Fund Budget template.	0.50
07/02/24 13:45 - 14:45 (Finance Related - PO's, Invoices, Checks @ Administration)	Reviewed Purchase Orders and Signed checks.	1.00
07/02/24 14:45 - 15:00 (Council Related @ Administration)	Dropped off checks.	0.25
07/03/24 09:15 - 10:00 (Office Hours/General Administration @ Administration)	Emails - Voicemail	0.75
07/03/24 10:00 - 12:30 (Engineering - General @ Administration)	Prepared for and attended meeting with Gateway Engineers. RE: Vida Way Drainage, Sanitary Sewer issues, Windsor Road Parking Lot	2.50
07/03/24 12:30 - 14:00 (Police Contract @ Administration)	Emails to Chief questions. Reviewed CBA Summary	1.50
07/03/24 14:00 - 16:45 (Walking Trail Project @ Administration)	Reviewed bid proposals. Worked on summary table.	2.75
	Total:	**20.00**

Time Off

Bank	Times	Hours
Paid Time Off	07/02/24 15:00 - 19:00	4.00
Holiday	07/04/24 09:00 - 17:00	8.00
Personal	07/05/24 09:00 - 17:00	8.00
	Total:	**20.00**

BRENTWOOD BOROUGH

George Zboyovsky

Timesheet: 07/06/2024 - 07/12/2024

Scheduled Shifts

Shift	Notes	Hours
07/07/24 11:45 - 14:15 (Professional Development/Training @ Administration)	ICMA Report and Assessment.	2.50
07/08/24 09:15 - 10:00 (Public Relations/Customer Service @ Administration)	Voicemail from one resident (three 10 min messages). Call from another resident.	0.75
07/08/24 10:00 - 10:30 (Human Resources/Personnel Related @ Administration)	Personnel related item.	0.50
07/08/24 10:30 - 12:00 (Walking Trail Project @ Administration)	Reviewed proposals. Updated summary table. Emailed committee for July 17th Interview Date. Contacted two low bidding firms.	1.50
07/08/24 12:00 - 12:15 (Public Relations/Customer Service @ Administration)	Call from resident.	0.25
07/08/24 13:45 - 14:15 (Finance Related - PO's, Invoices, Checks @ Administration)	Reviewed invoices and signed checks. Reviewed Purchase Orders	0.50
07/09/24 10:15 - 11:00 (Finance Related - PO's, Invoices, Checks @ Administration)	Reviewed invoices, signed checks, reviewed and approved Purchase Orders	0.75
07/09/24 11:00 - 12:00 (Police Contract @ Administration)	Prepare for Police CBA Planning Meeting	1.00
07/09/24 13:15 - 17:00 (Police Contract @ Administration)	Prepared for and attended Police CBA planning meeting.	3.75
07/09/24 17:00 - 19:00 (Sanitary Sewer @ Engineering)	Reviewed emails. Replied to email to resident regarding her sanitary sewer lateral. Email to solicitor and engineer.	2.00
07/10/24 09:00 - 12:30 (Police Contract @ Administration)	Prepared for and attending Police CBA Meeting No. 2	3.50
	Total:	**33.00**

Shift	Notes	Hours
07/10/24 12:30 - 13:30 (Sanitary Sewer @ Administration)	Conference call with Solicitor, Engineer, DPW Supervisors, and Assistant Borough Manager to discuss sanitary sewer lateral.	1.00
07/10/24 17:00 - 18:45 (Public Safety/Police Related @ Administration)	Prepared for and attended meeting with Whitehall Borough and Baldwin Borough's respective Public Safety Committees	1.75
07/11/24 06:45 - 07:15 (Council Related @ Administration)	Reviewed and replied to email from Councilperson.	0.50
07/11/24 13:45 - 14:30 (Sanitary Sewer @ Administration)	Returned resident call and informed him of the findings from the Borough Engineer and Solicitor regarding his sanitary sewer lateral.	0.75
07/11/24 14:30 - 15:00 (School District Related @ Administration)	Addressed email from School District regarding assistance with the monitoring of the press box while the District calibrates their new video camera.	0.50
07/11/24 15:00 - 15:30 (Legal Items - Ordinances, Resolutions, Solicitor @ Administration)	Return call to attorney regarding pending lawsuit against the Borough.	0.50
07/11/24 15:30 - 18:30 (Professional Development/Training @ Administration)	ICMA Report	3.00
07/12/24 09:00 - 11:00 (Office Hours/General Administration @ Administration)	Monthly Staff Meeting	2.00
07/12/24 11:00 - 11:30 (IT Related - Computers, Web Page, Technical Issues @ Administration)	Contacted Zoom Re. Account issues.	0.50
07/12/24 12:45 - 14:30 (Finance Related - PO's, Invoices, Checks @ Administration)	Meeting with Insurance Broker RE. Workers Comp Renewal	1.75
07/12/24 15:30 - 16:00 (Council Meetings @ Administration)	Added items to Council meeting agenda.	0.50
07/12/24 16:00 - 19:15 (Professional Development/Training @ Administration)	ICMA Annual Report	3.25
	Total:	**33.00**

Time Off

Bank	Times	Hours
Paid Time Off	07/10/24 14:00 - 17:00	3.00
Paid Time Off	07/11/24 08:00 - 12:00	4.00
	Total:	**7.00**

BRENTWOOD BOROUGH

George Zboyovsky

Timesheet: 07/13/2024 - 07/19/2024

Scheduled Shifts

Shift	Notes	Hours
07/13/24 09:30 - 11:00 (Professional Development/Training @ Administration)	ICMA Annual Report	1.50
07/13/24 11:00 - 12:00 (Council Meetings @ Administration)	Worked on Agenda items.	1.00
07/14/24 19:00 - 19:30 (Council Meetings @ Administration)	Finalized Agenda	0.50
07/14/24 19:30 - 22:00 (Professional Development/Training @ Administration)	ICMA Annual Report	2.50
07/15/24 10:15 - 10:30 (Council Related @ Administration)	Call from Councilperson.	0.25
07/15/24 16:45 - 21:30 (Council Meetings @ Administration)	Prepared for and attended Council Executive Session and Council Meeting	4.75
07/16/24 16:00 - 16:15 (Council Related @ Administration)	Call from Councilperson.	0.25
07/17/24 09:15 - 10:00 (Engineering - General @ Administration)	Initiated Stop Sign Warrant Studies for Spangler/Catskill and Pary/Sceneridge.	0.75
07/17/24 10:00 - 12:00 (Public Relations/Customer Service @ Administration)	Attended Press Conference at Spartan Pharmacy for HB1993.	2.00
07/17/24 12:00 - 13:30 (Professional Development/Training @ Administration)	Conducted Lunch & Learn No. 2 - ClearGov Budget Software	1.50
07/17/24 13:30 - 14:30 (Office Hours/General Administration @ Administration)	Reviewed emails - regular mail.	1.00
07/17/24 14:30 - 15:45 (Human Resources/Personnel Related @ Administration)	Meeting with vendor associated with mental health and EAP options for the Borough.	1.25
07/17/24 15:45 - 20:00 (Walking Trail Project @ Administration)	Prepared for and attended interviews of consultants.	4.25
	Total:	**36.00**

Shift	Notes	Hours
07/18/24 07:30 - 15:30 (Public Relations/Customer Service @ Administration)	SHACOG Golf Outing	8.00
07/19/24 09:30 - 10:00 (Office Hours/General Administration @ Administration)	Emails - Voicemails - Schedule	0.50
07/19/24 10:00 - 10:30 (Library Maintenance, Janitorial, and Community Roo @ Administration)	Return call to Library Director	0.50
07/19/24 10:30 - 11:30 (Office Hours/General Administration @ Administration)	Emails	1.00
07/19/24 11:30 - 12:00 (Council Meetings @ Administration)	Scheduling various committee meetings	0.50
07/19/24 12:00 - 12:30 (Office Hours/General Administration @ Administration)	Emails - Schedule	0.50
07/19/24 12:30 - 12:45 (Council Related @ Administration)	Calls from Councilpersons.	0.25
07/19/24 14:30 - 15:30 (Office Hours/General Administration @ Administration)	Emails	1.00
07/19/24 15:30 - 17:45 (Reports - Weekly and Monthly Department Reports @ Administration)	Manager's Report	2.25
	Total:	**36.00**

Time Off

Bank	Times	Hours
Paid Time Off	07/16/24 09:00 - 13:00	4.00
	Total:	**4.00**

BRENTWOOD BOROUGH

George Zboyovsky

Timesheet: 07/20/2024 - 07/26/2024

Scheduled Shifts

Shift	Notes	Hours
07/22/24 09:15 - 10:00 (Office Hours/General Administration @ Administration)	Emails - Schedule - Voicemail	0.75
07/22/24 10:00 - 11:00 (Council Meetings @ Administration)	Updated agenda.	1.00
07/22/24 11:00 - 12:15 (Safety Committee @ Administration)	Prepared for and conducted Annual Safety Inspection of DPW Facility.	1.25
07/22/24 14:30 - 16:00 (Finance Related - PO's, Invoices, Checks @ Administration)	Reviewed Purchase Orders, invoices, and signed checks.	1.50
07/22/24 16:00 - 18:00 (Council Meetings @ Administration)	Prepared Agenda for Council Public Safety Committee Meeting	2.00
07/22/24 18:00 - 18:30 (IT Related - Computers, Web Page, Technical Issues @ Administration)	Email Issue - Contacted IT Consultant.	0.50
07/22/24 18:30 - 21:00 (Council Meetings @ Administration)	Prepared for and attended Public Safety Committee Meeting with Brentwood Volunteer Fire Company.	2.50
07/23/24 08:30 - 09:00 (Council Meetings @ Administration)	Reviewed notes from Public Safety Committee meeting. Set up meeting minutes for said meeting.	0.50
07/23/24 09:00 - 09:45 (Safety Committee @ Administration)	Finalized Safety Inspection Report of the DPW Facility.	0.75
07/23/24 09:45 - 11:00 (Reports - Weekly and Monthly Department Reports @ Administration)	Caught up on Manager's and Department Reports	1.25
07/23/24 11:00 - 12:30 (Safety Committee @ Administration)	Prepared for and attended Safety Committee Meeting	1.50
07/23/24 12:30 - 13:15 (Reports - Weekly and Monthly Department Reports @ Administration)	Finalized and emailed out Manager and Department Reports for the Period 07/01/2024 to 07/19/2024.	0.75
	Total:	**15.25**

Shift	Notes	Hours
07/23/24 13:15 - 13:30 (Walking Trail Project @ Administration)	Emailed consultants additional questions.	0.25
07/23/24 13:30 - 14:00 (Council Meetings @ Administration)	Worked on Agenda items for Joint School Board meeting.	0.50
07/23/24 14:00 - 14:15 (Public Relations/Customer Service @ Administration)	Responded to voicemail regarding a request to have DPW install parking spaces.	0.25
	Total:	**15.25**

Time Off

Bank	Times	Hours
Paid Time Off	07/24/24 09:00 - 17:00	8.00
Paid Time Off	07/25/24 09:00 - 17:00	8.00
Paid Time Off	07/26/24 09:00 - 17:00	8.00
	Total:	**24.00**

BRENTWOOD BOROUGH

George Zboyovsky

Timesheet: 07/27/2024 - 08/02/2024

Scheduled Shifts

Shift	Notes	Hours
07/30/24 09:15 - 11:00 (Office Hours/General Administration @ Administration)	Reviewed emails - voicemails - schedule	1.75
07/30/24 11:00 - 12:30 (Council Meetings @ Administration)	Prepared agenda for Joint Council/School Board meeting.	1.50
07/30/24 14:00 - 16:30 (Finance Related - PO's, Invoices, Checks @ Administration)	Reviewed Purchase Orders, Invoices, and signed checks.	2.50
07/30/24 16:30 - 17:30 (Public Relations/Customer Service @ Administration)	Responded to emails	1.00
07/30/24 17:30 - 21:00 (Council Meetings @ Administration)	Prepared for and attended Joint Council/School Board meeting.	3.50
07/31/24 08:30 - 10:30 (Office Hours/General Administration @ Administration)	Reviewed and responded to emails.	2.00
07/31/24 10:30 - 10:45 (Sanitary Sewer @ Administration)	Call from Obermeyer to discuss status of court case.	0.25
07/31/24 10:45 - 11:30 (Public Relations/Customer Service @ Administration)	Reviewed and replied to a property owner's voicemail regarding the sale of a property and how long a conditional occupancy permit is good for.	0.75
07/31/24 12:15 - 19:30 (Finance Related - PO's, Invoices, Checks @ Administration)	Meeting with Insurance Broker.	7.25
08/01/24 10:00 - 11:30 (Office Hours/General Administration @ Administration)	Reviewed emails.	1.50
	Total:	**26.50**

Shift	Notes	Hours
08/01/24 11:30 - 12:00 (Public Relations/Customer Service @ Administration)	Call to resident to reschedule appointment.	0.50
08/02/24 10:00 - 11:00 (Grants - Applying, Tracking, etc. @ Administration)	Reviewed emails from T&W regarding RACP Grant. Replied with emails.	1.00
08/02/24 11:00 - 12:00 (IT Related - Computers, Web Page, Technical Issues @ Administration)	Updates to website	1.00
08/02/24 12:00 - 12:45 (Office Hours/General Administration @ Administration)	Reviewed emails - Schedule	0.75
08/02/24 14:00 - 14:45 (Human Resources/Personnel Related @ Administration)	Reviewed some personnel related items.	0.75
08/02/24 14:45 - 15:15 (Grants - Applying, Tracking, etc. @ Administration)	Reviewed Gaming Grant requirements.	0.50
	Total:	**26.50**

Time Off

Bank	Times	Hours
Birthday	07/29/24 07:00 - 15:00	8.00
Paid Time Off	08/01/24 12:00 - 17:30	5.50
	Total:	**13.50**

BOROUGH MANAGER'S

MEETINGS AND SCHEDULE FOR

JULY 2024



July 1, 2024 - July 7, 2024

July 2024

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August 2024

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Monday, July 1

- **8:00am - Private Appointment**
- **9:00am - 9:30am COUNCIL - Return call to M. Foyle**
- **9:30am - 10:00am CIVIL SERVICE/Schedule Meeting - July 17th**
- **10:00am - 10:30am PR/Call to Joe Longo - RE. Gave him an update on Walking Trail Project**
- **10:30am - 11:00am GRANTS/Reviewed Audit requirements for several grants.**
- **11:00am - 12:30pm ADMIN/Emails - Voicemail - Schedules**
- **12:30pm - 1:30pm LUNCH - OUT OF OFFICE**
- **2:00pm - 2:30pm FINANCE/Purchase Orders**

Tuesday, July 2

- **8:00am - Private Appointment**
- **10:00am - 11:00am Prep for ClearGov**
- **11:00am - 12:00pm Finance/POs and Checks**
- **12:00pm - 1:30pm LUNCH & LEARN - ClearGov Part 1 of 3 - Capital Budgeting** (Council Meeting Room) - George Zboyovsky

Wednesday, July 3

- **8:00am - Private Appointment**
- **8:00am - 8:30am Russ' Birthday**
- **9:00am - 9:30am BELLANCA Ave - Access**
- **10:30am - 12:00pm MTG/with Dennis Flynn** (Blue) - George Zboyovsky
- **12:30pm - 1:30pm LUNCH - OUT OF OFFICE**
- **1:30pm - 3:00pm ICMA**
- **2:00pm - 3:00pm Parking Lot, Sanitary Sewer behind Carwash, pension RFP**
- **2:00pm - 2:30pm RFP Proposals Due - Walking Trail**
- **2:30pm - 6:30pm ICMA**

Thursday, July 4

- **Independence Day - Borough Office Closed** - George Zboyovsky
- **Independence Day** (United States)
- **Independence Day** (United States)
- **8:00am - Private Appointment**

Friday, July 5

- **8:00am - Private Appointment**
- **9:00am - 5:00pm GZ - 1 Personal Day - OUT OF OFFICE**

Saturday, July 6

- **8:00am - Private Appointment**
- **3:00pm - 8:00pm Event/Monessen Madison Park**
- **4:05pm - 7:05pm EVENT/Mets vs. Pirates**

Sunday, July 7

- **8:00am - Private Appointment**

July 8, 2024 - July 14, 2024

July 2024

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August 2024

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Monday, July 8

- **8:00am - Private Appointment**
- **9:00am - 10:00am Probate**
- **12:30pm - 1:30pm LUNCH - OUT OF OFFICE**
- **3:00pm - 3:30pm FINANCE/Purchase Orders**
- **5:00pm - 8:00pm EVENT/Nora Jones Concerct** (Heinz Hall (600 Penn Ave, Pittsburgh, PA 15222))

Tuesday, July 9

- **Dennis Chuderwicz start date -- 7-9-90**
- **8:00am - Private Appointment**
- **9:00am - 10:00am Post Office**
- **12:30pm - 1:30pm LUNCH - OUT OF OFFICE**
- **2:00pm - 3:30pm Police CBA Meeting No. 1** (Council Meeting Room)
- **2:30pm - 4:30pm Exit Interview**

Wednesday, July 10

- **Frey, Sean start date --07/10/00**
- **8:00am - Private Appointment**
- **10:00am - 1:00pm MTG/Police CBA Meeting No. 2** (Council Meeting Room) - George Zboyovsky
- **12:30pm - 1:30pm ZOOM MTG/Re. Kelly and Harry Powell Sanitary Sewer Lateral Repair** (via Zoom) - George Zboyovsky
- **2:00pm - 6:00pm Funeral Viewing** (Dalfonso-Billick Funeral Home - 441 Reed Ave, Monessen, PA 15062, United States)
- **5:00pm - 5:05pm BOOK House of Cards**
- **5:30pm - 7:00pm MTG/with Baldwin and Whitehall Public Safety Council members** (Whitehall Boro Office (100 Borough Park Dr Ste 1, Pittsburgh, PA 15236)) - George Zboyovsky

Thursday, July 11

- **8:00am - Private Appointment**
- **11:00am - 2:00pm FUNERAL** (St Nicholas Ukrainian Orthodox Church - 17 Reed Ave, Monessen, PA 15062, United States)
- **11:00am - 11:30am Exit Conference - ME 300-2598 - Brentwood Municipal Public Safety Center** (Microsoft Teams Meeting) - Bobitz, Jordan
- **2:30pm - 5:00pm ICMA Certification** - George Zboyovsky

Friday, July 12

- **8:00am - Private Appointment**
- **9:10am - 10:10am MTG/Monthly Staff Meeting** (Park Pavillion (Weather Permitting)) - George Zboyovsky
- **11:45am - 12:45pm APPNT/Cut** (Studio G Salon and Day Spa - 3919 Clairton Blvd, Pittsburgh, PA 15227, United States) - George Zboyovsky
- **12:45pm - 1:00pm TRAVEL TIME**
- **1:00pm - 2:30pm MTG/Gleason - WC renewal** (Gianna Vias Restaurant & Bar (5301 Grove Rd, Pittsburgh, PA 15236)) - George Zboyovsky
- **6:30pm - 9:00pm St. Spyridon Greek Fest**

Saturday, July 13

- **8:00am - Private Appointment**
- **5:00pm - 7:00pm Private Appointment**

Sunday, July 14

- **8:00am - Private Appointment**
- **8:30am - 9:30am Mass** (The Epiphany of Our Lord Catholic Church - 44 Pennsylvania Blvd, Monessen, PA 15062, United States)
- **2:00pm - 5:00pm EVENT/Dick Lebeu**

July 15, 2024 - July 21, 2024

July 2024

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August 2024

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Monday, July 15

- **8:00am - Private Appointment**
- **8:30am - 4:30pm EVENT/Scott Smith Tournament**
- **9:00am - 9:30am FINANCE/Purchase Orders**
- **4:00pm - 5:00pm Walking Trail Plan to Schubert**
- **6:30pm - 7:30pm EXECUTIVE SESSION** (Blue) - George Zboyovsky

Tuesday, July 16

- **8:00am - 9:30am TRAVEL TIME**
- **8:00am - Private Appointment**
- **9:30am - 5:30pm GZ - 8 Hours PTO** (Champion Lakes Golf Course & Resort (4743 PA-711, Bolivar, PA 15923))
- **1:30pm - 2:30pm Brentwood Civic Center Renovations Project - Job Conference** (118 Park Dr (118 Park Dr, Brentwood, Pennsylvania 15227)) - John Pasquella

Wednesday, July 17

- **8:00am - Private Appointment**
- **9:15am - 10:00am ENG/Stop Sign Warrant Studies**
- **10:00am - 11:30am EVENT/Spartan Pharmacy**
- **11:30am - 12:00pm Schedule a meeting with BVFC**
- **12:00pm - 1:30pm LUNCH & LEARN - ClearGov Part 2 of 3 - General Budgeting** (Council Meeting Room) - George Zboyovsky
- **1:30pm - 2:00pm Brentwood Status Meeting** (Microsoft Teams Meeting) - Eric Peccon
- **2:30pm - 3:30pm Meeting with Brentwood** (Blue) - George Zboyovsky
- **5:00pm - 5:30pm INTERVIEW NO. 1/Walking Trail Committee - Remington & Vernick Engineers** (Blue) - George Zboyovsky
- **5:45pm - 6:15pm INTERVIEW NO. 2/Walking Trail Committee - LSSE** (Council Meeting Room) - George Zboyovsky
- **6:30pm - 7:30pm Comprehensive Plan Committee - Final**

Thursday, July 18

- **7:15am - 7:45am Private Appointment**
- **7:45am - 8:15am Private Appointment**
- **8:00am - 5:00pm SHACOG Outing** (Lindenwood Golf Club, 360 Galley Road, McMurray, PA 15317) - Dennis J. Flynn, P.E.
- **8:00am - Private Appointment**
- **9:00am - 5:00pm SHACOG Golf Outing** (Lindenwood Golf Club (360 Galley Rd, Canonsburg, PA 15317))
- **6:00pm - 10:00pm EVENTS/OAR** (Stage AE)
- **6:00pm - 7:30pm Ticket: O.A.R.** (4114 Cloverlea St. Pittsburgh PA 15227 UNITED STATES - 4114 Cloverlea St. Pittsburgh PA 15227 UNITED STATES)

Friday, July 19

- **8:00am - Private Appointment**
- **12:30pm - 1:30pm LUNCH - OUT OF OFFICE**
- **4:00pm - 7:00pm 2024 Legislative Session RSVP** (The Circuit Center and Ballroom) - George Zboyovsky

Saturday, July 20

- **8:00am - Private Appointment**
- **12:00pm - 2:00pm APPNT/Bird - Shadyside**
- **6:00pm - 10:00pm EVENT/Taking It To The Streets**

Sunday, July 21

- **8:00am - Private Appointment**

July 22, 2024 - July 28, 2024

July 2024

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August 2024

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Monday, July 22

- **8:00am - Private Appointment**
- **9:00am - 9:30am FINANCE/Purchase Orders**
- **12:30pm - 1:30pm LUNCH - OUT OF OFFICE**
- **6:30pm - 7:30pm Parks and Recreation Committee Meeting** (Blue) - Jim Attanucci

Tuesday, July 23

- **8:00am - Private Appointment**
- **11:30am - 12:30pm MTG/Wellness Committee Meeting** (Council Meeting Room) - George Zboyovsky
- **6:00pm - 7:00pm TRAVEL TO AIRPORT**

Wednesday, July 24

- **8:00am - Private Appointment**
- **9:00am - 5:00pm GZ - 8 Hours PTO - OUT OF OFFICE** - George Zboyovsky

Thursday, July 25

- **8:00am - Private Appointment**
- **9:00am - 5:00pm GZ - 8 Hours PTO - OUT OF OFFICE** - George Zboyovsky

Friday, July 26

- **8:00am - Private Appointment**
- **9:00am - 5:00pm GZ - 8 Hours PTO - OUT OF OFFICE** - George Zboyovsky

Saturday, July 27

- **8:00am - Private Appointment**

Sunday, July 28

- **8:00am - Private Appointment**

July 29, 2024 - August 4, 2024

July 2024

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August 2024

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Monday, July 29

- **8:00am - 10:00pm Private Appointment**
- **8:00am - 5:00pm GZ - Birthday Holiday - OUT OF OFFICE**
- **8:00am - Private Appointment**

Tuesday, July 30

- **8:00am - Private Appointment**
- **9:00am - 9:30am FINANCE/Purchase Orders**
- **12:30pm - 1:30pm LUNCH - OUT OF OFFICE**
- **1:30pm - 2:30pm Brentwood Civic Center Renovations Project - Job Conference** (118 Park Dr (118 Park Dr, Brentwood, Pennsylvania 15227)) - John Pasquella

Wednesday, July 31

- **GZboyovsky's Birthday -- Holiday**
- **Workers Compensation Insurance Effective Date**
- **8:00am - Private Appointment**
- **9:00am - 10:00am ADMIN/Emails - Schedule**
- **12:00pm - 1:00pm TRAVEL TIME**
- **1:00pm - 6:00pm MTG/Mike Gleason**
- **1:00pm - 2:30pm WPEC Quarterly meeting** (Microsoft Teams Meeting) - Marion, Flore

Thursday, August 1

- **8:00am - Private Appointment**
- **11:00am - 12:00pm MTG/Pension Board Meeting**
- **12:30pm - 1:30pm LUNCH - OUT OF OFFICE**
- **2:00pm - 3:00pm Stop by Merel Sheerer's - 412-884-5046**

Friday, August 2

- **8:00am - Private Appointment**
- **9:10am - 10:10am MTG/Monthly Staff Meeting** (Council Meeting Room) - George Zboyovsky

Saturday, August 3

- **8:00am - Private Appointment**

Sunday, August 4

- **8:00am - Private Appointment**

SPECIAL/ENGINEERING PROJECTS

2025 BOROUGH BUDGET

PROJECT PROGRESS REPORT

SNAP SHOT: ***Began setting up ClearGov for 2025. Have been conducting staff training on ClearGov Software for their participation in the 2025 Budget Process.***

2024 MS4/Pollution Reduction Plan (PRP)

PROJECT PROGRESS REPORT

SNAP SHOT: Prepared Continuing Education information. Refer to Attached Progress Reports.

Budget:	**$33,000.00**
Engineering:	**$25,000.00**
YTD:	**$7,859.00**
Balance	**$25,141.00**
% Complete	**24%**

Schedule: Nothing new to report.

Work Authorization from Gateway Engineers in the amount of $25,000.00 was approved by Council on 01/16/2024.

2024 TMDL

PROJECT PROGRESS REPORT

SNAP SHOT: Gateway Engineers working on some mandated projects to reduce total sediment contributing to Saw Mill Run Watershed. Note: Streets Run Watershed is receiving credit for the Wanley Road Culvert Project.

Budget: **$18,000.00**

YTD: **$0.00**

Balance **$18,000.00**

% Complete **0%**

Schedule: No work has been scheduled.

2024 PHASE II CONSENT ORDER AND AGREEMENT

PROJECT PROGRESS REPORT

SNAP SHOT: Refer to attached Progress Report

Schedule: Working with Gateway Engineers on an emergency repair that needs to be corrected in the creek behind the new Car Wash.

Worked with Gateway Engineers on the preparation and submission of the annual progress report associated with the Phase II Consent Order and Agreement. (See attached).

Work Authorization from Gateway Engineers with an itemized list of projects and corresponding schedule was approved by Borough Council on April 22, 2024 in the Not-To-Exceed amount of $84,000.00.

2024 SIDEWALK/CURBING PROJECT
PROJECT PROGRESS REPORT

SNAP SHOT: Refer to attached Project Progress Report

18-439.610: SIDEWALK & CURBING PROJECT

2024 Budget:	**$500,000.00**
Contract:	**$189,148.00**
YTD:	**$27,434.94**
Balance	**$0.00**

% Complete **15%**

Schedule:

Advertisement- February 1st & February 8th - **COMPLETED**
Bid Deadline/Opening- March 8th @ 10:00 AM - **COMPLETED**
Recommendation to Council- March15th - **COMPLETED**
Bid Award- March 18th - **COMPLETED**
Notice of Award - March 20th - **COMPLETED**
Notice to Proceed - April 1st- **COMPLETED**
Submittal review- April 15th- **COMPLETED**
Pre-Construction Meeting- April 22nd- **COMPLETED**
Contractor Mobilization- May 8th- **COMPLETED**
Substantial Completion - July 31, 2024
Punch List Work- August 1 to August 15, 2024
Contract Closeout (estimate)- August 15, 2024

6-24-24 Status Update

Published Jun 24, 2024 at 5:26pm

EP **Eric Peccon** · Jun 24

Status	At risk
Owner	Eric Peccon

Summary

This project is associated with repairing defective sidewalks & curbs. Estimated minimum quantities are as follows:

- 3000 SF of 4" sidewalk
- 300 SF of 6" sidewalk
- 3000 LF of deep-set (18") curbing

Scope of Work

- Bellanca Ave from Owendale Ave to Kestner Ave
- Bracken Ave from Kaufmann Ave to Laveton Ave
- Kaplan Ave from Greenlee Road to Leola Ave
- Kestner Ave from Owendale Ave to Bookman Ave

Project Team

Project Manager- Eric Peccon
Project Engineer- George Zboyovsky
Project Inspector- Dennis Chuderewicz

Contractor

Firm Name- Piccolomini Development
Project Manager- Santo Piccolomini, company owner
Project Foreman- Mario Piccolomini

Project Budget

Line Item- 18-439.610 (curbing) & $18-439.619 (sidewalks)
Contract Amount- $189,148 minimum cost estimate. Final quantities will exceed these numbers.
Payments YTD- $27,434.94
Percent of Budget Expended- 15%

Work Performed During this Period

Forming was completed on Bellanca Ave.

Next Week's Anticipated Tasks

Per contractor, 100 LF of curbing is anticipated to be poured per day from 6-24 to 6-27. A follow-up meeting to review progress will take place on 6-27. Assuming that no weather or equipment issues require hinder the vendor, it is

anticipated that the final 200 LF of curbing can be poured by 7-1. Sidewalk work will be completed beginning on 6-28, and the vendor hopes to be done with work by 7-3. If items remain after this date, it will be necessary for the contractor to backfill the slabs

KEY COORDINATION EFFORTS
N/A

ISSUES/CONCERNS
Discussed several old downspout pipes that were located under slabs and appear to be disconnected. Based upon field analsysis, asked contractor to remove in their entirety and not replace. Also discussed a spring that is near a repair that is scheduled to be made by Palmeri Construction as part of the curb ramp program. Piccolomini will install a french drain connection to the adjacent catch basin so that no damage occurs at the site of newly installed, but Palmieri will be responsible for remaining work.

SCHEDULE/MILESTONES
Advertisement- February 1st & February 8th - **COMPLETED**
Bid Deadline/Opening- March 8th @ 10:00 AM - **COMPLETED**
Recommendation to Council- March15th - **COMPLETED**
Bid Award- March 18th - **COMPLETED**
Notice of Award - March 20th - **COMPLETED**
Notice to Proceed - April 1st- **COMPLETED**
Submittal review- April 15th- **COMPLETED**
Pre-Construction Meeting- April 22nd- **COMPLETED**
Contractor Mobilization- May 8th- **COMPLETED**
Substantial Completion - July 31, 2024
Punch List Work- August 1 to August 15, 2024
Contract Closeout (estimate)- August 15, 2024

EP **Eric Peccon** · 17 days ago
Project Summary
This project is associated with repairing defective sidewalks & curbs. Estimated minimum quantities are as follows:

- 3000 SF of 4" sidewalk
- 300 SF of 6" sidewalk
- 3000 LF of deep-set (18") curbing

Scope of Work
- Bellanca Ave from Owendale Ave to Kestner Ave
- Bracken Ave from Kaufmann Ave to Laveton Ave
- Kaplan Ave from Greenlee Road to Leola Ave
- Kestner Ave from Owendale Ave to Bookman Ave

Project Team
Project Manager- Eric Peccon

Project Engineer- George Zboyovsky
Project Inspector- Dennis Chuderewicz

Contractor
Firm Name- Piccolomini Development
Project Manager- Santo Piccolomini, company owner
Project Foreman- Mario Piccolomini

Project Budget
Line Item- 18-439.610 (curbing) & $18-439.619 (sidewalks)
Contract Amount- $189,148 minimum cost estimate. Final quantities will exceed these numbers.
Payments YTD- $0.00
Percent of Budget Expended- 0%

Work Performed During this Period
Due to weather and staffing issues, progress was not as swift was was anticipated. Approximately 40% of curbing was poured.

Next Week's Anticipated Tasks
Work was to be completed on Bellanca Ave. The contractor is making slow progress and it is not anticipated that he will be finished with Bellanca Ave. before 6/14.

KEY COORDINATION EFFORTS
N/A

ISSUES/CONCERNS
Discussed several old downspout pipes that were located under slabs and appear to be disconnected. Based upon field analysis, asked contractor to remove in their entirety and not replace. Also discussed a spring that is near a repair that is scheduled to be made by Palmeri Construction as part of the curb ramp program. Piccolomini will install a french drain connection to the adjacent catch basin so that no damage occurs at the site of newly installed, but Palmieri will be responsible for remaining work.

SCHEDULE/MILESTONES
Advertisement- February 1st & February 8th - **COMPLETED**
Bid Deadline/Opening- March 8th @ 10:00 AM - **COMPLETED**
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Notice of Award - March 20th - **COMPLETED**
Notice to Proceed - April 1st- **COMPLETED**
Submittal review- April 15th- **COMPLETED**
Pre-Construction Meeting- April 22nd- **COMPLETED**
Contractor Mobilization- May 8th- **COMPLETED**
Substantial Completion - July 31, 2024
Punch List Work- August 1 to August 15, 2024

Contract Closeout (estimate)- August 15, 2024

2021 - 2023 IMPLEMENTABLE COMPREHENSIVE PLAN
PROJECT PROGRESS REPORT

- **SNAP SHOT: Plan has been Finalized!!**

Budget: **$77,060.00**

Expended: **$70,882.91**

Balance **$6,177.09**

% Complete **90%**

Schedule: ~~*April 11th*~~ *April 29th – Full Draft Completed for Committee Review*

~~*April 18th*~~ *May 16th – Presentation to Planning Commission*

~~*MPC requires 45-day review*~~

~~*May 29th – Last Day for any Comments*~~

~~*June 17th – Present to Council*~~

~~*June 20th – Planning Commission Recommendation*~~

~~*July 17th – Final Plan Review with Committee*~~

August 19th – Public Hearing and Adoption by Council

FORMER BOROUGH BUILDING SITE DEVELOPMENT
PROJECT PROGRESS REPORT

SNAP SHOT:

Nothing new to report. It is anticipated that LERTA Application will be going before County Council in August. Reached out to Massaro to schedule a meeting to discuss getting this project back on track.

LERTA Application was submitted to Allegheny County on or around April 30, 2024. Simone McMeans, Acting Director, of the Allegheny County Department of Economic Development stated they are awaiting the resolution from legal, which is being prepared by Assistant County Solicitor Phil Roberts, who participated in the last Borough-County meeting. Once ACED receives the resolution, they plan to add it to the County Council Committee agenda, likely in June. Additionally, Simone mentioned that she will present this LERTA concept, along with several others, to the County Manager on May 30, 2024.

In light of this new information, Contacted Massaro Properties, LLC for an update on the Development/Lease Agreement. I asked if Massaro is prepared to review and/or comment on the last proposed developers agreement? I also asked if they have an updated schedule regarding this project, or is everything contingent upon the interest rates and potential reductions?

Our next Council meeting is on June 17th, and we would like to provide an update on this project's status.

Schedule

2021 – 2024

CIVIC CENTER RENOVATIONS PROJECT

PROJECT PROGRESS REPORT

SNAP SHOT:

The project was awarded to Massaro Development. Weekly Project Progress Meeting are held. Refer to the attached meeting notes and project schedule.

18-453.611: Civic Center Improvements

	Contractor	Designer	Audio/Visual
Budget:	**$2,766,000.00**	**$95,000.00**	**$74,000.00**
Contract:	**$2,618,000.00***	**$95,000.00**	
YTD:	**$899,716.50**	**$22,750.00**	**$0.00**
Contract Balance	**$1,718,283.50**	**$72,250.00**	
Budget Balance	**$1,866,283.50**	**$72,250.00**	**$74,000.00**

*Council acted on and approved Change Order No. 1 associated with eliminating one of the dormers. The deducted amount is $141,383.00.

% Complete **80%**

Schedule: See attached.

Final Project Completion: ~~**July 19, 2024 –**~~ **August 16th, 2024 (Revised)**

Final Project Closeout: ~~**August 19, 2024 –**~~ **September 16, 2024 (Revised)**

JOB CONFERENCE NO. 16
JULY 16, 2024 – 1:30 P.M.
RENOVATIONS TO THE
BRENTWOOD BOROUGH CIVIC CENTER
PITTSBURGH, PENNSYLVANIA
HHSDR File #4520

The Job Conference was held at the Site Pavilion with the following in attendance:

Brentwood Borough:	Justin Kobelak
General Contractor (Massaro Construction Group):	Dave Satler
M.E.P. Consultant (CJL Engineering):	Absent
HHSDR Architects/Engineers:	John Pasquella

NEW BUSINESS, COMMENTS, CLARIFICATIONS FROM PREVIOUS JOB CONFERENCE:

16-1. Item 15-1(14-1)(13-1)(12-1)(11-1)(10-1)(9-1)(8-1)(7-1)(6-1)(5-1)(4-1)(3-1)(2-1)(1-1): Review of Project Description and Project Goals: Reviewed the project description and project goals. Stressed the importance of the construction schedule and the Owner's need to occupy the completed facility by the specified completion dates of each phase as well as the final completion date. Quality workmanship and schedule are high goals for the Owner. The project schedule, temporary road and parking, construction trailer and storage area were reviewed. Final Project Completion Date is: **July 19, 2024.** Response (November 16, 2023): The Borough is to remove all interior stored items prior to the asbestos abatement. Asbestos abatement will commence around December 1st, 2023, and is to be completed within 3 days. Massaro is to begin mobilization/demo thereafter. Open. Response (December 19, 2023): Open. Response (January 2, 2024): Open. Response (January 16, 2024): Open. Response (January 30, 2024): Open. Response (February 13, 2024): Open. Response (February 27, 2024): Open. Response (March 12, 2024): Open. Response (March 26, 2024): Open. Response (April 9, 2024): Open. Response (April 23, 2024): Open. Response (May 7, 2024): Massaro reported that the project is anticipated to be finished by the completion date. Mr. Zboyovsky indicated plans to begin scheduling events in August. Open. Response (May 21, 2024): Open. Response (June 4, 2024): Open. Response (June 18, 2024): Massaro notified the Project Team prior to the meeting that they will be requesting a formal extension to the completion date due to material lead time delays. Mr. Attanucci expressed concern about the building being ready for August events. Open. **Response (July 16, 2024): Prior to the meeting Massaro requested an extension to the completion date to August 16, 2024. Mr. George Zboyovsky is to determine if a Change Order will be required. Open.**

16-2. Item 15-3(14-4)(13-25): Massaro is to provide the following items:
- Library door replacement. **Response (June 18, 2024): Waiting on glass price. Pending.**
- Retaining wall railing replacement. **Response (June 18, 2024): Pending.**
- Additional black railing (appx. 30 feet) in the area adjacent to the pool. **Response (June 18, 2024): Pending.**
- Borough Building canopy at the rear police door. **Response (June 18, 2024): Pending.**
- Poured wall concrete repairs. **Response (June 18, 2024): Added during the meeting.**

Response (July 16, 2024): Open.

COMPLETED WORK

General Contractor: No report provided.

PROJECTED WORK

General Contractor: No report provided.

COMMENTS

Mr. Satler:
16-3. Massaro requested the fire monitoring company's information.

16-4. HRANEC asserted that they cannot balance the system since there are no dampers in the supply ductwork.

CJL is to advise.

16-5. Requested a punchlist for the next meeting.

The next Job Conference will be held on **Tuesday, July 30, 2024,** at **1:30 p.m.** in the Borough Building's Conference Room. Future meetings will be held at the **Site Pavilion** every other week on **Tuesdays,** at **1:30 p.m.** until further notice.

Any Contractor taking exception the statements in these minutes or any omissions, shall notify the Architect within three (3) days after the receipt of these minutes, listing the exceptions, otherwise, the minutes will stand as written.

HHSDR ARCHITECTS / ENGINEERS

John L. Pasquella,
Field Representative

JLP/tw
cc: Brentwood Borough CJL Engineering Massaro Construction Group Matthew Franz

July 12, 2024

George Zboyovsky
Borough of Brentwood
3735 Brownsville Road
Pittsburgh, PA 15227

Re: Renovations At The Brentwood Borough Civic Center
Time Extension Request

Mr. Zboyovsky,

Massaro Corporation is requesting a time extension of four (4) additional weeks to the substantial and final completion dates of the project. We request a no cost change order to extend our completion date to Friday, August 16, 2024.

As you know, there have been numerous delays to the project related to supply chain issues outside of our control. This was compounded by delays in color selections which impacted our ability to release some products. Below is a recap of these material issues and anticipated ship/delivery dates.

Wood Doors – stain color approved on 6/6/24. Estimated ship date of 7/19/24. (includes expediting lead time down to 6 weeks from 12-14 weeks)

FRP Doors/Frames – material released on 4/12/24 with an 8-12 week lead time. Builders Hardware has the FRP doors and frames, but waiting on the overhead stops (estimated ship date 7/12/24) which will then be installed by BH and shipped to site.

Light fixtures B & D – The color was selected on 5/13/24 and material was released. Estimated ship date of 7/15/24.

Folding Glass Partition – Fox Glass received partition on 7/11/24. Install will start on Monday 7/15/24.

Metal Wall Panels - Centria panels original ship date was 9/17/24. Substitute DMI color selected on 7/2/24 and material released on 7/3/24 with a 2-4 week lead time due to the holiday. Once panels are installed, the exterior signage and SLB light fixtures need to be installed.

CMU Block – block delivered 7/12/24, install to start 7/15/24.

PVC Siding – material received on 6/18/24, but the quantities and trim profile are incorrect, and also received material that is not needed. Massaro & ABC Supply/Sagiper have worked to resolve all material, with an estimated ship date of end of July (shipping from Canada).

We will continue to try and improve these dates, but please be assured that once these materials arrive, they will be immediately installed. We appreciate your consideration in this matter.

Please feel free to contact me should you have any questions.

Sincerely,

Courtney Williams

Courtney Williams
Project Manager
Massaro Corporation

2021 – 2023

STADIUM ADA RESTROOMS AND CALMING SHELTER

PROJECT PROGRESS REPORT

SNAP SHOT: Contractor completing punch list items. Project is approximately 95% complete.

Below is an updated Punchlist.

Grass needs reseeded. Contractor is going to supply the seeds and DPW is going to complete the reseeding to ensure that it is done correctly.

- ***Entrance gate on Daily. Gate needs adjusted and post needs to be placed into the ground so that it closes properly. Completed***
- ***Fence repairs were done poorly and should be addressed. Completed***
- ***Bathroom doors still have the scratch marks on the outside.***
- ***All of the concrete pipe is still over the hill. Completed***
- ***In the bathrooms caulking joints around some fixtures are already cracking apart and two of the sinks are loose. Completed***
- ***Material is still behind the building. Completed***
- ***Outside lights never shut off. Completed***

SANITARY SEWER SYSTEM EVALUATION
PROJECT PROGRESS REPORT

SNAP SHOT:

The Pennsylvania Public Utility Commission intends to file an Application to Consolidate the PAWC (355 CD 2024) and Brentwood (356 CD 2024) Petitions for Review with Commonwealth Court. Separately, we intend to file an Application to Stay these proceedings during the pendency of the Commission's Petition for Allowance of Appeal to the Supreme Court of Pennsylvania in Cicero v. Pennsylvania Public Utility Commission, which is docketed at 568 MAL 2023, and followed the Commonwealth Court's decision at No. 910 CD 2022. For each of these applications, the Commission must provide the position of the parties. PAW was agreeable to consolidate and is opposing the stay. Brentwood is following PAW's lead on this.

2023 FIELD 4 ADA IMPROVEMENTS – DESIGN PHASE
PROJECT PROGRESS REPORT

SNAP SHOT: A proposal was awarded to TranSystems. The Parks & Recreation Committee have been taking the lead on this project. Preliminary design was completed and presented to Council. This design was reviewed by Council and approved by Council.

18-454.612: Field No. 4 ADA Improvements

Contract Budget:	$11,000.00
YTD:	$10,968.10
Balance	$31.90

% Complete 97%

Schedule: ***Nothing new to report.***

Council approved during the March 18, 2024 Council Meeting. This final master plan will be used to pursue various grants.

2024 ROADWAY PAVING PROGRAM
PROJECT PROGRESS REPORT

SNAP SHOT: El Grande has completed some of the catch basin replacements and concrete work. They are now waiting until the Sidewalk Contractor is finished before they mobilize into Brentwood.

18-439.619: ROADWAY REHABILITATION PROJECT

2024 Budget:	$500,000.00
Awarded Contract:	$343,644.10
YTD:	$54,053.60
Retainage:	$6,005.96
Contract Balance:	$283,584.55

% Complete 5%

Schedule:

~~Bid Deadline~~	=	~~March 8, 2024~~
~~Review~~	=	~~March 11th to March 15th~~
~~Recommendation to Council~~	=	~~March 15th~~
~~Council Action~~	=	~~March 18th~~
~~Notice to Proceed~~	=	~~March 19th~~
Substantial Completion	=	July 31, 2024*
Final Completion	=	August 15, 2024*

****Agreed not to begin the project until the 2024 Sidewalk Cost Sharing Project is completed to avoid any overlapping delays.***

2024 PARK CAMERA PROJECT

SNAP SHOT: This contract was awarded to David Davis Communications during the June 17th Council meeting. A project kick-off meeting will be scheduled soon. David Davis Communications presented the plan to provide and install a new network of cameras in Brentwood Park and Civic Center during the April 22, 2024 Council meeting.

18-410.700: PARK SECURITY CAMERA PROJECT

2024 Budget:	$200,000.00
Awarded Contract:	$175,000.00
YTD:	$86,208.19
Contract Balance:	$88,791.81

% Complete 5%

Schedule:

Bid Deadline	=	March 8, 2024
Review	=	March 11th to March 15th
Recommendation to Council	=	March 15th
Council Action	=	June 17th
Notice to Proceed	=	June 19th
50% Deposit	=	July 9th
Kickoff Meeting	=	TBD
Substantial Completion	=	TBD
Final Completion	=	TBD

2024 WALKING TRAIL PROJECT

SNAP SHOT: The following is the tentative schedule that will be used in the evaluation process. Certain parts of the process may take more or less time than indicated.

I am writing to summarize the bids received for the Architectural/Engineering Design Services for the Brentwood Borough (The Hollow) Walking Trail Project. The summary is based on the table dated July 8, 2024 (Attached)

1. Bidders:

Seven companies submitted bids for this project:

- TranSystems

- Civil & Environmental Consultants, Inc.

- LSSE

- Larson Design Group

- Penn E&R

- Remington & Vernick Engineers

- They Love Abe (Note: This bid was irrelevant to the project)

2. Bid Structure:

The bids were structured with a Base Bid and an Alternate Bid.

3. Bid Summary:

a) TranSystems:

- Total Cost: Incomplete – Only bid on Phase I and Phase II

- Base Bid: $133,507.83

- Alternate Bid: NA

- Total Hours: 1,141 (excluding Construction Administration)

Note: Did not include Phases III, IV, or Phase V (Alt Bid)

b) Civil & Environmental Consultants, Inc.:

- Total Cost: $240,555.99

- Base Bid: $216,515.99

- Alternate Bid: $24,040.00

- Total Hours: 1,573

c) LSSE:

- Total Cost: $74,444.00

- Base Bid: $62,744.00

- Alternate Bid: $11,700.00

- Total Hours: 608

d) Larson Design Group:

- *Total Cost: $621,927.00*
- *Base Bid: $517,990.80*
- *Alternate Bid: $97,000.00*
- *Total Hours: 784*

e) Penn E&R:

- *Total Cost: $365,555.00*
- *Base Bid: $268,555.00*
- *Alternate Bid: $97,000.00*
- *Total Hours: 784*

f) Remington & Vernick Engineers:

- *Total Cost: $166,162.50*
- *Base Bid: $109,027.50*
- *Alternate Bid: $31,635.00*
- *Total Hours: 538*

g) They Love Abe:

- *Total Cost: $5,000.00*

Note: This proposal was unrelated to the project and involved vases.

4. Key Observations:

- The bids show a wide range of total costs, from $74,444 to $621,927.

- TranSystems' bid excluded certain phases of the project.

- The "They Love Abe" bid appears to be irrelevant and should be disregarded.

The firms of LSSE and Remington & Vernick Engineers were interviewed by the Walking Trail Committee on July 17, 2024. Both firms did well in the interviews. Some additional questions were developed following the interviews that will be forwarded to each of these firms. Projects identified along with references will be reviewed in the next few weeks.

18-454.750: WALKING TRAIL PROJECT

2024 Budget:	$74,000.00
YTD:	$0.00
Balance	$74,000.00
% Complete	0%

Schedule:

~~*Advertise RFP*~~	~~*June 6th and June 13th, 2024*~~
~~*Mandatory Pre-Submittal Meeting*~~	~~*June 20th, 2024 @ 2 PM*~~
~~*Deadline for RFP*~~	~~*July 3rd, 2024 @ 2 PM*~~
~~*Review Proposals*~~	~~*July 3rd – July 8th, 2024*~~
~~*Interviews*~~	~~*Week of July 15th*~~
Recommendation to Council	*August 16th, 2024*
Council Action	*August 19th, 2024*
Award Project/NTP	*August 20th, 2024*

END OF PACKET

BOROUGH COUNCIL INFORMATIONAL SHEET
AGENDA ITEM NO. 8.a

Informational Item

SUBJECT: **September Meeting Dates**

DATE: **August 19, 2024**

PRESENTED BY: **GEORGE ZBOYOVSKY, PE, ICMA-CM**
BOROUGH MANAGER

RECOMMENDATION:

Please take note that the September Council Meetings will not take place on their traditional dates. The first meeting will be held on Tuesday, September 17th due to a scheduling conflict with the Route 51 Corridor Communities Golf Outing. The second meeting will occur on Monday, September 30th due to the annual International City-County Managers Association National Conference, which is taking place in Pittsburgh this year.

ATTACHMENTS:

BOROUGH COUNCIL INFORMATIONAL SHEET
AGENDA ITEM NO. 10.a

Action Item

SUBJECT: **Consider approving minutes from the July Council Meeting.**

DATE: **August 19, 2024**

PRESENTED BY: **ERIC PECCON**
ASSISTANT MANAGER

SUMMARY:

Minutes are the official record of actions taken during the meeting, including motions made, who proposed and seconded them, and if they passed, failed or were tabled and the margin for each vote. Although the Borough does try to record some of the discussions that occur during a meeting, members should realize that meeting minutes are not a "transcribed verbatim" record and typically best meeting minute practices are those that limit the meeting minutes only to official actions/votes. It is not required to record any discussion on any issue.

BUDGET IMPACT:

NA

RECOMMENDATION:

Mr. President, I move to approve the minutes from the July 15, 2024 Council Meeting.

ATTACHMENTS:
7-15-24 Meeting Minutes.pdf

THE BOROUGH OF BRENTWOOD
COUNCIL MEETING MINUTES
JULY 15, 2024
7:30 PM

1. Call to Order

Called to order at 7:31PM.

2. Pledge of Allegiance

3. Roll Call

Member	Present	Absent	Member	Present	Absent
Mr. Foyle		X	Mr. Thomas	X	
Ms. Lenigan	X		Ms. Troup	X	
Dr. Pasquantonio	X		Mayor Carnevale	X	
Mr. Schubert	X		Solicitor Robb	X	
Mr. Smith	X		Manager Zboyovsky	X	

4. Presentations

4.a. Give Back Fund Check Presentation to Brentwood Library

I am honored to present a check from the Council Community Give-Back Fund to Mr. Dennis Luther in support of the Brentwood Library.

5. Comments on agenda action items only. Please limit remarks to three minutes.

None.

6. Communications

None.

7. Department and Borough Manager's Reports

7.a. Consider accepting the Department and Borough Manager's Reports (ACTION ITEM)

Madame President, I move to accept the Department and Borough Manager's Reports for the period ending June 30, 2024.

Motion: Mr. Thomas
Second: Dr. Pasquantonio
Aye: Lenigan, Pasquantonio, Schubert, Smith, Thomas, Troup
President: “Motion carried.”

8. President's Report - Mr. Michael Foyle

8.a. Joint Council-School Board Meeting Scheduled (INFORMATIONAL ITEM)

The next joint meeting of Borough Council and the Brentwood School Board is scheduled for Tuesday, July 30th at 7:00PM at the municipal building.

9. Mayor's Report - Mr. Pasquale Carnevale

Mayor Carnevale asked Chief Zeppuhar to read into the record his monthly report of department activities.

10. Administrative and Finance Committee- Mr. Harold Smith

10.a. Consider approving minutes from the June Council Meeting (ACTION ITEM)

Madame President, I move to approve the minutes from the June 17, 2024 Council Meeting.

Motion: Mr. Smith
Second: Mr. Thomas
Aye: Lenigan, Pasquantonio, Schubert, Smith, Thomas, Troup
President: “Motion carried.”

10.b. Consider accepting the Treasurer's Report for the period ending June 30th (ACTION ITEM)

Madame President, I move to accept the Treasurer's Report for the period ending June 30, 2024.

Motion: Mr. Smith
Second: Ms. Troup
Aye: Lenigan, Pasquantonio, Schubert, Smith, Thomas, Troup
President: “Motion carried.”

10.c. Consider ratifying the payment of bills from June 1 to June 30 (ACTION ITEM)

Madame President, I move to ratify the payment of bills for the period of June 1 to June 30, 2024 for the following fund accounts:

- ***General Fund in the amount of $919,796.30***

- ***Sanitary Sewer Fund in the amount of $605,954.25***
- ***Capital Improvement Fund in the amount of $148,939.49***
- ***Liquid Fuels Fund in the amount of $11,137.26***
- ***General Pension Fund in the amount of $8,826.24***
- ***Police Pension Fund in the amount of $22,744.33.***

Motion: Mr. Smith
Second: Mr. Schubert.
Aye: Lenigan, Pasquantonio, Schubert, Smith, Thomas, Troup
President: "Motion carried."

10.d. Consider Resolution No. 2024-37: Appointment of Safety Committee Members (ACTION ITEM)

Madame President, I move to adopt Resolution No. 2024-37, which reappoints the members of the workplace safety committee to a one-year term expiring July 31, 2025.

Motion: Mr. Smith
Second: Mr. Thomas
Aye: Lenigan, Pasquantonio, Schubert, Smith, Thomas, Troup
President: "Motion carried."

10.e. Consider renewal of the workers' compensation insurance policy for the period of August 1, 2024 through July 31, 2025 (ACTION ITEM)

Madame President, I move to renew of the Workers' Compensation Insurance policy for Brentwood Borough and the Brentwood Volunteer Fire Company with Encova Insurance for the period of August 1, 2024 to July 31, 2025 in the amount of $138,029, and which is to be paid from General Fund Line Item 01-486.354.

Motion: Mr. Smith
Second: Dr. Pasquantonio
Aye: Lenigan, Pasquantonio, Schubert, Smith, Thomas, Troup
President: "Motion carried."

10.f. Consider rejecting the Proposals for Pension Plan Custodial Services and tendering a new Request for Proposals (ACTION ITEM)

Madame President, the Borough only received two replies to the Request for Proposals for pension plan custodial services. The pricing structures that were offered by these firms were similar to those provided by the current custodian. Consequently, I move to reject all proposals for pension plan custodial services and authorize the Pension Board Solicitor to revise the Request for Proposals for pension plan custodial services and to issue a new advertisement for the same.

Motion: Mr. Smith
Second: Mr. Thomas
Aye: Lenigan, Pasquantonio, Schubert, Smith, Thomas, Troup
President: “Motion carried.”

10.g. Borough Receives 2024 Distinguished Budget Award (INFORMATIONAL ITEM)

Madame President, as the Borough prepares for the opening stages of its 2025 budgeting process, I am pleased to announce that Brentwood has, for the fourth time, received the Distinguished Budget Presentation Award from the Government Finance Officers Association. This award is the highest form of recognition in governmental budgeting, and its attainment represents a significant achievement by Borough staff. Meeting the requirements of this organization requires significant amounts of time and effort, which is why it is rare for a municipality of our size to earn such a prestigious honor.

11. Public Works Committee- Ms. Erin Troup

11.a. MS4 Community Outreach (INFORMATIONAL ITEM)

Madame President, in accordance with the terms of the Borough's Municipal Separate Storm Sewer System Permit requirements, each month I will share an educational publication pertaining to stormwater management. This month's flyer from the Environmental Protection Agency discusses the impacts of urban runoff. Because of the presence of significant quantities of impervious surfaces, such as rooftops and roadways, a typical city block generates more than five times more runoff than a woodland area of the same size.

11.b. Temporary Adjustments to Public Works Schedule (INFORMATIONAL ITEM)

Madame President, in response to the extreme heat that the region has been experiencing, the Public Works Department has agreed to adjust its work schedule on days when temperatures exceed 90 degrees. Employees will perform their duties from 5PM to 1:30PM, as opposed to working their traditional 7AM to 3:30PM shift. This change allows our workers to complete most of their tasks during the cooler morning hours, which reduces exposure to the more intense heat of the middle of the day. This schedule alteration aligns with our ongoing commitment to employee safety.

11.c. Consider Pool Accessibility Improvements (DISCUSSION ITEM)

Madame President, although there is an official accessible connection between the swimming pool and the parking lot in Brentwood Park, it can be difficult and cumbersome for individuals in wheelchairs to traverse this pathway. I am requesting that Council consider options for improving ingress for these park patrons.

Ms. Toup asked for Council to Dr. Pasquantonio indicated that a Parks & Recreation Committee meeting would be scheduled to review this matter.

12. Zoning and Ordinance Committee- Mr. Richard Schubert

12.a. Zoning Hearing Board Meeting Scheduled (INFORMATIONAL ITEM)

Madame President, the Zoning Hearing Board will convene on July 24th to review a request for a variance associated with the installation of a fence in a technical front yard at the corner lot at 3501 Kaufmann Ave.

12.b. Consider Advertising Ordinance No. 2024-1319: Amendment to Zoning Code to Permit Multifamily Structures in the Commercial Redevelopment District (ACTION ITEM)

Madame President, I move to authorize the advertising of Ordinance No. 2024-1319, which would amend the Brentwood Zoning Code to permit multifamily apartments in the Commercial Redevelopment District, and I further authorize the transmittal of this Ordinance to the Brentwood Planning Commission and the Allegheny County Department of Economic Development for the required review.

Motion: Mr. Smith
Second: Mr. Thomas
Aye: Lenigan, Pasquantonio, Schubert, Smith, Thomas, Troup
President: “Motion carried.”

12.c. Zoning & Ordinance Committee Meeting to be Scheduled (INFORMATIONAL ITEM)

Madame President, the Zoning & Ordinance Committee will convene prior to the close of July to review a proposed amendment to the Zoning Code associated with digital signs.

13. Parks and Recreation Committee- Dr. Robert Pasquantonio

13.a. Consider authorizing the installation of movable volleyball equipment at Brentwood Stadium. (ACTION ITEM)

Madame President, the 2024 Budget includes an allocation that is associated with the proposed construction of a sand volleyball court. However, upon further review of the existing site conditions, an alternative option has been proposed. Specifically, volleyball nets would be installed between a stadium endzone and the athletic track. The Borough is reviewing two separate styles of nets, but both of these fixtures are confirmed as being capable of seamless relocation when needed to provide additional room for stadium events. Consequently, I move to authorize the Borough to solicit quotes regarding the installation of movable volleyball equipment that would be installed in lieu of an originally proposed sand volleyball court.

Mr. Thomas asked if a grass court would see equivalent patronage relative to a sand court, and Mr. Smith expressed concern that the use of this type of surface could risk a greater number of player injuries. Mr. Schubert replied that the Recreation Director Attanucci has been communicating with the individuals who are currently informally playing this sport in the stadium, and this group expressed a preference for a grass court. Mayor Carnevale asserted that the park rules prohibit groups of more than ten participants from using any portion of the stadium. Consensus of Council that restricting use of the proposed volleyball court is not within the spirit of the regulations.

Motion: Dr. Pasquantonio
Second: Mr. Schubert
Aye: Lenigan, Pasquantonio, Schubert, Smith, Thomas, Troup
President: “Motion carried.”

13.b. Next “Taking It to the Streets” Fair Scheduled (INFORMATIONAL ITEM)

Madame President, while the weather may be hot, our "Taking It to the Streets" fair series feature bands whose musical talents are even hotter! Mark your calendars for a July 20th performance by The Mazeroskis, as this group plays 1960s rock and pop hits that will keep guests grooving to the beats!

14. Public Safety Committee- Mr. Stephen Thomas

14.a. Civil Service Commission Meeting Scheduled (INFORMATIONAL ITEM)

Madame President, the next meeting of the Brentwood Civil

Service Commission is scheduled for Wednesday, April 21st at 7PM. Oral interviews will be completed by the close of July. This meeting will certify the eligibility list of police officer candidates. However, this meeting will not result in the creation of a final list of three candidates that would be considered as part of a formal hiring decision.

14.b. Consider authorizing the restriping of the parking lot at Brentwood Stadium (ACTION ITEM)

Madame President, I move to authorize the restriping of the Brentwood Stadium field-level parking lot in accordance with the design listed as Option A on the conceptual drawings provided by The Gateway Engineers.

Mr. Thomas reviewed Option B and asked if the two stalls on the outer edge of the parking lot could be maintained for handicapped patrons as opposed to two of the spots that adjoin the outside of the athletic track. Manager Zboyovsky responded that the area in question does not meet the cross-slope requirements of the Americans with Disabilities Act. Mr. Thomas subsequently stated that Option A represents the best strategy for preventing unlawful overflow parking, as the unused space that was previously enticing for vehicle storage will now instead be clearly incorporated into the drive lanes. Mr. Schubert questioned if there is sufficient room for a motorist to turn around if, upon arrival, it is discovered that the parking lot is full. Ms. Troup responded that the "no parking" area in front of the emergency access gate is sufficiently wide enough for even a large passenger vehicle to reposition.

15. Community Affairs Committee- Ms. Melissa Lenigan

15.a. Final Steering Committee Meeting Scheduled as part of Comprehensive Planning Process (INFORMATIONAL ITEM)

Mr. President, the Steering Committee for the Implementable Comprehensive Planning Project will hold a meeting to conduct a review of the final draft of this document on Wednesday, July 17th at 6:30PM. Any recommended alterations will be incorporated into the plan in advance of an August 19th public hearing.

15.b. "National Night Out" Event Scheduled (INFORMATIONAL ITEM)

Mr. President, in accordance with the resolution that was passed during last month's meeting, the Borough will be holding festivities as part of "National Night Out." This event will take place from 6PM to 8PM in the parking lot at Brentwood Park.

Chief Zeppuhar indicated that it is tentatively anticipated that representatives of the State Police and the Fish & Game Commission will

also be on hand for this event.

15.c. Office of Representative Benham to Hold Legislative Event at Spartan Pharmacy (INFORMATIONAL ITEM)

Mr. President, Borough officials are invited to Spartan Pharmacy on Wednesday, July 17th at 10AM. The office of Representative Jessica Benham will hold an event to discuss how recently adopted Bill 1993 helps small businesses by changing the formula associated with prescription reimbursements.

15.d. County Hauling "Christmas in July" Award Officially Announced (INFORMATIONAL ITEM)

Mr. President, the Borough has received official confirmation of its receipt of funds through County Hauling's "Christmas in July" corporate giving program. This award will be used to offset the cost of the replacement of deteriorated military banners.

16. Special Committees

16.a. Consulting Interviews Scheduled for Walking Trail Project (INFORMATIONAL ITEM)

Mr. President, the Walking Trail Committee will conduct interviews with two architectural firms on Wednesday, July 17th at 5PM. Council will subsequently select one of these entities to prepare a formal plan for the proposed trail site.

17. Old Business

Council expressed gratitude for Ms. Lenigan for her service as chair of the July 4th Parade Committee.

18. New Business

Ms. Lenigan indicated that the Borough is currently reviewing conditions at the intersection of Catskill Avenue and Spangler Avenue for the purposes of determining whether the creation of a four way stop is justified.

19. Public Comment

Joe Longo, 3767 Iben Way, expressed opposition to the proposed walking trail project. Asserting that this initiative will invite individuals to engage in unlawful activities within The Hollow. Asserted that the Borough has performed inadequate maintenance on Wanley Road and has allowed this street to deteriorate significantly. Manager Zboyovsky indicated that the Borough has made significant investments into drainage improvements in this corridor but that that the only way to eliminate the dust and washout problems

that continue to plague this area would be to lay asphalt; doing so would require a large allocation, and it would run the risk of greatly increasing traffic volumes in the area.

Eugene Werner, 4328 Brownsville Road, questioned the purpose of reconfiguring the field-level parking lot if there is no access between this fixture and the bleachers. Mr. Schubert responded that this project is designed to improve access for coaches and officials; all handicapped patron seating is located at the top of the bleachers, as the facility is meant to be served by the handicapped stalls that are located in the primary parking lot for Brentwood Park.

20. Adjournment

Adjourned at 8:28PM.

Motion: Mr. Thomas
Second: Mr. Schubert
Aye: Lenigan, Pasquantonio, Schubert, Smith, Thomas, Troup
President: “Motion carried.”

Respectfully submitted,



Eric Peccon
Assistant Manager

BOROUGH COUNCIL INFORMATIONAL SHEET
AGENDA ITEM NO. 10.b

Action Item

SUBJECT: **Consider accepting the Treasurer's Report for the period ending July 31st**

DATE: **August 19, 2024**

PRESENTED BY: **ERIC PECCON**
ASSISTANT MANAGER

SUMMARY:

The monthly Treasurer's Report is a summary of the various Borough bank accounts as well as the Borough's debt service accounts. Also included with the Treasurer's Report is the monthly revenue budget report.

BUDGET IMPACT:

N/A

RECOMMENDATION:

Mr. President, I move to accept the Treasurer's Report for the period ending July 31, 2024

ATTACHMENTS:
July Treasurer's Report (1).pdf
July Revenues (1).pdf

July, 2024

Treasurer's Report

Treasurer's Report
Summary of Reconciled Bank Statements
July, 2024

General Fund				**Sanitary Sewer Fund--Brentwood Bank**		
6/30/2024		**$3,374,881.64**		**6/30/2024**		**$2,526,183.61**
Receipts		$324,921.18		Receipts		$498,075.88
Interest @0.3%		$10,443.24		Interest @0.3%		$7,611.63
Transfer for rubbish		$83,419.29				
				Expenditures		-$673,420.08
Expenditures		-$379,135.05				
Transfer to payroll		-$351,000.00		Trans to GF/Garbage		-$83,419.29
7/31/2024		**$3,063,530.30**		**7/31/2024**		**$2,275,031.75**
Park Fund		**Brentwood Bank**		**Capital Improvement Fund**		
6/30/2024		**$66,814.52**		**6/30/2024**		**$1,750,273.61**
				Deposits		$6,388.93
Interest @0.3%		$216.87				
				Interest @0.3%		$4,612.75
Expenditures		$0.00		Expenditures		-$461,542.97
7/31/2024		**$67,031.39**		**7/31/2024**		**$1,299,732.32**
Municipal Building Fund--Brentwood Bank				**Highway Aid Fund**		
6/30/2024		**$0.01**		**6/30/2024**		**$157,547.77**
PLGIT Transfer in		$0.00		State Aid		$0.00
Interest @0.3%		$0.00		Interest @0.3%		$499.91
Transfer to Cap Fund		$0.00		Expenditures		-$11,610.78
7/31/2024		**$0.01**		**7/31/2024**		**$146,436.90**
Employee Pension Fund -Huntington				**Police Pension Fund -Huntington**		
6/30/2024		**$2,105,087.59**		**6/30/2024**		**$9,570,330.53**
Employee Contributions		$3,004.23		Employee Contributions		$8,163.43
Dividend Income		$751.21		Dividend Income		$2,626.43
Interest Income		$1,835.30		Interest Income		$7,211.07
Chg in Mkt Value		$22,786.55		Chg in Mkt Value		$99,455.37
Accrued Income		$6,416.63		Accrued Income		$26,895.75
Payment to Retirees		-$6,436.58		Payment to Retirees		-$19,778.21
Fed Income Tax		-$1,386.98		Fed Income Tax		-$1,540.04
Trustee Fee (Schwab)		-$157.92		Trustee Fee (Schwab)		-$721.86
CIM fees		-$5,236.43		Mockenhaupt fees		$0.00
Acutary fees (Rhoades)		-$1,335.75		Acutary fees (Rhoades)		-$1,335.75
Mockenhaupt fees		$0.00		CIM fees		-$23,738.64
7/31/2024		**$2,125,327.85**		**7/31/2024**		**$9,667,56**

Treasurer's Report
Summary of Reconciled Bank Statements
July, 2024

Asset Forfeiture Account --Brentwood Bank				**Operating Reserve Fund--Brentwood Bank**		
6/30/2024		**$10,484.39**		**6/30/2024**		**$373,887.54**
				Trans from Gen Fund		$0.00
Interest @0%		$0.00		Interest @0.3%		$1,213.60
				Expenditures		$0.00
Expenditures		$0.00				
7/31/2024		**$10,484.39**		**7/31/2024**		**$375,101.14**
Police Evidence Fund--Brentwood Bank				**Economic Develoment Fund--Brentwood Bank**		
6/30/2024		**$21,748.98**		**6/30/2024**		**$73,409.51**
Receipts		$0.00		Interest		$238.28
Expenditures		**$0.00**		Expenditures		
7/31/2024		**$21,748.98**		**7/31/2024**		**$73,647.79**

Summary of Outstanding Debt
July, 2024

2009 Huntington Bank		**Loan #05370-002**
Energy Saving Equip.		
6/30/2024		**$14,894.99**
October payment		
7/31/2024		**$0.00**

REVENUE ACCOUNTS

Brentwood Borough
Treasurer's Revenue Report by Fund (smt)
For the Period Ending July 31, 2024

01 General Fund

	Budget	BeginningCash Balance	Current Month	Year To Date	Unrealized Revenue	Prior Year
REVENUES						
01 300 000 000 Beginning fund balance	1,300,000.00	0.00	0.00	0.00	1,300,000.00	0.00
01 301 100 000 R.E. Taxes-Current	3,915,450.00	0.00	(3,643.26)	3,486,817.83	428,632.17	3,423,309.14
01 301 104 000 R.E. Current - Library	215,026.00	0.00	0.00	183,840.62	31,185.38	184,753.29
01 301 300 000 R.E. Taxes-Delinquent	211,000.00	0.00	28,661.66	171,699.42	39,300.58	152,029.29
01 310 100 000 R.E. Transfer Tax	140,000.00	0.00	11,143.91	79,204.25	60,795.75	83,907.20
01 310 210 000 Earned Income Tax - Current	1,250,000.00	0.00	72,338.97	798,357.65	451,642.35	792,884.01
01 310 230 000 Earned Inc Tax - Delinquent	2,000.00	0.00	0.00	0.00	2,000.00	1,185.92
01 310 401 000 Local Service Tax	105,000.00	0.00	0.00	65,012.66	39,987.34	66,314.08
01 321 740 000 Amusement Permits- Video Machines	39,000.00	0.00	0.00	19,700.00	19,300.00	17,400.00
01 321 750 000 Amusement Permits- Pool Tables	1,000.00	0.00	0.00	400.00	600.00	0.00
01 321 800 000 Cable TV Franchise Fees	132,000.00	0.00	0.00	63,397.63	68,602.37	69,207.79
01 322 801 000 Street Permits	32,000.00	0.00	846.00	8,369.62	23,630.38	20,836.62
01 322 900 000 Sign Permits	1,000.00	0.00	80.00	880.00	120.00	730.00
01 322 901 000 Solicitation Permits	0.00	0.00	0.00	35.00	(35.00)	35.00
01 331 110 000 Motor Vehicle Violations	60,000.00	0.00	4,363.61	34,414.39	25,585.61	33,076.74
01 332 100 000 DPW Reimbursements	6,000.00	0.00	369.00	15,360.36	(9,360.36)	7,766.80
01 332 101 000 Restitutions/Settlements	1,000.00	0.00	0.00	33.00	967.00	0.00
01 332 102 000 Code Enforcement Citation Receipts	6,000.00	0.00	2,443.33	12,919.61	(6,919.61)	7,698.39
01 332 104 000 Current Trash Fees	0.00	0.00	0.00	0.00	0.00	10.00
01 341 000 000 Interest- Temp Invest	40,000.00	0.00	10,443.24	37,532.23	2,467.77	36,396.86
01 342 101 000 Rent Of Land	69,000.00	0.00	35,545.00	70,054.50	(1,054.50)	34,509.50
01 342 200 000 Recreation Center	7,000.00	0.00	(150.00)	(150.00)	7,150.00	9,900.00
01 342 201 000 Rent Of Buildings	17,200.00	0.00	0.00	8,600.00	8,600.00	8,160.00
01 342 202 000 Pool party	0.00	0.00	(350.00)	800.00	(800.00)	(2,000.00)
01 342 300 000 Community Center	1,000.00	0.00	1,225.00	12,314.00	(11,314.00)	2,150.00
01 342 301 000 Rent of pavillion	200.00	0.00	300.00	810.00	(610.00)	280.00
01 355 010 000 Public Utility Realty Tax	5,500.00	0.00	0.00	0.00	5,500.00	2,101.34
01 355 040 000 Liquor Licenses	2,000.00	0.00	0.00	0.00	2,000.00	0.00
01 355 050 000 State Aid To Pension Fund	220,000.00	0.00	0.00	0.00	220,000.00	0.00
01 355 070 000 Foreign Fire Insurance	39,000.00	0.00	0.00	0.00	39,000.00	0.00
01 355 080 000 RAD Sales Tax Proceeds	440,167.00	0.00	47,828.00	334,833.80	105,333.20	373,693.63
01 355 090 000 Marcellus Shale Impact Fee	1,000.00	0.00	0.00	1,312.91	(312.91)	0.00
01 361 310 000 Zonning/Planning Fees	3,000.00	0.00	500.00	500.00	2,500.00	2,200.00
01 361 751 000 Wellness grant	0.00	0.00	0.00	750.00	(750.00)	1,000.00
01 362 102 000 Special Police Services	53,200.00	0.00	9,798.50	57,369.60	(4,169.60)	35,832.70
01 362 112 000 Accident Reports	2,500.00	0.00	525.00	2,610.00	(110.00)	2,335.00
01 362 313 000 Engineering Reimbursables	23,500.00	0.00	0.00	4,576.55	18,923.45	12,709.84
01 362 410 000 Building Permits	20,000.00	0.00	1,371.50	13,118.89	6,881.11	26,811.79
01 362 450 000 Occupancy Permits	47,000.00	0.00	4,875.00	25,870.00	21,130.00	27,087.50
01 362 460 000 Tenant Registration	20,000.00	0.00	6,263.89	10,530.77	9,469.23	8,273.13
01 362 461 000 Rental Inspection Fees	14,000.00	0.00	350.00	2,733.00	11,267.00	3,270.38
01 362 465 000 Vacant property registration	3,500.00	0.00	250.00	3,000.00	500.00	1,050.00
01 362 902 000 Lien Removal Fee	2,000.00	0.00	0.00	2,052.00	(52.00)	1,208.00
01 363 120 000 Parking Meter Violations	5,000.00	0.00	236.29	1,449.97	3,550.03	2,212.89
01 363 210 000 Parking Meter Revenue	30,000.00	0.00	2,909.31	22,535.61	7,464.39	17,531.90
01 364 300 000 Solid Waste Collection & Disposal Charges	1,106,000.00	0.00	0.00	517,249.92	588,750.08	542,345.73
01 364 310 000 Del Solid Waste Colleciton & Disposal Charges	100,000.00	0.00	0.00	39,021.93	60,978.07	98,109.13
01 364 320 000 Recycle Bins	200.00	0.00	13.00	169.00	31.00	319.00
01 367 202 000 Swimming Pool Fees	92,000.00	0.00	31,288.00	112,259.02	(20,259.02)	97,369.01
01 367 300 000 Recreation Program Fees	11,000.00	0.00	4,200.00	21,172.80	(10,172.80)	14,860.31
01 367 301 000 Deck hockey	0.00	0.00	400.00	2,250.00	(2,250.00)	0.00
01 367 303 000 Stadium Rental Fee	40,000.00	0.00	0.00	39,225.00	775.00	37,775.00
01 367 304 000 Baseball Rental Fee	1,000.00	0.00	0.00	0.00	1,000.00	0.00
01 367 306 000 Military Banner Program	3,800.00	0.00	1,055.00	5,520.00	(1,720.00)	720.00
01 367 400 000 Park & Rec Concessions	50,500.00	0.00	18,243.50	52,964.45	(2,464.45)	38,100.01
01 367 403 000 Community Day	4,000.00	0.00	2,825.00	2,825.00	1,175.00	3,475.00

Brentwood Borough
Treasurer's Revenue Report by Fund (smt)
For the Period Ending July 31, 2024

01 General Fund

	Budget	BeginningCash Balance	Current Month	Year To Date	Unrealized Revenue	Prior Year
01 368 100 000 School Guard Payroll	50,950.00	0.00	22,532.08	39,383.95	11,566.05	58,702.03
01 380 000 000 Miscellaneous Revenues	1,000.00	0.00	401.80	461.80	538.20	327.00
01 380 802 000 Municipal Lien Letters	19,000.00	0.00	14,100.00	25,350.14	(6,350.14)	9,360.00
01 380 805 000 Sale Of Borough Property--Auction	10,000.00	0.00	0.00	0.00	10,000.00	7,500.00
01 392 080 000 Transfer - Sewer Fund	696,104.26	0.00	0.00	0.00	696,104.26	406,000.00
01 392 095 000 Transfer---Operating Reserve Fund	0.00	0.00	0.00	0.00	0.00	60,000.00
TOTAL REVENUE	**$ 10,667,797.26**	**$ 0.00**	**$ 333,582.33**	**$ 6,411,498.88**	**$ 4,256,298.38**	**$ 6,842,820.95**

Brentwood Borough
Treasurer's Revenue Report by Fund (smt)
For the Period Ending July 31, 2024

04 Police Evidence Fund

	Budget	BeginningCash Balance	Current Month	Year To Date	Unrealized Revenue	Prior Year
REVENUES						
04 351 100 000 Evidence Revenues	$ 0.00	$ 0.00	$ 0.00	$ 1,234.00	$ (1,234.00)	$ 30,676.97
TOTAL REVENUE	**$ 0.00**	**$ 0.00**	**$ 0.00**	**$ 1,234.00**	**$ (1,234.00)**	**$ 30,676.97**

Brentwood Borough
Treasurer's Revenue Report by Fund (smt)
For the Period Ending July 31, 2024

08 Sewer Fund

	Budget	BeginningCash Balance	Current Month	Year To Date	Unrealized Revenue	Prior Year
REVENUES						
08 300 000 000 Beginning balance	$ 1,551,400.00	$ 0.00	$ 0.00	$ 0.00	$ 1,551,400.00	$ 0.00
08 341 010 000 Interest	30,000.00	0.00	7,611.63	46,343.06	(16,343.06)	31,633.77
08 354 010 000 Grow grant	0.00	0.00	0.00	142,805.46	(142,805.46)	0.00
08 364 010 000 Sewer Charges - Alcosan & Brentwood	3,750,000.00	0.00	503,863.96	4,084,266.02	(334,266.02)	2,601,998.63
08 364 050 000 Sewer Charges - Delinquent	450,000.00	0.00	2,912.86	38,130.74	411,869.26	8,759.05
08 364 100 000 Alcosan Billing Reimbursement	14,000.00	0.00	0.00	13,581.29	418.71	14,041.22
08 364 110 000 Sewer tap fees	0.00	0.00	0.00	2,000.00	(2,000.00)	0.00
08 364 900 000 Reimbursable Shut-Off Fee	500.00	0.00	0.00	0.00	500.00	0.00
08 364 902 000 Lien Removal Fee	2,000.00	0.00	228.00	4,128.00	(2,128.00)	684.00
08 364 903 000 Sewage Escrow	0.00	0.00	0.00	4,700.00	(4,700.00)	12,050.00
08 392 018 000 Transfer from Capital Improvement Fund	40,000.00	0.00	0.00	0.00	40,000.00	0.00
TOTAL REVENUE	**$ 5,837,900.00**	**$ 0.00**	**$ 514,616.45**	**$ 4,335,954.57**	**$ 1,501,945.43**	**$ 2,669,166.67**

Brentwood Borough
Treasurer's Revenue Report by Fund (smt)
For the Period Ending July 31, 2024

15 Park Fund

	Budget	BeginningCash Balance	Current Month	Year To Date	Unrealized Revenue	Prior Year
REVENUES						
15 300 000 000 Beginning balance	$ 123,000.00	$ 0.00	$ 0.00	$ 0.00	$ 123,000.00	$ 0.00
15 341 000 000 Interest Income	3,000.00	0.00	216.87	1,400.60	1,599.40	2,030.65
15 342 550 000 Ball Field 1 - Advertising	0.00	0.00	0.00	0.00	0.00	0.00
15 342 551 000 Attanucci Field - Advertising	0.00	0.00	0.00	0.00	0.00	0.00
15 342 552 000 Tepsic Field - Advertising	0.00	0.00	0.00	0.00	0.00	0.00
15 342 553 000 Ball Field 4 - Advertising	0.00	0.00	0.00	0.00	0.00	0.00
15 342 555 000 Ball Dek Hockey - Advertising	0.00	0.00	0.00	0.00	0.00	0.00
15 392 100 000 Transfer from General fund	35,000.00	0.00	0.00	0.00	35,000.00	0.00
TOTAL REVENUE	**$ 161,000.00**	**$ 0.00**	**$ 216.87**	**$ 1,400.60**	**$ 159,599.40**	**$ 2,030.65**

Brentwood Borough
Treasurer's Revenue Report by Fund (smt)
For the Period Ending July 31, 2024

18 Capital Improvements

	Budget	BeginningCash Balance	Current Month	Year To Date	Unrealized Revenue	Prior Year
REVENUES						
18 300 000 000 Beginning balance	$ 50,000.00	$ 0.00	$ 0.00	$ 0.00	$ 50,000.00	$ 0.00
18 341 000 000 Interest	10,000.00	0.00	4,612.75	23,857.83	(13,857.83)	9,900.87
18 341 020 000 ARPA Grant	0.00	0.00	0.00	550,041.00	(550,041.00)	0.00
18 354 090 000 Local Share account grant	70,000.00	0.00	0.00	0.00	70,000.00	0.00
18 354 091 000 CITF Grant	5,000.00	0.00	0.00	0.00	5,000.00	0.00
18 354 104 000 DCNR/LWCF Grant	984,200.00	0.00	0.00	984,800.00	(600.00)	0.00
18 354 120 000 Low Volume Road Program Grant	76,800.00	0.00	0.00	76,850.00	(50.00)	0.00
18 354 132 000 EDCDI Program Grant	0.00	0.00	0.00	0.00	0.00	0.00
18 354 133 000 RACP grant	750,000.00	0.00	0.00	731,250.00	18,750.00	0.00
18 354 135 000 ARPA Grant	531,000.00	0.00	0.00	0.00	531,000.00	0.00
18 363 100 000 Streets, Sidewalks And Curb Ramps	25,000.00	0.00	8,836.61	83,641.04	(58,641.04)	61,575.33
18 392 010 000 Transfer From General Fund	1,550,000.00	0.00	0.00	0.00	1,550,000.00	750,000.00
18 392 030 000 Transfer From Park Fund	0.00	0.00	0.00	0.00	0.00	72,500.00
18 392 050 000 Transfer from Building Fund	0.00	0.00	0.00	70,713.21	(70,713.21)	0.00
18 392 080 000 Transfer From Sanitary Sewer Fund	2,200,000.00	0.00	0.00	0.00	2,200,000.00	1,000,000.00
TOTAL REVENUE	**$ 6,252,000.00**	**$ 0.00**	**$ 13,449.36**	**$ 2,521,153.08**	**$ 3,730,846.92**	**$ 1,893,976.20**

Brentwood Borough
Treasurer's Revenue Report by Fund (smt)
For the Period Ending July 31, 2024

35 Highway Aid Fund

	Budget	BeginningCash Balance	Current Month	Year To Date	Unrealized Revenue	Prior Year
REVENUES						
35 300 000 000 Beginning balance	$ 84,000.00	$ 0.00	$ 0.00	$ 0.00	$ 84,000.00	$ 0.00
35 341 000 000 Interest Earnings	5,000.00	0.00	499.91	2,342.40	2,657.60	3,304.50
35 355 020 000 State Highway Aid (Liquid Fuels Tax)	256,740.00	0.00	0.00	259,336.63	(2,596.63)	261,061.59
TOTAL REVENUE	**$ 345,740.00**	**$ 0.00**	**$ 499.91**	**$ 261,679.03**	**$ 84,060.97**	**$ 264,366.09**

Brentwood Borough
Treasurer's Revenue Report by Fund (smt)
For the Period Ending July 31, 2024

60 Non Uniform Pension Fund

	Budget	BeginningCash Balance	Current Month	Year To Date	Unrealized Revenue	Prior Year
REVENUES						
60 341 000 000 Interest	$ 0.00	$ 0.00	$ 1,835.30	$ 15,781.26	$ (15,781.26)	$ 13,230.62
60 343 000 000 Dividend Income	0.00	0.00	7,167.84	61,365.80	(61,365.80)	11,749.09
60 345 000 000 Unrealized Gain(Loss)	0.00	0.00	22,786.55	82,818.63	(82,818.63)	230,249.09
60 387 000 000 Member Contributions	0.00	0.00	3,004.23	40,220.94	(40,220.94)	21,035.75
TOTAL REVENUE	**$ 0.00**	**$ 0.00**	**$ 34,793.92**	**$ 200,186.63**	**$ (200,186.63)**	**$ 276,264.55**

Brentwood Borough
Treasurer's Revenue Report by Fund (smt)
For the Period Ending July 31, 2024

65 Police Pension Fund

	Budget	BeginningCash Balance	Current Month	Year To Date	Unrealized Revenue	Prior Year
REVENUES						
65 341 000 000 Interest	$ 0.00	$ 0.00	$ 7,211.07	$ 62,870.69	$ (62,870.69)	$ 42,777.14
65 343 000 000 Divident Income	0.00	0.00	29,522.18	355,847.53	(355,847.53)	59,385.39
65 345 000 000 Unrealized Gain(Loss)	0.00	0.00	99,455.37	369,533.32	(369,533.32)	1,041,760.45
65 387 000 000 Member Contributions	0.00	0.00	8,163.43	171,732.38	(171,732.38)	63,331.45
TOTAL REVENUE	**$ 0.00**	**$ 0.00**	**$ 144,352.05**	**$ 959,983.92**	**$ (959,983.92)**	**$ 1,207,254.43**

Brentwood Borough
Treasurer's Revenue Report by Fund (smt)
For the Period Ending July 31, 2024

95 Operating Reserve Fund

	Budget	BeginningCash Balance	Current Month	Year To Date	Unrealized Revenue	Prior Year
REVENUES						
95 300 000 000 Beginning balance	$ 400,000.00	$ 0.00	$ 0.00	$ 0.00	$ 400,000.00	$ 0.00
95 341 100 000 Interest	12,000.00	0.00	1,213.60	7,832.70	4,167.30	8,824.46
95 392 010 000 Transfer from General Fund	260,000.00	0.00	0.00	0.00	260,000.00	0.00
TOTAL REVENUE	**$ 672,000.00**	**$ 0.00**	**$ 1,213.60**	**$ 7,832.70**	**$ 664,167.30**	**$ 8,824.46**

BOROUGH COUNCIL INFORMATIONAL SHEET
AGENDA ITEM NO. 10.c

Action Item

SUBJECT: **Consider ratifying the payment of bills from July 1st to July 31st**

DATE: **August 19, 2024**

PRESENTED BY: **ERIC PECCON**
ASSISTANT MANAGER

SUMMARY:

This is associated with the Borough's Monthly Expenditures.

BUDGET IMPACT:

Payments from the Borough's fund accounts as follows:

01 - General Fund in the amount of $982,402.31
08 - Sanitary Sewer Fund in the amount of $44,831.21
15 - Park Fund in the amount of $0.00
18 - Capital Improvement Fund in the amount of $118,920.68
35 - Liquid Fuels Fund in the amount of $11,868.87
60 - General Pension Fund in the amount of $13,166.68
65 - Police Pension Fund in the amount of $45,574.46
95 - Operating Reserve Fund in the amount of $0.00

RECOMMENDATION:
Mr. President, I move to ratify the payment of bills for the period of July 1 to July 31, 2024 for the following fund accounts:

01 - General Fund in the amount of $982,402.31
08 - Sanitary Sewer Fund in the amount of $44,831.21
15 - Park Fund in the amount of $0.00
18 - Capital Improvement Fund in the amount of $118,920.68
35 - Liquid Fuels Fund in the amount of $11,868.87
60 - General Pension Fund in the amount of $13,166.68
65 - Police Pension Fund in the amount of $45,574.46
95 - Operating Reserve Fund in the amount of $0.00

ATTACHMENTS:
July Expenditures (2).pdf

EXPENDITURES

01

GENERAL FUND
BUDGET REPORT

July 1 to July 31, 2024

$	631,402.31bills)
$	351,000.00 (payroll)
$	982,4702.31

Brentwood Borough
Treasurer's Report General Fund Expenditures
For the Period Ending July 31, 2024

	Budget	YTD Expenditures and Encumbrances	Current Expenditures	Current Encumbrances	Budget Remaining	Prior Year
EXPENDITURES						
COUNCIL						
01 400 110 Salaries- Elected	$ 16,800.00	$ 9,600.00	$ 1,400.00	$ 0.00	$ 7,200.00	$ 15,626.48
01 400 161 FICA	1,300.00	734.40	107.10	0.00	565.60	749.70
01 400 210 Office Supplies	500.00	0.00	0.00	0.00	500.00	0.00
01 400 420 Dues & Memberships	2,700.00	2,118.00	0.00	0.00	582.00	2,633.00
01 400 460 Meetings & Conferences	9,000.00	2,627.60	0.00	0.00	6,372.40	7,012.58
01 400 700 Minor Purchases	1,700.00	207.00	0.00	0.00	1,493.00	568.02
TOTAL - COUNCIL	**32,000.00**	**15,287.00**	**1,507.10**	**0.00**	**16,713.00**	**26,589.78**
MAYOR						
01 401 110 Salary - Elected	3,400.00	1,983.31	283.33	0.00	1,416.69	1,983.31
01 401 161 FICA	300.00	151.76	21.68	0.00	148.24	151.76
01 401 210 Office Supplies	300.00	0.00	0.00	0.00	300.00	0.00
01 401 420 Dues & Memberships	300.00	160.00	0.00	0.00	140.00	260.00
01 401 460 Meetings & Conferences	1,600.00	825.30	575.30	0.00	774.70	255.00
01 401 700 Minor Purchases	100.00	0.00	0.00	0.00	100.00	0.00
TOTAL - MAYOR	**6,000.00**	**3,120.37**	**880.31**	**0.00**	**2,879.63**	**2,650.07**
FINANCE						
01 402 311 Auditing Services	10,200.00	7,500.00	0.00	0.00	2,700.00	10,352.25
01 402 312 Actuarial Services	4,500.00	0.00	0.00	0.00	4,500.00	0.00
01 402 390 Bank Service charges	0.00	0.00	0.00	0.00	0.00	133.63
TOTAL - FINANCE	**14,700.00**	**7,500.00**	**0.00**	**0.00**	**7,200.00**	**10,485.88**
TAX COLLECTION						
01 403 110 Salary- Elected	7,000.00	4,083.38	583.34	0.00	2,916.62	4,083.38
01 403 161 FICA	600.00	312.41	44.63	0.00	287.59	312.41
01 403 162 Unemployment Compensation	100.00	40.83	5.83	0.00	59.17	40.83
01 403 210 Office Supplies	2,000.00	1,102.84	0.00	0.00	897.16	545.60
01 403 305 Del R.E. Tax Commission	21,000.00	15,659.26	2,609.57	0.00	5,340.74	13,210.88
01 403 307 EIT Collection Commission	200.00	0.00	0.00	0.00	200.00	0.00
01 403 309 LST Collection Commission	2,100.00	1,171.33	0.00	0.00	928.67	1,770.47
01 403 314 Special Legal Services	22,000.00	4,358.59	581.75	0.00	17,641.41	4,747.96
01 403 325 Postage	2,000.00	0.00	0.00	0.00	2,000.00	0.00
01 403 450 Contracted Services	1,100.00	790.00	0.00	0.00	310.00	695.00
01 403 900 Refund Of Prior Years	8,800.00	46,506.76	0.00	0.00	(37,706.76)	1,981.98
TOTAL - TAX COLLECTION	**66,900.00**	**74,025.40**	**3,825.12**	**0.00**	**(7,125.40)**	**27,388.51**
LEGAL SERVICES						
01 404 314 Special Legal Services	5,000.00	3,305.00	66.00	0.00	1,695.00	1,782.00
01 404 316 Solicitor (Retainer)	12,000.00	4,500.00	0.00	0.00	7,500.00	6,000.00
01 404 317 Solicitor (Hourly)	50,000.00	36,599.86	4,660.66	0.00	13,400.14	21,206.20
01 404 330 Codification	4,000.00	0.00	0.00	0.00	4,000.00	2,890.00
01 404 341 Advertising	13,000.00	1,709.02	89.90	0.00	11,290.98	11,085.35
TOTAL - LEGAL SERVICES	**84,000.00**	**46,113.88**	**4,816.56**	**0.00**	**37,886.12**	**42,963.55**
ADMINISTRATION						
01 405 110 Salary - Professional	220,578.80	127,092.00	16,977.60	0.00	93,486.80	120,054.80
01 405 140 Salary - Staff	86,694.40	49,942.48	6,668.80	0.00	36,751.92	48,132.76
01 405 153 Health - Disability	2,184.00	1,280.48	160.06	0.00	903.52	1,440.54
01 405 156 Health - Hospitalization	107,587.40	64,615.37	9,280.92	0.00	42,972.03	54,953.55
01 405 157 HEALTH–Copay Reimbursement	2,000.00	885.94	0.00	0.00	1,114.06	313.73
01 405 158 Life Insurance	696.00	464.00	58.00	0.00	232.00	522.00
01 405 161 FICA	24,306.18	13,416.16	1,792.02	0.00	10,890.02	12,859.86
01 405 162 Unemployment Compensation	560.00	386.51	0.00	0.00	173.49	386.20

Brentwood Borough
Treasurer's Report General Fund Expenditures
For the Period Ending July 31, 2024

	Budget	YTD Expenditures and Encumbrances	Current Expenditures	Current Encumbrances	Budget Remaining	Prior Year
01 405 168 Employee Retirement Benefits	9,100.00	23.20	2.90	0.00	9,076.80	52.20
01 405 183 Overtime	4,000.00	0.00	0.00	0.00	4,000.00	1,232.47
01 405 189 PTO Buy-Back	12,448.46	0.00	0.00	0.00	12,448.46	0.00
01 405 192 Meal Allowance	300.00	0.00	0.00	0.00	300.00	0.00
01 405 210 Office Supplies	6,000.00	3,692.50	1,065.68	897.64	2,307.50	3,228.31
01 405 215 Postage	4,400.00	2,713.84	990.37	0.00	1,686.16	646.37
01 405 231 Vehicle Fuel	1,500.00	922.79	0.00	0.00	577.21	836.70
01 405 240 Operating Expenses	4,500.00	2,796.39	732.54	0.00	1,703.61	2,990.97
01 405 321 Telephone Charges	6,000.00	2,349.95	393.21	0.00	3,650.05	2,428.61
01 405 324 Wireless Telephone	2,400.00	1,590.00	212.00	0.00	810.00	1,590.00
01 405 353 Fidelity Bonds	1,500.00	1,329.00	0.00	0.00	171.00	1,329.00
01 405 384 Rental - Machinery & Equipment	8,268.00	3,788.64	490.33	0.00	4,479.36	5,357.24
01 405 420 Dues & Memberships	2,855.00	2,225.99	(190.00)	0.00	629.01	3,495.00
01 405 450 Contracted Services	2,000.00	976.77	0.00	0.00	1,023.23	880.96
01 405 460 Meetings & Conferences	17,500.00	4,517.72	25.26	0.00	12,982.28	6,376.63
01 405 700 Minor Purchases	1,000.00	0.00	0.00	0.00	1,000.00	0.00
TOTAL - ADMINISTRATION	**528,378.24**	**285,009.73**	**38,659.69**	**897.64**	**243,368.51**	**269,107.90**
COMMUNITY NEWSLETTER						
01 406 342 Community Magazine	23,000.00	12,420.00	0.00	0.00	10,580.00	11,040.00
COMMUNITY NEWSLETTER	**23,000.00**	**12,420.00**	**0.00**	**0.00**	**10,580.00**	**11,040.00**
IT-NETWORKING-DATA PROCESSING						
01 407 213 General IT Supplies	1,000.00	0.00	0.00	0.00	1,000.00	0.00
01 407 452 Contracted IT	46,900.00	38,526.97	9,494.00	(9,200.00)	8,373.03	24,682.83
01 407 453 Web Design/Maintenance	828.00	0.00	0.00	0.00	828.00	0.00
01 407 454 General Hardware	1,000.00	4,138.40	2,598.40	1,110.00	(3,138.40)	1,822.24
01 407 455 General Software/Licenses	23,580.00	21,513.09	2,196.00	0.00	2,066.91	19,800.33
01 407 456 Police Hardware	1,000.00	461.20	0.00	0.00	538.80	474.00
01 407 457 Police Software	34,568.00	38,880.36	11,820.36	500.00	(4,312.36)	3,160.96
TOTAL - IT-NETWORKING-DATA PROCESSING	**108,876.00**	**103,520.02**	**26,108.76**	**(7,590.00)**	**5,355.98**	**49,940.36**
ENGINEERING SERVICES						
01 408 313 General Engineering Services	5,000.00	2,625.55	33.00	0.00	2,374.45	2,414.47
TOTAL - ENGINEERING SERVICES	**5,000.00**	**2,625.55**	**33.00**	**0.00**	**2,374.45**	**2,414.47**
BOROUGH BUILDING						
01 409 240 Operating Supplies	6,000.00	2,328.82	212.58	0.00	3,671.18	8,902.47
01 409 325 Internet Service	4,200.00	8,426.57	956.30	0.00	(4,226.57)	1,819.58
01 409 361 Electricity	30,000.00	15,372.41	3,000.83	0.00	14,627.59	22,918.21
01 409 362 Gas	14,000.00	5,201.16	486.98	0.00	8,798.84	8,661.29
01 409 366 Water	5,500.00	3,282.84	483.58	0.00	2,217.16	3,160.26
01 409 373 R&M Services	5,000.00	1,860.50	0.00	0.00	3,139.50	2,332.25
01 409 374 R&M - Machinery & Equipment	1,000.00	681.51	156.51	0.00	318.49	321.00
01 409 384 Rental - Machinery & Equipment	500.00	0.00	0.00	0.00	500.00	0.00
01 409 450 Contracted Services	36,920.00	20,703.00	2,448.23	0.00	16,217.00	17,081.00
01 409 750 Minor Purchases	2,000.00	0.00	0.00	0.00	2,000.00	1,939.19
TOTAL - BOROUGH BUILDING	**105,120.00**	**57,856.81**	**7,745.01**	**0.00**	**47,263.19**	**67,135.25**
POLICE DEPARTMENT						
01 410 130 Salary - Professional	138,444.80	79,806.00	10,649.60	0.00	58,638.80	77,793.60
01 410 140 Salary - Staff	1,580,925.58	885,735.58	121,072.26	0.00	695,190.00	874,065.09
01 410 145 Personal Day Buy-Back	11,000.00	11,740.44	0.00	0.00	(740.44)	12,649.01
01 410 153 Health - Disability	10,620.00	6,603.81	822.92	0.00	4,016.19	6,616.64
01 410 155 Sick Day Buy-Back	3,738.00	4,982.88	0.00	0.00	(1,244.88)	0.00
01 410 156 Health - Hospitalization	492,366.66	247,799.52	35,730.88	0.00	244,567.14	227,958.75

Brentwood Borough
Treasurer's Report General Fund Expenditures
For the Period Ending July 31, 2024

	Budget	YTD Expenditures and Encumbrances	Current Expenditures	Current Encumbrances	Budget Remaining	Prior Year
01 410 157 Copay Reimbursement	7,700.00	6,486.57	0.00	0.00	1,213.43	3,725.13
01 410 158 Life Insurance	4,176.00	2,784.00	348.00	0.00	1,392.00	3,108.80
01 410 161 FICA	135,155.12	97,502.19	12,974.58	0.00	37,652.93	93,756.80
01 410 162 Unemployment Compensation	2,100.00	1,500.00	0.00	0.00	600.00	1,501.71
01 410 168 Retiree Benefits	500.00	174.00	21.75	0.00	326.00	195.75
01 410 183 Overtime	115,000.00	63,069.17	10,288.01	0.00	51,930.83	72,762.86
01 410 184 Officer In Charge	5,000.00	4,103.86	285.60	0.00	896.14	2,387.39
01 410 187 Healthcare Benefit Buy Back	16,925.30	34,999.14	0.00	0.00	(18,073.84)	12,023.46
01 410 188 Holiday Pay	103,000.00	50,811.54	8,568.86	0.00	52,188.46	47,154.31
01 410 189 Court Pay	118,000.00	100,055.04	13,269.00	0.00	17,944.96	77,301.41
01 410 190 Reimburseable Overtime	49,250.00	34,789.57	8,360.92	0.00	14,460.43	55,801.90
01 410 191 Uniforms	19,300.00	17,349.64	1,493.00	(1,493.00)	1,950.36	13,270.50
01 410 193 Training/Education	24,200.00	6,124.97	(314.00)	0.00	18,075.03	12,134.26
01 410 210 Office Supplies	4,000.00	976.78	0.00	0.00	3,023.22	527.24
01 410 215 Postage	500.00	0.00	0.00	0.00	500.00	574.32
01 410 231 Vehicle Fuel	28,000.00	14,177.96	188.94	0.00	13,822.04	15,938.97
01 410 240 Operating Supplies	7,000.00	3,107.93	478.22	0.00	3,892.07	5,820.87
01 410 242 Police Protection Services	10,000.00	846.26	2,917.71	(3,290.01)	9,153.74	5,530.32
01 410 245 Crime Scene Supplies	1,000.00	0.00	0.00	0.00	1,000.00	0.00
01 410 247 Crime Hardware	1,000.00	0.00	0.00	0.00	1,000.00	0.00
01 410 249 K-9 Officer	53,671.00	0.00	0.00	0.00	53,671.00	0.00
01 410 251 R&M Vehicle Parts	17,000.00	11,215.28	(131.15)	0.00	5,784.72	11,463.69
01 410 310 Professional Services	1,000.00	833.10	833.10	0.00	166.90	0.00
01 410 314 Special Legal Services	25,000.00	7,705.84	2,762.55	0.00	17,294.16	4,136.59
01 410 317 Other Services	1,000.00	681.66	0.00	0.00	318.34	0.00
01 410 321 Telephone	3,500.00	1,389.74	111.44	0.00	2,110.26	1,782.88
01 410 324 Wireless Telephone	5,460.00	2,454.54	389.23	0.00	3,005.46	2,906.68
01 410 327 Radio Equipment/Maintenance	2,000.00	206.67	152.52	0.00	1,793.33	3,524.46
01 410 342 Printing	1,000.00	110.00	0.00	0.00	890.00	377.78
01 410 374 R&M - Machinery & Equipment	2,000.00	0.00	0.00	0.00	2,000.00	0.00
01 410 384 Rental - Machinery & Equipment	7,500.00	3,456.31	490.33	0.00	4,043.69	4,140.39
01 410 400 Court Costs	2,000.00	790.00	20.00	0.00	1,210.00	537.00
01 410 420 Dues & Memberships	9,000.00	7,244.56	325.80	0.00	1,755.44	7,257.96
01 410 450 Contracted Services	20,000.00	8,664.84	625.00	0.00	11,335.16	8,877.14
01 410 454 Civil Service Commission	20,000.00	925.00	0.00	0.00	19,075.00	0.00
01 410 460 Meetings & Conferences	5,000.00	1,449.37	668.01	0.00	3,550.63	1,522.94
01 410 750 Minor Purchases	2,000.00	0.00	0.00	0.00	2,000.00	0.00
TOTAL - POLICE DEPARTMENT	**3,066,032.46**	**1,722,653.76**	**233,403.08**	**(4,783.01)**	**1,343,378.70**	**1,669,126.60**
VOLUNTEER FIRE DEPARTMENT						
01 411 231 Vehicle Fuel	5,000.00	2,303.00	0.00	0.00	2,697.00	3,374.58
01 411 352 Professional Liability Insurance	1,000.00	926.00	0.00	0.00	74.00	872.00
01 411 363 Hydrant Service	34,104.00	20,004.04	2,857.72	0.00	14,099.96	22,475.15
01 411 420 Dues & Memberships	1,200.00	1,127.96	0.00	0.00	72.04	1,127.96
01 411 540 Contributions To VFD	116,000.00	87,000.00	0.00	0.00	29,000.00	87,000.00
01 411 541 State Fire Relief Assoc	40,000.00	0.00	0.00	0.00	40,000.00	0.00
01 411 750 Major purchases	40,000.00	0.00	0.00	0.00	40,000.00	13,751.95
TOTAL - VOLUNTEER FIRE DEPARTMENT	**237,304.00**	**111,361.00**	**2,857.72**	**0.00**	**125,943.00**	**128,601.64**
EMERGENCY MEDICAL SERVICE						
01 412 540 Contributions To EMS	103,000.00	77,250.00	0.00	0.00	25,750.00	135,000.00
TOTAL - EMERGENCY MEDICAL SERVICE	**103,000.00**	**77,250.00**	**0.00**	**0.00**	**25,750.00**	**135,000.00**
PLANNING AND ZONING						
01 414 140 Salary- Professional	142,521.60	83,291.85	10,963.20	0.00	59,229.75	85,222.08
01 414 153 Health - Disability	708.00	472.00	59.00	0.00	236.00	719.80
01 414 156 Health - Hospitalization	15,942.10	10,347.73	1,467.43	0.00	5,594.37	14,257.73

Brentwood Borough
Treasurer's Report General Fund Expenditures
For the Period Ending July 31, 2024

	Budget	YTD Expenditures and Encumbrances	Current Expenditures	Current Encumbrances	Budget Remaining	Prior Year
01 414 157 HEALTH--Copay reimbursement	500.00	0.00	0.00	0.00	500.00	0.00
01 414 158 Life Insurance	348.00	232.00	29.00	0.00	116.00	176.90
01 414 161 FICA	11,282.46	6,403.74	842.94	0.00	4,878.72	7,737.23
01 414 162 Unemployment Compensation	280.00	200.00	0.00	0.00	80.00	200.00
01 414 189 PTO Buyback	3,461.53	0.00	0.00	0.00	3,461.53	15,785.80
01 414 193 Training/Education	1,000.00	209.00	0.00	0.00	791.00	149.60
01 414 210 Office Supplies	500.00	0.00	0.00	0.00	500.00	78.88
01 414 231 Vehicle Fuel	1,500.00	428.39	0.00	0.00	1,071.61	480.59
01 414 240 Operating Supplies	1,000.00	136.48	0.00	0.00	863.52	148.80
01 414 251 R&M Supplies - Vehicle	1,000.00	123.30	5,169.61	0.00	876.70	195.95
01 414 313 Reimburseable Engineering Fees	23,500.00	2,378.80	60.00	0.00	21,121.20	9,307.84
01 414 314 Special Legal Service	9,500.00	4,732.14	10.23	0.00	4,767.86	5,366.97
01 414 317 Other Services	3,000.00	683.50	373.25	0.00	2,316.50	1,116.00
01 414 321 Telephone	400.00	553.90	211.35	0.00	(153.90)	212.22
01 414 324 Wireless Telephone	1,500.00	900.00	120.00	0.00	600.00	900.00
01 414 341 Advertising	1,000.00	206.15	0.00	0.00	793.85	0.00
01 414 420 Dues & Memberships	1,561.00	998.40	0.00	0.00	562.60	1,202.60
01 414 450 Contracted Services	3,800.00	0.00	0.00	0.00	3,800.00	550.00
01 414 460 Meetings & Conferences	5,000.00	564.69	0.00	0.00	4,435.31	91.77
01 414 700 Minor Purchase	700.00	127.10	51.55	0.00	572.90	0.00
TOTAL - PLANNING AND ZONING	**230,004.69**	**112,989.17**	**19,357.56**	**0.00**	**117,015.52**	**143,900.76**
EMERGENCY MGT & COMMUNICATION						
01 415 140 Salary - Staff	43,352.00	25,093.72	3,334.40	0.00	18,258.28	24,047.20
01 415 153 Health - Disability	373.00	362.24	45.28	0.00	10.76	371.04
01 415 156 Health - Hospitalization	0.00	(480.48)	(64.50)	0.00	480.48	(260.82)
01 415 158 Life Insurance	174.00	162.40	20.30	0.00	11.60	142.10
01 415 161 FICA	4,764.09	2,787.32	277.61	0.00	1,976.77	2,556.40
01 415 162 Unemployment Compensation	140.00	100.00	0.00	0.00	40.00	100.00
01 415 168 Employee--Retirement benefit	100.00	0.00	0.00	0.00	100.00	0.00
01 415 183 Overtime	3,000.00	633.02	234.45	0.00	2,366.98	405.81
01 415 187 Healthcare benefit--buy back	16,925.30	10,198.95	0.00	0.00	6,726.35	8,463.84
01 415 188 Holiday Pay	400.00	0.00	0.00	0.00	400.00	0.00
01 415 189 PTO Buyback	1,603.20	0.00	0.00	0.00	1,603.20	0.00
01 415 191 Uniform Allowance	400.00	0.00	0.00	0.00	400.00	64.99
01 415 192 Meal money	300.00	60.00	0.00	0.00	240.00	80.00
01 415 193 Training/Education	800.00	0.00	0.00	0.00	800.00	0.00
01 415 240 Operating expenses	800.00	0.00	0.00	0.00	800.00	535.99
01 415 324 Wireless telephone	0.00	450.00	60.00	0.00	(450.00)	420.00
TOTAL - POLICE CLERICAL	**73,131.59**	**39,367.17**	**3,907.54**	**0.00**	**33,764.42**	**36,926.55**
PARKING METERS						
01 417 140 Salary- staff	8,769.36	4,473.90	753.16	0.00	4,295.46	6,129.73
01 417 161 FICA	386.89	360.15	65.19	0.00	26.74	542.36
01 417 162 Unemployment Compensation	140.00	47.11	8.52	0.00	92.89	69.64
01 417 188 Holiday pay	400.00	0.00	0.00	0.00	400.00	735.30
01 417 191 Uniform Allowance	300.00	111.99	0.00	0.00	188.01	62.34
01 417 231 Vehicle fuel	938.57	234.00	99.00	0.00	704.57	225.00
01 417 240 Operating Supplies	2,100.00	141.00	0.00	0.00	1,959.00	603.53
01 417 450 Contracted Services	10,880.00	23,629.54	320.00	0.00	(12,749.54)	6,064.00
TOTAL - PARKING METERS	**23,914.82**	**28,997.69**	**1,245.87**	**0.00**	**(5,082.87)**	**14,431.90**
SCHOOL CROSSING GUARDS						
01 419 140 Salary - Staff	91,837.66	45,386.93	3,696.13	0.00	46,450.73	46,789.25
01 419 161 FICA	7,234.87	3,472.14	282.77	0.00	3,762.73	3,579.41
01 419 162 Unemployment Compensation	1,400.00	453.87	36.97	0.00	946.13	462.77
01 419 191 Uniform Allowance	1,500.00	0.00	0.00	0.00	1,500.00	2,727.01

Brentwood Borough
Treasurer's Report General Fund Expenditures
For the Period Ending July 31, 2024

	Budget	YTD Expenditures and Encumbrances	Current Expenditures	Current Encumbrances	Budget Remaining	Prior Year
01 419 240 Operating Expenses	1,000.00	(232.90)	0.00	0.00	1,232.90	717.40
TOTAL - SCHOOL CROSSING GUARDS	**102,972.53**	**49,080.04**	**4,015.87**	**0.00**	**53,892.49**	**54,275.84**
SUMMER CROSSING GUARDS						
01 420 140 Salary - Staff	8,210.00	2,873.95	318.80	0.00	5,336.05	4,604.34
01 420 161 FICA	628.06	219.88	24.39	0.00	408.18	352.21
01 420 162 Unemployment Compensation	140.00	28.71	3.19	0.00	111.29	40.37
01 420 188 Holiday pay	3,000.00	0.00	0.00	0.00	3,000.00	0.00
TOTAL - SUMMER CROSSING GUARDS	**11,978.06**	**3,122.54**	**346.38**	**0.00**	**8,855.52**	**4,996.92**
RECYCLING COLLECTION & DISPOSAL						
01 426 450 Contracted Services--Leaf bins	18,525.00	3,335.40	0.00	0.00	15,189.60	3,793.64
01 426 451 Contracted Svc--Refuse	952,200.00	514,763.40	0.00	0.00	437,436.60	417,740.70
01 426 453 Contracted svc---household hazardous waste	41,400.00	33,354.00	0.00	0.00	8,046.00	79,303.90
TOTAL - RECYCLING COLLECTION & DISPOSAL	**1,012,125.00**	**551,452.80**	**0.00**	**0.00**	**460,672.20**	**500,838.24**
SOLID WASTE COLLECTION & DISPOSAL						
01 427 750 Minor Purchases	4,000.00	3,080.00	0.00	0.00	920.00	9,745.00
TOTAL - SOLID WASTE COLLECTION & DISPOSAL	**4,000.00**	**3,080.00**	**0.00**	**0.00**	**920.00**	**9,745.00**
PUBLIC WORKS DEPARTMENT						
01 430 110 Salary - Professional	166,441.60	95,894.54	12,803.20	0.00	70,547.06	81,544.80
01 430 140 Salary - Staff	544,700.00	278,048.24	42,929.60	0.00	266,651.76	291,012.45
01 430 141 Salary - Summer/Part Time	38,400.00	16,724.37	7,305.00	0.00	21,675.63	16,549.29
01 430 153 Health - Disability	6,816.00	2,830.22	342.96	0.00	3,985.78	2,705.52
01 430 156 Health - Hospitalization	166,620.70	107,183.52	15,782.50	0.00	59,437.18	97,529.53
01 430 157 HEALTH--Copay reimbursement	4,500.00	0.00	0.00	0.00	4,500.00	0.00
01 430 158 Life Insurance	1,914.00	1,392.00	159.50	0.00	522.00	1,397.33
01 430 161 FICA	62,363.78	33,861.80	5,705.26	0.00	28,501.98	32,760.77
01 430 162 Unemployment Compensation	1,876.72	1,201.04	121.30	0.00	675.68	1,105.81
01 430 168 Employee retirement	8,500.00	(558.17)	(619.07)	0.00	9,058.17	78.30
01 430 183 Overtime	54,150.00	29,517.65	11,862.69	0.00	24,632.35	16,266.52
01 430 187 Healthcare Benefit Buy-Back	64,003.40	23,405.82	0.00	0.00	40,597.58	24,046.92
01 430 189 PTO Buy-Back	6,461.54	0.00	0.00	0.00	6,461.54	0.00
01 430 191 Uniform Allowance	9,150.00	4,864.31	300.07	0.00	4,285.69	8,082.29
01 430 192 Meal Allowance	1,350.00	550.00	240.00	0.00	800.00	430.00
01 430 193 Training/Education	2,668.00	422.00	0.00	0.00	2,246.00	68.27
01 430 210 Office Supplies	500.00	53.58	0.00	0.00	446.42	371.30
01 430 231 Vehicle Fuel	29,000.00	14,657.09	0.00	0.00	14,342.91	15,133.46
01 430 240 Operating Supplies	18,000.00	11,197.11	866.71	0.00	6,802.89	11,863.55
01 430 245 Highway Supplies	20,000.00	13,843.95	193.93	0.00	6,156.05	14,238.82
01 430 250 R&M Supplies	3,000.00	161.22	0.00	0.00	2,838.78	620.87
01 430 251 R&M Supplies - Vehicle Parts	29,000.00	30,701.93	4,786.35	0.00	(1,701.93)	6,689.19
01 430 314 Special Legal Services	4,000.00	0.00	0.00	0.00	4,000.00	1,772.50
01 430 317 Other Services	2,000.00	0.00	0.00	0.00	2,000.00	0.00
01 430 321 Telephone	1,680.00	1,010.93	95.57	0.00	669.07	1,527.37
01 430 324 Wireless Telephone	2,580.00	1,433.02	184.60	0.00	1,146.98	1,022.60
01 430 325 Internet Services	1,800.00	1,446.93	258.99	0.00	353.07	1,080.93
01 430 327 Radio Equipment/Maintenance	400.00	0.00	0.00	0.00	400.00	0.00
01 430 361 Electricity	5,000.00	3,054.01	515.89	0.00	1,945.99	3,287.61
01 430 362 Gas	6,000.00	2,610.15	32.17	0.00	3,389.85	4,606.91
01 430 366 Water	7,000.00	3,844.57	811.23	0.00	3,155.43	5,308.10
01 430 374 R&M - Machinery & Equipment	4,000.00	1,680.66	324.71	0.00	2,319.34	498.35
01 430 384 Rental Machinery and Equipment	1,000.00	0.00	0.00	0.00	1,000.00	0.00
01 430 420 Dues & Memberships	1,200.00	20.00	0.00	0.00	1,180.00	10.00
01 430 450 Contracted Services	11,778.00	4,840.98	705.94	0.00	6,937.02	5,961.11
01 430 460 Meetings & Confer.	5,000.00	1,504.39	0.00	0.00	3,495.61	1,757.74

Brentwood Borough
Treasurer's Report General Fund Expenditures
For the Period Ending July 31, 2024

	Budget	YTD Expenditures and Encumbrances	Current Expenditures	Current Encumbrances	Budget Remaining	Prior Year
01 430 700 Minor Purchases	14,000.00	4,700.68	4,236.97	0.00	9,299.32	12,138.50
TOTAL - PUBLIC WORKS DEPARTMENT	**1,306,853.74**	**692,098.54**	**109,946.07**	**0.00**	**614,755.20**	**661,466.71**
STREET SIGNS AND STREET MARKINGS						
01 433 361 Electricity	1,000.00	0.00	0.00	0.00	1,000.00	0.00
01 433 450 Contracted Services	11,000.00	3,324.45	810.60	0.00	7,675.55	5,061.00
TOTAL - STREET SIGNS AND STREET MARKINGS	**12,000.00**	**3,324.45**	**810.60**	**0.00**	**8,675.55**	**5,061.00**
STREET LIGHTING						
01 434 361 Street Lighting	10,000.00	2,560.00	2,560.00	0.00	7,440.00	0.00
TOTAL - STREET LIGHTING	**10,000.00**	**2,560.00**	**2,560.00**	**0.00**	**7,440.00**	**0.00**
RECREATION						
01 451 110 Salary - Professional	56,000.00	39,339.79	7,475.52	0.00	16,660.21	33,036.02
01 451 140 Salary - Temporary/Part Time	12,480.00	4,686.75	1,776.75	0.00	7,793.25	3,737.75
01 451 158 Life Insurance	174.00	116.00	14.50	0.00	58.00	130.50
01 451 161 FICA	3,737.33	4,129.05	822.18	0.00	(391.72)	3,320.42
01 451 162 Unemployment Compensation	280.00	146.87	17.77	0.00	133.13	137.38
01 451 183 Overtime	8,000.00	9,497.28	1,435.20	0.00	(1,497.28)	6,180.00
01 451 189 PTO Buyback	2,560.00	0.00	0.00	0.00	2,560.00	0.00
01 451 210 Office Supplies	1,000.00	208.21	51.77	0.00	791.79	357.40
01 451 231 Vehicle fuel	0.00	30.71	0.00	0.00	(30.71)	29.66
01 451 240 Operating Supplies	4,000.00	1,709.08	1,283.66	0.00	2,290.92	1,197.09
01 451 324 Wireless Telephone	780.00	450.00	60.00	0.00	330.00	450.00
01 451 420 Dues, Subscriptions, Memberships	500.00	58.00	0.00	0.00	442.00	58.00
01 451 450 Contracted Services	29,000.00	16,650.90	384.30	0.00	12,349.10	11,696.61
01 451 452 Light Up Night	20,000.00	5,210.00	0.00	0.00	14,790.00	150.00
01 451 455 Community Day	16,000.00	10,690.00	0.00	0.00	5,310.00	835.00
01 451 457 Taking It To the Streets	29,000.00	34,895.34	1,310.00	(1,700.00)	(5,895.34)	16,246.22
01 451 460 Meetings & Conferences	500.00	0.00	0.00	0.00	500.00	0.00
01 451 530 Contribution-Government Groups	2,000.00	0.00	0.00	0.00	2,000.00	0.00
01 451 700 Minor Purchases	3,000.00	0.00	0.00	0.00	3,000.00	0.00
TOTAL - RECREATION	**189,011.33**	**127,817.98**	**14,631.65**	**(1,700.00)**	**61,193.35**	**77,562.05**
SWIMMING POOL						
01 452 140 Salary - Staff	45,450.00	32,672.25	14,124.00	0.00	12,777.75	26,495.96
01 452 161 FICA	2,904.00	2,499.43	1,080.49	0.00	404.57	2,081.18
01 452 162 Unemployment Compensation	560.00	326.73	141.24	0.00	233.27	272.05
01 452 193 Training/Education	6,000.00	0.00	0.00	0.00	6,000.00	0.00
01 452 240 Operating Supplies	12,000.00	18,331.24	4,814.86	0.00	(6,331.24)	11,843.16
01 452 260 Concession Stand	19,000.00	22,476.42	7,906.43	0.00	(3,476.42)	15,471.04
01 452 321 Telephone Charges	1,000.00	0.00	0.00	0.00	1,000.00	0.00
01 452 361 Electricity	13,000.00	7,518.65	2,832.74	0.00	5,481.35	6,474.22
01 452 362 Gas	8,000.00	2,382.77	0.00	0.00	5,617.23	2,224.58
01 452 366 Water	11,300.00	6,981.22	1,254.46	0.00	4,318.78	7,403.54
01 452 372 Pool Maintenance Repairs	1,000.00	1,926.78	1,170.00	0.00	(926.78)	(302.29)
01 452 450 Contracted Services	85,000.00	115,968.64	46,700.00	(45,600.00)	(30,968.64)	89,531.32
01 452 700 Minor Purchases	16,000.00	13,446.27	0.00	0.00	2,553.73	12,808.06
01 452 705 Concession stand sales tax	0.00	0.00	0.00	0.00	0.00	1,004.19
TOTAL - SWIMMING POOL	**221,214.00**	**224,530.40**	**80,024.22**	**(45,600.00)**	**(3,316.40)**	**175,307.01**
CIVIC CENTER						
01 453 240 Operating Supplies	2,000.00	122.00	122.00	0.00	1,878.00	2,931.78
01 453 361 Electricity	5,000.00	1,491.31	83.27	0.00	3,508.69	1,544.70
01 453 362 Gas	5,000.00	2,224.29	19.56	0.00	2,775.71	3,092.54
01 453 372 Maintenance And Repairs	1,000.00	170.70	0.00	0.00	829.30	76.53

Brentwood Borough
Treasurer's Report General Fund Expenditures
For the Period Ending July 31, 2024

	Budget	YTD Expenditures and Encumbrances	Current Expenditures	Current Encumbrances	Budget Remaining	Prior Year
01 453 450 Contracted Services	1,500.00	953.14	0.00	0.00	546.86	642.87
01 453 700 Minor Purchases	5,000.00	0.00	0.00	0.00	5,000.00	3,374.20
TOTAL - CIVIC CENTER	**19,500.00**	**4,961.44**	**224.83**	**0.00**	**14,538.56**	**11,662.62**
PARK						
01 454 140 Salary - Staff	55,000.00	38,705.03	9,239.40	0.00	16,294.97	32,805.98
01 454 161 FICA	5,000.00	3,105.76	754.19	0.00	1,894.24	2,571.92
01 454 183 Park OT Detail	0.00	2,506.02	683.46	0.00	(2,506.02)	1,032.60
01 454 240 Operating Supplies	7,000.00	3,850.49	269.00	0.00	3,149.51	8,030.76
01 454 251 R & M Supplies - Vehicle	1,000.00	403.72	0.00	0.00	596.28	225.14
01 454 361 Electricity	16,000.00	5,305.99	973.66	0.00	10,694.01	9,213.97
01 454 366 Water	3,000.00	1,070.29	184.03	0.00	1,929.71	1,488.55
01 454 370 R&M Facilities	14,000.00	(14,976.62)	1,905.00	0.00	28,976.62	11,294.27
01 454 374 R&M-Machinery & Equipment	2,000.00	1,500.60	213.66	0.00	499.40	1,298.05
01 454 384 Rental - Machinery & Equipment	1,000.00	0.00	0.00	0.00	1,000.00	0.00
01 454 450 Contracted Service	39,106.00	39,240.94	8,590.00	0.00	(134.94)	24,111.87
01 454 460 Meetings and Conferences	1,000.00	0.00	0.00	0.00	1,000.00	0.00
01 454 700 Minor Purchases	15,000.00	4,360.19	2,952.70	(2,077.70)	10,639.81	7,403.12
TOTAL - PARK	**159,106.00**	**85,072.41**	**25,765.10**	**(2,077.70)**	**74,033.59**	**99,476.23**
LIBRARY						
01 456 240 Operating Supplies	3,500.00	2,062.85	229.20	0.00	1,437.15	6,311.38
01 456 311 Auditing Services	1,275.00	0.00	0.00	0.00	1,275.00	2,000.00
01 456 361 Electricity	16,000.00	9,021.60	1,554.44	0.00	6,978.40	9,470.76
01 456 362 Gas	7,000.00	2,405.13	39.11	0.00	4,594.87	4,524.22
01 456 366 Water	2,000.00	902.74	120.90	0.00	1,097.26	685.32
01 456 370 Repair & Maintenance	4,500.00	2,026.11	154.55	0.00	2,473.89	3,918.78
01 456 450 Contracted Service	2,300.00	5,900.47	822.45	0.00	(3,600.47)	1,538.82
01 456 540 Contributions	215,000.00	161,250.00	0.00	0.00	53,750.00	153,000.00
01 456 700 Minor Purchases	3,000.00	150.00	0.00	0.00	2,850.00	299.90
TOTAL - LIBRARY	**254,575.00**	**183,718.90**	**2,920.65**	**0.00**	**70,856.10**	**181,749.18**
CIVIL AND MILITARY CELEBRATIONS						
01 457 000 Civil & Military Celebrations	0.00	99.51	0.00	0.00	(99.51)	0.00
01 457 450 Contracted Services	11,900.00	18,214.88	15,459.88	0.00	(6,314.88)	16,420.00
01 457 540 Contribution-Civic	17,000.00	0.00	0.00	0.00	17,000.00	0.00
01 457 700 Minor Purchases	15,000.00	9,599.88	0.00	0.00	5,400.12	9,773.58
TOTAL - CIVIL AND MILITARY CELEBRATIONS	**43,900.00**	**27,914.27**	**15,459.88**	**0.00**	**15,985.73**	**26,193.58**
STADIUM						
01 459 240 Operating Supplies	1,500.00	1,144.40	0.00	0.00	355.60	1,795.46
01 459 325 Internet Services	5,000.00	3,378.50	431.62	0.00	1,621.50	2,861.91
01 459 361 Electricity	28,000.00	16,210.21	2,759.93	0.00	11,789.79	14,717.74
01 459 366 Water	1,000.00	915.93	133.92	0.00	84.07	0.00
01 459 370 Repair & Maintenance	3,000.00	1,291.04	686.77	0.00	1,708.96	1,269.49
01 459 450 Conracted Services	4,100.00	5,634.00	5,512.00	0.00	(1,534.00)	21.13
01 459 700 Minor Purchases	3,000.00	177.57	0.00	0.00	2,822.43	1,420.00
TOTAL -STADIUM	**45,600.00**	**28,751.65**	**9,524.24**	**0.00**	**16,848.35**	**22,085.73**
ECONOMIC DEVELOPMENT						
01 463 340 Advertising/Marketing	2,000.00	0.00	0.00	0.00	2,000.00	0.00
TOTAL -ECONOMIC DEVELOPMENT	**2,000.00**	**0.00**	**0.00**	**0.00**	**2,000.00**	**0.00**
10-12 MARYLEA						
01 465 314 Special Legal Services	0.00	0.00	0.00	0.00	0.00	41.08
01 465 370 R&M	0.00	319.24	0.00	0.00	(319.24)	494.36

Brentwood Borough
Treasurer's Report General Fund Expenditures
For the Period Ending July 31, 2024

	Budget	YTD Expenditures and Encumbrances	Current Expenditures	Current Encumbrances	Budget Remaining	Prior Year
TOTAL -10-12 MARYLEA	**0.00**	**319.24**	**0.00**	**0.00**	**(319.24)**	**535.44**
DEBT PRINCIPLE						
01 471 600 Tan	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL -DEBT PRINCIPLE	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
INTEREST ON TAN						
01 472 600 Interest On Tan	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL -INTEREST ON TAN	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
INSURANCE						
01 486 351 Property/Casualty	55,000.00	64,503.00	0.00	0.00	(9,503.00)	48,886.00
01 486 352 Liability Insurance	51,000.00	92,816.00	0.00	0.00	(41,816.00)	45,015.00
01 486 354 Workers Compensation	126,000.00	80,022.00	20,566.00	0.00	45,978.00	81,451.00
01 486 355 Insurance Deductibles	15,000.00	10,420.80	0.00	0.00	4,579.20	7,831.40
01 486 400 Wellness Grant	0.00	565.98	0.00	0.00	(565.98)	0.00
01 486 460 Meetings/Conferences	7,000.00	3,764.81	259.50	0.00	3,235.19	1,779.08
TOTAL -INSURANCE	**254,000.00**	**252,092.59**	**20,825.50**	**0.00**	**1,907.41**	**184,962.48**
RAD DISTRIBUTION						
01 489 080 RAD Distribution	11,000.00	0.00	0.00	0.00	11,000.00	0.00
01 489 420 Shacog Memebership	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00
01 489 421 Connect Membership	1,000.00	791.00	0.00	0.00	209.00	791.00
TOTAL -RAD DISTRIBUTION	**15,000.00**	**3,791.00**	**0.00**	**0.00**	**11,209.00**	**3,791.00**
INTERFUND TRANSFERS						
01 492 080 Transfer To Sanitary Sewage Fund	0.00	0.00	0.00	0.00	0.00	0.00
01 492 095 Transfer - Operating Reserve Fund	260,000.00	0.00	0.00	0.00	260,000.00	0.00
01 492 150 Transfer to Park Fund	35,000.00	0.00	0.00	0.00	35,000.00	0.00
01 492 350 Transfer to Highway Aid fund	0.00	0.00	0.00	0.00	0.00	0.00
01 492 918 Transfer - Capital Improvement Fund	1,550,000.00	0.00	0.00	0.00	1,550,000.00	750,000.00
01 492 930 Transfer--Economic Development Fund	50,000.00	0.00	0.00	0.00	50,000.00	25,000.00
01 492 960 Transfer - General Pension	164,000.00	0.00	0.00	0.00	164,000.00	0.00
01 492 965 Transfer - Police Pension	243,000.00	0.00	0.00	0.00	243,000.00	0.00
01 492 999 Transfer funds to Brentwood Bank	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL -INTERFUND TRANSFERS	**2,302,000.00**	**0.00**	**0.00**	**0.00**	**2,302,000.00**	**775,000.00**
TOTAL EXPENDITURES	**$ 10,673,197.46**	**$ 4,943,785.80**	**$ 631,402.31**	**$ (60,853.07)**	**$ 5,729,411.66**	**$ 5,432,412.25**

04

POLICE EVIDENCE
FUND BUDGET REPORT

July 1 to July 31, 2024

$ 0.00

Brentwood Borough
Treasurer's Report Police Evidence Fund Expenditures
For the Period Ending July 31, 2024

EXPENDITURES	Budget	YTD Expenditures and Encumbrances	Current Expenditures	Current Encumbrances	Budget Remaining	Prior Year
POLICE						
04 410 200 000 Court ordered forfeiture	$ 0.00	$ 1,233.50	$ 0.00	$ 0.00	$ (1,233.50)	$ 31,534.00
04 410 242 000 Police Protection Supplies	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL - POLICE	**0.00**	**1,233.50**	**0.00**	**0.00**	**(1,233.50)**	**31,534.00**
INTERFUND TRANSFERS						
04 492 000 000 Transfer funds to Brentwood Bank	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00
TOTAL - INTERFUND TRANSFERS	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
TOTAL EXPENDITURES	**$ 0.00**	**$ 1,233.50**	**$ 0.00**	**$ 0.00**	**$ (1,233.50)**	**$ 31,534.00**

08

SANITARY SEWER FUND
BUDGET REPORT

July 1 to July 31, 2024

$44,831.21

Brentwood Borough
Treasurer's Report Sanitary Sewer Fund Expenditures
For the Period Ending July 31, 2024

EXPENDITURES	Budget	YTD Expenditures and Encumbrances	Current Expenditures	Current Encumbrances	Budget Remaining	Prior Year
IT/DATA PROCESSING						
08 407 455 000 General Software/Licenses	$ 4,000.00	$ 3,438.00	$ 0.00	$ 0.00	$ 562.00	$ 1,719.00
TOTAL - IT/DATA PROCESSING	**4,000.00**	**3,438.00**	**0.00**	**0.00**	**562.00**	**1,719.00**
SANITARY SEWER						
08 429 311 000 Auditing Services	3,800.00	0.00	0.00	0.00	3,800.00	5,500.00
08 429 313 000 Engineering Services	50,000.00	352,724.14	60,997.81	0.00	(302,724.14)	95,689.84
08 429 314 000 Legal Services	80,000.00	70,650.25	937.90	0.00	9,349.75	93,251.48
08 429 316 000 Service Charges	4,000.00	1,281.55	271.29	0.00	2,718.45	2,798.28
08 429 325 000 Postage	27,000.00	0.00	0.00	0.00	27,000.00	0.00
08 429 341 000 Advertising	1,000.00	0.00	0.00	0.00	1,000.00	0.00
08 429 370 000 R&M Services	3,000.00	940.18	0.00	0.00	2,059.82	0.00
08 429 372 000 O&M Plan	100,000.00	17,580.00	0.00	0.00	82,420.00	94,241.46
08 429 372 010 CCTV	0.00	0.00	0.00	0.00	0.00	1,800.00
08 429 380 000 Return Of Sewage Escrow	0.00	7,550.00	4,850.00	0.00	(7,550.00)	170,200.00
08 429 450 000 Contracted Services	25,000.00	570.00	0.00	0.00	24,430.00	13,500.00
08 429 453 000 Contracted Services - Alcosan	2,600,000.00	1,130,288.82	0.00	0.00	1,469,711.18	1,084,234.65
08 429 454 000 Contracted Services - Billing	12,000.00	24,102.65	(2,830.96)	0.00	(12,102.65)	25,109.50
08 429 610 000 Capital Construction	25,000.00	(22,151.50)	(21,221.00)	0.00	47,151.50	10,980.00
TOTAL - SANITARY SEWER	**2,930,800.00**	**1,583,536.09**	**43,005.04**	**0.00**	**1,347,263.91**	**1,597,305.21**
DEBT PRINCIPAL						
08 471 201 000 2005 PWSA Loan	2,000.00	2,089.49	0.00	0.00	(89.49)	24,675.03
TOTAL - DEBT PRINCIPAL	**2,000.00**	**2,089.49**	**0.00**	**0.00**	**(89.49)**	**24,675.03**
DEBT INTEREST						
08 472 201 000 2005 Pwsa Loan Interst	2,100.00	5.17	0.00	0.00	2,094.83	460.89
TOTAL - DEBT INTEREST	**2,100.00**	**5.17**	**0.00**	**0.00**	**2,094.83**	**460.89**
REFUNDS						
08 491 000 000 Refunds	3,000.00	2,837.72	1,826.17	0.00	162.28	1,837.16
TOTAL - REFUNDS	**3,000.00**	**2,837.72**	**1,826.17**	**0.00**	**162.28**	**1,837.16**
INTERFUND TRANSFERS						
08 492 018 000 Transfer To Capital Improvement	2,200,000.00	0.00	0.00	0.00	2,200,000.00	1,000,000.00
08 492 100 000 Transfer - GI Fund	696,000.00	0.00	0.00	0.00	696,000.00	408,470.43
TOTAL - INTERFUND TRANSFERS	**2,896,000.00**	**0.00**	**0.00**	**0.00**	**2,896,000.00**	**1,408,470.43**
OTHER FINANCE USES						
TOTAL - OTHER FINANCE USES	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
UNRESERVED BALANCE						
TOTAL EXPENDITURES	**$ 5,837,900.00**	**$ 1,591,906.47**	**$ 44,831.21**	**$ 0.00**	**$ 4,245,993.53**	**$ 3,034,467.72**

15

PARK FUND
BUDGET REPORT

July 1 to July 31, 2024

$0.00

Brentwood Borough
Treasurer's Report Park Fund Expenditures
For the Period Ending July 31, 2024

EXPENDITURES	Budget	YTD Expenditures and Encumbrances	Current Expenditures	Current Encumbrances	Budget Remaining	Prior Year
PARKS						
15 454 313 000 Engineering Services	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00
15 454 317 000 Solicitor(Hourly)	0.00	0.00	0.00	0.00	0.00	0.00
15 454 558 000 Commemorative bricks	0.00	0.00	0.00	0.00	0.00	0.00
15 454 610 000 Capital Construction-Phase I	0.00	0.00	0.00	0.00	0.00	0.00
15 454 611 000 Park Improvements	0.00	0.00	0.00	0.00	0.00	0.00
15 454 612 000 Capital Construction-Phase III	0.00	0.00	0.00	0.00	0.00	0.00
15 454 613 000 Capital Construction-Playground	0.00	0.00	0.00	0.00	0.00	0.00
15 454 614 000 Advertising signs	0.00	0.00	0.00	0.00	0.00	0.00
15 454 700 000 Park Improvements	0.00	0.00	0.00	0.00	0.00	0.00
15 454 740 000 Capital Purchases	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL - PARKS	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
INTERFUND TRANSFERS						
15 492 030 000 Transfers-Capital Improvement Fund	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL - INTERFUND TRANSFERS	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
TRANSFERS						
15 493 000 000 Transfer to Capital Improvement Fudn	0.00	0.00	0.00	0.00	0.00	62,500.00
TOTAL - INTERFUND TRANSFERS	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**62,500.00**
CONTINGENCY						
15 495 000 000 Unreserved Balance	161,000.00	0.00	0.00	0.00	161,000.00	0.00
TOTAL - CONTINGENCY	**161,000.00**	**0.00**	**0.00**	**0.00**	**161,000.00**	**0.00**
TOTAL EXPENDITURES	**$ 161,000.00**	**$ 0.00**	**$ 0.00**	**$ 0.00**	**$ 161,000.00**	**$ 62,500.00**

18

CAPITAL IMPROVEMENT FUND
BUDGET REPORT

July 1 to July 31, 2024

$118,920.68

Brentwood Borough
Treasurer's Report Capital Improvement Fund Expenditures
For the Period Ending July 31, 2024

EXPENDITURES	Budget	YTD Expenditures and Encumbrances	Current Expenditures	Current Encumbrances	Budget Remaining	Prior Year
IT/DATA PROCESSING						
18 407 450 000 Contracted services	$ 0.00	$ 2,094.00	$ 924.00	$ 0.00	$ (2,094.00)	$ 2,601.00
18 407 454 000 General Hardware	10,000.00	9,203.00	8,535.00	(8,535.00)	797.00	1,799.00
TOTAL - IT/DATA PROCESSING	**10,000.00**	**11,297.00**	**9,459.00**	**(8,535.00)**	**(1,297.00)**	**4,400.00**
BOROUGH BUILDING						
18 409 313 000 Engineer & Architectural Services	0.00	3,070.00	0.00	0.00	(3,070.00)	39,006.35
18 409 314 000 Legal Services	12,000.00	0.00	0.00	0.00	12,000.00	4,940.50
18 409 740 000 Safety Improvements/Rennovations	6,000.00	1,357.44	0.00	0.00	4,642.56	0.00
18 409 745 000 Borough Building Demolition	0.00	0.00	0.00	0.00	0.00	200,614.95
TOTAL - BOROUGH BUILDING	**18,000.00**	**4,427.44**	**0.00**	**0.00**	**13,572.56**	**244,561.80**
POLICE DEPARTMENT						
18 410 700 000 Minor Purchases	281,000.00	200,156.37	0.00	11,588.00	80,843.63	0.00
18 410 742 000 Police Vehicle Purchase	70,000.00	69,761.95	0.00	0.00	238.05	57,603.11
TOTAL - POLICE DEPARTMENT	**351,000.00**	**269,918.32**	**0.00**	**11,588.00**	**81,081.68**	**57,603.11**
PLANNING AND ZONING						
TOTAL - PLANNING AND ZONING	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
PARKING METERS						
18 417 700 000 Minor purchases	0.00	0.00	0.00	0.00	0.00	19,642.50
TOTAL - PLANNING AND ZONING	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**19,642.50**
PUBLIC WORKS DEPARTMENT						
18 430 700 000 Sign Management	8,000.00	4,054.63	724.00	0.00	3,945.37	606.28
18 430 741 000 2016 DPW Truck	0.00	26,498.58	0.00	0.00	(26,498.58)	199,278.00
18 430 742 000 New Dpw Building	0.00	8,700.00	0.00	0.00	(8,700.00)	0.00
18 430 744 000 DPW Equipment	34,000.00	32,277.53	0.00	0.00	1,722.47	15,027.37
18 430 750 000 Minor purchases	175,000.00	0.00	0.00	0.00	175,000.00	0.00
TOTAL - PUBLIC WORKS DEPARTMENT	**217,000.00**	**71,530.74**	**724.00**	**0.00**	**145,469.26**	**214,911.65**
STREET SIGNS AND STREET MARKINGS						
18 433 313 000 Engineering	2,000.00	0.00	0.00	0.00	2,000.00	1,706.57
18 433 610 000 Traffic Calming Devices	25,000.00	0.00	0.00	0.00	25,000.00	0.00
18 433 700 000 Minor Purchases	0.00	0.00	0.00	0.00	0.00	4,199.30
TOTAL - STREET SIGNS AND STREET MARKINGS	**27,000.00**	**0.00**	**0.00**	**0.00**	**27,000.00**	**5,905.87**
CONSTRUCTION						
18 439 313 000 Engineering Svcs	5,000.00	2,829.90	0.00	0.00	2,170.10	1,263.85
18 439 610 000 Sidewalk Cost Sharing Repair	80,000.00	59,915.86	21,333.53	0.00	20,084.14	2,116.88
18 439 619 000 Roadway Rehabilitaiton Projects	550,000.00	420,515.36	46,226.93	0.00	129,484.64	36,149.45
18 439 620 000 Streetcape Improvements	0.00	2,643.85	0.00	0.00	(2,643.85)	0.00
18 439 621 000 SHACOG CD PROJECTS	120,000.00	221,663.59	0.00	0.00	(101,663.59)	0.00
TOTAL - CONSTRUCTION	**755,000.00**	**707,568.56**	**67,560.46**	**0.00**	**47,431.44**	**39,530.18**
STORMWATER						
18 446 313 000 Engineering Services	33,000.00	13,062.00	3,748.00	0.00	19,938.00	38,639.44
18 446 314 000 Legal Services	5,000.00	0.00	0.00	0.00	5,000.00	0.00
18 446 341 000 Advertising	1,000.00	0.00	0.00	0.00	1,000.00	0.00
18 446 370 000 R&M Services	5,000.00	963.00	663.00	0.00	4,037.00	0.00
18 446 372 000 CCTV	5,000.00	0.00	0.00	0.00	5,000.00	0.00
18 446 373 000 Emergency Repairs/ Catch Basins	10,000.00	0.00	0.00	0.00	10,000.00	0.00
18 446 600 000 catchbasin replacement	15,000.00	0.00	0.00	0.00	15,000.00	12,187.75
18 446 610 000 Capital Construction	530,000.00	70,661.63	16,473.91	0.00	459,338.37	257,124.00

Brentwood Borough
Treasurer's Report Capital Improvement Fund Expenditures
For the Period Ending July 31, 2024

	Budget	YTD Expenditures and Encumbrances	Current Expenditures	Current Encumbrances	Budget Remaining	Prior Year
18 446 700 000 Minor purchases	5,000.00	0.00	0.00	0.00	5,000.00	0.00
TOTAL - STORMWATER	**609,000.00**	**84,686.63**	**20,884.91**	**0.00**	**524,313.37**	**307,951.19**
SWIMMING POOL						
18 452 611 000 Pool Improvements	0.00	0.00	0.00	0.00	0.00	22,222.00
TOTAL - SWIMMING POOL	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**22,222.00**
CIVIC CENTER						
18 453 610 000 SHACOG-CD 41-Civic Center ADA Upgrades	0.00	0.00	0.00	0.00	0.00	(184.45)
18 453 611 000 Civic Center Upgrades	2,935,000.00	340,531.40	8,425.00	(5,175.00)	2,594,468.60	56,479.80
TOTAL - CIVIC CENTER	**2,935,000.00**	**340,531.40**	**8,425.00**	**(5,175.00)**	**2,594,468.60**	**56,295.35**
PARK						
18 454 700 000 Park Improvements	197,000.00	191,747.31	11,867.31	(11,867.31)	5,252.69	183,047.00
18 454 744 000 Park Equipment	11,000.00	11,148.01	0.00	0.00	(148.01)	0.00
18 454 750 000 Walking trail project	74,000.00	1,264.72	0.00	0.00	72,735.28	0.00
TOTAL - PARK	**282,000.00**	**204,160.04**	**11,867.31**	**(11,867.31)**	**77,839.96**	**183,047.00**
LIBRARY						
TOTAL - LIBRARY	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
STADIUM						
18 459 750 000 Stadium--Major renovations	0.00	0.00	0.00	0.00	0.00	187,109.98
TOTAL - LIBRARY	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**187,109.98**
DEBT PRINCIPAL						
18 471 203 000 2009 Energy Savings Equip.	0.00	0.00	0.00	0.00	0.00	15,454.55
18 471 210 000 2018 GOB Principle	5,000.00	0.00	0.00	0.00	5,000.00	151,781.25
18 471 211 000 2019 GOF PRINCIPAL	475,000.00	0.00	0.00	0.00	475,000.00	470,000.00
18 471 314 000 LEGAL SVCS	2,000.00	0.00	0.00	0.00	2,000.00	0.00
TOTAL - DEBT PRINCIPAL	**482,000.00**	**0.00**	**0.00**	**0.00**	**482,000.00**	**637,235.80**
DEBT INTEREST						
18 472 203 000 2009 Energy Savings Equip. Int.	2,000.00	0.00	0.00	0.00	2,000.00	558.56
18 472 210 000 2018 GOB Interest	294,000.00	146,725.00	0.00	0.00	147,275.00	146,781.25
18 472 211 000 2019 GOB Interest	138,000.00	68,852.50	0.00	0.00	69,147.50	147,105.00
TOTAL - DEBT INTEREST	**434,000.00**	**215,577.50**	**0.00**	**0.00**	**218,422.50**	**294,444.81**
INTERFUND TRANSFERS						
18 492 095 000 Transfer to Operating Reserve fund	87,000.00	0.00	0.00	0.00	87,000.00	0.00
TOTAL - INTERFUND TRANSFERS	**87,000.00**	**0.00**	**0.00**	**0.00**	**87,000.00**	**0.00**
UNRESERVED BALANCE						
18 495 000 000 Unreserved Balance	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	**$ 6,207,000.00**	**$ 1,909,697.63**	**$ 118,920.68**	**$ (13,989.31)**	**$ 4,297,302.37**	**$ 2,274,861.24**

35

HIGHWAY AID FUND
BUDGET REPORT

July 1 to July 31, 2024

$11,868.87

Brentwood Borough
Treasurer's Report Highway Aid Fund Expenditures
For the Period Ending July 31, 2024

EXPENDITURES	Budget	YTD Expenditures and Encumbrances	Current Expenditures	Current Encumbrances	Budget Remaining	Prior Year
GAIN (LOSS) SALE OF INVESTMENTS						
TOTAL - GAIN (LOSS) SALE OF INVESTMENTS	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
DPW TRUCK						
35 430 741 000 DPW Truck	0.00	0.00	0.00	0.00	0.00	15,000.00
TOTAL - DPW TRUCK	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**15,000.00**
SNOW AND ICE REMOVAL						
35 432 245 000 Dpw - Highway Supplies	89,000.00	81,143.16	0.00	0.00	7,856.84	31,977.51
TOTAL - SNOW AND ICE REMOVAL	**89,000.00**	**81,143.16**	**0.00**	**0.00**	**7,856.84**	**31,977.51**
STREET SIGNS AND STREET MARKINGS						
35 433 245 000 Street Signs & Markings	0.00	0.00	0.00	0.00	0.00	0.00
35 433 270 000 Data Processing Equipment	0.00	0.00	0.00	0.00	0.00	0.00
35 433 361 000 Electric - Traffic Signals	7,000.00	7,687.70	1,255.59	0.00	(687.70)	56,970.96
35 433 374 000 Repairs-Traffic Signals	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL - STREET SIGNS AND STREET MARKINGS	**7,000.00**	**7,687.70**	**1,255.59**	**0.00**	**(687.70)**	**56,970.96**
STREET LIGHTING						
35 434 361 000 Street Lighting	131,000.00	79,565.50	10,613.28	0.00	51,434.50	33,111.22
35 434 374 000 Street lighting repairs	0.00	0.00	0.00	0.00	0.00	0.00
35 434 700 000 Minor Purchases	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL - STREET LIGHTING	**131,000.00**	**79,565.50**	**10,613.28**	**0.00**	**51,434.50**	**33,111.22**
TRANSFERS						
35 492 901 000 Transfer to General Fund	0.00	0.00	0.00	0.00	0.00	0.00
35 492 918 000 Transfer to Capital Improvement fund	0.00	0.00	0.00	0.00	0.00	0.00
35 492 999 000 Transfer funds to Brentwood Bank	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL - STREET LIGHTING	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
CONTINGENCY						
35 495 000 000 Unreserved Balance	118,740.00	0.00	0.00	0.00	118,740.00	0.00
TOTAL - UNRESERVED BALANCE	**118,740.00**	**0.00**	**0.00**	**0.00**	**118,740.00**	**0.00**
TOTAL EXPENDITURES	**$ 345,740.00**	**$ 168,396.36**	**$ 11,868.87**	**$ 0.00**	**$ 177,343.64**	**$ 137,059.69**

60

EMPLOYEE PENSION FUND

BUDGET REPORT

July 1 to July 31, 2024

$13,166.68

Brentwood Borough
Treasurer's Report Employee Pension Fund Expenditures
For the Period Ending July 31, 2024

EXPENDITURES	Budget	YTD Expenditures and Encumbrances	Current Expenditures	Current Encumbrances	Budget Remaining	Prior Year
FISCAL AGENT FEES						
60 475 000 000 Administrative Fees	$ 0.00	$ 14,008.00	$ 6,572.18	$ 0.00	$ (14,008.00)	$ 16,011.51
60 475 315 000 Investment Fees--CIM	0.00	0.00	0.00	0.00	0.00	0.00
60 475 317 000 Truestee fee	0.00	1,957.67	157.92	0.00	(1,957.67)	938.77
TOTAL - FISCAL AGENT FEES	**0.00**	**15,965.67**	**6,730.10**	**0.00**	**(15,965.67)**	**16,950.28**
MISCELLANEOUS EXPENDITURE						
TOTAL - MISCELLANEOUS EXPENDITURE	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
PENSION PAYMENTS						
60 487 000 000 Pension Payments Byments	0.00	45,056.04	6,436.58	0.00	(45,056.04)	261,293.23
TOTAL - PENSION PAYMENTS	**0.00**	**45,056.04**	**6,436.58**	**0.00**	**(45,056.04)**	**261,293.23**
REFUND OF MEMBER CONTRIBUTIONS						
60 488 100 000 Refund of Member Contributions	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL- REFUND OF MEMBER CONTRIBUTIONS	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
REFUNDS						
TOTAL - REFUNDS	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
INTERFUND TRANSFERS						
TOTAL - INTERFUND TRANSFERS	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
TOTAL EXPENDITURES	**$ 0.00**	**$ 61,021.71**	**$ 13,166.68**	**$ 0.00**	**$ (61,021.71)**	**$ 278,243.51**

65

POLICE PENSION FUND

BUDGET REPORT

July 1 to July 31, 2024

$45,574.46

Brentwood Borough
Treasurer's Report Police Pension Fund Expenditures
For the Period Ending July 31, 2024

EXPENDITURES	Budget	YTD Expenditures and Encumbrances	Current Expenditures	Current Encumbrances	Budget Remaining	Prior Year
FISCAL AGENT FEES						
65 475 000 000 Administrative Fees	$ 0.00	$ 42,762.40	$ 25,074.39	$ 0.00	$ (42,762.40)	$ 38,310.01
65 475 315 000 CIM Fees	0.00	0.00	0.00	0.00	0.00	0.00
65 475 317 000 Trustee fees	0.00	3,504.53	721.86	0.00	(3,504.53)	2,016.03
TOTAL - FISCAL AGENT FEES	**0.00**	**46,266.93**	**25,796.25**	**0.00**	**(46,266.93)**	**40,326.04**
MISCELLANEOUS EXPENDITURE						
TOTAL - MISCELLANEOUS EXPENDITURE	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
PENSION PAYMENTS						
65 487 000 000 Pension Payments	0.00	138,006.39	19,778.21	0.00	(138,006.39)	142,473.59
TOTAL - PENSION PAYMENTS	**0.00**	**138,006.39**	**19,778.21**	**0.00**	**(138,006.39)**	**142,473.59**
REFUNDS						
TOTAL - REFUNDS	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
INTERFUND TRANSFERS						
TOTAL - INTERFUND TRANSFERS	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
TOTAL EXPENDITURES	**$ 0.00**	**$ 184,273.32**	**$ 45,574.46**	**$ 0.00**	**$ (184,273.32)**	**$ 182,799.63**

95

OPERATING RESERVE FUND
FUND BUDGET REPORT

July 1 to July 31, 2024

$0.00

Brentwood Borough
Treasurer's Report Operating Reserve Report
For the Period Ending July 31, 2024

	Budget	YTD Expenditures and Encumbrances	Current Expenditures	Current Encumbrances	Budget Remaining	Prior Year
REVENUES						
INTEREST						
95 341 100 000 Interest	$ 12,000.00	$ 7,832.70	$ 1,213.60	$ 0.00	$ 4,167.30	$ 8,824.46
TOTAL - INTEREST	**12,000.00**	**7,832.70**	**1,213.60**	**0.00**	**4,167.30**	**8,824.46**
TOTAL REVENUES	**$ 12,000.00**	**$ 7,832.70**	**$ 1,213.60**	**$ 0.00**	**$ 4,167.30**	**$ 8,824.46**
EXPENDITURES						
TRANSFER TO CAPITAL FUND						
95 492 018 000 Transfer to Capital Improvement Fund	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ (10,000.00)
95 492 019 000 Transfer to Borough Bldg fund	0.00	0.00	0.00	0.00	0.00	0.00
95 492 100 000 Transfer to General Fund	0.00	0.00	0.00	0.00	0.00	(60,000.00)
TOTAL -TRANSFER TO CAPITAL FUND	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**(70,000.00)**
TOTAL EXPENDITURES	**$ 0.00**	**$ 0.00**	**$ 0.00**	**$ 0.00**	**$ 0.00**	**$ (70,000.00)**

BOROUGH COUNCIL INFORMATIONAL SHEET
AGENDA ITEM NO. 10.d

Action Item

SUBJECT: **Consider agreement with Triangle Systems for utility bill printing services**

DATE: **August 19, 2024**

PRESENTED BY: **ERIC PECCON**
ASSISTANT MANAGER

SUMMARY:

In May, the Borough received a call from its representative at Pittsburgh Mailing whereby this individual stated that the company had unexpectedly closed. No prior warning was received from leadership at this firm, and the Borough was left to scramble to find a new vendor to print its monthly utility bills. The Borough's former rep has worked in this field for several decades, and recommended several other organizations that could provide this service. As a stopgap, Triangle Systems indicated that it had the capacity to print the bills on a monthly basis until a contract was signed. After reviewing quotes from the other firms, it was determined that the price that was being offered by Pittsburgh Mailing cannot be replicated, but the Borough could complete this task at the best possible price by continuing to contract with Triangle Systems.

BUDGET IMPACT:

Printing fees assessed to 08-429.454. Approximately 3800 customers requested printed bills (no fee assessed by either this vendor or the software vendor for customers who request electronic statements)

former Pittsburgh Mailing price per bill = 13 cents (approx. $494 per month)
Triangle Systems price per bill = 18 cents (approx. $684 per month)
Broudy Printing price per bill = 21.8 cents (approx. $828.40 per month)
Direct Mail Services price per bill = 35 cents (approx. $1330 per month)
Copies on Carson- declined to bid due to the volume of the monthly order
Broadridge Solutions- indicated that it would bid, but did not respond to further inquiries

The Borough requested a three-year agreement to ensure consistency in the price of this service. For year two and three of the contract, the price will increase by 1/2 of one cent per bill per year.

BUDGET NUMBER:
08-429.454

RECOMMENDATION:

Mr. President, I move to accept the proposal from Triangle Systems for the printing of Borough utility bills at a fee of 18 cents per statement, and with such charge to increase by one-half cent per year over the subsequent two years of the agreement, and which is to be paid from Sanitary Sewer Fund Line Item 08-429.454.

ATTACHMENTS:
Triangle Systems Quote.pdf
Broudy Printing Quote.pdf
Direct Mail Services Quote.pdf

Triangle SYSTEMS

»Whatever it Takes

300 Bilmar Drive
Pittsburgh, PA 15205
1-888-886-9656 Toll Free
(412) 937-9656 Phone
(412) 937-9708 Fax
www.triangle-systems.net

June 25, 2024

Eric Peccon
Assistant Manager
Brentwood Borough

3735 Brownsville Road
Pittsburgh PA 15227
Email: epeccon@brentwoodpa.gov
Ph 412-884-1500 x116

Dear Eric:

The following outlines our pricing for Statement Processing Service for 1 year starting June 2024:

Triangle System pricing based on estimated monthly volume of 3700 per month.

- Price includes paper, printing both sides, folding and inserting $.18 each.
- Presort Service per piece $0.045 per piece
- Envelopes will be supplied by the customer. When we need to re-order we will provide pricing on suggested order quantity. Currently we have on hand about 45,000 of your outside and inside envelopes that you purchased from Pittsburgh Mailing.
- Postage to be billed at current AADC presort rate. (currently .596). Note: Postage have increased in July.

Year 2 the price would increase to .185 each.

Year 3 the price would increase to .19 each.

Kindest regards,

J. Joel Gramling
VP Business Operations, Triangle Systems
joel@triangle-systems.net

JJG/mrg

Broudy Printing Inc.
RELIABLE QUALITY. EXCEPTIONAL SERVICE.

Post Office Box 5248
221 Auburn Street
Pittsburgh, PA 15206
(412) 362-6700
www.broudyprinting.com

Quotation
34599-Black

To:

The Borough of Brentwood
Amy Medway
3735 Brownsville Road
Pittsburgh, PA 15227
Email: amedway@brentwoodpa.gov

Date	6/11/24
Salesperson	**Matthew Mallet**
Estimator	**Matthew Mallet**

Dear Amy

We would like to thank you for the opportunity to provide solutions and services for this project and we look forward to your order. Please review the quotation carefully to ensure our estimate matches your requirements.

Below are the details for your request

Description	Monthly Sewage Bill Printing & Mailing
Size	Flat Size : 8.5 x 11; Final Size 3.625 x 8.5
Paper	Letters: 50.0 lb Opaque Text
Ink	Letters print Black only 2-sides
Prepress	PDFs of bills and excel spreadsheet supplied- Digital w/PDF Proof Only
Finishing	Perf, Trim, Fold Bills, Insert into 10# Envelopes with #9 Reply Envelopes, Seal and Mail

Prices

Quantity	Printing & Mailing	Est. Postage (Presort First)	Total Cost
4,500	$985.00 ($0.218 each)	$2,281.50 ($0.507 each)	$3,266.50 ($0.725 each)
4,900	$1,045.00 ($0.213 each)	$2,484.30 ($0.507 each)	$3,529.30 ($0.72 each)

Add'l Cost to print 6 month supply of #10 Window Envelopes, printed Black 1-side on 24# White Wove Window Envelopes

Quantity	Price
25,000	$1,175.00 ($47/m)

Add'l Cost to print 6 month supply of #9 Envelopes, printed Black 1-side on 24# White Wove

Quantity	Price
25,000	$1,050.00 ($42/m)

Estimated turnaround 3 to 5 working days

Prices are F.O.B Pittsburgh. Quotes are based on a physical inspection of supplied artwork, subject to approved credit terms or advanced payment and valid for 30 days unless otherwise specified.

QUOTE

Prepared for:
Amy Medway, Brentwood Borough
For Monthly Sewage Bills, Multi-Year Contract
Via Email

Submitted by:
Darci Saunders, Direct Mail Service
Feel free to contact me with any questions, 412-377-2068

Date: June 13, 2024

DIRECT MAIL SERVICE
Experience that Delivers

1020 Ridge Avenue
Pittsburgh, PA 15233

Print Monthly Bills: Received PDF file via FTP site, Output monthly bills, Fold, Insert bill and reply envelope, Seal	35 Cents ea (5 cents for each additional insert)	Q 3680 $1288
Envelopes, 6 month supply: Q 25,000 ea: #10 Window Envelope, Print Black, 1 side #9 Reply Envelope, Print Black, 1 side +Sales tax, if applicable *applies to printing unless tax exempt form is provided*	13 cents ea	Q 50,000 envelopes $3200
Postage, First Class, Permit imprint	68 cents ea (current rate)	Q 3680 $9209 Prepaid to DMS if mailing on our permit

Notes:

- Direct Mail Service is located 2 miles from the USPS Bulk Mail Acceptance Unit
- We make several trips to the post office each day
- We have multiple machines which allow for back up in case of service issues
- DMS has been serving the Western PA area for over 100 years, our current financial position is strong
- Dedicated account manager and team will service your project

Thank you for the opportunity to quote these items!

BOROUGH COUNCIL INFORMATIONAL SHEET
AGENDA ITEM NO. 10.e

Action Item

SUBJECT: **Consider Adopting the 2025 Budget Planning Schedule**

DATE: **August 19, 2024**

PRESENTED BY: **GEORGE ZBOYOVSKY, PE, ICMA-CM**
BOROUGH MANAGER

SUMMARY:

This annual item is associated with formalizing milestones associated with the 2025 Borough Budget. Dates are based upon goals that have been successfully met over preceding years.

BUDGET IMPACT:

Advertising fees for required budget hearings.

RECOMMENDATION:

Mr. President, I move to ratify the attached schedule for the adoption of the 2025 Borough Operating Budget which includes Public Hearing No. 1 scheduled for Monday, October 14th at 6:00 PM, Public Hearing No. 2 scheduled for Tuesday November 12th at 6:00 PM, the introduction of the 2025 Operating Budget scheduled for the November 18th Council Meeting with final adoption scheduled for the December 9th Council Meeting.

ATTACHMENTS:
2024 BUDGET PLANNING SCHEDULE.pdf

BUDGET PLANNING PROCESS

	Borough Council	Community	Budget	Financials
APRIL- JANUARY		Prepare Employee/Community Satisfaction Surveys	Monthly budget reviews begin with Department Heads	
AUGUST - MAY		Initiate Community Satisfactions Surveys	Budget Worksheets distributed to Department Heads	Borough Council provided with 2021 Financial Audit
OCTOBER -SEPTEMBER	Budget process overview is presented to Council by Borough Manager	Budget engagement process with the public Public Hearing No. 1 on General and Capital Funds Budget	Draft General and Capital Funds Budgets presented to Borough Council Draft Enterprise Funds Budgets presented to Borough Council	Borough Council provided with updated 10-year financial forecast
DECEMBER - NOVEMBER		Budget Workshop/Hearings Held Public Hearing No. 2 on Enterprise Funds Budget Budget advertised for public comment period	Budget deliberations by Borough Council Budget approval by Borough Council	

Legend:

Borough Council | Public | Administration

BUDGET PLANNING PROCESS

2024 Budget Calendar

The process to building the annual operating budget includes the activities listed below. The goal is to provide the Borough Council with the best information available for the decision making, planning, and communicating with the residents and businesses. Borough Council reviews the recommended budget, makes any amendments required and approves the budget prior to December 31st. Any budget amendments after adoption requires Borough Council approval. This process involves Borough Department Heads submitting a Request for Budget Line Item Amendment to Borough Council for approval.

January 2023 2023 Budget uploaded in financial accounting system.	**August 21, 2023** 2024 Budget Schedule presented to Borough Council for adoption.	**August 22, 2023** 2023-2027 Strategic Planning Goals reviewed by Department Heads.
August 28, 2023 Borough Manager distributes budget memo and surveys to Members of Borough Council.	**August 29, 2023** Borough Manager distributes budget worksheets to Department Heads.	**September 10, 2023** Borough Manager/Assistant to complete 2023 projections and 2024 Proposed GF Revenues.
September 13, 2023 2023 Budget Worksheets due from Department Heads.	**September 15, 2023** Borough Manager/Assistant to complete 2023 expenditures projections and 2024 Proposed GF Expenditures.	**September 19, 2023** 2024 Minimum Municipal Obligation presented to Borough Council.
September 20, 2022 Borough Manager/Assistant to complete 2023 projections and 2024 Proposed CIP Revenues.	**September 28, 2023** Submit Advertisement for Council Budget Hearing to newspaper to run 10/05/2023.	**September 30, 2023** Borough Manager/Assistant to complete 2023 projections and 2024 Proposed CIP Expenditures.
October 5, 2023 Submit draft to Administration & Finance Committee to review proposed 2023 GF and CAP Budgets.	**October 7, 2023** Edits to 2024 GF and CAP and prepare documents for Public Hearing No. 1.	**October 7, 2023** Borough Manager to distribute Draft No. 1 of the 2024 GF and CAP Fund Budgets to Borough Council.

BUDGET PLANNING PROCESS

2024 Budget Calendar (Continued)

October 09, 2023

Public Hearing No. 1 – 2024 GF and CAP Fund – 6:00 PM

October 14, 2023

Borough Manage to edit proposed 2024 Budget per Public Hearing No. 1.

October 17, 2023

Finance Committee presents 2024 Borough Fee Resolution to Council for discussion.

October 22, 2023

Borough Manager/Assistant to complete 2023 expenditures projections and 2024 Proposed Enterprise Fund

October 23, 2023

2024 Borough Fee Resolution is considered for adoption by Borough Council.

November 2, 2023

Submit Advertisement for Council Budget Hearing to newspaper to run 11/09/2023.

November 07, 2023

Administration & Finance Committee Meeting to review proposed 2024 Enterprise Fund Budgets.

November 10, 2023

Edits to 2024 Enterprise Funds and prepare documents for Public Hearing No. 2

November 10, 2023

Borough Manager to distribute Draft No. 1 of the 2024 Enterprise Fund Budgets to Borough Council.

November 13, 2023

Public Hearing No. 2 – 2024 Enterprise Funds – 6:00 PM

November 16, 2023

Borough Manager to edit proposed 2024 Budget per Public Hearing No. 2

November 24, 2023

Submit Advertisement for Notice of Public Comment Period on the 2024 Budget to newspaper to run 11/30/2023.

November 21, 2023

2024 Preliminary Operating Budget is introduced during Borough Council meeting via Resolution.

December 1, 2023 – December 11, 2023

Ten (10) Day Public Comment Period. 2024 Budget available on Borough Web Site and at the Borough Offices.

December 11, 2023

Borough Council adopts via Resolution the 2024 Operating Budget as prepared and amended during public Council Meeting.

Legend:

Milestone

BOROUGH COUNCIL INFORMATIONAL SHEET
AGENDA ITEM NO. 11.a

Action Item

SUBJECT: **Consider Change Order #3 from Piccolomini Development**

DATE: **August 19, 2024**

PRESENTED BY: **ERIC PECCON**
ASSISTANT MANAGER

SUMMARY:

This item is associated with the installation of curbs on Bellanca Avenue. When the approximately one century old curbs were removed, it was discovered that a void at the base level had been filled with concrete. This material was placed into this hole without forms, and it was thus not possible to perform demolition work without significantly disturbing it. This condition was accounted for in previously change orders. However, these change orders did not take into account the need to restore the sections of asphalt that were damaged due to this underground condition. Prior to demobilizing from this street, the contractor needed to place cold patch asphalt along a number of the new curbs to ensure safe conditions for motorists until such time that that this roadway is paved. As the sidewalk agreement does not include a unit cost for asphalt repairs, it is necessary to ratify this repair work via change order.

BUDGET IMPACT:

A unit cost of $179.50 per ton has been proposed to account for materials, transportation, and installation. 21.5 tons of this material were placed on this street.

RECOMMENDATION:

Mr. President, I move to approve Change Order #3 from Piccolomini Development, which is associated with applying cold patch asphalt on portions of Bellanca Avenue that were disturbed due to the removal of oversized and deteriorated curbs, in the amount of $3857, and which is to be paid from Capital Improvement Fund Line Item 18-446.610.

ATTACHMENTS:
Change Order #3.pdf
Invoice with Cold Patch Line Item.pdf

EJCDC
ENGINEERS JOINT CONTRACT DOCUMENTS COMMITTEE

Change Order No. 3

Date of Issuance: 8-19-24
Effective Date: 8-19-24
Owner: Borough of Brentwood
Owner's Contract No.: 18-439.610 & 18-439.619
Contractor: Piccolomini Development
Engineer: Borough of Brentwood
Project: 2024 Sidewalk & Curbing Program

The Contract is modified as follows upon execution of this Change Order:

Description: Add unit cost that combines material, transportation, and installation costs for cold patch. Set this number at $179.50 per ton. Ratify the installation of 21.5 tons of such cold patch on Bellanca Avenue to repair road surface damage caused by the removal of oversized curbs.

Attachments: *[List documents supporting change]*

CHANGE IN CONTRACT PRICE	**CHANGE IN CONTRACT TIMES** *[note changes in Milestones if applicable]*
Original Contract Price: $ 149,918	Original Contract Times: Substantial Completion: _____ Ready for Final Payment: _____ days or dates
[Increase] [Decrease] from previously approved Change Orders No. 1 to No. 2: $ 96,876.25	[Increase] [Decrease] from previously approved Change Orders No. ___ to No. ___: Substantial Completion: _____ Ready for Final Payment: _____ days
Contract Price prior to this Change Order: $ 246,974.25	Contract Times prior to this Change Order: Substantial Completion: _____ Ready for Final Payment: _____ days or dates
[Increase] [Decrease] of this Change Order: $ 3857.00	[Increase] [Decrease] of this Change Order: Substantial Completion: _____ Ready for Final Payment: _____ days or dates
Contract Price incorporating this Change Order: $ 250,831.25	Contract Times with all approved Change Orders: Substantial Completion: _____ Ready for Final Payment: _____ days or dates

RECOMMENDED:	ACCEPTED:	ACCEPTED:
By: _____	By: _____	By: _____
Engineer (if required)	Owner (Authorized Signature)	Contractor (Authorized Signature)
Title: _____	Title _____	Title _____
Date: _____	Date: _____	Date: _____

Approved by Funding Agency (if applicable)

By: _____ Date:
Title: _____

Piccolomini Development
323 Hopwood Coolspring Rd. Suite B
Hopwood, Pa 15445
info@piccolominidevelopment.com
p:724-562-0541 f:724-438-0594

Brentwood Borough:
3735 Brownsville Rd.
Pittsburgh, Pa 15227

ATTEN: Account Payable

Date	Invoice #
7/18/24	2423

P.O. NO.	Terms	Project
	INVOICE	

Quantity	Description	Amount
1	**2024 Sidewalk/Curbing Program** Deep set curb @ 106-132 Bellanca 467'3"LF	$36,459.52
2	Sidewalk 100-132 Bellanca 972.82SF	$18,104.18
3	2A aggregate, trucking, and installation. $47/ton X 106.58tons	$5,009.26
4	**Concrete overage:** Additional yardage required to fill in the undermined areas underneath existing sidewalk. As well as increasing curb width to accomidate the waviness of the existing sidewalks. 19yards @$262/yd	$4,978.00
5	Rain conductors: 57 LF	$670.89
6	Trucking and dump fee: 2 loads	$700.00
7	**Cold patch:** Price includes the material, trucking, and labor associated with installing cold patch along newly installed curb per customers request. 21.5 tons @$179.50/ton	$3,857.00
	*BALANCE DUE UPON RECEIPT	

	Subtotal:	$69,778.85
	Total:	$69,778.85
	Amt Paid:	$0.00
PA#159718/WV060705	Balance Due:	$69,778.85

BOROUGH COUNCIL INFORMATIONAL SHEET
AGENDA ITEM NO. 11.b

Action Item

SUBJECT: **Consider Change Order #4 from Piccolomini Development**

DATE: **August 19, 2024**

PRESENTED BY: **ERIC PECCON**
ASSISTANT MANAGER

SUMMARY:

This item is associated with the Sidewalk & Curbing Program contract. Because the vendor ran into substantial difficulties with underground infrastructure on Bellanca Avenue, the project is behind schedule. Thus, Piccolomini Development will not be able to meet the August 31st deadline that is included in the contract documents. This motion will provide an extension until October 11th. Because the contractor lost nearly two months while dealing with the additional work on Bellanca Avenue, it is likely that punch list work will continue past this date; however, it is not advised to provide a further extension now, as the Borough is seeking to ensure a consistent pace for remaining work and to defer as little construction as possible to October and its more volatile weather patterns. The contractor has indicated that the first or second week of October should be a fair estimate for when substantial completion will be reached.

BUDGET IMPACT:

N/A.

RECOMMENDATION:

Mr. President, I move to approve Change Order #4 from Piccolomini Development, which extends the expiration date of the Sidewalk & Curbing Program project contract to October 11, 2024.

ATTACHMENTS:
Change Order #4.pdf

EJCDC
ENGINEERS JOINT CONTRACT DOCUMENTS COMMITTEE

Change Order No. 4

Date of Issuance: 8-19-24
Effective Date: 8-19-24
Owner: Borough of Brentwood
Owner's Contract No.: 18-439.610 & 18-439.619
Contractor: Piccolomini Development
Engineer: Borough of Brentwood
Project: 2024 Sidewalk & Curbing Program

The Contract is modified as follows upon execution of this Change Order:

Description: Extend the contract termination date to October 11, 2024.

Attachments: *[List documents supporting change]*

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES *[note changes in Milestones if applicable]*
Original Contract Price: $ 149,918	Original Contract Times: August 31, 2024 Substantial Completion: ____ Ready for Final Payment: ____ days or dates
[Increase] [Decrease] from previously approved Change Orders No. 1 to No. 3: $ 100,733.25	[Increase] [Decrease] from previously approved Change Orders No. ___ to No. ___: Substantial Completion: ____ Ready for Final Payment: ____ days
Contract Price prior to this Change Order: $ 250,831.25	Contract Times prior to this Change Order: August 31, 2024 Substantial Completion: ____ Ready for Final Payment: ____ days or dates
[Increase] [Decrease] of this Change Order: $ N/A	(Increase) [Decrease] of this Change Order: October 11, 2024 Substantial Completion: ____ Ready for Final Payment: ____ days or dates
Contract Price incorporating this Change Order: $ 250,831.25	Contract Times with all approved Change Orders: Oct 11, 2024 Substantial Completion: ____ Ready for Final Payment: ____ days or dates

RECOMMENDED:	ACCEPTED:	ACCEPTED:
By: ____	By: ____	By: ____
Engineer (if required)	Owner (Authorized Signature)	Contractor (Authorized Signature)
Title: ____	Title ____	Title ____
Date: ____	Date: ____	Date: ____

Approved by Funding Agency (if applicable)

By: ____ Date: ____
Title: ____

BOROUGH COUNCIL INFORMATIONAL SHEET
AGENDA ITEM NO. 11.c

Action Item

SUBJECT: **Consider agreement with Hapchuk, Inc. for grease trap services**

DATE: **August 19, 2024**

PRESENTED BY: **ERIC PECCON**
ASSISTANT MANAGER

SUMMARY:

This item is required by the Allegheny County Health Department. As part of an inspection, this agency requested a copy of the Borough's agreement for maintenance of the grease trap in the park. Because fried foods are not cooked in this facility, the trap has only been cleaned once since installation. The Health Department indicated that, while it does not require cleaning to occur at a specified period, it does mandate that certain buildings be subject to a maintenance agreement. The Borough as contacted Hapchuk Inc., which is the firm that previously provided this service, and has requested a written proposal. Note that this motion will not bind the Borough to perform any additional work at this site than it would have otherwise; rather, it memorializes the costs of this service.

BUDGET IMPACT:

$250 per cleaning to be paid from 01.453.450. The fee is also subject to a diesel fuel price adjustment.

RECOMMENDATION:

Mr. President, I move to approve the agreement with Hapchuk, Inc., which is associated with the as-needed cleaning of the grease trap in Brentwood Park in the amount of $250 plus a surcharge based upon the cost of diesel fuel, and which is to be paid from General Fund Line Item 01-454.450.

ATTACHMENTS:
Hapchuk Proposal.pdf

An Equal Opportunity Employer

HAPCHUK, INC.

226 RANKIN ROAD, WASHINGTON, PA 15301

PHONE: 724-222-6080 FAX: 724-229-7034

July 23, 2024

Brentwood Boro.
3735 Brownsville Road
Pittsburgh, PA 15227

Hapchuk Inc., and Brentwood Boro., located at 3735 Brownsville Road, Pittsburgh, PA are entering into a contract on July 23, 2024, to pump the grease trap located at the Civic Center 118 Park Drive on an as needed basis. The cost per service is $250.00 plus 11% fuel surcharge per pumping.

The wastewater is disposed of at LAD (Liquid Assets Disposal), our sister company, which is located at 99 Peninsula Street, Wheeling, WV. This is done under permit # WV-0014.

The contract will be void if the terms are not upheld.

If you have any questions or need more information concerning this contract, please feel free to call.

Sincerely,

Brad Naser
Operations Manager

PLEASE SIGN AND DATE---RETURN (1) COPY TO US:

Name: _____

Date: _____

This contract is void, unless signed and returned.

BOROUGH COUNCIL INFORMATIONAL SHEET
AGENDA ITEM NO. 11.d

Action Item

SUBJECT: **Consider ratifying Emergency Repair Contract of abandoned sanitary sewer lateral.**

DATE: **August 19, 2024**

PRESENTED BY: **GEORGE ZBOYOVSKY, PE, ICMA-CM BOROUGH MANAGER**

SUMMARY:

Attached is the quote the Borough received from Roto-Rooter to make the repair on the 15" line behind the carwash on Rt 51. An old, abandoned lateral has separated from the mainline and is causing infiltration from the stream into the main sanitary sewer. This would need an emergency permit to complete this work, and then after-the-fact permitting once construction is complete. Roto-Rooter's quote for the mainline repair is in line with another project of similar scope and size under an emergency repair complete a few months ago.

As for the manhole sealing, this can be completed under the emergency permit as well and could be beneficial to complete while they are mobilized to the site and working in the stream. The manhole is a brick structure and there is infiltration near the invert of the pipe. The thought would be to seal this manhole inside and out. Gateway Engineers does not recommend replacing the manhole, we just asked for pricing to see what it could be.

BUDGET IMPACT:

08-429-372 O & M

RECOMMENDATION:

Mr. President, I move to authorize the Emergency Repair Contract associated with the repair of an old, abandoned lateral that has separated from the mainline causing infiltration from the stream into the main sanitary sewer line to Roto-Rooter, in the Not-To-Exceed Amount of $55,000 to be paid from the Borough's 2024 Sanitary Sewer Fund Line Item 08-429-372 O&M Plan.

ATTACHMENTS:
August 2024 Proposal_Rear of Carwash - Creek Repair-Roto-Rooter.pdf

PROPOSAL

Roto-Rooter Services Company
3731 William Penn Hwy.
Murrysville, PA 15668
(724) 325-1382

Proposal Submitted To		Work To Be Performed At	
Name	Brentwood Borough	Name	Brentwood Borough- Rear of Carwash
Street	3735 Brownsville Road	Street	Rt #51 - Stream Area
City	Brentwood	City	Brentwood
State	PA	State	PA
ZIP	15227	ZIP	15227
Telephone Number		Telephone Number	

Roto-Rooter hereby proposes to furnish all the materials and to perform all the labor necessary for the completion of:

Traffic Control , Resident Notificaton , Mobilization of Equiptment and Parts - Pa 1 call Marking - Steam Access	$7,500.00
Bypass pumping- Pond daming	$6,500.00
Replace 5 to 8' of 15" lined sanitary sewer piping - make best suitable proper connection - included concrete encasement CIP	$15,500.00
Site restoration -R5 Riprap at point repair	$3,500.00
Cut and Cap abandoned lateral	$1,000.00
Post-CCTV and cleaning mh to mh - Pump DeMob	$3.500.00
Base : Total :	$37,500.00
Additional : Interior Sealing Concrete and exterior excavation sealing concrete -R5 -CIP - pump in place	$17,500.00
Additional : MH CIP 10' deep- R5 -CIP	$35,000.00
*Additional cost is a Lump Sum after the Origional Scope is completed.	

1. Roto-Rooter will perform the work described above and supply all required materials for the sum of $ listed above .

Option A (complete if applicable):
Customer will make payment as follows:
- _____ % of the cost ($ **#VALUE!**) upon execution of this Agreement.
- _____ % of the cost ($ **#VALUE!**) upon the start of the work.
- Balance of the cost upon completion of the job ($ **#VALUE!**).

Option B (check if applicable):
☐ The total sum will be billed upon completion of the work and is payable within 30 days (commercial accounts with approved credit only).

2. The approximate starting date is **asap** , and the approximate completion date is _____ .
Neither date is guaranteed. Unexpected conditions or problems could cause delays.

3. If a box is checked below, Roto-Rooter is providing a service guarantee on the terms described provided with this proposal.

	Commercial	Residential
Main/Branch Lines	☐ 30 Days	☐ 6 Months
Toilet Auger	☐ 24 Hours	☐ 7 Days
Plumbing Repair	☐ 90 Days	☐ 6 Months
Plumbing Replacement	☐ 90 Days	☐ 1 Year
Extended Guarantee	NA	☐ 1 Year

4. THE TERMS AND CONDITIONS PROVIDED WITH THIS PROPOSAL WILL BE BINDING ON THE PARTIES.

5. This proposal may be withdrawn by Roto-Rooter if not accepted within **N/A** days. This proposal constitutes the entire agreement between the parties, and no modifications will be valid unless in writing and signed by both parties.

6. Other **Any additional work preformed shall be agreed by both parties and unforseen issues .**

Respectfully Submitted:

Signature	Printed Name	Date
	Giovanni Gulli	**August 8, 2024**

ACCEPTANCE OF PROPOSAL

You may cancel this transaction at any time prior to midnight of the third business day after the date of this transaction. See the notice of cancellation provided for an explanation of this right.

WORK ORDER AUTHORIZATION / WAIVER I authorize the services above and agree to pay the amounts indicated. I have read and agree to the terms provided, including the limits on Roto-Rooter's responsibility and the notice of cancellation specified in those terms.

_____ I have requested Roto-Rooter to provide services needed to meet a bona fide immediate personal emergency described in Roto-Rooter's proposal and I expressly acknowledge and waive the right to cancel the contract within three business days.

Customer authorizes the work and accepts the above terms (including the terms and conditions provided).

Accepted:

Signature	Printed Name	Date

ROTO-ROOTER COPY

BOROUGH COUNCIL INFORMATIONAL SHEET
AGENDA ITEM NO. 11.e

Informational Item

SUBJECT: **MS4 Community Outreach Information**

DATE: **August 19, 2024**

PRESENTED BY: **GEORGE ZBOYOVSKY, PE, ICMA-CM**
BOROUGH MANAGER

SUMMARY:

This is associated with the Borough's MS4 permit. Refer to the attached brochure.

RECOMMENDATION:

Mr. President, in accordance with the terms of the Borough's Municipal Separate Storm Sewer System Permit requirements, each month I will share an educational publication pertaining to stormwater management. This month's flyer discusses post-construction stormwater discharges from newly developed and redeveloped sites that disturb, at minimum, one or more acres. Attached are the requirements for a PA NPDES Post-Construction Stormwater Management Plan.

ATTACHMENTS:
PA Requirements.pdf

PENNSYLVANIA

The 2018 Pennsylvania small MS4 general permit allows permittees to rely on Pennsylvania Department of Environmental Protection's state-wide program for issuing NPDES permits for construction activity to meet their post-construction standard requirements. The NPDES construction stormwater permit requires development of a Post-Construction Stormwater Management Plan in accordance with 25 Pa. Code §102.8 and best management practices as listed in the Pennsylvania Stormwater Best Management Practices Manual. In the Manual, volume control guideline 1 is recommended where site conditions offer the opportunity to reduce the increase in runoff volume as follows:

- Do not increase the post-development total runoff volume for all storms equal to or less than the 2-year/24-hour event.
- Existing (pre-development) non-forested pervious areas must be considered meadow (good condition) or its equivalent.
- Twenty (20) percent of existing impervious area, when present, shall be considered meadow (good condition) in the model for existing conditions for redevelopment

BOROUGH COUNCIL INFORMATIONAL SHEET
AGENDA ITEM NO. 12.a

Action Item

SUBJECT: **Consider Resolution No. 2024-38: Planning Module for Columbus Brothers Development**

DATE: **August 19, 2024**

PRESENTED BY: **ERIC PECCON**
ASSISTANT MANAGER

SUMMARY:

This item is associated with the development of two parcels of vacant land into single-family homes. The Columbus Family Partners are seeking to customize one client home that will be known at 3806 Oakton Road, and, once this property is sold, they will then market the remaining lot at 3807 Oakton Road. Unfortunately, due to the scope of recent revisions of the sanitary sewer consent decree between the municipalities that are served by ALCOSAN and the PA Department of Environmental Protection, the process for establishing sewer service at this site is more complicated than was the case during the last time that a new residence was constructed in the Borough. Even for an individual home, a planning module must be completed and filed with the DEP for review. Because this project will add usage (in the former of one equivalent dwelling unit) to the sanitary sewer system, the Borough must, by resolution, confirm that there is adequate capacity for this development.

BUDGET IMPACT:

None. The developer will submit the resolution and two other forms that must be signed by the Borough to the DEP with its application.

RECOMMENDATION:

Mr. President, I move to adopt Resolution No. 2024-38, which confirms that the Sewage Facilities Planning Module prepared for the proposed single-family home at 3806 Oakton Road conforms with the Official Municipal Sewage Facilities Plan.

ATTACHMENTS:
Resolution No. 2024-38 Columbus Planning Module.pdf

THE BOROUGH OF BRENTWOO
3735 BROWNSVILLE ROAD
PITTSBURGH, PA 15227-3199
PHONE: 412-884-1500 FAX: 412-884-1911
www.brentwoodboro.com

RESOLUTION 2024-38

RESOLUTION FOR PLAN REVISION FOR NEW LAND DEVELOPMENT

A RESOLUTION OF THE COUNCIL OF OF THE BOROUGH OF BRENTWOOD, COUNTY OF ALLEGHENY AND COMMONWEALTH OF PENNSYLVANIA (hereinafter "the municipality").

WHEREAS, Section 5 of the Act of January 24, 1966, P.L. 1535, No. 537, known as the "Pennsylvania Sewage Facilities Act", as Amended, and the Rules and Regulations of the Pennsylvania Department of Environmental Protection (hereinafter "Department") adopted thereunder, Chapter 71 of Title 25 of the Pennsylvania Code, require the municipality to adopt an Official Sewage Facilities Plan providing for sewage services adequate to prevent contamination of waters and environmental health hazards from sewage wastes, and to revise said plan whenever it is necessary to determine whether a proposed method of sewage disposal for a new land development conforms to a comprehensive program of pollution control and water quality management; and

WHEREAS, Columbus Family Partners has proposed the development of a parcel of land identified as 3806 Oakton Road and described in the attached Sewage Facilities Planning Module, and proposes that such land development be serviced by a sewer tap-in; and

WHEREAS, the Borough of Brentwood finds that the land development described in the attached Sewage Facilities Planning Module conforms to applicable zoning and other municipal ordinances and plans, and to a comprehensive program of pollution control and water quality management; and

NOW, THEREFORE, BE IT RESOLVED that the Council of the Borough of Brentwood hereby adopts and submits to the Department of Environmental Protection for its approval as a revision to the "Official Sewage Facilities Plan" of the municipality the above referenced Sewage Facilities Planning Module which is attached hereto.

RESOLVED AND ADOPTED this **19th** day of **August 2024**.

ATTEST: BOROUGH OF BRENTWOOD

_____ _____

George Zboyovsky, PE, ICMA-CM
Borough Manager

Michael Foyle
President of Council

BOROUGH COUNCIL INFORMATIONAL SHEET
AGENDA ITEM NO. 12.b

Action Item

SUBJECT: **Consider Resolution No. 2024-40: Appointment of D. Sanson to Zoning Hearing Board**

DATE: **August 19, 2024**

PRESENTED BY: **ERIC PECCON**
ASSISTANT MANAGER

SUMMARY:

Due to the resignation of George Owens, there is now a vacancy on the Zoning Hearing Board. It is customary for alternate members to fill open positions. Derek Sanson was appointed to fill an alternate role at the beginning of 2024, and he has expressed interest in serving as a full member.

BUDGET IMPACT:
None.

RECOMMENDATION:

Mr. President, I move to adopt Resolution No. 2024-40, which appoints incumbent Zoning Hearing Board Alternate Member Derek Sanson to fill the unexpired term of George Owens as a full member of the Zoning Hearing Board, and with such term expiring December 31, 2027.

ATTACHMENTS:
Resolution No. 2024-40 Appointment of D. Sanson to ZHB.pdf

THE BOROUGH OF BRENTWOOD

MUNICIPAL BUILDING – 3735 BROWNSVILLE ROAD
PITTSBURGH, PA 15227-3199
Office 412-884-1500 FAX 412-884-1911

RESOLUTION NO. 2024-40

A RESOLUTION OF THE BOROUGH OF BRENTWOOD, COUNTY OF ALLEGHENY AND COMMONWEALTH OF PENNSYLVANIA, APPOINTING DEREK SANSON AS A MEMBER OF THE BRENTWOOD ZONING HEARING BOARD

WHEREAS, Chapter 210 of the Brentwood Borough Code establishes a Zoning Hearing Board; and

WHEREAS, due to the resignation of George Owens, there is now a vacancy on said Board; and

WHEREAS, it is customary for open positions on the Zoning Hearing Board to be filled by incumbent alternate members of the body; and

WHEREAS, Alternate Member Derek Sanson has expressed interest in being appointed to full membership on the Zoning Hearing Board; and

NOW, THEREFORE, BE IT RESOLVED AND ADOPTED by the Council of the Borough of Brentwood, County of Allegheny and Commonwealth of Pennsylvania, that Zoning Hearing Board Alternate Member Derek Sanson be appointed to fill the unexpired term of George Owens on the Brentwood Zoning Hearing Board, and which term expires December 31, 2027.

RESOLVED AND ADOPTED by the Council of the Borough of Brentwood, County of Allegheny and Commonwealth of Pennsylvania this **19th** day of **August 2024**.

ATTEST:

_____
George Zboyovsky, PE, ICMA-CM
Borough Manager

BOROUGH OF BRENTWOOD

_____
Michael Foyle
President of Council

BOROUGH COUNCIL INFORMATIONAL SHEET
AGENDA ITEM NO. 12.c

Action Item

SUBJECT: **Consider Resolution No. 2024-41: Appointment of D. Ziegler to Zoning Hearing Board**

DATE: **August 19, 2024**

PRESENTED BY: **ERIC PECCON**
ASSISTANT MANAGER

SUMMARY:

While George Owens has resigned from the Zoning Hearing Board, his daughter has expressed interest in carrying out a family tradition of service on this board. Dawn Ziegler will be appointed to fill an alternate position on the body, which follows the elevation of Derek Sanson to Mr. Owens' seat.

RECOMMENDATION:

Mr. President, I move to adopt Resolution No. 2024-41, which appoints Dawn Ziegler to fill the unexpired term of Derek Sanson as an Alternate Member of the Zoning Hearing Board, and with such term expiring December 31, 2028.

ATTACHMENTS:
Resolution No. 2024-41 Appointment of D. Zeigler as ZHB Alternate.pdf

THE BOROUGH OF BRENTWOOD

MUNICIPAL BUILDING – 3735 BROWNSVILLE ROAD
PITTSBURGH, PA 15227-3199
Office 412-884-1500 FAX 412-884-1911

RESOLUTION NO. 2024-41

A RESOLUTION OF THE BOROUGH OF BRENTWOOD, COUNTY OF ALLEGHENY AND COMMONWEALTH OF PENNSYLVANIA, APPOINTING DAWN ZIEGLER AS AN ALTERNATE MEMBER OF THE BRENTWOOD ZONING HEARING BOARD

WHEREAS, Chapter 210 of the Brentwood Borough Code establishes a Zoning Hearing Board; and

WHEREAS, said section additionally permits for the appointment of up to three Alternate Members who may participate in meetings when regular members are unable to attend a meeting of the Zoning Hearing Board; and

WHEREAS, due to the appointment of Derek Sanson to an open seat as a full member, there not currently any serving Alternate Members on this Board; and

WHEREAS, Dawn Ziegler has expressed interest in serving as an Alternate Member of the Zoning Hearing Board; and

WHEREAS, Ms. Zeigler, a teacher in the Brentwood School District, carries on the legacy of her father George Owens, as Mr. Owens recently resigned from the Zoning Hearing Board after admirably serving nonconsecutive terms; and

NOW, THEREFORE, BE IT RESOLVED AND ADOPTED by the Council of the Borough of Brentwood, County of Allegheny and Commonwealth of Pennsylvania, and it is hereby **RESOLVED and ADOPTED** by authority of the same, that **Dawn Ziegler** be appointed to fill a term as an alternate member of the Brentwood Zoning Hearing Board, and with such term expiring December 31, 2028.

RESOLVED AND ADOPTED by the Council of the Borough of Brentwood, County of Allegheny and Commonwealth of Pennsylvania this **19th** day of **August 2024**.

ATTEST:

_____
George Zboyovsky, PE, ICMA-CM
Borough Manager

BOROUGH OF BRENTWOOD

_____
Michael Foyle
President of Council

BOROUGH COUNCIL INFORMATIONAL SHEET
AGENDA ITEM NO. 12.d

Action Item

SUBJECT: **Consider Resolution No. 2024-43: Application for GEDTF Grant for Municipal Building Redevelopment Project**

DATE: **August 19, 2024**

PRESENTED BY: **ERIC PECCON**
ASSISTANT MANAGER

SUMMARY:

Due to a change in state regulations, the Allegheny County Community Infrastructure & Tourism Fund, which previously provided grants for swimming pool improvements, has been replaced by the Gaming Economic Development & Tourism Fund. The Borough will aggressively apply for funding through this program to support several different forthcoming projects. The Borough has thus far received $1.5 million through the state's Redevelopment Capital Assistance Program to assist with the approximately $11 million cost of constructing a new mixed use building at 3624 Brownsville Road through a public-private partnership. As the Borough awaits a decision on a separate $500,000 supplemental request through RCAP, it can leverage these contributions by attempting to access county grant dollars. The redevelopment of vacant parcels with uses that add value for the region is one of the core goals of the GEDTF program, and thus this request should be attractive to the funding agency.

BUDGET IMPACT:

The Borough will request $500,000. If successful, these funds will be used to offset the costs of the subgrantee, which is currently anticipated to be Massaro Properties.

RECOMMENDATION:

Mr. President, I move to adopt Resolution No. 2024-43, which authorizes the Borough to apply for a $500,000 grant through the Gaming Economic Development & Tourism Fund to offset the costs of redeveloping the former municipal building site.

ATTACHMENTS:

BOROUGH COUNCIL INFORMATIONAL SHEET
AGENDA ITEM NO. 13.a

Action Item

SUBJECT: **Consider Resolution No. 2024-42: Application for GEDTF Grant for Parking Lot Improvements in Brentwood Park**

DATE: **August 19, 2024**

PRESENTED BY: **ERIC PECCON**
ASSISTANT MANAGER

SUMMARY:

Due to a change in state regulations, the Allegheny County Community Infrastructure & Tourism Fund, which previously provided grants for swimming pool improvements, has been replaced by the Gaming Economic Development & Tourism Fund. The Borough will aggressively apply for funding through this program to support several different forthcoming projects. While the Borough had previously considered using an engineered rejuvenation process to extend the life of the parking lot in Brentwood Park, further review of this surface reveals the need for full repaving. As this project would support access to recreational activities, it is eligible for consideration under the GEDTF guidelines.

BUDGET IMPACT:

The Borough will request $200,000 toward the approximately $400,000 project.

RECOMMENDATION:

Mr. President, I move to adopt Resolution No. 2024-42, which authorizes the Borough to apply for a $200,000 grant through the Gaming Economic Development & Tourism Fund to offset the costs of resurfacing the parking lot in Brentwood Park.

ATTACHMENTS:

BOROUGH COUNCIL INFORMATIONAL SHEET
AGENDA ITEM NO. 13.b

Action Item

SUBJECT: **Consider Resolution No. 2024-44: Application for GEDTF Grant for Field No. 4 Accessibility Improvements**

DATE: **August 19, 2024**

PRESENTED BY: **ERIC PECCON**
ASSISTANT MANAGER

SUMMARY:

Due to a change in state regulations, the Allegheny County Community Infrastructure & Tourism Fund, which previously provided grants for swimming pool improvements, has been replaced by the Gaming Economic Development & Tourism Fund. The Borough will aggressively apply for funding through this program to support several different forthcoming projects. The Borough is hopeful that a Department of Conservation & Natural Resources grant request for accessibility and aesthetic improvements to Baseball Field No. 4 will be successful. While this could bring upwards of $500,000 toward this initiative, such contribution would only represent half of the project budget. The Borough could seek the remaining $500,000 from the GEDTF fund, and, if successful, this would allow this project to be completed at minimal cost to local taxpayers.

BUDGET IMPACT:

The Borough will request $500,000. The total project budget is just over $1 million.

RECOMMENDATION:

Mr. President, I move to adopt Resolution No. 2024-44, which authorizes the Borough to apply for a $500,000 grant through the Gaming Economic Development & Tourism Fund to offset the costs of completed accessibility and aesthetic improvements at Baseball Field No. 4.

ATTACHMENTS:

BOROUGH COUNCIL INFORMATIONAL SHEET
AGENDA ITEM NO. 13.c

Action Item

SUBJECT: **Consider Resolution No. 2024-45: Application for GEDTF Grant for Walking Trail Construction**

DATE: **August 19, 2024**

PRESENTED BY: **ERIC PECCON**
ASSISTANT MANAGER

SUMMARY:
Due to a change in state regulations, the Allegheny County Community Infrastructure & Tourism Fund, which previously provided grants for swimming pool improvements, has been replaced by the Gaming Economic Development & Tourism Fund. The Borough will aggressively apply for funding through this program to support several different forthcoming projects. The Borough is moving forward with grant-funded design work that will result in the creation of a master plan for the creation of a walking trail in The Hollow. It is anticipated that this document will make the Borough's project more attractive to potential state and county funding agencies. The Borough will make its initial attempt to acquire county dollars for this initiative.

BUDGET IMPACT:
The Borough will request $250,000. The total project budget is just over $500,000.

RECOMMENDATION:
Mr. President, I move to adopt Resolution No. 2024-45, which authorizes the Borough to apply for a $500,000 grant through the Gaming Economic Development & Tourism Fund to offset the costs of constructing a walking trail in the area known as The Hollow.

ATTACHMENTS:

BOROUGH COUNCIL INFORMATIONAL SHEET
AGENDA ITEM NO. 13.d

Action Item

SUBJECT: **Consider awarding the Brentwood Walking Trail in the Hollow design project.**

DATE: **August 19, 2024**

PRESENTED BY: **GEORGE ZBOYOVSKY, PE, ICMA-CM**
BOROUGH MANAGER

SUMMARY:

The below summarizes the bids received for the Architectural/Engineering Design Services for the Brentwood Borough (The Hollow) Walking Trail Project as well as provide an summary of the two firms that were then interviewed by the committee.

1. Bidders:
Seven (7) companies submitted bids for this project:

- TranSystems
- Civil & Environmental Consultants, Inc.
- LSSE
- Larson Design Group
- Penn E&R
- Remington & Vernick Engineers
- They Love Abe (Note: This bid was irrelevant to the project)

2. Bid Summary:
a) TranSystems:
- Total Cost: $133,507.83*
- Base Bid: $133,507.83
- Alternate Bid: $NA
- Total Hours: 1,141

*Note: Did not include Phases III, IV, or Phase V (Alt Bid)

b) Civil & Environmental Consultants, Inc.:
- Total Cost: $240,555.99
- Base Bid: $216,515.99
- Alternate Bid: $24,040.00
- Total Hours: 1,573

c) LSSE:

- Total Cost: $74,444.00
- Base Bid: $62,744.00
- Alternate Bid: $11,700.00
- Total Hours: 608

d) Larson Design Group:
- Total Cost: $621,927.00
- Base Bid: $517,990.80
- Alternate Bid: $103,936.37
- Total Hours: 3,136

e) Penn E&R:
- Total Cost: $365,555.00
- Base Bid: $268,555.00
- Alternate Bid: $97,000.00
- Total Hours: 784

f) Remington & Vernick Engineers:
- Total Cost: $166,162.50
- Base Bid: $109,027.50
- Alternate Bid: $31,635.00
- Total Hours: 538

Based on the grant amount of $74,000 and the above proposals only two firms were contacted for an interview based primarily on their cost proposals. The firms are:

LSSE	-	Base Bid = $62,744.00
Remington & Vernick Engineers	-	Base Bid = $109,027.50

Both firms interviewed well and had similar project experiences. Additional questions were forwarded to each firm associated with the past five (5) projects their firm completed and how the architectural/engineering construction estimates compared with the actual awarded contract and the then final contract project costs. The below is a summary of their responses to this:

Key Observations for LSSE Projects:
1. Out of 12 projects, 8 were awarded a contract amount that came under the engineering estimate, and 3 came in over the estimate with 1 project coming in at the estimated cost.

2. The average difference between estimates and awarded contracts (or final costs where awarded contract wasn't available) is about -10%, indicating that LSSE's estimates tend to be slightly higher than the actual costs.

3. The largest overestimate was for the Collier Township project (-29.4%), while the largest underestimate was for the Oil Region Alliance project (+167%).

Remington & Vernick Engineers

Key Observations for RVE:
1. Out of 5 projects, 2 were over the engineering estimate, and 3 were under.
2. The estimates are generally closer to the actual costs, with an average difference of around -6%

Recommendation:
Both firms have similar related project experiences.

If consistency and accuracy in estimates are your priority, LSSE might be a better choice, as they tend to have more projects coming in under budget, with an average difference of about -10%.

If you prefer a firm with closer alignment to actual costs in recent projects, RVE might be more reliable, with more consistent performance in estimates and fewer large discrepancies.

However, neither LSSE management nor its staff, or the firm in general are or have been involved in any legal proceedings within the last 10 years. Whereas, RVE listed 15 cases where their firm has been or is currently involved in a legal proceeding.

They stated that they have not had any case wherein they have been found negligent in their duty to their client nor have any damages been assessed by a court of law or jury during that time.

Based on the proposals, costs, and interviews the primary factor affecting the decision may be a matter of the fees considering the amount of the grant is $74,000.00. Staff would be comfortable working with either firm.

BUDGET IMPACT:

This project has been budgeted for in the 2024 Capital Improvement Fund Budget.

Line Item: 18-454-750 Walking Trail Project = $74,000.00

The Borough was awarded a grant in the amount of $74,000.00 to fund this project.

BUDGET NUMBER:
18-454-750

RECOMMENDATION:

Mr. President, I move the Borough award the Walking Trail Project to LSSE for the base bid amount of $62,744.00 to be paid from the Borough's Capital Improve Fund Line Item 18-454-750.

OR

Mr. President, I move the Borough award the Walking Trail Design Project to Remington & Vernick Engineers for the base bid amount of $109,027.50 to be paid from the Borough's Capital Improvement Fund Line Item 18-454-750 following a transfer of $35,027.50 from the Borough's Operating Reserve Fund Line Item 95-492-018 to 18-392-095.

ATTACHMENTS:
1-PRP-201-24 LSSE.pdf
1-PRP-201-24 RVE1.pdf

PROPOSAL FOR:

ARCHITECTURAL/ENGINEERING DESIGN SERVICES FOR THE BRENTWOOD (THE HOLLOW) WALKING TRAIL

SUBMITTED TO:

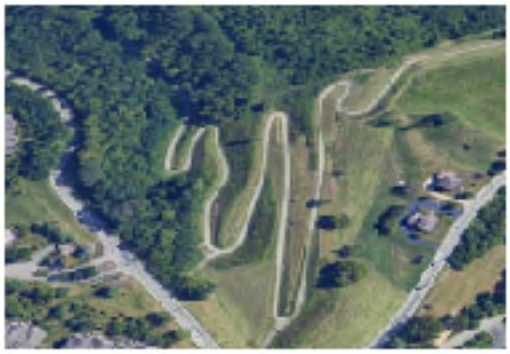
THE BOROUGH OF BRENTWOOD

JULY 2024









SUBMITTED BY:

LSSE
Civil Engineers and Surveyors
LSSE • Rabell • Senate

Brentwood Borough

Cover Photos:

Left
Walker Park Trail
Edgeworth Borough, Allegheny County, PA

Top-Right
Two Mile Run Park Trail
Brighton Township,Beaver County, PA

Middle-Right
Squaw Run Park Trail, Bridge #3
O'Hara Township, Allegheny County, PA

Bottom-Right
Discovery Trail
Collier Township, Allegheny County, PA

For a more detailed description of these LSSE projects, please see Section B. Profile of Firm - Key Project Summaries.

LSSE
Civil Engineers and Surveyors
LSSE ● Kabell ● Senate

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- *REFERENCES*
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E LEGAL PROCEEDINGS

F EXPLANATION OF WORK TO BE PERFORMED

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A

Letter of Transmittal

LSSE
Civil Engineers and Surveyors

LSSE: (412) 264-4400
Rabell: (814) 756-4284
Senate: (412) 826-5454
www.lsse.com

LSSE ● Rabell ● Senate

July 3, 2024

Proposal No. PRP-201-24

VIA PennBID ONLY

Mr. George Zboyovsky, PE, ICMA-CM
Borough Manager
Borough of Brentwood
Brentwood, Pennsylvania

Subject: Proposal for Architectural/Engineering Design Services to develop the Brentwood Walking Trail in The Hollow

Dear Mr. Zboyovsky:

LSSE Civil Engineers and Surveyors is pleased to submit this proposal for the Brentwood Borough Walking Trail in The Hollow. LSSE has identified Mr. John R. Wright, PLA, as the Project Manager, and Mr. Kevin A. Brett, as the Principal-in-Charge. We are committed to providing the full range of services outlined in the RFP to obtain the desired outcome of a safe, clean and maintainable addition to your parks system.

LSSE has studied the RFP issued by Brentwood Borough and believes we have the depth of experience and expertise to transform the abandoned municipal right of way in The Hollow into an enduring recreational amenity for the community. LSSE understands that Brentwood is looking for affordable and maintainable design that utilizes the opportunities inherent to the site, while maximizing accessibility, protecting the assets of the natural environment and providing a venue for families and the community to extend their recreational choices.

Our professional staff includes environmental engineers, licensed surveyors, landscape architects and civil engineers, traffic engineers, GIS professionals, and grant writers, and we will be able to bring their entire range of skills to bear on this project, limiting the need for outside consulting. We believe that the LSSE grant specialists will be able to identify additional grants and alternative funding sources which may be applicable to supplement the project budget. We will also be able to build on LSSE's broad experience in trail development to apply sensitive solutions to fit the unique opportunities and challenges presented by The Hollow.

LSSE has no knowledge of any relationship existing between any employee or owner of LSSE and any official or employee of the Borough of Brentwood. Neither has LSSE had any record or complaint of substandard work within the last five (5) years.

For questions regarding this proposal, you may contact Mr. Wright, either by phone at (412-264-4400 x231) or by email at (jwright@lsse.com).

Sincerely,

Kevin A. Brett, P.E.
Managing Principal

KAB/JW:ber

B

Profile of Firm

Introduction / Highlights

LSSE is a 151-person Planning, Landscape Architecture, Civil Engineering and Surveying firm. Services are delivered throughout Western Pennsylvania and the Tri-State region from its headquarters office located in Coraopolis and branch offices in Albion, Center, Greensburg, Harmar, Kittanning, Washington and White Oak, Pennsylvania and Dublin, Ohio. Each office is able to offer teams with local knowledge and local proximity to provide informed and efficient responses.

Services for the Brentwood Hollow Walking Trail design will be managed from the Coraopolis office.

Founded in 1985, LSSE offers one of the region's largest engineering units dedicated to civil engineering.

- LSSE specializes in municipal infrastructure, planning, design and construction phase services.
- LSSE's steady growth is attributed to client satisfaction, repeat business and direct referrals. LSSE clients have rated its performance between "EXCELLENT" and "OUTSTANDING" (4.48 on a 5-point scale) based upon results of over 777 recent project review.
- LSSE currently holds retainer or general service contracts with over 170 government/public agency clients including counties, boroughs, townships, water, sewer and redevelopment authorities.
- LSSE staff includes Certified Planner, Professional Engineers & Engineers-in-Training, Planners, Registered Landscape Architects, LEED certified professionals, Professional Land Surveyors, GIS and CADD technicians.

Mission Statement

LSSE's mission is to deliver civil engineering and surveying services while adhering to quality standards necessary to achieve objectivity and positive results. LSSE's operating plan turns on client satisfaction, corporate and individual career development as well as the following principles:

- Growth and diversification goals are pursued without sacrificing the essential quality of service fundamental to the firm's success.
- Continuity in delivery of quality service through application of technical and administrative protocols and client performance reviews.
- Establish and measure performance and accountability criteria for individuals and project teams.
- Acknowledges that its greatest resource is its people.

Managing Principals

Kevin A. Brett, P.E.
Ned Mitrovich, P.E.
Jason E. Stanton, P.E.

Principals

John R. Heyl, P.E., CPESC
Lawrence J. Lennon, Jr., P.E.
Shawn R. Wingrove, P.E.

LSSE's clients have rated our performance between "Excellent" and "Outstanding!"

"LSSE acknowledges that its greatest resource is its people"



LSSE's 2023 Annual Company Picnic

Civil Municipal Projects



Civil-Environmental
Prominent role in region's largest wet weather facilities plan; design of unique nitrate removal water treatment system; 160+ miles of sanitary and/or combined sewer design and construction phase services; numerous Sewage Facilities Plan Updates; 40+ miles of water/transmission lines; ten treatment facilities; and collection and conveyance systems.



Civil-Municipal/Roadway & Pavement
Facilities planning, design, permitting, bid package preparation and/or construction phase services for $250 million in municipal infrastructure projects over the past ten years. Annual roadway projects from $50,000 to over $2 million–planning, design, bidding and construction phase services for over 20 municipalities.



Municipal Planning
Planning and Engineering development for compliance with local, state and federal codes and regulations; Ordinance updates and creation of new ordinances to address new issues; Comprehensive Planning reviews and updates per MPC requirements;community engagement and growth management plan recommendations; Public meeting attendance for Councils, Boards and Commissions providing expert guidance, training and educational presentations on Planning and Engineering subject matters.



Civil-Site
Planning, design, permitting and construction phase for over 180 project sites including an 833-acre industrial park site; 50 big-box commercial sites; 15 warehouse/package delivery sites; residential developments comprising over 3,500 housing units; brownfield redevelopment; and unique, mixed-use recreational, commercial and residential sites.



Landscape Architecture - Planning
Master planning of park & recreation systems, residential and mixed-use developments; site planning and conceptual design for use-specific developments including public parks, recreational facilities; native habitats, complete streets, pedestrian and bicycle facilities; landscape design includes native plant selection, design details for site furnishings and wayfinding; and construction phase services.



Surveying
Surveys and subdivision of an 833-acre site in Findlay Township; surveying services for installation of 40+ miles of new water lines for a major regional utility; ~300 miles of new sanitary and storm sewers (municipal/site); control/baseline surveys for construction of the Braddock, PA lock and dam on the Monongahela River; and 3,000 rights-of-way.

Civil-Municipal

General Municipal Consulting

- Monthly Meeting Attendance
- Planning, Design, Bid Package Preparation and Construction Phase Services
- Permitting Coordination with Regulatory Agencies
- GIS–Infrastructure Mapping, Inventory, Assessment and Asset Management
- Development Reviews
- Land Use / Zoning Studies
- Comprehensive Planning and Ordinance Reviews
- Grants / Loans Procurement and Administration

Roadway and Pavement

- Roadway Improvement / Management Plans
- Pavement Inspection and Management Programs
- Parking Facilities
- Reconstruction and New Construction
- PENNDOT Permitting Coordination
- Traffic Studies
- Active Transportation
- Signage & wayfinding studies
- Streetscapes
- Complete Streets Planning and Design

Parks and Recreation

- Park Master Plans
- Running Tracks and Sport Fields
- Tennis Courts and Pickleball Courts
- Dek Hockey Rinks
- Pedestrian and Bicycle Trail
- Riverfront Parks and Marinas
- Amphitheaters and Community Centers
- Pavilions, Picnic Areas and Playgrounds
- Community Event Spaces
- Swimming Pools

Grants Procurement / Administration

- PENNVEST (Design & Construction)
- Small Cities Block Grants
- Federal EPA Demonstration Grants
- Community Development Block Grants (CDBG)
- Federal EPA Special Appropriation Grants
- Rural Utilities Services (RUS)
- H20 PA Grants
- PADEP Act 537 Sewage Facility Plan
- Reimbursements
- Commonwealth Financing Authority Funding Programs









Civil-Site

Commercial / Industrial / Brownfield Redevelopment / Residential / Institutional

- Master Planning / Design
- Site, Layout and Grading Plans
- Infrastructure / Utilities
- Pavement Inspection and Management Plans
- Roadway and Parking Facilities
- Subdivision and Lot Consolidation Plans
- Wetland Delineation / Mitigation Plans
- Due Diligence Investigations, Reports and Recommendations
- Water Supply, Distribution and System Hydraulic Models for Fire Protection
- Surveying
- Traffic Optimization Studies
- Access Studies, Analysis and Design
- Low Impact Development/Green Infrastructure
- Wastewater Collection, Conveyance and Treatment

Regional Gas Utility

- Design and Construction Phase Services
- Municipal Coordination
- Surveying, Mapping and GIS Services
- Permitting

Surveying

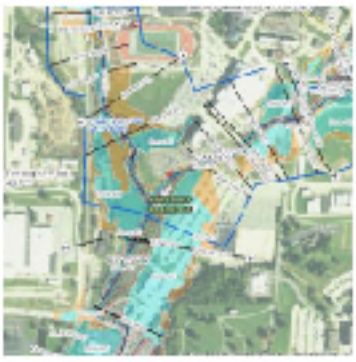
- Aerial Control Surveys
- ALTA/ NSPS Land Title Surveys
- Construction Stakeout
- Property Surveys
- Right-of-Way / Easement Surveys
- Subdivision Plans
- Topographic Surveys
- Hydrographic Surveys

Construction Phase Services

- Resident Engineering Services
- Resident Project Representative Services
- Daily Reports
- Construction Quantification and Record keeping
- Periodic Site Visits
- Payment Administration

Geographic Information Systems (GIS)

- Infrastructure and Utilities Mapping, Inventory, Assessment and Asset Management
- Property Inventory, Assessment, Permitting and Code Enforcement
- Land Use / Zoning Studies and Management
- Sanitary Sewer Evaluation Studies (SSES), Corrective Action Plans (CAP), Infiltration/Inflow (I/I),
- Flow Monitoring
- Hydraulic Characterization Studies/Modeling
- Operations and Maintenance/CMOM Regulations
- NPDES Phase II Stormwater Regulations



C

Statement of Experience & Qualifications

KEVIN A. BRETT P.E.

CIVIL MUNICIPAL / SITE / SURVEYING UNITS

MANAGING PRINCIPAL
CHIEF OPERATIONS OFFICER
TREASURER

EDUCATION

- B.S. in Civil Engineering Technology, University of Pittsburgh at Johnstown, 1990 (Specialty – Environmental, Highway and Construction)

PROFESSIONAL REGISTRATION

- Professional Engineer
  - PA, 1997 (PE050419E)
  - OH, 2010 (PE74533)
  - WV, 2010 (18730)
  - MD, 2010 (38477)
  - IN, 2014 (PE11400505)
  - VA, 2021 (0402056857)
  - NY 2021 (PE-103592-01

YEARS' EXPERIENCE

- Total - 34
- LSSE - 25

PROFESSIONAL AFFILIATIONS

- ASTM International
- Society of American Military Engineers (SAME)
- American Concrete Institute (ACI)
- American Public Works Association (APWA)
- NAIOP Pittsburgh
- Pennsylvania Water Environment Assn. (PWEA)
- Westmoreland County Chamber of Commerce

GENERAL EXPERIENCE

Mr. Brett is a Managing Principal / COO with over 25 years' experience at LSSE. Mr. Brett manages of LSSE's Civil – Site, Municipal, and Surveying units, and manages LSSE's Branch Offices. Mr. Brett serves as Client Manager for LSSE municipal, commercial, institutional and industrial clients.

His experience includes assignment as Principal-In-Charge of planning, design, permitting and construction phases for municipal, state, commercial site development projects ranging in size from small maintenance to large capital projects in the range of $80 million in constructed value. He has extensive experience in standard public design/bid/build contracts as well as alternative private sector design/build contracts. Mr. Brett has over 33 years' experience in design of various municipal infrastructure, private and commercial site work, grading, and layout, roadway and highway improvements, stormwater facilities, drainage improvements, permitting and construction phase services. Mr. Brett is experienced in MS4 compliance, DEP permitting and PennDOT Highway Occupancy Permits. Mr. Brett has extensive experience in the preparation of construction specifications, zoning and land development ordinances, public hearings, third party reviews, and construction cost estimates.

MANAGEMENT EXPERIENCE

Civil-Municipal Unit Engineering Manager – This work unit completes infrastructure design, permitting and construction phase services for 50 municipalities and universities in Pennsylvania. Projects include annual roadway improvement programs, parking and sidewalk / ADA improvements, various pavement improvements, storm sewers, and municipal public works facilities including salt storage facilities. Municipal streetscape projects include pedestrian lighting, signage, ADA compliance, culverts, slope stabilization, various types of hardscape, softscape designs, and landscaping, etc.

- **Civil-Site Unit Engineering Manager** – This unit provides siting and due-diligence studies, design of site grading and infrastructure, construction phase on-site services, contract administration, and permitting services for national and local retailers for sites from 0.5 to 833 acres; single/multi-family residential, industrial warehousing / distribution centers and commercial developments. Mr. Brett has designed and supervised the preparation of conceptual plans, detailed – final designs and permitting for industrial/ business parks in the Pittsburgh area. This Unit has also designed sites, and provided utility design coordination, sewer and water tap plans for multiple projects within the City of Pittsburgh including riverfront/brownfield sites involving tunnels, green stormwater infrastructure, marinas and recreation facilities, and multi-story hotels within the City of Pittsburgh.
- **Survey Unit Manager** – Mr. Brett is the administrative Manager of the LSSE survey Unit, and responsible for overall work unit management.

PROJECT EXPERIENCE

- **Annual Roadway Improvement Programs** – Mr. Brett is supervises the planning, design, contract bid documents preparation, permitting, surveying, and construction phase services for annual infrastructure projects averaging $10 million in constructed value for clients in Allegheny Co., Beaver Co. and Westmoreland Co.

MUNICIPAL FACILITIES

- **North Fayette Township, Community Center, Allegheny County, PA** – Site engineering services for construction of a new Community Center building, including the associated parking lot, sidewalks, storm sewer collection and conveyance system, utilities, and additional site amenities which consisted of lighting, benches, pedestrian walkways and basketball and tennis courts.
- **North Fayette Township, Municipal Complex and Public Works Garage, Allegheny County, PA** – Engineering and permitting services for construction of a Public Works storage building and expansion of the existing Public Works garage. Exterior improvements included a concrete driveway, parking area between the buildings, and a parking lot to connect to the existing facility.
- **Collier Township, Community Park, Allegheny County, PA** – Design and permitting services for the $6 million (Constructed Value) 50-acre Collier Community Park including demolition of the existing military base structures and implementation of Green Infrastructure including rain gardens and infiltration swales.
- **City of Hermitage, Hazen Road and Buhl Farm Drive Pedestrian Improvements, Mercer County, PA** – Surveys, design, permitting, general project services and resident project representative services for two pedestrian improvements projects. Work included grading, cross-walks, concrete walk construction and ADA ramps.
- **Rivers Wet Weather (3RWW), South Park Fairgrounds Parking Lot Green Pavement Design, Allegheny County, PA** – For 3RWW and the Allegheny County Parks Foundation, developed four green pavement design options for the South Park Fairgrounds parking lot. Presented various options, cost estimates, and impacts, and also prepared a Cost Benefit Analysis.
- **Moon Township, Community Park / Recreation Facilities, Allegheny County, PA** – Ongoing improvements in for Design and Construction of park improvements, amenities and facilities.
- **Castle Shannon Borough, Development of Hamilton Park Mini-Master Plan, Allegheny County, PA** – Evaluation of park topography with the Borough's requested recreational equipment, power lines, kitchen, restroom, and basketball facilities.
- **Municipal Separate Storm Sewer System (MS4) NPDES Permits, municipal clients, Western PA** – Oversees annual MS4 permit compliance assistance for over 30 municipal/authority clients.

SITE DEVELOPMENT

- **Pittsburgh URA, South Side Works Brownfield/Mixed-Use Development for the Soffer Organization & South Shore Riverfront Park and Marina with Environmental Planning & Design, Pittsburgh, PA** – Civil planning, design and permitting services for the a mixed-use development (commercial: office, restaurant, retail, residential, the Town Square, Tunnel Park, riverfront trail, switchbacks and connector to hot metal bridge, riverfront park piazza, and marina. The project included undercut plans/excavation anc construction. Green infrastructure components of the project included beneficial storage and re-use of stormwater runoff for landscaping irrigation, vegetated swale stormwater conveyance to filter and cool runoff, stormceptors and inlet filters.
- **Almono Hazelwood Site, Almono LP/RIDC and MSR Design, City of Pittsburgh, PA** – Civil-site engineering and surveying services, ALTA/ACSM Land Title Survey, master plan updates, land development plans, subdivision plans, master grading, stormwater & sewer plans; Phase 1-Mill 19: design development, construction documents, specifications, permitting and construction administration.

JOHN R. WRIGHT, III P.L.A

CIVIL SITE / MUNICIPAL UNIT

CIVIL-SITE SUPERVISOR
ASSISTANT CLIENT MANAGER

EDUCATION

- B.S. in Landscape Architecture, West Virginia University, 2008
- Masters of Arts in Environment and Community, Antioch University, 2012

YEARS' EXPERIENCE

- Total - 14
- LSSE - 10

SPECIAL TRAINING / CERTIFICATION

- AutoCAD 2018
- ArcGIS 10.0
- Adobe Creative Suite

GENERAL EXPERIENCE

Mr. Wright's project experience includes various aspects of civil-site design for industrial, commercial, municipal and residential land development projects, including integration of projects involving conceptual site layout, planning, landscape architecture, and CAD.

PROJECT EXPERIENCE

- **South Park Fairgrounds Parking Lot Green Pavement Design, Allegheny County, PA** – For 3 Rivers Wet Weather (3RWW) and the Allegheny County Parks Foundation, developed four green pavement design options for the South Park Fairgrounds parking lot. Prepared conceptual drawings including landscape renderings to present options for implementation. *Designer.*
- **Township of Center (Beaver County), Proposed Municipal Complex and Public Works** – Civil site engineering services for the proposed improvements throughout the Township including the new Municipal Complex, Police Station, Public Works Facility and the Municipal Park Master Plan updates. Assisted in developing the conceptual master plan and prepared the preliminary and final land development plans including development of subdivision plans, construction plans, landscape plans, detailed construction drawings, and stormwater management facilities for all projects.
- **Township of Ohio, Park Master Plan, Allegheny County, PA** – Prepared the development of the Ohio Township Community Park Amenities Master Plan to guide the Township through long term strategic planning of the amenities offered within the park.
- **Pleasant Hills Borough, Sports Complex, Allegheny County, PA** – Civil engineering and construction phase services for a $1.8 Million FIFA, synthetic turf, soccer field. Prepared conceptual drawings for proposed complex.
- **South Shore Riverfront Park Marina, City of Pittsburgh, PA** – Civil planning, design and permitting services for the riverfront park marina. Developed initial base-mapping of existing conditions and assisted in the conceptual design and site layout in coordination with Environmental Planning & Design.
- **Regional Industrial Development Corporation (RIDC), Industrial Site Projects, Allegheny County, PA – For Innovation Ridge Master Plan Update** – Developed the Re-forestation Plans. For Portal 7 Parking – Developed the conceptual design and prepared the preliminary and final land development plans including development of landscape plans, detailed construction drawings, detailed utility design and stormwater management facilities.

JOANNE L. SHELLY
RLA, AICP, LEED BD+C

CIVIL MUNICIPAL / SITE UNIT

SENIOR PROJECT MANAGER
LANDSCAPE ARCHITECT
PLANNER

EDUCATION
- B.S. in Landscape Architecture, (Penn State University), 1991
- CEDEV Masters Certificate (Penn State University), 2015

PROFESSIONAL REGISTRATION
- Registered Landscape Architect
  - MI, 1996 (3901001250)
  - PA, 2023 (LA003460)
- American Planning Association
  - American Institute of Certified Planners, 2009 (024022)
- USGBC
  - LEED BD+C, 2004 (0000025516)

YEARS' EXPERIENCE
- Total - 28
- LSSE - 3

PROFESSIONAL AFFILIATIONS
- American Planning Association
- American Society of Landscape Architects
- US Green Building Council
- National Parks & Recreation Association
- Technical Advisory Panels (TAP) - COTA, MORPC, Dublin Arts Council, APA, ULI and AAF.

SPECIAL TRAINING
- Leadership / Community engagement

GENERAL EXPERIENCE

Ms. Shelly's areas of responsibility include municipal planning, private development site planning and design. Ms. Shelly has experience developing public and private project master plans and mixed use developments projects from planning, concept design through construction. She uses her understanding of placemaking, mobility and community infrastructure to guide communities as they plan for the future. She applies her and expertise in sustainable design to deliver creative solutions to planning challenges. Joanne has presented at local, regional and national conferences on equity and mobility solutions.

- **Civil-Municipal Unit** – Comprehensive planning, development reviews, updates to municipal codes, official maps, details, and impact fee studies.
- **Private Development** – Site analysis, code review, layout, applications, presentation and approvals and coordination with municipal planners, reviewing bodies and permitting agencies.

PROJECT EXPERIENCE

- **Streetscape Overlay District, Baldwin Borough, PA** – Ms. Shelly worked with the Planning Commission to develop a Streetscape Overlay District ordinance, provideda "proof-of-concept" feasibility study, development score card and develope a suite of streetscape furnishings, cost estimates, design details and presentation graphics.
- **Lafeyette Connector, North Fayette, PA** - The North Fayette Connector traverses multiple communities to complete a loop connecting the Montour Trail to the Panhandle trail at a second location. Ms. Shelly designed the 2 miles of trail which incorporates four path types to take advantage of existing infrastructure and address challenges created by limited public ROW. The Allegheny County Trail Development Fund awarded a $300,000 grant, to advance the design and construction.
- **East Bayfront Greenway Trail, City of Erie, PA** - Ms. Shelly leads a project team comprised of City Planning, the Redevelopment Authority, Groundworks Erie, and Looking Glass Art Project. The project began with a community engagement workshop for input as to the design and construction of the first parklet which will serve as a gateway to the newly created EBGT. The project design will establish the design standards for the phased implementation of the trail and future parklets.

PRIOR EXPERIENCE

- **Mobility, City of Dublin, OH** – Manager of a multi-phase Mobility Study. The project began with framing a vision and objectives; audits of existing conditions; establishing key metrics for benchmarking, developing and implementing policies & programs; applying universal design concepts to building infrastructure for a diverse community.
- **Friends of South Side Slopes Park, Pittsburgh, PA** - volunteer providing landscape design and labor for park landscapes, invasive species removal and planting of native tree and shrubs.

JOHN R. HEYL P.E., CPESC

CIVIL ENGINEERING SITE UNIT

TECHNICAL UNIT MANAGER
CIVIL-SITE / PERMITTING
CLIENT MANAGER

EDUCATION

- B.S. in Civil Engineering, The Pennsylvania State University, 1996

PROFESSIONAL REGISTRATION

- Professional Engineer
  - PA, 2003 (PE060214)
  - OH, 2022 (E88187)
  - KY, 2022 (37969)

YEARS' EXPERIENCE

- Total - 27
- LSSE - 27

PROFESSIONAL AFFILIATIONS

- International Erosion Control Association
- Soil and Water Conservation Society

SPECIAL TRAINING / CERTIFICATION

- CPESC - Certified Professional in Erosion and Sediment Control
- CEM Planner Dam Workshop Pennsylvania Emergency Management Agency
- Bureau of Oil and Gas Management Industry Training Workshop
- Pennsylvania Department of Conservation and Natural Resources - Plants for Riparian Buffers Work-shop
- Wetland Status and Trends Annual Training, The Swamp School

GENERAL EXPERIENCE

Mr. Heyl's project experience includes design of civil-site aspects for municipal, infrastructure, parks, multi-use; big-box and commercial land development projects requiring site engineer, hydraulic and hydrologic analysis, roadway, parking facilities, utilities and PADEP permitting. Mr. Heyl has prepared numerous land development, erosion and sedimentation control and stormwater management plans and reports and emergency action plans.

PROJECT EXPERIENCE

- Site Design and Project Management responsibilities for stormwater management, hydrologic and hydraulic modeling for development projects including: Stormwater management facility design, Post-Construction stormwater management facility designs.Hydrologic modeling for watersheds, impact analysis of the construction of stream crossings (bridges/paths) and stream bank improvements.
- Site Design and Project Management responsibilities for state and county permits including: PADEP Permits (Dam Permits, Chapter 105, General and Individual NPDES); Joint Application for Pennsylvania Water Obstruction and Encroachment Permit and U.S. Army Corps of Engineers Section 404 Permit; PennDOT and County Highway Occupancy Permits.
- Green Infrastructure design and permitting for projects varying in size from 1 acre to 300-acre sites.
- **Almono Hazelwood Site, City of Pittsburgh, PA** – Updates to the master plan, master grading plan, land development plans, subdivision plans, sewer evaluation, master stormwater plan. Design development plans, construction documents, specifications, permitting and construction administration.
- **South Shore Riverfront Park, City of Pittsburgh, Allegheny County, PA** – Civil-site engineering for the South Shore Riverfront Park plans and design for excavation, upper river trail, switchbacks from piazza and connector to hot metal bridge. Green infrastructure components included beneficial storage and re-use of stormwater runoff for landscaping irrigation, vegetated swale stormwater conveyance to filter and cool runoff stormceptors and inlet filters.
- **Southmoreland High School, East Huntingdon Township, PA** - Green infrastructure stormwater for runoff reduction and pollutant removal. Improvements include rain gardens/bioretention areas and resurfacing parking lots with pervious pavement.
- **Township of Center, Safe Routes to School, Beaver County, PA** – Field surveys, design engineering and construction observation for pedestrian improvements including a trail, sidewalks, concrete curbs, ADA compliant curb cut ramps, lighting, and a bituminous walking trail.
- **Collier Township Municipal Park and Discovery Trail, Allegheny County, PA** – Engineering for the design of the municipal park including conceptual plan development, stormwater management, permitting and cost estimating, preparation of multi-phase construction documents, bid phase and general construction phase services during construction.

MICHAEL BABUSCI
P.E., PTOE, CPM

CIVIL MUNICIPAL / SITE UNIT

TRAFFIC ENGINEER

EDUCATION

- M.S. in Civil Engineering (University of Pittsburgh), 1999
- B.S. in Civil Engineering (University of Pittsburgh), 1984

YEARS' EXPERIENCE

- Total - 40
- LSSE - 2

PROFESSIONAL REGISTRATION

- Professional Engineer
  - PA, 1998 (PE050329E)
- Professional Traffic Operations Engineer
  - PA, 2011 (PA3090)

GENERAL EXPERIENCE

Mr. Babusci is a Transportation Engineer, he began his careeer as a field inspector on heavy highway projects and transitioned into the design and analysis of transportation and traffic systems.
Mr. Babusci experience includes transportation needs analysis, traffic engineering system design, highway design, and transportation related research. His design experience includes the plan preparation and bid documents associated with roadway design, traffic signal plans, traffic control plans, sign and sign lighting plans, traffic calming plans, highways safety studies, and highway lighting plans. His traffic system analysis experience includes the preparation of regional transportation planning studies as well as traffic impacts statements for local developments. Mr. Babusci has acted as a traffic engineering review consultant for local municipalities, the Pennsylvania Turnpike Commission, and for the Pennsylvania Department of Transportation.

PRIOR PROJECT EXPERIENCE

- **Traffic Engineer for Multiple Townships and Boroughs in Southwestern Pennsylvania.** Responsible for the development of local traffic impact studies; ordinances updates; active transportation planning and design; review of traffic impact studies for proposed residential and commercial developments; review of traffic signal designs, traffic control, roadway circulation plans, traffic calming, wayfinding and signing plans.
- **Marienville Motorcycle Trail. March 1999 to August 2001. [Volunteer] Client: United State Forest Service (USFS).** Motorized Trail Reconstruction and Rehabilitation. Project Manager responsible for preparing grant applications, agency coordination, and Phase II construction. Completed in the summer of 2001, with $270,000 in funding for the rehabilitation and re-alignment of more than 14 miles of trail and the construction of a 400 foot boardwalk which provided a grade separated crossing of the Marienville Trail over the headwaters of Penoke Run. Mike coordinated Three River Competition Rider's (TRCR's) volunteer labor for Phase I. As the TRCR coordinator, Mike was responsible for administering the Penoke Boardwalk contract as well as providing in kind services to meet the labor match. This represented the first time the USFS permitted a volunteer trail user group to administer a construction contract on a Forest Service facility. TRCR was asked to interface directly with the Pennsylvania Department of Conservation and Natural Resources (DCNR) on behalf of the USFS for the administration of the grant. TRCR was responsible for developing the construction specifications, preparing the contract bid documents, awarding the bid, managing the contract, and conducting the final construction inspection. This unprecedented level of involvement is a testament to the close working relationship that Mike forged with management personnel for the Allegheny National Forest. The Federal Coalition for Recreational Trails recognized this project by awarding it with their 2002 project award for Maintenance and Rehabilitation.
- **Greene County ATV Feasibility Study. [PB] Client: Greene County Department of Parks and Recreation.** Project Manager responsible

for the investigation for the feasibility of, and identify the potential issues associated with the development of an ATV riding facility in Southeastern Greene County, Pennsylvania. The study area consisted of approximately 450 acres and included the remnants of a coal preparation plant and a coal spoil pile. Project tasks included; site review and development of a proposed facility; development and initiation of the public involvement program; conducting a market assessment and developing an economic impact analysis for the facility; identification of environmental and permitting requirements; identification of landowner liability issues; assessment of existing support services and utilities; identification of construction, operation, and maintenance costs; and the development of a finance plan. The DCNR has historically been responsible for the development of motorized trails on state forest. In recent year they have implemented a grant program by which money can be funneled to local municipalities and private industry to develop motorized riding areas and trails. The Greene County Feasibility Study is one of the first development studies authorized by the DCNR and set a precedent for subsequent motorized trail feasibility studies.

- **Timberline Signing Project. [Volunteer] Client: United State Forest Service (USFS).** Project Description: Development and implementation of a new trail signing plan for the Timberline ATV trail in the Allegheny National Forest. As the TRCR coordinator, Mike was responsible for preparing the necessary grant applications to provide agency coordination, develop the information system, design the signs, and supervise the sign installation.
- **Neville Island Bicycle Accommodation Design; Allegheny County, PA.** Deputy Project Manager for a Bicycle Accommodation design located on Neville Island that traverses the Neville Island Bridge, Grand Avenue, Neville Road, and the Fleming Park Bridge. The bike facility is an important link for the Three Rivers Heritage Trail that stretches from Pittsburgh to Coraopolis. The design incudes both bike route identification and exclusive bike lanes.
- **Painters Run Road Corridor Study, Scott and Upper Saint Clair Townships, Allegheny County, PA.** The study focused on a 1.1 mile section of Painters Run Road between Bower Hill Road and Robb Hollow Road. The corridor contained multiple functional and geometric deficiencies and shared a narrow drainage basin with Painters Run. Development within the corridor was a mixture of low profile commercial and residential buildings with minimal set-backs. This resulted in limited parking opportunities and difficult vehicular access. Project Manager responsible for defining the scope of the study, soliciting a consultant contract, directing the work efforts of the consultant, coordinating with representatives from PennDOT, and developing an Alternative Analysis Report suitable for soliciting a slot on the Transportation Improvement Plan.

William F. Braun P.E.

Civil Engineering Unit

Principal Consultant
Branch Manager

Education

- B.S. in Civil Engineering, Pennsylvania State University, 1988

Years' Experience

- Total - 35
- LSSE < 1

Professional Affiliations

- American Society of Highway Engineers'
- Pennsylvania Society of Professional Engineers

General Experience

Mr. Braun has more than 31 years of experience as Project Manager and Design Engineer of private and public works projects in the fields of civil and municipal engineering. He has experience in design and construction inspection of roadway/bridge replacement and rehabilitation, trails, industrial/ commercial buildings and civil site design.
Mr. Braun is responsible for preparation, management and coordination of commercial building and roadway/bridge replacement and rehabilitation projects including planning, subsurface investigations, environmental assessments, utility coordination, hydrologic/hydraulic reports, erosion and sedimentation control plans, structural design and analysis, Pennsylvania Department of Transportation and Department of Environmental Protection permit requirements. Duties include supervision of staff, technical direction, quality control, budgeting, scheduling and coordination. Also, Mr. Braun has extensive hydrologic and hydraulic experience on civil engineering projects including bridge design, bridge inspection, culvert design and stream improvements. Mr. Braun has intimate knowledge of hydrologic methods such as TR-55, Rational, PSU-IV, and hydraulic methods such as U.S. Army Corps of Engineers Computer Program HEC-RAS. Mr. Braun has experience in obtaining Erosion and Sedimentation Control Plan approvals and DEP Dam and Waterway permits, structural design of both steel and masonry buildings, including foundation designs. Mr. Braun has also completed ATC-20 and ATC-45 Post-Disaster Safety Evaluation Training.

Project Experience

Design and construction inspection of the following trail projects:

- Climax Tunnel Stabilization, Allegheny Valley Land Trust, Clarion County.
- Redbank Valley Trail, Jefferson County.
- Armstrong Trail Section 193, Armstrong County.
- Allegheny Highlands Trail Master Plan, Somerset County.
- Tredway Trail, Allegheny Township, Westmoreland County.

The following is an abbreviated list of project for which Mr. Braun has provided preliminary and final design and construction inspection for Federal and/or State funded bridge projects:

- Numine Bridge, Cowanshannock Township, over Cowanshannock Creek
- McAuley Bridge, Armstrong County, McAuley Falls Road over S. Fork Pine Creek
- Gastown Bridge, Armstrong County, T-690 over Plum Creek
- Lower McWilliams Bridge Replacement, Armstrong County, T-771 over Pine Run
- Sherret Bridge Replacement, Armstrong County, T-840 over Huling Run
- Crompton Corp., Petrolia, PA – precast concrete arch bridge replace with timber bridge

JOSEPH DUGANICH
P.L.S.

SURVEYING UNIT

CHIEF SURVEYOR
CLIENT MANAGER

EDUCATION

- B.S. in Commerce (Business), University of Louisville, 1974

PROFESSIONAL REGISTRATION

- Registered Professional Land Surveyor
  - PA, 1985 (SU034196E)
  - Ohio, 2004 (S-8263)
  - WV, 2016 (PS-2332)

YEARS' EXPERIENCE

- Total - 43
- LSSE - 35

SPECIAL TRAINING / CERTIFICATION

- Minimum of 24 PDH's biennial, as required for registration in PA, Ohio and WV

PROFESSIONAL AFFILIATIONS

- Pennsylvania Society of Professional Land Surveyors

GENERAL EXPERIENCE

As Chief Surveyor, Mr. Duganich has supervised and prepared civil and environmental projects performing boundary retracement, topographic, rights-of-way, construction stake-out, GPS and ALTA/NSPS Land Title surveys. Mr. Duganich has operated and is experienced in total station and GPS (RTK) surveying equipment.

PROJECT EXPERIENCE

- **Almono/RIDC, "Hazelwood Green" Site, City of Pittsburgh, Allegheny County, PA** – Subdivision Plan and ALTA/NSPS Land Title Survey. Established horizontal and vertical survey site control tied to Pennsylvania state plane coordinate system and City of Pittsburgh coordinate system.
- **Pennsylvania American Water, Various Locations, PA** – 40+ miles of new waterlines.
- **Carnegie Mellon University, City of Pittsburgh, Allegheny County, PA**
  - North Campus Predevelopment Survey – property and topographic survey including underground utility location via Ground Penetrating Radar (GPR) in conjunction with private consultant. Survey based on PA-SPC System (NAD 83) and City of Pittsburgh vertical datum with conversion to NAVD 1988. (2012)
  - Boundary Street and South Neville Street property, right-of-way and utility survey.
  - Margaret Morrison ALTA/NSPS Land Title Survey.
  - Warner Hall Topographic Survey.
  - Peace Garden Topographic Survey – Frew Street.
  - 20 + ALTA/NSPS Land Title Surveys within Oakland Section, City of Pittsburgh.
- **Urban Redevelopment Authority, City of Pittsburgh, Allegheny County, PA** – Preform ALTA/NSPS Land Title Survey of the former 600-acre Jones and Laughlin Steel Corporation Hays Site tied to the City of Pittsburgh Monumentation and Pennsylvania state plane coordinate system via GPS Survey methods.
- **SouthSide Works/SouthShore Riverfront Park and Marina for Environmental Planning and Design / URA, Allegheny County, PA** – Property and Topographic Surveys.
- **City of Hermitage, Hazen Road and Buhl Farm Drive Pedestrian Improvements, Mercer County, PA** – Surveys, design, permitting, general project services and resident project representative services for grading, crosswalks, concrete walk construction and ADA ramps.
- **Flood Protection Project, Kingsford Manufacturing Company, Parsons, WV** – Cross-Sections of Shavers Fork Branch and Cheat River.

Benjamin R. Landin E.I.T.

Civil Engineering Site Unit

Assistant Engineer

Education

- B.S. in Civil Engineering, The Pennsylvania State University, 2008

Years' Experience

- Total - 15
- LSSE - 15

Professional Registration

- Engineer-in-Training (April 2008)

General Experience

Mr. Landin's project experience includes civil/land development requiring hydraulic and hydrologic analysis, utilities, PADEP permitting and Stormwater Management design. Mr. Landin has prepared numerous subdivision and land development plans, stormwater management plans and reports, and erosion and sedimentation control plans.

Project Experience

- **Walker Park Multi Use Trail** - Hydrology and Hydraulics Analysis, DEP/USACE permitting. *Assistant Engineer.*
- **Scott Township Emergency Medical Services Building** - Stormwater Management, Post-Construction Stormwater Management, Erosion & Sedimentation and Highway Occupancy Permits. *Assistant Engineer.*
- **Findlay Industrial Park Phase 2, Imperial Land Corporation** - Assisted with Erosion & Sedimentation, DEP permitting and Highway Occupancy Permits for this 373-acre former surface mine property. *Assistant Engineer.*
- **Agnew Road, Joseph Street, and Glass Run Road Waterline Project** - Erosion & Sedimentation, DEP permitting and Highway Occupancy Permits. *Assistant Engineer.*
- **Donaldsons Crossroads Water Pollution Control Plant (WPCP)** - Assisted with Stormwater Management, Post-Construction Stormwater Management, Hydrology and Hydraulics and DEP/USACE Permitting. Assistant Engineer.
- **Brady's Run Stream and Lake Restoration, Beaver County Commissioners** – Assisted with Construction Plans, Post-Construction Stormwater Management and DEP/USACE Permitting. Assistant Engineer.
- **South Shore Riverfront Park Phase 3B, South Wide Works** - Assisted with Erosion and Sedimentation Control Plans and DEP/USACE permitting for the Riverfront Park. *Assistant Engineer.*
- **William F. Shovlin Memorial Park Improvements, Midland Borough** - Assisted with Construction Plans and Erosion and Sedimentation Control Plans. *Assistant Engineer.*
- **Hazen Road and Buhl Farm Drive Pedestrian Improvements, City of Hermitage** - Assisted with Erosion and Sedimentation Control Plans, DEP Permitting and Highway Occupancy Permits. *Assistant Engineer.*
- **Calvary Cemetery Stormwater Improvements** - Assisted with Construction Plans and stormwater calculations. *Assistant Engineer.*

GWEN A. ZARKO GISP

GIS UNIT

GIS TECHNICAL / PROGRAMMING MANAGER

EDUCATION

- Master of Landscape Architecture, University of Arizona, 2006
- B.S. in Park and Resource Management, Slippery Rock University, 2002

YEARS' EXPERIENCE

- Total - 17
- LSSE - 9

SPECIAL TRAINING/CERTIFICATION

- Geographic Information Systems Professional (GISP)

SOFTWARE

- ArcGIS Pro
- Python
- Adobe Suite
- AutoCAD
- Bentley Map
- GoFormz
- Google Earth Pro
- Microstation
- Microsoft Office Suite
- Microsoft SQL Server Management Studio
- Terraflex
- Terrasync
- TRAISR
- Trimble InSphere
- SketchUp Pro

GENERAL EXPERIENCE

Ms. Zarko is a registered Geographic Information Systems Professional and specializes in the integration of cutting-edge GIS technology for projects that span planning, engineering, and GIS disciplines. She is experienced with database management and analysis, GIS analysis, web-based GIS applications, and implementing the use of mobile technology to maximize efficiency of daily tasks, data collection, and reporting.
As the GIS Technical/Programming Manager, Gwen is responsible for development, creation, and implementation GIS standards/protocols, assisting engineers and LSSE clients with tasks related to permitting, development, maintenance and management needs. She is responsible for developing workflows that integrate the survey, field data collection, GIS, CADD, through the use of mobile technology and software automation.

PROJECT EXPERIENCE

- **TRAISR™ Management Services** – TRAISR™ is a cloud-based web portal used to map, track, analyze, and manage GIS information as well as provide a tool for municipal managers and staff to manage infrastructure assests. Ms. Zarko assists municipalities implementing TRAISR. She aids with the deployment of mobile technology and web apps; integrates work orders, inspections, permits for assest management. Provides demonstration presentations as well as training and technical support.
- **ArcGIS Online (AGOL) Deployment** – Ms. Zark provides account administration for client ArcGIS data including the online interface, web maps, ArcGIS Collector App, Survey 123, Workforce, Operations Dashboard, and web apps for infrastructure data collection and asset management.
- **New Sewickley Comprehensive Plan, New Sewickley, PA** – Data collection, creation of maps, charts and surveys, (print and web) (AGOL Survey 123). Ms. Zarko tabulated results, provided analysis and graphics for the Comprehensive Plan update. Developed and formatted final report document including maps, graphics, and associated materials.
- **3 Rivers Wet Weather, Inc., Green Stormwater Infrastructure (GSI), Allegheny County, PA** – Use of GIS to determine drainage areas, identify issues, assess mitigation strategies, and provided results as a database, planimetric maps, and Google Earth format. Developed web-based form to facilitate feedback from municipalities of results as provided by # Rivers Wet Weather, Inc.
- **Transit-Oriented Development (TOD) Plan, Castle Shannon Borough, Allegheny County, PA** – Prepared and analyzed FEMA flood zones, land use, and determined potential development opportunities and included a vision board for a portion of Willow Avenue adjacent to T-stations.
- **Castle Shannon Active Allegheny Connector Study, Allegheny County, PA** – Prepared mapping for planning and analysis, participated in project team meetings, and developed presentation materials.

Josh R. Callender E.I.T.

Civil Municipal Unit

Project Manager
Civil Municipal Supervisor

Education

- B.S. in Civil Engineering, University of Pittsburgh Johnstown, 2014

Years' Experience

- Total - 11
- LSSE - 10

Professional Registration

- Engineer-in-Training, 2014

General Experience

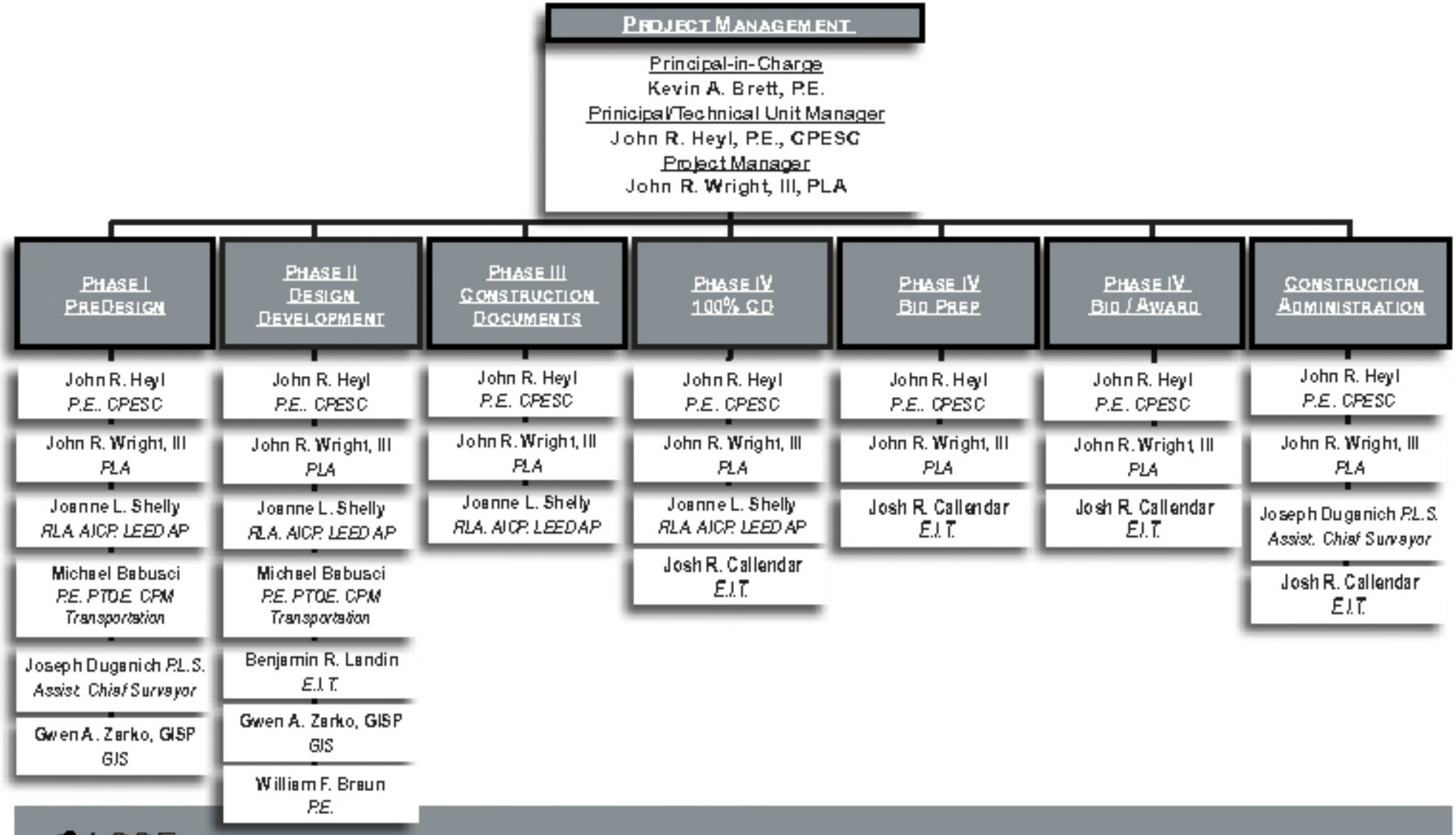
Mr. Callendar assists the client managers in preparing design and construction, bid and as-built drawings, for projects that include stormwater design, storm sewer construction, sanitary conveyance systems, roadway and pedestrian improvements. He is the co-leader of the grant funding committee and guides client managers in grant preparation, application and management.

Project experience

- **CDBG and CD year projects for municiple clients** (Avalon Borough, Baldwin Borough, Castle Shannon Borough, Coraopolis Borough, Collier Township, Crescent Township, Edgewood Borough, Midland Borough, North Fayette Township, Neville Island and Scott Township) – responsibilities include pre-application and application, preparation of permits, drawings, cost estimates and reports. Municipal infrastructure improvements.
- **Development reviews** (Big Beaver Borough, Brighton Township, Center Township, Collier Township, Collier Township, Edgeworth Borough, Fox Chapel Borough, Moon Township, Neville Township, North Fayette Township, Ohio Township, Pine Township, Robinson Township, Scott Township, Sewickley Borough, South Beaver Township) – Performs reviews of subdivision and land development applications, verifies conformance with grading, stormwater management, floodplain management, sewer design, and standard details; permitting reviews.
- **Annual Roadway and Storm Sewer Improvement Projects** (Townships of Center, Collier, Crescent, O'Hara, Neville, North Fayette Township, Patterson, Pine, Scott, and Vanport; and the Boroughs of Baldwin, Bradford Woods, Castle Shannon, Coraopolis, Edgewood, Edgeworth, Fox Chapel, Pleasant Hills, Sewickley, and Scott, and the City of Hermitage). - Planning, engineering design, construction documents, project budgets, specifications. Completes reviews and provides recommendation of bond amounts for infrastructure improvements including quantity takeoff, bond table and field reviews of completed work.
- **Hilltop Park & Discovery Path, Collier Township, Allegheny County, PA** – DCNR-funded project included installation of a pre-fabricated restroom building, removal and replacement of an existing pavilion, installation of fitness equipment and other improvements and amenities. Preparation of project budget, timeline, specifications and documentation required for DCNR approval; design, bidding and construction phase support.
- **Squaw Run Trail, Fox Chapel Borough, Allegheny County, PA** – DCNR- and DCED-funded project including installation of a limestone trail constructed by Borough public works and two fiberglass pedestrian bridges.

B. Profile of Firm: Organizational Chart

LSSE has 165 employees across five offices, the Brentwood Hollow Trail design project will be managed from our Headquarters in Coraopolis. Our proposed work structure is described in the following chart. An organizational chart describing the full capacity of our staff is included in Section I.



The LSSE has the capacity to provide a depth of planning and engineering professionals who have a diversity of project experience in the key areas of survey, public engagement, needs analysis, trail design, construction documentation and construction administration. Our project team has experience listening to communities goals and objectives and assisting them with implementing their projects. We have assembled a team of professionals whose expertise aligns with the goals and scope of this project. The staffing plan is described below and graphically represented on the organizational chart.

Principal-in-Charge

Kevin A. Brett, P.E., As the Principal-in-Charge and Client Manager, Mr. Kevin Brett has over 30 years of experience with development and redevelopment of municipal facilities and infrastructure, providing services to municipalities in western Pennsylvania. He regularly attends Borough Council meetings and work sessions for each of the municipalities he represents and understands the challenges and opportunities that exist within each. He is integral to the capital improvement planning, design and construction of infrastructure improvements, for each community he serves.

Prinicpal/Technical Unit Manager

John R. Heyl, P.E., CPESC is the Civil Site / Municipal Unit Technical Manager for site development and permitting. As a Certified Professional in Erosion and Sediment Control (CPESC) he specializes in the design and reduction of the adverse effects of stormwater and man-made erosion impacts. Mr. Heyl is an expert in permitting, including the challenges associated with stream crossings. As an ATV enthusiast, Mr. Heyl understands user behavior and the impacts of usage on a trail system.

Project Manager

We believe the process of designing the trail will be as important as the deliverables. **John R. Wright, III, PLA** is the Supervisor of the Site-Civil unit, and is regularly engaged with the communities he represents. Mr. Wright has designed and built numerous projects in the communities he serves and can provide accurate budgets and schedules for design, documentation, bid and construction. Mr. Wright, PLA, has experience leading public involvement processes which have resulted in design and construction of public places and facilities for passive, active and inclusive recreation.

Project Team

Joanne L. Shelly, RLA, AICP, LEED BD+C has extensive experience listening to community input and designing solutions which reflect their vision. As an avid cyclist, Ms. Shelly has cycled most of the trails in South Western Pennsylvania and understands the positive characteristics and challenges of trail design in the local geography; she has used this first-hand knowledge to design trails and trail networks that incorporate the needs and reflect the culture of the community. Additionally, Ms. Shelly understands the impacts erosion and invasive are having on local streams and has designed solutions to mitigate those impacts and develop resiliency with in the stream corridors.

Benjamin R. Landin, E.I.T. has a depth of experience in design and permitting for stormwater management and soil erosion and sediment control. He works closely with Mr. Heyl on the analysis, design and detailing of construction document and permitting plans.

Michael Babusci, P.E., PTOE, CPM is the head of the LSSE Transportation & Traffic group. With a depth of experience in trail design and construction for pedestrian, bike and ATV user groups, Mr. Babusci has been added

to the team as a resource for analysis of existing conditions, benchmarking, and providing recommendations for trail best practices

Josh Callender, EIT, acts as the Project Manager's assistant for the purpose of guiding the construction documentation production, preparing for and administering bid tabs, bid evaluation and awards. Mr. Callender also provides the coordination between Project Manager and the Construction Phase Services Coordinator. Additionally, Mr. Callender leads the LSSE's Grant Funding Committee and he regularly assists client managers with acquisition and management of grants to supplement project funding. Grant Committee will identify additional funding options for additional planning studies and proposed improvement recommendations.

Joseph Duganich, PLS, has provided survey services across the diversity of Western Pennsylvania Topography. He and his teams continually incorporate new technology in to their survey tool kit. His team uses drone LIDAR mapping for projects where dense vegetation may thwart standard survey methods.

Gwen A. Zarko, GISP, is the GIS Technical/Programming Manager for LSSE's CADD / GIS Production teams; Ms. Zarko specializes in GIS based data collection, database management and mapping of land use, land development and community infrastructure. Ms. Zarko works closely with project teams from inventory and data collection, data analysis, and document production.

Mr. William F. Braun, P.E. is the Harmar office Branch Manager and technical advisor for bridges and trails. Mr. Braun has design and constructed numerous trails and bridges across the Western Pennsylvania landscape adjacent to streams and including those with stream and river crossings. He will provide design input and review of design concepts, construction details and cost estimates.

LSSE's full Organization Chart is provided as an appendix and shows the full depth of our staff. Additional staff may be assigned per specific project requirements.

CONSULTANT QUALIFICATIONS

The LSSE project team has the capacity to staff the Brentwood Hollow Trail survey, design, public engagnement, documentation, bid management and provide services for grant aquisition and management, permitting and additional tasks and services as required and requested.

The projects identified on the following pages represent our offices collective experience providing services for trail projects similar to the Brentwood Hollow Trail design defined scope.

Project details are provided as follows

1. Edgeworth Walk Park Trail
2. Collier Township Discovery Path
3. North Fayette Trail Connector
4. Moon Township Park
5. Pine Township Park
6. Aspinwall Riverfront Park

D

Project References

Key Project Summaries

Walker Park Trail Master Plan
Borough of Edgeworth
Allegheny County, Pennsylvania

Parks & Recreation

Project Description:

Walker Park Trail is a multi-use pedestrian trail located in Leet Township, Allegheny County. The property was donated to the Borough in 1934. LSSE's project scope encompassed surveying, master plan concepts, mapping, construction documentation, cost estimates, and permittings for the improvements including the stream crossings.

The surveying utilized handheld GPS units to field-locate existing trails and other features of interest.Base map topography and GIS data were utilized for the preparation of mapping for the Trail Management Plan. LSSE facilitated trail planning meetings and assisted the Borough of Edgeworth in creating the The Trail Master Plan from the design concepts. Proposed stepping stone stream crossings on Little Sewickley Creek deviated from a standard stream crossing design and required permits for installation of the stones into the stream. Permitting included preparation of a PaDEP Chapter 105/104 Joint Permit Application for the proposed stream crossings. The permit application documentation included construction details, hydraulic and hydrologic analyses of the stream channel and erosion and sedimentation control plans for construction. Some of the existing trails fell outside the Borough limits, LSSE prepared infrastructure, easements, signage and maintenance plans for the trail connections.

Client
Borough of Edgeworth
301 Beaver Road
Edgeworth, PA 15143

Manager
John F. Schwend
Phone
412-741-2866
john.schwend@
edgeworthborough.org

Completion Dates

Planning 2011
Construction 2013







Key Project Summaries

North Fayette Trail Connector
North Fayette Township, Allegheny County, PA

Parks & Recreation

Project Description:

LSSE provided survey, trail planning, segment by segment trail design. Work has begun to develop engineering plans and permitting services for the development of the North Fayette Trail Connector. This project, originated as an outgrowth of an existing roadway improvement project and became a multi-municipal planning project, with the lead taken by North Fayette Township. The project was awarded a $230,000 grant from the Allegheny County Trail Development Fund for engineering and design of a system of bicycle improvements that will include sharrows, bike lanes, shared use paths and trails. Segments will be implemented in conjunction with private development, municipal road and bridge improvements and public park improvement projects. By incorporating the implementation into existing and proposed development and improvement projects the construction costs will be spread across project budgets and allow for coordinated but independent implementation. Thereby reducing impacts on the municipal budget and implementation schedule.

Client

North Fayette Township

James Mangan
Township Manager

400 North Branch Road
Oakdale, PA 15071
(724) 693-3104
manganj@NorthFayetteTwp.onmicrosoft.com

Planning Value

$229,885.00

Completion Date

On-going





Key Project Summaries

Collier Discovery Path
Allegheny County, Pennsylvania

Parks & Recreation

Project Description:

The Collier Discovery Path project includes construction of an ADA compliant pedestrian walking path partially funded by a DCNR Community Conservation Partnerships Program grant and a DCED Greenway Trails and Recreation Program Grant.

Phase I of the project, consists of approximately 2,500 LF of limestone trail constructed by the Township's Public Works and 2,500 LF of paved bituminous trail. The project also included construction of stormwater management facilites for the proposed path.

Design of Phase II is complete and permitted for construction as funding becomes available. This Phase will lengthen the trail to include an additional 1,750 LF of pavement. Phase II also includes installation of 870 cubic yards of gabion basket walls for construction of the path.

Services Provided:

Design, permitting, construction documents and resident project representative construction oversight.

Green Infrastructure Components

- Stormwater Facility
- Forebay
- Rain Garden



Client
Township of Collier
George Macino, Manager

2418 Hilltop Road, Suite 100
Presto, PA 15142
(412) 279-2525
gmacino@colliertwp.net

Completion Dates

Design: 2015
Phase I: 2016
Phase II: 2017

Construction Value

Phase I: $500,000 Est.
Phase II: $465,000 Est.

Key Project Summaries

Pine Township Community Park
Allegheny County, Pennsylvania

Parks & Recreation

Project Description:

LSSE provides design and engineering to the Township for continued facility improvements at the Pine Township Community Park. Projects include:

- Park Master Plan;
- Park trail system updates;
- Design and installation of an ADA accessible trail;
- Design and installation of park landscapes;
- Design and construction of a splash pad and playscapes;
- Design and installation of sport fields, natural and synthetic turf;
- Design and construction of parking, seating and public facility support services buildings; and
- Design and construction of storm water management facilities.

Services Provided:

Topographic surveys, preliminary design, final site engineering, cost estimating, grant acquisition, phasing, bidding, and construction Resident Project Representative (site supervision) Improvements



Client
Pine Township

Jason Kratas, P.E.
Manager

230 Pearce Mill Road
Wexford, PA 15090
(724) 625-1636
jkratsas@twp.pine.pa.us

Completion Dates

improvements ongoing

Green Infrastructure Components

- Vegetated Swale
- Rain Garden





Key Project Summaries

Moon Park
Moon Township, Allegheny County, PA

Parks & Recreation

Amphitheater at Moon Park

LSSE completed a site survey, civil engineering site design, preparation of contract documents, bid evaluation and construction stakeout services. Design work included grading, ADA walks, driveways, and parking lot layout; storm water management and utility plans for the amphitheater site.LSSE also prepared PADEP permitting; design,and permitting coordination for utilities, DCNR grant aquisition and administration and adherence to Moon Township private funding requirements.

Miracle Baseball Field at Moon Park

Preparation of preliminary/final development plans, construction documents, specifications, construction services; and including PADEP permitting; design and permitting coordination for utilities.

Moon Park Accessible Trail

LSSE provided engineering design services; preparation of contract documents, bid package and bid evaluation services for development of an accessible trail and associated planting and signage plans for the trail.

Additional Facilities and Amenities

LSSE has provided survey, design and engineer services for new facilities and ongoing renovation including sidewalks, trails, parking, roadways, recreational fields and utilities. LSSE developes estimates of probable construction cost, and provides permitting and RPR services through completion of construction. projects include:

- Basketball/Volleyball Court renovations
- Playgrounds, and paths
- Pickleball courts
- Splash pad
- Shade structures
- Sport Fields
- Landscapes
- Stormwater management
- Park Office renovations

Client

Moon Township
Dawn Lane
Township Manager
1000 Beaver Grade Road
Moon Township, PA 15108
Phone: (412)-262-1700
Email: dlane@moontwp.us

Project Dates
1997-
Present

Construction Value
$30,000-$150,000 +



Key Project Summaries

Aspinwall Riverfront Park

Allegheny County, PA

Parks and Recreation

LSSE provided civil engineering and surveying services under a subcontract to the site planning consultant, Environmental Planning and Design, LLC (EPD), for a new, 14-acre park, located along the Allegheny River waterfront in Aspinwall.

The $3.1 million project, located on a former mixed use area consisting of residential, municipal, marina and industrial uses, included a number of stormwater Best Management Practices (BMPs) such as rain gardens, water features, and landscape architectural features. The design was developed to incorporate existing features from the Aspinwall Marina to make use of more than 100 tons of recycled waste concrete and rubble from the site and reuse existing onsite structures by incorporating them into the design. This was a collaborative effort between the Prime consultant and all subconsultants involved in the project.

The new park includes more than one mile of internal trails, a landform amphitheater, public art/playground sculpture, picnic area, flower gardens, and scenic observation areas. Parking areas consisting of a mix of gravel and porous ashphalt material were installed to reduce runoff.

Private donations and DCNR grants funded the project.

LSSE's scope of work included:

- Surveying Services for River Cross-Sections/ Soundings/Aerial and Supplemental Topography, Property Survey, Lot Consolidation and Subdivision Plats
- Stormwater Management and Post-Construction Stormwater Management Facility Design
- PADEP NPDES Permitting, and Utility Coordination
- PADEP/U.S. Army Corps of Engineers Chapter 105 General Permit/404 Nationwide Permit/Approvals – East Park Bulkhead Wall, Floodplain, Lawn and Play Space
- Construction Plans that included:
  - Construction Details of the marina boardwalk, parking area and water feature bridge, large scale seating areas, stage and drainage and foundations for art area
  - Grading, Drainage and Utility Plans
  - Design/Build Construction Documents for marina entrance ramp
  - West Park Stage electric
  - Construction Details and Permitting for rain garden and water feature areas

Client

Environmental Planning and Design, LLC

Owner

Friends of the Riverfront, Inc.

Completion Date

October 2015

Construction Value

$3.1 Million





The following is a selected list of trail projects designed and implemented beginning in 2011 and through 2024.

SELECTED PROJECTS - Trails

PROJECT	ADDRESS	CONTACT	YEAR COMPLETED	COST
Layton Bridge to Ridge Blvd Trail Segment Phase VII B Westmoreland County, PA	Regional Trail Corporation P.O. Box 95 West Newton, PA 15089	Malcolm Sias & Leslie Pierce Manager 724-872-5586	ongoing	$690,000
Westmoreland Heritage Trail Resurfacing Export, PA Westmoreland County, PA	Westmoreland County 194 Donohoe Road Greensburg, PA 15601	Brandon Simpson Parks & Recreation Director 724-830-3960	ongoing	$550,000
Foxburg to Emlenton Trail Phase 1 Clarion County, PA	ARTinC P.O. Box 325 Foxburg, PA 16036	Robert Jennings President 412-721-7615	ongoing	$100,000
Roaring Run Trail Rehabilitation Kiskiminetas Township Armstrong County, PA	Roaring Run Watershed Assoc. P.O. Box 40 Spring Church, PA 15686	Ken Kaminski President 724-861-8317	2025	$150,000
Trolley Trail Segment Allegheny Township Westmoreland County, PA	Allegheny Township 138 Community Building Road Leechburg, PA 15656	Gregory A. Primm Manager/Secretary 724-842-4041	2023	$330,000
Corry Junction Greenway Trail Corry, PA Erie County, PA	Impact Corry 4 South Center Street Corry, PA 16407	Charles Gray Executive Director 814-699-7609	2023	$100,000
Richie Run Connector & Culvert Rehab Emlenton, PA Venango County, PA	Oil Region Alliance 217 Elm Street Oil City, PA 16301	Kim Harris Project Manager 814-677-3152	2023	$140,000
Rockland Tunnel Doors Emlenton, PA Venango County, PA	Oil Region Alliance 217 Elm Street Oil City, PA 16301	Kim Harris Project Manager 814-677-3152	2023	$60,000
Great Allegheny Passage Whitsett to Adelaide Road Fayette County, PA	Regional Trail Corporation P.O. Box 95 West Newton, PA 15089	Malcolm Sias & Leslie Pierce Manager 724-872-5586	2020-2022	$385,000
Redbank Valley Trail-Climax Tunnel Clarion County, PA	Allegheny Valley Land Trust P.O. Box 777 Kittanning, PA 16201	Ron Steffy Director 724-543-4478	2019	$700,000
Manorville Trail Manor Township Armstrong County, PA	Allegheny Valley Land Trust P.O. Box 777 Kittanning, PA 16201	Ron Steffy Director 724-543-4478	2019	$125,000
Youghiogheny River Trail Rehab Phase VI Westmoreland & Fayette County, PA	Regional Trail Corporation P.O. Box 95 West Newton, PA 15089	Malcolm Sias & Leslie Pierce Manager 724-872-5586	2017	$200,000
Manorville Trail Bridge Manor Township Armstrong County, PA	Allegheny Valley Land Trust P.O. Box 777 Kittanning, PA 16201	Ron Steffy Director 724-543-4478	2017	$200,000
Climax Tunnel Rehabilitation Clarion County, PA	Allegheny Valley Land Trust P.O. Box 777 Kittanning, PA 16201	Ron Steffy Director 724-543-4478	2016	$316,000
Rotary Park Trail & Bridge City of Butler, PA	Redev. Auth. of City of Butler 116 E. Cunningham Street Butler, PA 16001	Arthur Cordwall 724-283-2522	2015	$300,000
Waterfront Trail Allegheny County, PA	Regional Trail Corporation P.O. Box 95 West Newton, PA 15089	Jack Paulik Trails Coordinator 724-787-5623	2012	$200,000
Port Perry Trail Duquesne Allegheny County, PA	Regional Trail Corporation P.O. Box 95 West Newton, PA 15089	Jack Paulik Trails Coordinator (724) 787-5623	2011	$360,000
Trail Recon-Co. Line to Buena Vista Allegheny County, PA	Regional Trail Corporation P.O. Box 95 West Newton, PA 15089	Jack Paulik Trails Coordinator 724-787-5623	2011	$55,000

D. Profile of Firm: References

LSSE specializes in providing the services required by the Borough of Brentwood for the design of the Brentwood Hollow Trail. Clients for whom we have provided similar planning and design of for trail infrastructure projects are referenced below.

James Mangan, Township Manager
North Fayette Township (Allegheny County)
400 North Branch Road
Oakdale, PA 15071
Phone: (724) 693-3104
Email: manganj@NorthFayetteTwp.onmicrosoft.com

Jason Kratas, P.E., Manager
Pine Township (Allegheny County)
230 Pearce Mill Road
Wexford, PA 15090
Phone: (724) 625-1636
Email: jkratsas@twp.pine.pa.us

Gary J. Koehler, Manager
Fox Chapel Borough (Allegheny County)
401 Fox Chapel Rd
Pittsburgh, PA 15238
Phone: (412) 850-5022
Email: gkoehler@fox-chapel.pa.us

Dawn Lane, Manager
Moon Township (Allegheny County)
401 Fox Chapel Rd
1000 Beaver Grade Road
Moon Twp, PA 15108
Phone: (412) 200-5513
Email: dlane@moontwp.us

George Macino, Manager
Collier Township (Allegheny County)
401 Fox Chapel Rd
2418 Hilltop Road
Suite 100
Presto, PA 15142
Phone: 412-279-2525
Email: gmacino@colliertwp.net

E

Legal Proceedings

E. Legal Proceedings

Neither LSSE management nor its staff, or the firm in general are or have been involved in any legal proceedings within the last 10 years.

LSSE has no role in any legal proceedings.

There are no current outcomes or status to report.

F

Explanation of Work to be Performed

PROJECT APPROACH

LSSE has reviewed the Brentwood Borough call for proposals to transform an abandoned municipal right of way in The Hollow into an enduring recreational amenity for the community, providing access to the natural environment, health and wellness opportunities for residents and connecting Brentwood neighbors and surrounding communities. Our proposal will address the 2024 Objective Key Result of creating a new park and walking trail, identified as a Strategic Budget priority in the 2019 report. LSSE understands that Brentwood is looking for a maintainable design that utilizes the opportunities inherent to the site, while maximizing accessibility, protecting the assets of the natural environment and providing a venue for families and the community to extend their recreational choices. Further, our team of experts will streamline the development process by minimizing the need for outside consulting, identify and recommend opportunities for grant and alternative funding throughout the development and design process, and build on LSSE's experience in trail development to apply sensitive solutions to fit unique opportunities and challenges presented by The Hollow. Where possible, ecologically sound green design strategies will be suggested as part of the project, especially if they represent a cost savings over the life of the facility.

To account for the goals and concerns presented by Borough of Brentwood in their RFP, LSSE will strive to: ensure adequate facilities are provided at the trailhead parking area including bike parking, benches and trash receptacles, and signage for wayfinding; ensure that linkages to the surrounding communities are established along the loop trail; take into account Federal Standards of Accessibility for Outdoor Recreation and Trails; address environmental concerns including an inventory of invasive species and recommendations for removal and control to restore a healthy riparian buffer; bolster the ecological health of the corridor with the planting of appropriate native species; account for multi-usages of the trail system including pedestrian, bicycle and ATV users; design for minimum maintenance requirements and maximum durability of structures with special attention to minimize soil erosion and stormwater damage; emphasize unique natural features of The Hollow by providing overlook points along the trail near the stream bed; and highlight points of particular historic, ecological and/or geologic interest with additional educational signage.

The LSSE team will execute the planning, design and bid process for The Brentwood Hollow Trail in four phases, with an alternate option for construction administration. Our team will: coordinate with the Project Team and Borough Manager in a Kickoff Meeting to ensure we are operating under one aligned vision and program, prepare documents associated with preliminary and final land development site plans including permitting and utility coordination, complete a comprehensive survey of the project area utilizing drone technology and on-the-ground support to complete a topographic survey and inventory of surrounding owners and stakeholders, conduct presentations to keep the community informed and engaged with the development and design process, research and prepare all required documentation for necessary permitting including the required NPDES permitting process, prepare plans with details and specifications as described in the RFP including a stormwater and drainage plan, assist the Client in acquiring permits and perform necessary observations to prepare required record sets, perform cost estimating with revisions throughout the development process and keep the Project Team and Borough Manager informed of changes on a regular basis, prepare and administer the bid for construction, and, if awarded the alternate Construction Administration work, attend construction meetings and perform observations as necessary to ensure completion of the project according to the developed plans, including the production of a project Owner's Manual to help the Borough maintain their investment in and efficient and achievable manner.

Plans will be presented as two preliminary schematic concepts, a final design for development, and a construction bid set reviewed with the Project Team and Borough Manager as described in the RFP. Presentation sets will be developed to use at the public meetings where the design will be reviewed for approval with Borough Council. Specific meetings and deliverables will be described in greater detail in the following sections.

PHASE I: PRE-DESIGN

Phase I encompasses the Kickoff Meeting and all pre-design tasks as outlined in the RFP. LSSE would begin by participating in a meeting with the Project Team, including the Borough Manager, three members of the Borough Council, and other Borough staff as necessary. This meeting will result in a project design statement and goals, and a unified vision of process implementation. LSSE will develop a detailed project schedule and conduct a preliminary risk assessment, offering strategies to minimize and offset potential issues. Both of these items will be updated throughout the project. We will then begin compiling site data, including utility survey, topographic survey, and any supporting data necessary for the required NPDES permit, compile a list of adjacent property owners to facilitate communication and coordination, and perform a full topographic survey of the project area using aerial drone technology confirmed and supported by licensed surveyors on the ground. Once the data is collected, we will perform a complete site analysis and formulate two (2) scenarios for developing the project. We will also document and prepare a Right of Way plan. These will be presented and discussed with the Project Team, and will then be used to direct the development of two (2) Schematic Design Concepts. Along with the Schematic Design Concepts, we will also develop a preliminary cost estimate for each that includes value engineering, lifecycle analysis of included elements and materials, as well as maintenance projections. These will be updated throughout the development process as the design matures. Final Schematic Designs will be presented to the Project Team for review, along with the cost estimates, prior to presentation to the Borough Council. This presentation will be open to the public, and LSSE will prepare presentation materials geared towards community education and engagement.

Meetings

With Project Team: Kickoff, Coordination of Schedule & Goals, Review of alternate design scenarios, Presentation of (2) Schematic Designs with preliminary Cost Estimate review

With Borough Council (Public): Presentation of (2) Schematic Designs

Deliverables

Project Design Statement & Goals, Detailed Project Schedule, Risk Mitigation Plan, Survey of The Hollow project corridor, Right of Way Plan (2) Schematic Design Scenarios with preliminary Cost Estimate, Presentation materials for Borough Council meeting (public)

PHASE II: DESIGN DEVELOPMENT

After selection of a preferred Schematic Design option by the Borough Council, LSSE will proceed with Design Development. LSSE will conduct a Value Engineering Charette, with 1-2 construction companies selected and contracted by the Borough, in order to refine the Cost Estimate for the selected Schematic Design and set up preliminary budget expectations for planned implementation. This will allow the Borough to decide if a phased implementation is warranted and ensure appropriate usage of public funds. Once completed, LSSE will collate feedback from the Council and ideas generated from the Charette to direct development of a semi-final design. A full set of plan documents including any necessary details, section and elevations, will be developed along with a preliminary set of specifications. A specific Drainage Plan will also be developed, to address Stormwater issues and satisfy requirements of NPDES permitting. A preliminary estimate of probable construction costs will be reviewed with the Project Team. A semi-final Design Development set will be reviewed with the Borough Manager. Changes and recommendations will be integrated into the plan, and a revised preliminary estimate of probable construction costs and budget forecast will be shared. Presentation materials for community outreach will be prepared to supplement the semi-final Design Documents, including at least three (3) color renderings and perspective views as

necessary. A Public Meeting with the Borough Council will once again be held to present the plans and obtain final approval. Once the Final Design is approved, full permitting reviews and documentation will proceed in this phase, to include applicable local, county, state and federal requirements. Appropriate preliminary applications for permitting will be submitted.

Meetings

With Project Team: Estimate of Probable Construction Cost update & review, Presentation of semi-final Schematic Design

With 1-2 Construction Consultants (dictated by and independently contracted with Borough): Value Engineering Charette

With Borough Manager: Review of semi-final Schematic Design (including review of Cost Estimate status)

With Borough Council (Public): Presentation of semi-final Design with color renderings and views

Deliverables

Documentation of Value Engineering Charette, Meeting summary notes from all meetings, semi-final Design Plan set with sections and details, Draft of Specifications, Drainage Plan, updated/revised Estimate of Probable Construction Costs, minimum of (3) color renders and 3D views of semi-final plan for presentation at Public Borough Council meeting, Permitting status report

PHASE III: CONSTRUCTION DOCUMENTS

LSSE will begin this phase with a review of project status with the Project Team, including the Borough Manager, to ensure a unified understanding of plan standing, and that any necessary adjustments have been addressed and appropriately incorporated, including those resulting from the permitting process. Cost estimate/projected budget will also be reviewed. After this review, Construction Document set and accompanying Specifications will be developed, with 50% milestone review with the Project Team and 95% review with Project Team to also include the Borough Manager. Preliminary estimate of probable construction costs to be included at the 95% milestone meeting. Land Development application will be made if necessary and appropriate. Final permit coordination and reporting will be done and presented with final Estimate of Probable Construction Costs report.

Meetings

With Project Team: Pre-CD Plan production meeting, Cost Estimate review, 50% review meeting, 95% review meeting

With Borough Manager: 95% Estimate of Probable Construction Costs and Plan review meeting

Deliverables

Construction Documents (plans and details), Finalized Specifications, Land Development Application (if necessary), (4) sets of drawings and specifications for 50% and 95% review meetings with Project Team, Updated Cost Estimate for review with Borough Manager, List of information needed to address issues raised by Project Team and Borough Manager

PHASE IV: BID PACKAGE AND BIDDING

LSSE shall assemble the final CD plan set with specifications for review with Borough Manager to minimize potential Change Orders. LSSE will develop a bid tabulation matrix and final estimate of probable construction costs to evaluate bids. Final package shall be released for bid electronically. LSSE will evaluate requests for alternates and substitutions, draft any necessary addenda and oversee their release, and then collate and tabulate the final bids received. LSSE will then meet with the Project Team to review responses and evaluate according to the bid matrix. Final Bid Award will be determined with the full Project Team and Borough Manager. LSSE will be available for a preliminary pre-construction meeting with the Bid winner.

Meetings

Bid document review with Project Team, Pre-Bid meeting, Bid review & recommendation meeting, Bid Award, Pre-Construction conference

Deliverables

Final Bid documents, Bid tabulation matrix, Revised Cost Estimate, Bid Addenda (as necessary)

[ADD ALTERNATE] PHASE V: CONSTRUCTION ADMINISTRATION

LSSE will attend weekly progress meetings with the construction company. On site visits to the construction site will be made as necessary to observe that construction is complying with the construction documents and the requirements of any applicable permitting, including NPDES. Summary of meetings and observations will be released to the Borough Manager. LSSE will field RFI's and Change Order requests and release determinations and responses as necessary. LSSE will document and produce a set of as-built plans to satisfy Record and NPDES Permit requirements. LSSE will assemble an "Owner's Manual" with record of work performance, contact information, product specifications and warranties, and maintenance guidelines and schedule.

Meetings

Weekly Construction Meetings, On-site review to ensure Plan compliance (as necessary)

Deliverables

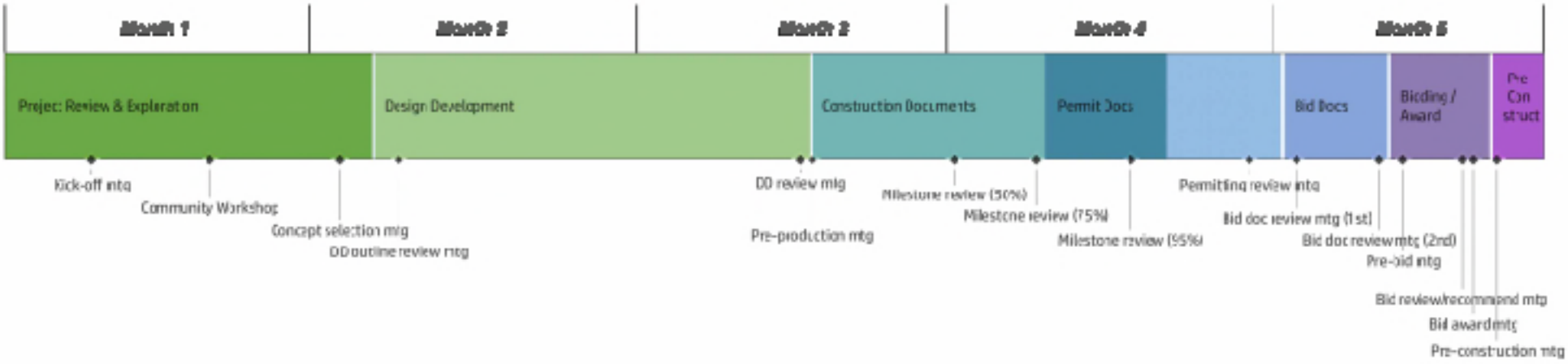
RFI determinations, Change Orders (as necessary), NPDES compliant as-built Record Set, "Owner's Manual" document

G

WORK SCHEDULE

G. Work Schedule

LSSE has proposed the following work schedule based on the tasks and estimated hours outlined in the fee schedule. Tasks have been organized and linked according to a logical sequence of implementation; when inventory data and public input are needed to inform analysis and recommendations. The schedule has been defined to meet the time frame identified in the RFP understanding that adjustments may occur to holidays or Borough schedules. The schedule is diagramatic to describe links between phases and tasks, changes to scope or phasing can be accomodate with the understanding that those changes will impact subsequent task sequences.



H

Profession Fees

LSSE
Civil Engineers and Surveyors

LSSE: (412) 264-4400
Rabell: (814) 796-4334
Senate: (412) 826-5454
www.lsse.com

LSSE ● Rabell ● Senate

MUNICIPAL
CONSULTING ENGINEERING SERVICES
FEE GUIDE FOR 2024
RATES EFFECTIVE TO DECEMBER 31, 2024

TERMS AND CONDITIONS
All work will be performed in accordance with and subject to LSSE's Standard General Terms and Conditions or as mutually agreed upon

BASIS OF COMPENSATION
LUMP SUM – When scope of work can be adequately defined
PER DIEM – Work billed on hourly basis when scope of work cannot be adequately defined

Classification	Hourly Rates*
Managing Principal	$115.00
Engineering Manager I / Senior Project Manager I	$120.00 - $125.00
Project Manager 5 / Senior Engineer 5	$111.00
Project Manager 4 / Senior Engineer 4	$115.00
Project Manager 3 / Senior Engineer 3 / GIS Technical Manager I / Senior Designer III / Assistant Engineer 12	$111.00
Project Manager 2 / Senior Engineer 2 / Senior Designer II / Assistant Engineer 11	$108.00
Project Manager 1 / Senior Engineer 1 / Senior Designer I / Chief of Survey I / Permit Specialist	$105.00
Engineer 6 / Landscape Architect 6 / Assistant Engineer 10 / GIS Analyst II	$101.00
Engineer 5 / Landscape Architect 5 / Senior Designer 5	$100.00
Engineer 4 / Landscape Architect 4 / Assistant Engineer 9 / Senior Designer 4 / Senior Environmental Technician II / GIS Analyst I 6	$97.00
Assistant Chief of Survey I / Survey Manager I / RPR II	$95.00
Engineer 1 / Landscape Architect 1 / Senior Designer 1 / GIS Analyst I 5 / Assistant Surveyor 5 / Assistant Engineer 8	$94.00
Engineer 2 / Landscape Architect 2 / RPR I	$91.00
Engineer 1 / Landscape Architect 1 / Assistant Engineer 7 / RPR 6	$88.00
Assistant Surveyor 4 / Senior Designer 2 / Senior Environmental Technician 2	$86.00
Assistant Engineer 6 / Senior Environmental Technician 1 / RPR 5	$81.00
Assistant Engineer 5 / Senior Designer 1 / RPR 4	$79.00
Senior Data Control Technician 2 / GIS Analyst II / Assistant Surveyor 3 / Assistant Engineer 4	$74.00 - $77.00
GIS Analyst I / Assistant Surveyor 2 / RPR 3 / Assistant Engineer 3	$71.00 - $73.00
Environmental Technician 4 / Senior Data Control Technician / GIS Analyst I 2 / Assistant Surveyor 1	$70.00
Assistant Engineer 2 / Designer 4 / RPR 2	$68.00
Designer 3 / RPR 1 / Survey Technician 3 / Environmental Technician 3 / Assistant Engineer 3 / GIS Analyst I 1	$61.00 - $65.00
Engineering Technician 3 / Environmental Technician 2 / CAD Technician / Survey Technician w/ handheld GPS	$60.00
Designer 2	$58.00
Engineering Technician 2 / Survey Technician 2 / Designer 1	$55.00
Survey Technician 1 / Environmental Technician 1 / Engineering Technician 1 / Data Technician / Technician	$50.00
Secretary	$40.00
1 Person GPS/VRS Survey Crew	$95.00
2 Person GPS/VRS Survey Crew / Drone without Lidar	$115.00
3 Person GPS/VRS Survey Crew / Drone with Lidar	$165.00
Managing Principal - Emergency Call Out	$200.00
Principal Consultant	$110.00
Expert Witness	$180.00
Expert Witness Court Appearance	$275.00
Environmental Scientist	$150.00
Mileage – In accordance with prevailing IRS standard mileage rate	
Out-of-Pocket Expenses at Cost times 1.10	

*Overtime charged at 1.15 times regular hourly rate
Additional classifications and rates as applicable, shall be furnished for projects of a special nature.
Engineer's rate schedule does not include any charges for state, county or local gross receipts or professional services sales taxes. Should such taxes be imposed, Engineer reserves right to charge Client for such taxes.

H. Professional Fees

Design Tasks	Project Team	Landscape Architecture	Site Engineering	Environmental	Storm water	Surveying	GIS (3D) / Digital Construction Administration	Total hours	estimate of hours	estimate of costs
Pre-Design (Phase I)										$ 17,344
Review of existing documents		4.0	8.0		2.0			8.0		
Kick-off Meeting		3.0						3.0		
Meeting summary		1.0					1.0	2.0		
Project Design Statement & Goals		1.0						1.0		
Site Inventory & Analysis		1.0					1.0	2.0		
Site Analysis			4.0					4.0		
Risk Mitigation Plan			2.0					2.0		
Coordination meeting with Brentwood Project Team		2.0						2.0		
Survey of the Hanna Corridor			4.0		36.0	38.0		78.0		
ALTA/NSPS Documentation		2.0						2.0		
ROW Plan			2.0					2.0		
Utility owner & status research		2.0						2.0		
Coordination with Adj. Property Owners		1.0						1.0		
Kick-off		2.0	2.0					4.0		
Present (2) Scenario Proposals to Brentwood Project Team		4.0	2.0					6.0		
Meeting Summary		1.0				0.5		1.5		
(2) Schematic Design Concepts		4.0	8.0			0.0		20.0		
Cost Estimate w/ALT layouts & recommendation		2.0	4.0					6.0		
Concept Design review meeting with Brentwood Project Team		1.0						2.0		
Meeting summary		1.0				0.5		1.5		
Preparation of Presentation Materials for Borough Council		1.0	2.0					3.0		
Presentation of options to Council (Public Meeting)		4.0						4.0		
Design Development (Phase II)									210.0	$ 31,500
Design Development refinements from Council direction		1.0	2.0					3.0		
3D outline review meeting with Project Team		2.0						2.0		
Value Engineering Effort with 1/2 Construction Cost		4.0	8.0					12.0		
Meeting summary		1.0					1.0	2.0		
Document preparation for presentation Materials		4.0	30.0			40.0		74.0		
Specifications		2.0	16.0			4.0		22.0		
Drainage Design for single approved option			40.0					40.0		
Monthly cost estimate updates & Project Review meetings		2.0	2.0			0.0		4.0		
Review Meeting with Borough Manager		4.0						4.0		
Meeting Summary		1.0				0.5		1.5		
Permitting review		2.0						2.0		
Permitting reports				60.0				60.0		
Permitting agency coordination				8.0				8.0		
Permitting plans				8.0		24.0		32.0		
Permitting submittals		1.0	1.0					2.0		
Permitting coordination			4.0			4.0		8.0		
Permitting review meetings(s) - Internal		1.0	1.0					2.0		
Meeting summary - w/ DD set to Project Team		4.0	4.0					8.0		
Meeting summary		1.0				0.5		1.5		
Preparation of min (2) color renders & 3D views for Public Display			16.0					16.0		
Presentation to Council of am/final DD (Public Meeting)		4.0						4.0		
Meeting Summary/Approval of Council		1.0				0.5		1.5		
Construction Documents (Phase III)									72.0	$ 7,800
Pre-submittal review meeting		2.0						2.0		
Meeting summary		1.0					1.0	2.0		
Document preparation (progressive)		4.0	8.0			24.0		36.0		
90 level Construction Specifications		4.0	4.0			8.0		16.0		
Owner comment review meeting with Project Team		2.0						2.0		
Meeting summary		1.0				0.5		1.5		
Land Development Application			1.0					1.0		
Ordinance Review			2.0					2.0		
Permitting Coordination		1.0	2.0					3.0		
Milestone review (50%) with Project Team		2.0						2.0		
Milestone review (95%) with Project Team		2.0						3.0		
90% Cost Est & Phasing Review with Borough Manager		2.0						2.0		
Compilation of Issues List with Info Needed		1.0				0.5		1.5		
100% CD Issue (Phase IV)									24.0	$ 2,400
CD review to minimize potential Change Orders		2.0	2.0					4.0		
Document reviews (plan sheets)		2.0	2.0			8.0		12.0		
Specifications revisions		1.0	4.0			2.0		7.0		
100% CD Package Issue						1.0		1.0		
Bid Prep (Phase V)									18.0	$ 1,980
Develop the Bid tabulation matrix		2.0	2.0			0.5		4.5		
Revised cost estimate		2.0	1.0					3.0		
Bid doc review meeting with Project Team		2.0						2.0		
Meeting summary		1.0				0.5		1.5		
Print Bid sets as determined by Project Team						1.0		1.0		
Bidding / Award (Phase IV)									24.0	$ 3,120
Finalize bid documents		1.0	1.0			1.0		3.0		
Pre-bid meeting		1.0	1.0			0.5		2.5		
Bid addendum		1.0	1.0			0.5		2.5		
Bid review/evaluation letter review		2.0	4.0			0.5		6.5		
Draft Agenda and package release		1.0				0.5		1.5		
Project meeting - Bid review/recommendation		2.0				0.5		2.5		
Bid award meeting		2.0						3.0		
Meeting summary		1.0				0.5		1.5		
Pre-construction conference (meeting)		4.0				0.5		4.5		
Construction Admin (Add All, Bid = Loop Sum No. to Exceed)									17.0	$ 11,700
Attend weekly Construction Meetings		10.0						6.0		
Meeting summary (Min 1 Hr/mtg)		4.0				4.0		8.0		
Perform site visits to ensure Plans are followed		4.0	36.0					20.0		
Draft & release Change Orders as necessary		2.0	4.0			2.0		8.0		
Review RFI's and issue Supplemental Instruction		2.0	4.0			2.0		8.0		
Issue Work Directive Change Orders					16.0	24.0		40.0		
Issue Owner's Manual (as-built, contacts, warranty, operations)		4.0				1.0		6.0		
									TOTAL FEE	$ 74,444

I

Other Submittals

APPENDIX B

Request for Proposals for: **ARCHITECTURAL/ENGINEERING SERVICES FOR BRENTWOOD BOROUGH WALKING TRAIL PROJECT, BRENTWOOD, PENNSYLVANIA**

NONDISCRIMINATION

Nondiscrimination and equal opportunity are the policy of the Commonwealth/Borough of Brentwood in all its decisions program, and activities. The purpose is to achieve the aims of the United States and Pennsylvania Constitutions. Executive Order 1972-1, the Pennsylvania Human Relations Act, Act of October 27, 1955, (P.L. 744), as amended, (43 P.S. δ 951, *et. seq.*), and (43 P.S. δ 153), by assuring that all persons are accorded equal employment opportunity without regard to race, color, religious creed, handicap, ancestry, national origin, age, or sex.

During the term of this contract, the Consultant agrees as follows:

(a) Consultant shall not discriminated against any employee, applicant for employment, independent Consultant or any other person because of race, color, religious creed, ancestry, national origin, age, sex or handicap. Consultant shall take affirmative action to insure that applicants are employed, and that employees or agents are treated during employment, without regard to their race, color, religious creed, ancestry, national origin, age, sex or handicap. Such affirmative action shall include, but is not limited to the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training. Consultant shall post in conspicuous places, available to employees, agents, applicants for employment, and other persons, a notice to be provided by the contracting agency setting forth the provision of this nondiscrimination certification.

(b) Consultant shall, in advertisements or requests for employment placed by it or on its behalf, state all qualified applicants will receive consideration for employment without regard to race, color, religious creed, handicap, ancestry, national origin, age, or sex.

(c) Consultant shall send each labor union or workers' representative with whom it has a collective bargaining agreement or other contract or understanding, a notice advising said labor union or worker's representative of its commitment to this nondiscrimination certification. Similar notice shall be sent to every other source of recruitment regularly utilized by bidder.

(d) It shall be no defense to a finding of noncompliance with this nondiscrimination certification that Consultant has delegated some of its employment practices to any union, training program, or other source of recruitment which prevents it from meeting its obligations. However, if the evidence indicates that the Consultant was not on notice of the third-party discrimination or made a good faith effort to correct it, such factor shall be considered in mitigation in determining appropriate sanctions.

(e) Where the practices of a union or of any training program or other source of recruitment will result in the exclusion of minority group persons, so that Consultant will be unable to meet its obligations under this nondiscrimination certification, Consultant shall then employ and fill vacancies through other nondiscriminatory employment procedures.

(f) Consultant shall comply with all state and federal laws prohibiting discrimination in hiring or employment opportunities. In the event of Consultant's noncompliance with the nondiscrimination certification or with any such laws, this contract may be terminated or suspended, in whole or part, and Consultant may be declared temporarily ineligible for further Borough of Brentwood of Mt Lebanon contracts, and other sanctions may be imposed and remedies invoked.

(g) Consultant shall furnish all necessary employment documents and records to, and permit access to its books, records, and accounts by the Borough of Brentwood, Borough Manager, auditors and other representatives for purposes of investigation to ascertain compliance with the provisions of this certification. If Consultant does not possess documents or records reflection the necessary information requested, it shall furnish such information on reporting forms supplied by the Borough of Brentwood of Brentwood.

(h) Consultant shall actively recruit minority and women sub-Consultants or subcontractors with substantial minority representation among their employees.

(i) Consultant shall include the provisions of this nondiscrimination certification in every subcontract, so that such provisions will be binding upon each sub-Consultant.

(j) Consultant's obligations under this clause are limited to the Consultant's facilities within Pennsylvania, or where the contract is for purchase of goods manufactured outside of Pennsylvania, the facilities at which such goods are actually produced.

DATE: July 3rd, 2024

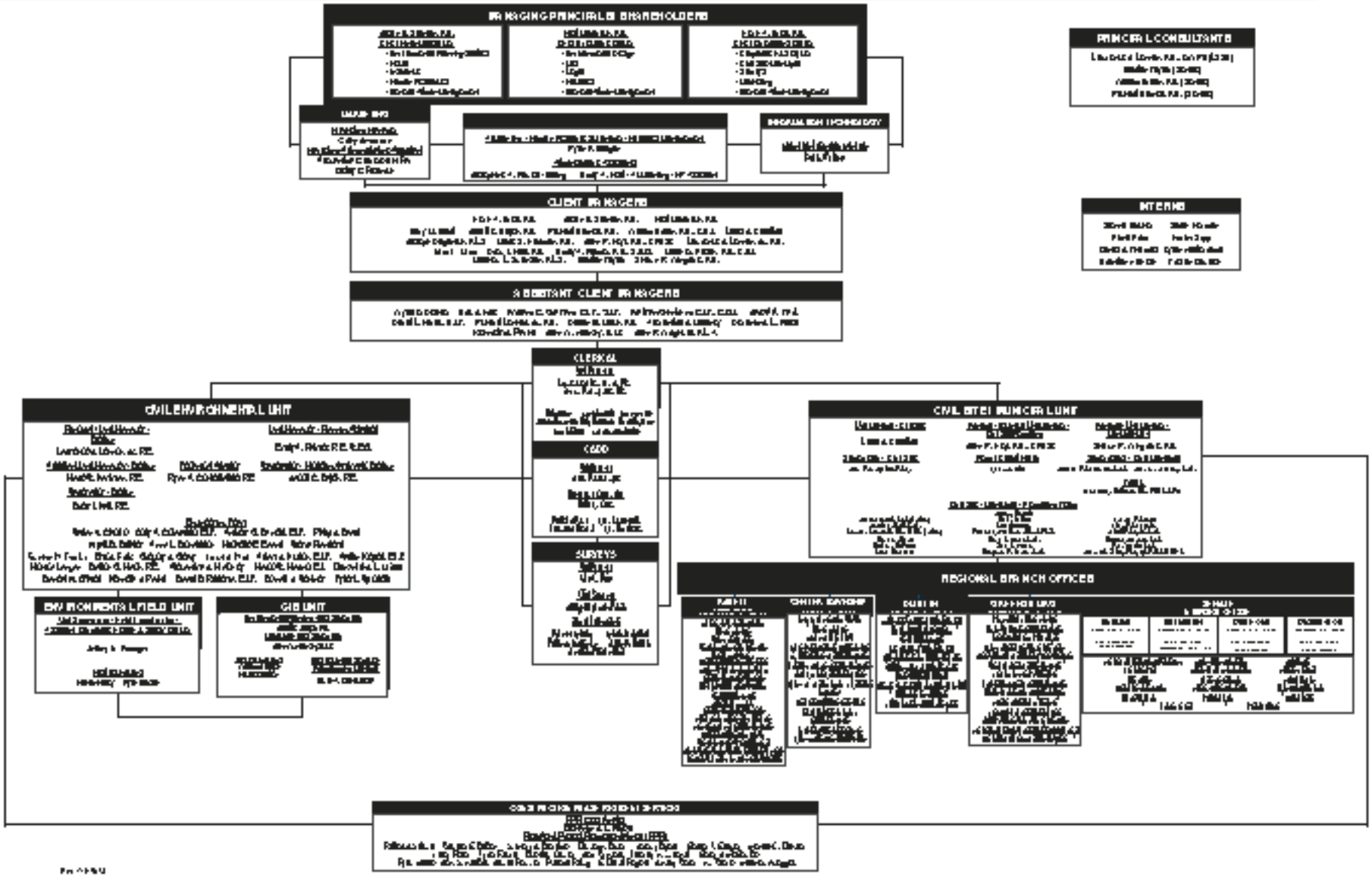
LSSE

(NAME OF CONSULTANT)

BY Kevin A. Brett, P.E.

TITLE Managing Principal

LSSE Civil Engineers and Surveyors
General Organization / Management



LSSE Staff Licenses/Certifications/Training

Professional Engineers License No.

Michael A. Babusci P.E., PTOE, CPM		PA PE030328E
Jacob C. Balek, P.E.		PA PE081744
Richard D. Barnett, P.E.		PA PE057236E
William F. Brain, P.E., C.B.I.		PA PE044230E
Kevin A. Brett, P.E.	PA PE030419E	OH PE74533
	WV 18730	MD 38477
	VA 0402036837	IN PE11400305
		NY PE103392-01
Ryan A. Contestable, P.E.		PA PE081767
Eamonn Clements, P.E., PTOE		PA PE084961
Marie S. Hartman, P.E.		PA PE049290E
John R. Heyl, P.E.	PA PE060214	OH PE 68187
		KY 37969
Richard Kauffman, P.E., CPESC		PA PE057637
Richard L. Lenhart, Jr., P.E.		PA PE089729
Lawrence J. Lennon, Jr., P.E.	PA PE039916	OH 73477
	WV 17917	MD 4633854
	KY 36848	CO PE 0042328
		SC ELS 38153E
Lawrence J. Lennon, P.E., D.WRE	PA PE28794E	OH 62047
		WV 8297
Dalton G. Mack, P.E.		PA PE094590
Ned Mitrovich, P.E.	PA PE054307E	OH 74990
	WV 18820	MD 4314821
Drew I. Noll, P.E.		PA PE87745
Emily A. Palmer, P.E., S.E.O.		PA PE073841
Matthew A. Pitson, P.E., C.B.I.		PA PE084943
Robert L. Rassel, P.L.S., P.E.	PA PE032626E	OH E-61332
Jason E. Stanton, P.E.	PA PE036214E	OH 74215
	WV 18377	MD 4474095
Shawn R. Wilmoyer, P.E.		PA PE092238

Engineer-in-Training Certification

Josh R. Callender, E.I.T.	David L. Kovac, E.I.T.
John W. Valinsky, E.I.T.	Benjamin R. Landon, E.I.T.
Kevin D. Hilling, E.I.T.	
Dalton G. Mack, E.I.T.	William C. Graham, E.I.T., S.I.T.
Cody Colarusso, E.I.T.	Derek A. Morrison, E.I.T.
Marco Marino, E.I.	Tanner D. Poorman, E.I.T.
Benjamin R. Durbin, E.I.T.	David Ritzman, E.I.T.
Andrew G. Daniels, E.I.T.	Nathan Guntrum, E.I.T., C.B.I.
Adam Hixson, E.I.T.	Jessica Brett, E.I.T.

Professional Land Surveyors

Joseph Dvonch, P.L.S.	PA SU034196E	OH S-8283
		WV PS-2332
Robert L. Rassel, P.L.S., P.E.	PA SU028163E	OH S-7306
Matthew L. Swanson, P.L.S.	PA SU073297	NY 051110-01
		KY 4443
Michael B. Vadas, P.L.S.		PA SU073645
Brad L. Goodfellet, P.S., P.L.S.	PA SU036899	OH PS 7705
		FL LS7428

Surveyor-in-Training Certifications

William C. Graham, E.I.T., S.I.T.	Jon T. Smith, S.I.T.
Jacob Stoner, S.I.T.	

Professional Landscape Architect

John R. Wright III, P.L.A.	LA003295
Joanne L. Shelly, R.L.A.	MI 3901001250
	PA LA003460

American Institute of Certified Planners

Joanne L. Shelly, AICP	020022

Certified Professional in Erosion and Sediment Control (CPESC)

John R. Heyl, P.E., CPESC	Richard Kauffman, P.E., CPESC

US GBC - LEED Accredited Professional

Joanne L. Shelly, LEED BD+C	00000025316

Aerobic Digestion (Crash Course B)

Jason E. Stanton, P.E.

ACI – American Concrete Institute Certification

Daniel M. Bowen (2013)	Drew I. Noll, P.E.

Geographic Information Systems Professional

Owen A. Zanko, GISP	91415

Annual Engineers Workshop, Westmoreland Conservation District

Kevin A. Brett, P.E.	John R. Heyl, P.E., CPESC

Annual Engineers Workshop, Allegheny Conservation District

Jared A. Hart

CHI Professional Training Workshop on Stormwater Modeling with SWMM and PCSWMM

Jacob C. Balek, P.E.	Jason E. Stanton, P.E.
Lawrence J. Lennon, Jr., P.E.	Emily A. Palmer, P.E.

Collection Systems Operations – PA DEP (Course)

Jason E. Stanton, P.E.

Combined Sewer Overflow Control Technologies (US EPA CSO)

Jason E. Stanton, P.E.

Confined Space Entry & Attendant Program (No Expiration)

Lawrence J. Lennon, Jr., P.E.	Benjamin R. Landon, E.I.T.
Jeffrey A. Rihnoen	Eric J. Fritz
Jason E. Stanton, P.E.	John W. Valinsky, E.I.T.
John R. Heyl, P.E., CPESC	Jacob C. Balek, P.E.
Dalton G. Mack, E.I.T.	Wyatt D. Disbler
Drew I. Noll, P.E.	Nicholas Wyshon
Daniel W. O'Neil	Alexandria J. Maloney
Marco Marino, E.I.	Trey Jackson

FAA Certified Drone Pilot

Trey Jackson	4499871

NASSCO's Manhole Assessment Certification

Jacob C. Balek, P.E.	Benjamin R. Landon, E.I.T.
Drew I. Noll, P.E.	Michelle E. Ramsey
Richard D. Zowacki II	Jeffrey A. Rihnoen
Eric Fritz	Dan O'Neil

NASSCO's Pipeline Assessment Certification

Jacob C. Balek, P.E.	Benjamin R. Landon, E.I.T.
Drew I. Noll, P.E.	Michelle E. Ramsey
Jeffrey A. Rihnoen	Jason E. Stanton, P.E.
Richard D. Zowacki II	Eric Fritz
Dan O'Neil	

Northeast Center of Excellence for Pavement Technology (NECEPT)

Bituminous Pavement Field Technician

Drew I. Noll, P.E.

OSHA 40-Hour HAZWOPER Certification

Terrie L. Swanson - Supervisor Level

LSSE Staff Licenses/Certifications/Training

PennDOT Highway Occupancy Permit Training
Gary M. Baird (2016)
Joshua R. Callender, E.I.T. (2016)
Drew I. Null, P.E. (2016)

Pennsylvania Notary Public
Alan C. Main
Matthew L. Swanson, P.L.S.
Josephine A. Powell
Kerri L. Hummel

Pennsylvania One-Call
Gary M. Baird
Drew I. Null, P.E.
Alan C. Main
Bryan S. Allbright

Power Distribution
Lawrence J. Lennon, P.E., D.WRE
Ned Mitrovich, P.E.
Jason E. Stanton, P.E.
Lawrence J. Lennon, Jr., P.E.
Emily A. Palmer, P.E., S.E.O.

Pumps and Pumping--PaDEP (Course)
Jason E. Stanton, P.E.

Sewage Enforcement Officer
Emily A. Palmer, P.E., S.E.O. (#02987)
David Ritsema, E.I.T. (#04173)
Daniel Moyer (#04171)
Kenneth J. Parks (#04172)
Jon Smith, S.I.T. (#04136)

Wetland Delineation and Management Training Program (Army Corps of Engineers) (No Exp.)
Emily A. Palmer, P.E., S.E.O.
Sara E. Kovac
Jon T. Smith, S.I.T.
John R. Heyl, P.E., CPESC

Wetland Status and Trends Annual Training, The Swamp School
Emily A. Palmer, P.E. (2020)
Sara E. Kovac (2020)

NIOSH 582 Analyst
Tennie L. Swanson, Environmental Scientist

US EPA
- Basic Inspector
- Basic Project Officer
- Pollution Prevention for Compliance Officers
- Quality Assurance Project Manager
- Site Characterization for Subsurface Remediation Workshop
- RI/FS Workshop
- Federal Facilities Workshop Right-To-Know and Pollution Prevention
Tennie L. Swanson, Environmental Scientist

Univ. Cincinnati Comprehensive Review for Industrial Hygiene Professionals
Tennie L. Swanson, Environmental Scientist

J.T. Baker, The Management of Hazardous Chemical Waste
Tennie L. Swanson, Environmental Scientist

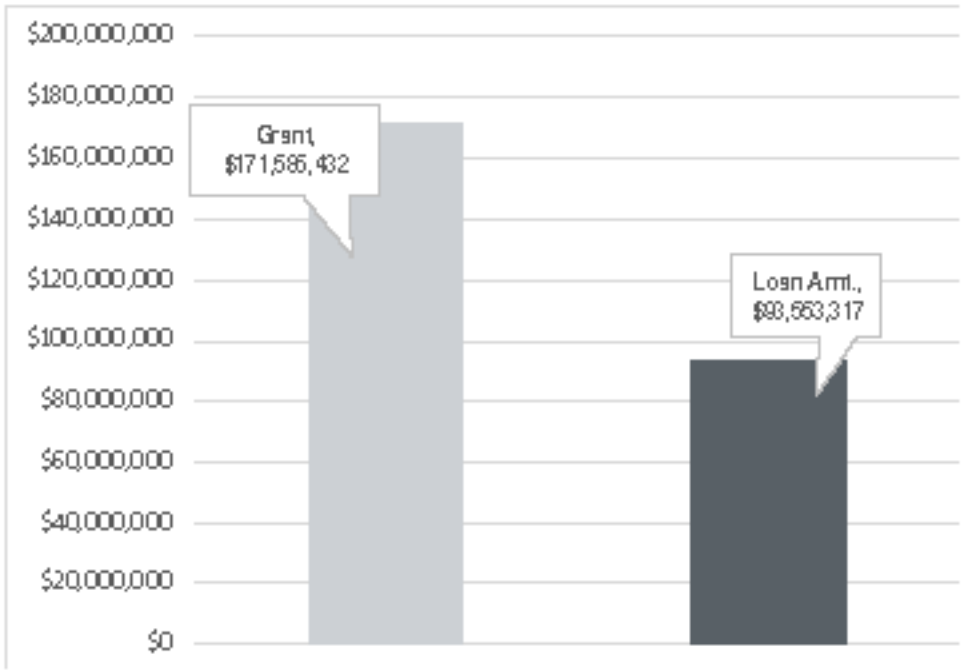
Professional Traffic Operations Engineer (PTOE)
Michael A. Babusci, P.E., PTOE, CPM PA3090

Certified Water Treatment Plant Operator
Kenneth J. Parks W21726
Subclass A, E, 1, 2, 7, 8, 9, 12

Certified Wastewater Treatment Plant Operator
Kenneth J. Parks S19945
Subclass A, E, 1, 3, 4
Michael Dickson
Class 3, 19 12 002988

Electrical Power Level 1 Class
Josh R. Callender, E.I.T.
Marie S. Hartman, P.E.
Benjamin R. Landon, E.I.T.
DeVante J. L. Miles
Gregory J. Geary
Adam J. Hixson
Lawrence J. Lennon, Jr., P.E.
Shawn R. Winebrake, P.E.

LSSE has assisted its municipal clients in the acquisition of **OVER $265 million** in funding.



Funding Sources

ACED/ACT 152 Blight Remediation	DCED Multimodal	Infrastructure Program	PHMC Keystone Grant
Active Allegheny	DCNR	Local Share Account (LSA)	Power of Light Grant
ALCOSAN GROW Grant	DEP Growing Greener	Multimodal Transportation Fund	RAAC Trail Development Fund
Allegheny County Conservation District Low Volume Road	Dept of Community & Economic Development (Community Revitalization Grant)	Ohio EPA Water Pollution Control Loan Fund	RACP
Beaver County American Rescue Plan Infrastructure Program	EPA Special Appropriations	PA Conservation Works Program	RCAP Grant
CDBG	Federal EPA/ Allegheny County 3 Rivers Wet Weather	PA Small Water and Sewer Program	Safe Water Appropriations
CITF Grant	Federal EPA/STAG Grant	PaDEP – Mariner 2 Penalty Grant	Small Cities Block Grant
CITF Grant through Allegheny County Economic Development	Gaming Economic Development Fund	PaDEP 3 Rivers Grant for Green Infrastructure	STAG Grant
Commonwealth Financing Authority	GEDEF	PennDOT's Green Light-Go	US HUD Economic Development Initiative - Special Projects Grant
Commonwealth Financing Authority – Multimodal Transportation Program	GEDTF	PENNVEST	WV Infrastructure & Jobs Development
Commonwealth Financing Authority Act 13 Programs	H2O PA Grant	PFBC	

LSSE
Civil Engineers and Surveyors
LSSE • Rabell • Senate
412-364-4400 • 814-536-4334 • 412-325-3434
info@lsse.com www.lsse.com

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Proposal for
Architectural/Engineering Design Services



Brentwood Borough (The Hollow) Walking Trail

Borough of Brentwood, Allegheny County, Pennsylvania

REMINGTON & VERNICK ENGINEERS

Excellence • Innovation • Service

105 Braunlich Drive, Suite 100
Pittsburgh, PA 15237

412-263-2200
rve.com

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Section H	Profession Fees
Section I	Other Submittals

REMINGTON & VERNICK ENGINEERS

Letter of Transmittal

Section A

REMINGTON & VERNICK ENGINEERS

REMINGTON & VERNICK ENGINEERS

105 Braunlich Drive, Suite 100
Pittsburgh, PA 15237
O: (412) 263-2200
F: (412) 263-2210

July 3, 2024

Brentwood Borough
3735 Brownsville Road
Pittsburgh, PA 15227

Attn: George Zboyovsky, PE, ICMA-CM, Borough Manager

Subj: RFP 2024-01 Architectural/Engineering Design Services Brentwood Borough (The Hollow) Walking Trail

Dear Mr. Zboyovsky:

REMINGTON & VERNICK ENGINEERS (RVE) is pleased to express our interest in providing architectural and engineering design services for the Brentwood Borough Walking Trail project. RVE is fully committed to the vision and objectives of enhancing community recreational amenities through sustainable and innovative design. This response has been prepared in accordance with the requirements set forth in your Request for Proposals (RFP 2024-01), issued June 6, 2024.

RVE has a proven track record in designing, engineering and constructing trails, pedestrian bridges and multi-use paths, highlighted by several successful projects. Notable examples include the Waynesburg-Wisecarver Trail Connector Study, where RVE developed a comprehensive plan through community engagement and detailed assessments; the Corinthian Trail project in Hatboro, which featured ADA-compliant paths and sustainable features; and the SR 743 / Conewago Trail Crossing Improvements, focusing on safety enhancements. Additional projects like the French Creek Pedestrian Bridge and the Woodbine Road Multi-Use Trail demonstrate RVE's expertise in securing funding, regulatory compliance and project execution.

Our proposed concept seamlessly integrates design, program and operations to create a walking trail that offers significant public benefits. Our approach focuses on environmental sustainability, community engagement and creating a space that promotes health and well-being for residents and visitors. The walking trail will not only serve as a recreational facility but also as a community landmark that encourages outdoor activities and social interaction.

We confirm that our firm and the principals of our firm, do not have any relationships with, or prior knowledge of, any officials or employees of the Borough of Brentwood. We also confirm that our firm has not had a record of substandard work within the last five years. Our commitment to excellence ensures that we meet and exceed industry standards in all our projects.

Thank you for considering our proposal. We look forward to the opportunity to contribute to the Brentwood Borough community through this exciting project. Should you have any questions or require additional information, please contact Michael G. Meyer, PE, Principal, Regional Manager, in our Pittsburgh office at 412-263-2200 or via email at Michael.Meyer@rve.com.

Sincerely,
REMINGTON & VERNICK ENGINEERS



By Leonard A. Faiola, PE, PP, CME
President & CEO

Profile of Firm

Section B

REMINGTON & VERNICK ENGINEERS

B. Profile of Firm

Remington & Vernick Engineers (RVE) will serve as the project lead for the transformation of approximately 19.5 acres of undeveloped municipal parcels known as 'The Hollow' in Brentwood Borough. RVE is a full-service engineering consulting firm that provides design, planning and construction management/inspection services to our clients. **Services for this project will be provided by our Pittsburgh office located at 105 Braunlich Drive, Suite 100**, with support provided by our 13 additional offices located throughout Pennsylvania, New Jersey, Delaware, Maryland and North Carolina. This project, centered around the development of a 0.55-mile multi-use trail system, including pedestrian and bicycle paths, will enhance community connectivity and recreational opportunities. Our team will oversee the design and preparation of construction documents, ensuring compliance with grant requirements from the Commonwealth Financing Authority of Pennsylvania. We are committed to collaborating closely with the Borough's Walking Trail Committee, conducting public engagement sessions and delivering innovative engineering solutions that meet the project's goals for safe, accessible infrastructure.

Consultant's Experience

RVE has demonstrated extensive experience in conducting projects of the nature sought by this RFP, with a proven track record in designing, engineering and constructing trails, pedestrian bridges and multi-use paths. Our expertise is evident in a series of successful projects that encompass comprehensive planning, community engagement and execution.

One notable project is the **Waynesburg-Wisecarver Trail Connector Study** in Waynesburg, PA. In this project, RVE developed a detailed plan for trail development and recreational activities. The process involved engaging with the community through public meetings, committee sessions and stakeholder interviews. RVE conducted a thorough assessment of the proposed trail corridor, analyzing various environmental and legal aspects and considering community needs and preferences. This project culminated in a phased, multi-year capital development program, complete with a detailed implementation matrix.

In **Hatboro, PA**, RVE led the **Corinthian Trail** project, providing engineering design and bidding services for a walking path along Corinthian Avenue. This project included the creation of an ADA-compliant walking path, solar site lighting, a retaining wall, a fence, signage and a stormwater management system. RVE's tasks included topographic surveys, engineering design, field evaluations and obtaining necessary clearances and approvals. The project's outcomes included improved accessibility, sustainability through solar lighting and enhanced stormwater management.

RVE also worked on the **SR 743 / Conewago Trail Crossing Improvements** in Mount Joy Township, PA. This project focused on safety improvements at a trail crossing, involving comprehensive project management, preliminary roadway design, surveying, utility identification, traffic control planning and environmental clearance. The improvements included high visibility signage and camera detection for beacons, all in line with PennDOT and MUTCD standards.

Another significant project is the **French Creek Pedestrian Bridge** in Phoenixville, PA. RVE provided engineering services for a new pedestrian bridge, including foundation and retaining wall design, soil investigations, utility coordination and environmental permitting. The project resulted in detailed construction documents and a phased construction plan, ensuring compliance with grant requirements.

RVE's work on the **Woodbine Road Multi-Use Trail TAP Project** in Downingtown, PA, showcased our ability to enhance pedestrian safety with a multi-use trail, mid-block crosswalks, street lighting and landscaping. RVE secured substantial funding from the PennDOT TAP grant program and the DCED Multimodal Transportation Fund, allowing the project to be completed at no cost to the Borough.

These projects illustrate RVE's comprehensive experience and qualifications in managing and executing projects that involve detailed planning, community engagement, engineering design, regulatory compliance and successful completion, making our team well-suited for the work sought by this RFP.

Professional Staff Summary

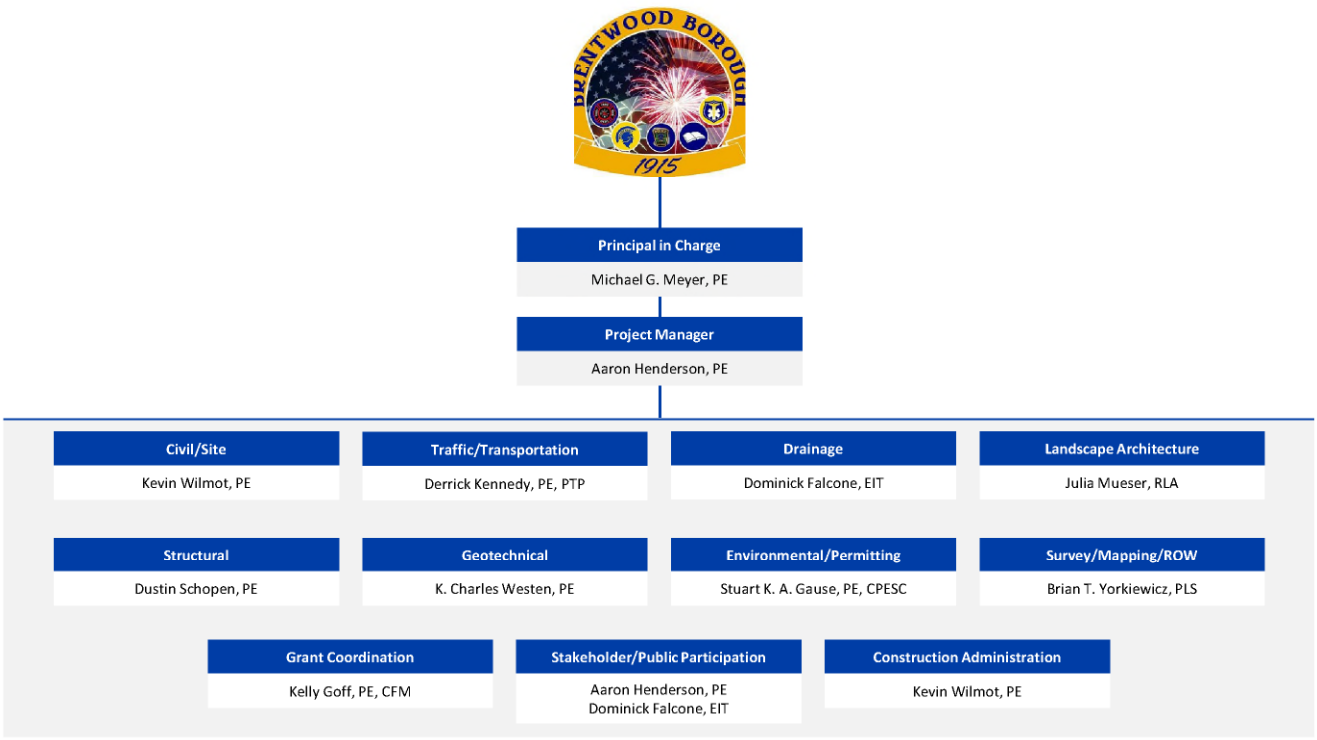
Founded in 1901, RVE has grown to more than 450 employees in offices throughout New Jersey, Pennsylvania, Delaware, North Carolina and Maryland. Below is an overview of the staff available to support the Brentwood (The Hollow) Walking Trail Project.

Professional Staff Summary

	Municipal		Water/Wastewater
60	Professional Engineers	52	Water/Wastewater Engineers
33	Certified Municipal Engineers	22	Licensed Operators
12	Professional Planners	6	Renewable Energy Specialists
7	Certified Floodplain Managers	5	System Modelers
2	Landscape Architects	3	Air Permitting Specialists
9	Construction Managers	1	Water Utility Specialist
54	Construction Inspectors	1	NASSCO PACP Certified
4	Construction Code Officials		
	Infrastructure/Transportation		**Facilities**
3	Civil/Site Engineers	2	Architects
4	Highway/Roadway Engineers	12	Mechanical/Plumbing/Fire Protection Engineers
3	H&H Modelers	4	Electrical Engineers
2	Bridge Engineers	2	Certified Energy Auditors
2	Professional Traffic Operations Engineers (PTOE)	7	LEED Accredited Professional
1	Professional Transportation Planner (PTP)	3	Structural Engineers
3	NBIS Bridge Inspectors	2	Geotechnical/Soils Engineers
28	NICET Certified Inspectors		
3	NACE Certified Inspectors		
	Specialized/Additional Staff		
3	Licensed Site Remediation Professionals (LRSP)	2	Land Surveyors
4	Environmental Scientists/Geologists	12	Survey Crew Members
4	Wetland Delineation Certified	16	CAD Technicians
31	Senior Engineering Technicians	2	GIS Professionals (GISP)
66	Engineering Technicians	7	GIS Analyst/Technicians
9	Technical Aides	2	FAA Certified Remote Pilots
2	Grant Coordinators	1	Professional Geologist

Organizational Chart

The following organizational chart outlines the key roles and responsibilities within the project team, highlighting the interdisciplinary nature of the effort and the collaboration needed across different expertise areas to successfully deliver the walking trail project for Brentwood Borough.



Project Team

The Brentwood Borough Walking Trail project will be serviced by a highly experienced and dedicated project team, each member bringing a wealth of knowledge and expertise in their respective fields.

Michael G. Meyer, PE, will serve as the Principal in Charge of this project. With 38 years of experience in civil engineering, Mr. Meyer is the Regional Manager for the Pittsburgh office. His extensive background encompasses analysis, design, permitting, construction management and troubleshooting of various capital improvement projects. Mr. Meyer has been instrumental in leading significant projects such as the Nature Trail Master Plan and Phase I Construction Documents in Beaver County, the Waynesburg-Wisecarver Trail Connector Study in Greene County and the Mon View Pool and Trail Project, also in Greene County. His leadership will ensure that the Brentwood Borough Walking Trail project meets all technical and regulatory requirements while delivering high-quality outcomes.

Aaron Henderson, PE, will be the Project Manager for the walking trail project. With 26 years of experience in civil engineering, development and construction, Mr. Henderson excels in stakeholder collaboration, team building, communication and maintaining a client-focused approach. He has successfully managed projects such as the Park Manor Boulevard Repavement in Robinson Township, the Aiken Road Extension Rehabilitation in Kennedy Township and the New Athletic Facilities for the River Valley School District in Burrell Township. Mr. Henderson's proven track record in overseeing complex projects will be invaluable in guiding the walking trail project to successful completion.

Kevin Wilmot, PE, will serve as the Civil/Site Engineer, bringing 30 years of engineering experience to the project. Mr. Wilmot is responsible for project administration and the supervision of design work, providing technical expertise across various engineering domains. His notable projects include the New Athletic Facilities for the River Valley School District, the Park Manor Boulevard Repavement in Robinson Township and engineering services for the Cross Creek Park Site Development in Washington, PA. Mr. Wilmot's comprehensive knowledge and experience will ensure the technical integrity and efficiency of the walking trail design and construction.

Derrick Kennedy, PE, PTP, will be the Traffic/Transportation Engineer for the project. With three decades of experience in traffic design and transportation planning, Mr. Kennedy specializes in corridor optimization, parking studies, accident analyses, traffic impact studies, ADA compliance and streetscape enhancements. His extensive background includes traffic and transportation projects that enhance accessibility and safety. Mr. Kennedy's expertise will be crucial in addressing the transportation and traffic-related aspects of the walking trail project, ensuring a seamless integration with the surrounding infrastructure.

Dominick Falcone, EIT, serving as the Drainage Engineer for the Brentwood Borough Walking Trail project, brings four years of experience in stormwater management. His expertise includes designing and managing stormwater facilities, storm sewer networks and overall drainage systems. Mr. Falcone has successfully led projects such as FEMA Public Assistance efforts in Warminster Township, retrofitting detention basins, replacing outfalls and stabilizing streambanks in Lansdale Borough and upgrading stormwater infrastructure in Catasauqua Borough. His skills in conducting detailed stormwater analyses, developing comprehensive drainage plans and overseeing construction and permitting processes ensure the project's stormwater management needs are effectively addressed.

Julia Mueser, RLA, is a Landscape Architect with 27 years of experience, recently rejoining RVE in 2023 after a previous stint from 2019 to 2021. She excels in all phases of site design, from conceptual layouts to construction documents, with expertise in site grading, planning and landscape renderings. Ms. Mueser's experience spans residential and commercial land development, park planning and residential design. Notable projects include the Waynesburg-Wisecarver Trail Connector Study in Greene County, PA, where she developed a comprehensive framework for future trail development with extensive community involvement. She also led the Comprehensive Park Plan in East Norriton Township, PA, enhancing parks with ADA accessibility and environmental considerations and spearheaded the Atlantic Avenue Street Tree Initiative in Atlantic City, NJ, promoting urban forestry and environmental sustainability. Her other projects include designing rain gardens, bikeways and streetscape improvements, showcasing her diverse skills in landscape architecture and community-focused planning.

Dustin M. Schopen, PE, brings over 10 years of specialized experience in structural engineering, focusing primarily on bridge design and rehabilitation. His expertise includes adherence to PennDOT standards and proficiency in a variety of engineering software tools. Notable projects in his portfolio include the design of the French Creek Pedestrian Bridge in Phoenixville, PA and the replacement of pedestrian bridges in Yardley, Upper Gwynedd Township and Pompton Lakes, among others. Mr. Schopen's role will be critical in ensuring that the project's structural elements, including potential bridges and ADA-compliant features, meet rigorous engineering standards and enhance connectivity for pedestrians and cyclists alike.

K. Charles Westen, PE, a seasoned Geotechnical Engineer with more than 41 years in the field. Mr. Westen has extensive experience in foundation design, deep foundation systems and ground modification techniques. His role will focus on ensuring stable and secure foundations for trail amenities and bridges. Mr. Westen has contributed to various bridge replacement and rehabilitation projects, ensuring compliance with geotechnical standards and addressing soil stability challenges effectively.

Stuart K. A. Gause, PE, CPESC, will serve as the Environmental/Permitting Specialist, bringing over 30 years of experience in civil engineering. His expertise spans environmental compliance, stormwater management and floodplain modeling. Mr. Gause has managed numerous projects across Pennsylvania, including bridge rehabilitations and stormwater improvements. His role will involve navigating regulatory requirements, overseeing environmental impact assessments and ensuring the project's adherence to environmental standards.

Brian T. Yorkiewicz, PLS, is a professionally licensed Land Surveyor with over 29 years of experience, currently working at RVE since 2014. He is licensed in Pennsylvania and has managed numerous projects including highway layouts, topographic data collection and construction stakeouts. Notable projects include the Sutcliffe Park Trail Rehabilitation, the Taylorsville Road and Woodside Road Trail Connection, the Lower Dolington Road Multi-Use Trail, the Woodside Road Multi-Use Path and the French Creek Pedestrian Bridge. His education includes an A.S. in Civil Engineering Technology from PA College of Technology.

Completing the team is **Kelly Goff, PE, CFM**, who heads the Grant Funding department. With over a decade of experience, Ms. Goff specializes in securing funding from diverse sources for public infrastructure projects. She has successfully secured substantial grants for various initiatives, including bridge rehabilitations, sidewalk improvements and park developments across Montgomery and Bucks counties. Ms. Goff's expertise in grant acquisition, financial management and project funding strategies will be instrumental in ensuring the financial sustainability of the walking trail project.

This team combines extensive experience in managing and executing civil engineering projects, particularly in trail and park development, transportation and infrastructure improvements. Their collective expertise and dedication will ensure the successful delivery of the Brentwood Borough Walking Trail project.

Resumes of Key Personnel

Resumes of key personnel proposed to conduct the work have been provided at the end of this section. Specific duties of each individual relative to the proposed work have been provided on the following pages.

Michael G. Meyer, PE

Principal In Charge

Prinicipal

Overview

- Serves as Regional Manager of our Pittsburgh office
- Supports a variety of clients and capital improvement projects
- Responsible for the analysis design, permitting, construction management and troubleshooting of a variety of capital improvement projects
- An expert in servicing various grants throughout the state and through Federal agencies

Work History

RVE experience: 1987 to present

Total experience: 38 years

Education

B.S., Civil Engineering, University of Detroit, 1985

Certifications/Registrations

Professional Engineer – PA

Memberships/Affiliations

Past Chairman of the Board of Trustees of the Arc of Greater Pittsburgh

Representative Project Experience

Nature Trail Master Plan and Phase I Construction Documents, Beaver County, PA. Principal in Charge for the Beaver County Conservation District Trail, involving a GIS-based Master Trail Plan with site data collection, conceptual layout and specifications for construction documents. The plan incorporated existing trail features, potential bridges, historical markers and trailheads, while considering ADA accessibility compliance, environmental impacts and permitting requirements. Collaborated with the District throughout the project, submitting preliminary and final designs for review and approval and used remaining funding to complete the first phase's scope of work, detailing the pedestrian walking trail layout, grading, utilities and civil design amenities.

Waynesburg-Wisecarver Trail Connector Study, Greene County, PA. Principal in Charge for the Waynesburg-Wisecarver Trail Connector Study, which will serve as a comprehensive framework for future trail and recreational development in the project area. The study involved engaging the community through public participation, conducting a detailed physical inventory and assessment of the proposed trail corridor, evaluating legal feasibility, considering community wants and needs, addressing trail management and fiscal feasibility and providing an implementation matrix to guide the project's implementation. This inclusive and well-informed approach ensures grassroot support and a well-coordinated plan for the trail's successful development.

Mon View Pool and Trail Project, Green County, PA. Principal in Charge for the preliminary engineering services associated with the Greene County Mon View Pool and Trail projects. The scope of services included a typical foundation type, material details and a conceptual design for the pool structure. A site overview described the anticipated impact and site preparation needed for the installation, along with a proposed schedule of events. All architectural designs within the structure are compliant per ADA, including any additional local code requirements. Work also included providing additional commentary and assistance on regulatory questions for necessary grant applications. The trail project will start at the Wisecarver Dam and end near the intersection of E. Greene St. (Route 19) and Route 21. A desktop route was drawn, reviewed and provided in a compatible mapping system (GIS), aiming to minimize impact and regulatory requirements.

New Athletic Facilities, River Valley School District, Burrell Township, PA. Principal in Charge for a $14 million project that includes civil/site, MEP, structural, environmental and survey aspects. The project encompasses various construction tasks, including sewer replacement, storm culvert relocations, pavement installations, erosion controls and site restoration. The new facilities include a field house with classrooms for River Valley School District's enhanced Science, Technology, Engineering, the Arts and Mathematics (STEAM) Academy, along with athletic fields featuring top-notch amenities such as a turf football field, baseball and softball fields, a running track, bleachers and lighting systems. The site improvements include 300 additional parking spaces, upgrades to the sanitary sewer system, a new bus circulation pattern and earthwork to shape and prepare the land, creating a well-rounded environment to enhance the overall experience for athletes, students and spectators.

Canton Community Park Master Plan, Canton Township, PA. Principal in Charge for the development of a master plan and preliminary design for a 40-acre Township Community Park on West Wylie Avenue, previously owned by the Donald York Family Trust. Work included providing engineering design services for trails, roadway, parking, stormwater management, pavilion and restrooms, as well as other services like soil erosion and sedimentation plan, environmental features map, utility and right-of-way coordination, creation of a Community Action Group (CAG) with public meeting support and preparation of the Master Plan with an engineer's cost estimate, covering all stages from concept planning to construction.

Downtown Streetscape, Blairsville Borough, PA. Project Manager responsible for the streetscape of the downtown area of Blairsville, PA. Improvements included the replacement of the sidewalk and curb, as well as adding appurtenances on Market Street in the traditional downtown area. The Construction Phase included meetings and coordination with the business owners and various civil groups to complete the project with as minimal disruption as possible. The project was funded through a Hometown Streets/Safe Route to School Grant.

Aaron Henderson, PE

Project Manager

Overview

- 25 years of experience in civil engineering, development and construction for land development and adaptive re-use projects
- Adept at actively collaborating with a diverse range of stakeholders, including owners, real estate brokers, developers, architects, engineers and public regulators
- Successfully builds and leads teams to achieve positive outcomes, emphasizing effective communication, cooperation and client focus

Work History

RVE experience: 2023 to present

Total experience: 26 years

Education

B.S., Civil Engineering, Case Western Reserve University, 1997

Certifications/Registrations

Professional Engineer – PA

OSHA 10-hr Training for Construction

Memberships/Affiliations

Member- Engineers Society of Western Pennsylvania (ESWP)

Member- American Society of Civil Engineers (ASCE)

Representative Project Experience

Park Manor Boulevard Repavement, Robinson Township, PA. The project consisted of a full depth mill and overlay of asphalt of approx. 3500' of Park Manor Boulevard from Robinson Town Centre Boulevard to Robinson Centre Drive. Work also included the replacement of concrete median surfaces and curb/gutter where damaged. Responsibilities included proposal development, invoicing, reviewing surveys and construction plans, coordinating with staff and contractors, overseeing geotechnical and traffic counts, conducting quality assurance checks and managing field visits and meetings.

Aiken Road Extension Rehabilitation, Kennedy Township, PA. The project consisted of repairing the landslide adjacent to Aiken Road Extension, located approximately 1,100 feet north of the intersection with Aiken Road in Kennedy Township, Allegheny County, Pennsylvania. In general, the work included installation of landslide repair measures, existing wall repair, guiderail installation and full-depth pavement restoration. Responsibilities included quality control reviews, coordinating with contractors and government agencies, scheduling, reviewing and revising documents, managing pre-construction and field meetings, handling submittals and contract documentation, overseeing construction administration and managing project closeout and reimbursement processes with PennDOT.

Tree Removal at the Saltsburg Campus, River Valley School District, Saltsburg Borough, PA. The project included determining the property line and preparing specifications for the removal of wooded area between property line and existing football facility. Responsibilities included attending meetings, reviewing and coordinating permits and surveys, drafting and reviewing technical specifications and renderings, coordinating with staff and contractors, handling invoicing and project updates, conducting quality control and final checks on plans and specifications and managing project requirements and deliverables.

New Athletic Facilities, River Valley School District, Burrell Township, PA. Project Engineer for a $14 million project that includes civil/site, MEP, structural, environmental and survey aspects. The project encompasses various construction tasks, including sewer replacement, storm culvert relocations, pavement installations, erosion controls and site restoration. The new facilities include a field house with classrooms for River Valley School District's enhanced Science, Technology, Engineering, the Arts and Mathematics (STEAM) Academy, along with athletic fields featuring top-notch amenities such as a turf football field, baseball and softball fields, a running track, bleachers and lighting systems. The site improvements include 300 additional parking spaces, upgrades to the sanitary sewer system, a new bus circulation pattern and earthwork to shape and prepare the land, creating a well-rounded environment to enhance the overall experience for athletes, students and spectators.

Barrett Playground and Shepard Recreation Center (Philadelphia Rebuild Projects), Philadelphia, PA. Engineer-in-Charge of the Redevelopment for Two Multi-Acre Public Recreation Center Projects in Urban Philadelphia. Responsible for the entitlement, permitting and complete site redesign of parks in poor condition. Space constraints, environmental conditions and local stormwater management ordinances required the creative design of stormwater management facilities and coordination with environmental and landscape architecture disciplines.

Suncrest Towne Center in Morgantown, WV. Project Manager for a 60-acre site development on vacant land near West Virginia University. Responsible for coordination and relocation of public utility infrastructure, mass earthwork design over steep and hilly terrain, site layout and design, private utility infrastructure, stormwater management facilities, land entitlements and NPDES permits. Of note, the land contained interred Indigenous remains, which required careful and respectful repatriation under the care of an Indigenous group.

Taylor Commons Shopping Center, Taylor, PA. Project Manager for the development of a 47-acre Wal-Mart-anchored shopping center. Prior land use consisted of a 14-acre shopping center and 33 acres of vacant, forested land abutting residential and railroad property. Responsible for developer and tenant coordination, mass earthwork design and grading, site layout and design, private utility infrastructure, stormwater management facilities, land entitlements and NPDES permits.

Kevin Wilmot, PE
Civil/Site Engineer

Overview
- Over 30 years of engineering experience
- Senior Project Manager in the Western PA Regional Office
- Responsible for overall project administration and supervision of all design work
- Technical expertise includes sanitary and storm system design, MS4, storm water controls, wastewater, hydraulic systems analysis and study, Sewer System Evaluation Studies (SSES), water pipeline bursting and slip-liner remediation, sewer system corrective action plans, pumping station design, treatment plant water system improvement hydraulic analysis, fluid pumping systems, vacuum and pressurized sewer systems.

Work History
RVE experience: January 2022 to present

Total experience: 30 years

Education
B.S., Civil Engineering, University of Pittsburgh, 1985

Certifications/Registrations
Professional Engineer – PA, WV, OH

PA Drinking Water and Wastewater Operator Training

Treatment Plant Security Assessment Certification

Representative Project Experience
New Athletic Facilities, River Valley School District, Burrell Township, PA. Project Manager for a $14 million project that includes civil/site, MEP, structural, environmental and survey aspects. The project encompasses various construction tasks, including sewer replacement, storm culvert relocations, pavement installations, erosion controls and site restoration. The new facilities include a field house with classrooms for River Valley School District's enhanced Science, Technology, Engineering, the Arts and Mathematics (STEAM) Academy, along with athletic fields featuring top-notch amenities such as a turf football field, baseball and softball fields, a running track, bleachers and lighting systems. The site improvements include 300 additional parking spaces, upgrades to the sanitary sewer system, a new bus circulation pattern and earthwork to shape and prepare the land, creating a well-rounded environment to enhance the overall experience for athletes, students and spectators.

Park Manor Boulevard Repavement, Robinson Township, PA. The project consisted of a full depth mill and overlay of asphalt of approx. 3500' of Park Manor Boulevard from Robinson Town Centre Boulevard to Robinson Centre Drive. Work also included the replacement of concrete median surfaces and curb/gutter where damaged. Responsibilities included QA/QC of plans and specifications.

Engineering Services, Cross Creek Park Site Development, Thompson Hill Road, Washington, PA. Mr. Wilmot was involved in the layout and planning design of roadways, storm water runoff detention and infiltration control systems, erosion controls, stream crossing permits, ponds, grading and construction details for the shelter area development. Responsibilities included concept development, design, NPDES individual permit, drawings, specifications and contracts for construction.

Grow Demonstration Project, Aspinwall Borough, PA. Mr. Wilmot provided design hydrology and hydraulics calculations for permeable pavements and infiltration storage for the GROW (Green) Demonstration Project between Eastern Avenue and Brilliant Avenue (Alley A). Calculations included CSO removal amounts and projected removal rate and volumes. Provided sewer and "green" system design and specifications.

Grow Demonstration Project, Homestead Borough, PA. Mr. Wilmot provided design hydrology and hydraulics calculations for permeable pavements and infiltration storage for two (2) of the GROW (Green) Demonstration Projects. One set of design elements for the Amity Street CSO runoff removal and Homestead Park green CSO runoff removal project. One for the McClure Street Separation Project. Calculations included CSO removal amounts and projected removal rate and volumes. Provided sewer and "green" system design and specifications.

Park Manor Boulevard Large Culvert Replacement, Robinson Township, PA. As Project Manager and technical lead, oversaw design services for replacing a 54-inch diameter reinforced concrete pipe culvert and associated structures in an urban commercial district, including feasibility study, Subsurface Utility Engineering investigations, construction plans and specifications, bidding coordination, traffic control plans, construction management/inspection and contract administration.

Clever Road Culvert Replacement, Kennedy Township PA. As Project Manager and technical lead, directed design services for replacing dual 48-inch diameter pipe culverts and associated structures in a residential district, encompassing preliminary Basis of Design report, utility conflict investigations, bidding coordination, traffic control plans, construction management/inspection and contract administration.

Derrick Kennedy, PE, PTP

Traffic/Transportation Engineer

Overview

- Three decades of engineering experience
- Areas of expertise include traffic design, transportation planning, corridor optimization, parking studies, accident analyses, traffic impact studies, ADA compliance, streetscape enhancements, signing and pavement marking, computer modeling/simulations and cost estimate technical report writing

Work History

RVE experience: 2016 to present

Total experience: 30 years

Education

B.S., Construction Management, Spring Garden College, 1992

Certifications/Registrations

Professional Engineer – MD, DC

Professional Transportation Planner (PTP)

Certification in Identification and Treatment of High Hazard Locations, Northwestern University

Certification in Proper Signs and Signing for Municipal Agencies, Penn State University

Certification in Context Sensitive Design, University of Delaware

Certification in Bicycle and Pedestrian Planning & Facilities Design, New Jersey DOT

Representative Project Experience

SR 743 / Conewago Trail Crossing Improvements, Mount Joy Township, PA. Traffic Engineer for the design of safety improvements for the SR 743 crossing of the Conewago Recreational Trail in Lancaster County, PA. The scope of services included project management and administration, preliminary roadway design activities, surveying, utility identification, traffic control plan, traffic signal timings and plans, signing and pavement marking plans, final right-of-way plans, environmental clearance, E&S plans, final design activities, plan display, final plan check, assembling final project documents for contract management and final bid package development. Attended the project field view and acquired the necessary data for the completion of the sign and pavement marking detail plan for the following improvements: high-visibility advanced warning signs approaching the trail crossing, High-visibility warning signs at the trail crossing, Addition of "TRAIL X-ING" pavement markings as an added notification to motorists on SR 743. Warning signs on the trail approaches reinforce that trail users must stop before crossing and yield to oncoming traffic. All pavement markings, sign installations and fabrication details will be in accordance with applicable PennDOT and MUTCD standards.

Ferne Boulevard Streetscape Improvements, Upper Darby Township, PA. Traffic Engineer for the engineering design and bidding support services for this project. The project included signalization upgrades, decorative pavers, pedestrian scale lighting, crosswalks, curb ramps, curb bump outs, parking improvements and other traditional streetscape elements. Developed construction plans that laid out the proposed location of the new sidewalk and curb improvements, all existing utility locations, roadway crossings and construction details. Mr. Kennedy completed a traffic analysis for existing and proposed peak hour conditions. Recommendations for signal timing optimization were developed. He prepared permit applications required for the permitting of this project including a Highway Occupancy Permit. Mr. Kennedy also attended design-related meetings with the Township.

Bicycle Infrastructure Project, Cities of Margate and Ventnor, Atlantic County, NJ. Project Manager for the bicycle infrastructure project for the Cities of Margate and Ventnor, NJ. The project included engineering design, purchase and installation of 50 bike racks at key locations. The scope of work included plan and specification preparation, bid and award support and contract administration services. Preliminary design involved review of existing conditions and previous studies/field inventory, development of preferred installation sites, preliminary plans and details, environmental and outside agency review, final design and plan preparation involved standard details, agency review and comment period and attending progress meetings throughout the project. Coordination was an ongoing task. Design progress reports were submitted monthly to the County's Director of Public Works and Engineer.

Atlantic Avenue Road Diet, City of Atlantic City, Atlantic County, NJ. Traffic Engineer for the Atlantic Avenue improvement project in Atlantic City aimed to enhance safety, pedestrian connectivity and traffic flow along a corridor with a high incidence of crashes. The first phase focuses on reducing the roadway from four lanes to two, adding bike lanes, on-street parking and a median, while upgrading traffic signals, adding LED pedestrian lighting and installing fiber conduits for future traffic management. Phase 2 extends these improvements further along Atlantic Avenue, continuing the installation of fiber for signal synchronization and traffic management, with additional upgrades at key intersections to improve pedestrian and vehicle safety. Responsibilities included scope and data reviews, traffic count coordination and concept development. Work also included the planning and implementation of preliminary and final plans, addressing lighting, traffic signals, ADA ramps and utility coordination. Mr. Kennedy was also responsible for reviewing and responding to NJDOT comments, preparing submissions and conducting field meetings to ensure project alignment with specifications and requirements.

Dominick Falcone, EIT

Drainage Engineer

Overview

- Proficient in offering engineering expertise for stormwater management systems, including stormwater facilities, storm sewer collection networks and stormwater systems

Work History

RVE experience: 2019 to present

Total experience: 4 years

Education

B.S., Civil Engineering

Certifications/Registrations

Engineer in Training - PA

Representative Project Experience

FEMA Public Assistance Projects, Warminster Municipal Authority (WMA), Warminster Township, PA. Project Engineer responsible for collaborating with WMA to assess Hurricane Ida's impact across Warminster Township, identifying areas in urgent need of stormwater infrastructure restoration. RVE compiled a list of proposed projects tailored to address various damages, including repairing storm pipes, mitigating erosion and enhancing drainage systems, aiming to secure FEMA funding for restoration efforts. Preliminary drainage analyses were conducted to assess project feasibility, with RVE urging prioritization of projects based on urgency and feasibility to expedite implementation and bolster stormwater infrastructure resilience in the Township.

Tennyson Basin Retrofit, Warminster Municipal Authority (WMA), Warminster Township, PA. Project Engineer for the conversion of an existing dry detention basin into an infiltration basin Best Management Practice (BMP). The project addressed impairments to the Little Neshaminy Creek Watershed by reducing sediment pollutant loading. Tennyson Drive basin is an existing detention basin located on a Township owned parcel at the southwest corner of the intersection of Tennyson Drive and Roberts Road in Warminster Township. The project included site clearing, excavation, tree removal, outfall structure installation, rip rap apron installation, sediment forebay installation, grading, soil amendments, landscaping and erosion and sediment controls. Efforts included surveying and base plan preparation, soil sampling, engineering design, plans and specifications, construction cost estimates, environmental permitting, QA/QC, bidding and construction management and inspection.

Norway Drive Outfall Replacement, Lansdale Borough, PA. Project Engineer responsible for providing comprehensive engineering services for the replacement of the outfall and streambank stabilization at the Norway Drive outfall near Yorktown Street. This includes conducting surveys, designing rehabilitation and replacement structures, preparing construction plans, managing bidding processes and overseeing construction. Additionally, RVE conducted a boundary survey for adjacent properties, developed a permanent drainage easement plan and provided preliminary plans to the Borough for review. The project aims to improve stormwater infrastructure and streambank stability while ensuring compliance with regulatory requirements.

Stormwater Modeling, Warminster Municipal Authority (WMA), Warminster Township, PA. Project Engineer responsible for conducting a detailed analysis of the WMA stormwater system using Autodesk Civil3D software, overlaying the model on an aerial map of the Township. The analysis revealed deficiencies in hydraulic capacity and identified existing bottlenecks in the stormwater system, suggesting the need for upgrades and additional infrastructure to mitigate flooding conditions. An analysis report was provided detailing recommendations for future capital improvement projects based on the analysis results.

Walnut Street Storm Culvert Replacement, Borough of Catasauqua, PA. Project Engineer for the stormwater drainage improvements at the intersection of Walnut Street and St. John Street, including replacing stormwater infrastructure, constructing a new manhole and upgrading a concrete retaining wall. Tasks involve installation, sawcutting, excavation, traffic management, landscaping and post-construction testing. RVE, as Borough Engineer, provided various services such as surveying, design, specifications, cost estimates, permitting, bid preparation, construction management, inspection and document management for the project.

Airport Drainage Improvement Project, Borough of Catasauqua, PA. Project Engineer for the upgrade to the Borough's stormwater drainage system to mitigate flooding in the Main Street area, largely caused by unmanaged runoff from the Lehigh Valley International Airport. The project involves extending the storm sewer system uphill to intercept runoff before it reaches residential properties, with strategically placed inlets and manholes. Approximately 570 LF of existing storm sewer pipe will be replaced with larger HDPE pipes and approximately 5,145 LF of new storm sewer pipe will be installed, along with 43 inlets and 17 manholes, as part of the Borough's ongoing efforts to address flooding and improve stormwater management.

Julia Mueser, RLA
Landscape Architect

Overview
- Strong background in all phases of site design from conceptual layout to construction documents
- Excels in site grading, planning, landscape plans and renderings. Previous design experience in the areas of residential and commercial land development, park planning and residential design

Work History
RVE experience: 2023 to present; 2019 to 2021

Total experience: 27 years

Education
B.S., Landscape Architecture, Pennsylvania State University

Certifications/Registrations
Registered Landscape Architect – PA (pending), NJ, MD

Professional Planner – NJ

American Society of Landscape Architects – Member

Representative Project Experience
Waynesburg-Wisecarver Trail Connector Study, Greene County, PA. Landscape Architect for the Waynesburg-Wisecarver Trail Connector Study, which will serve as a comprehensive framework for future trail and recreational development in the project area. The study involved engaging the community through public participation, conducting a detailed physical inventory and assessment of the proposed trail corridor, evaluating legal feasibility, considering community wants and needs, addressing trail management and fiscal feasibility and providing an implementation matrix to guide the project's implementation. This inclusive and well-informed approach ensures grassroot support and a well-coordinated plan for the trail's successful development.

Comprehensive Park Plan, East Norriton Township, PA. Landscape Architect for the Comprehensive Park Plan Project, which involved planning and designing improvements for Heroes Park and Stanbridge Street Park in collaboration with community leaders. The project aimed to develop conceptual plans for various proposed amenities, considering ADA accessibility, environmental impact and local zoning regulations. The process included site inventory, field surveys and meetings with community leaders and staff to ensure the incorporation of unique community characteristics into the final plans.

Atlantic Avenue Street Tree Initiative, City of Atlantic City, NJ. Landscape Architect to advance street tree planting along Atlantic Avenue. Project area includes 99 street trees within the boundary. City plans to plant diverse varieties to protect trees from disease, invasive species, climate impact, etc. Proposed planting of 10 trees per side of Atlantic Avenue spanning 13 blocks. Project aims to promote carbon sequestration, provide shade, reduce energy consumption for air conditioning and promote ground water recharge. Trees will also reduce GHG emission reductions and removals through increased soil organic carbon and carbon stores in biomass.

Trolley Park Rain Garden, Town of Secaucus, NJ. Landscape Architect for the new rain garden at the existing site of Trolley Park located in the Town of Secaucus. The project included excavation, soil testing, disposal, grading, installing a drainage swale, planting various vegetation including one tree, erecting an informational sign with a concrete pad, installing a 4-foot-high black aluminum decorative fence, restoring disturbed areas to their original or better condition and performing incidental tasks such as traffic maintenance, dust control, soil erosion control and site cleaning and restoration.

Library Courtyard, Evesham Township, NJ. Landscape Architect for the installation of a concrete paver patio, including site preparation, retaining walls, stone columns, freestanding walls with a fence and gate and landscaping with shade trees and shrubs.

2020 NJDOT Bikeway Program Grant: John F. Patrick Park and Township Industrial Park, Lakewood Township, NJ. Landscape Architect for the construction of two bikeway loops and a bike path in Lakewood Township. The lower loop includes an 8-foot-wide asphalt path, ADA-compliant curb ramps, concrete curbs, retaining walls and relocating a chain link fence. The upper loop and the Industrial Park path have similar requirements, with specific locations and coordination with the onsite engineer for layout and construction.

Site Improvements along Tuckerton Road, Evesham Township, NJ. Landscape Architect responsible for the design of grading, layout and planting plans for multiple rain gardens surrounding a proposed miniature golf course located adjacent to an existing driving range.

Haddon Avenue Streetscape Improvements, Haddonfield Borough, NJ. Landscape Architect responsible for the design of streetscape improvements including new street trees, lighting layout, additional crosswalks and details.

Dustin M. Schopen, PE

Structural Engineer

Overview

- More than 10 years of bridge experience with new design and rehabilitation of existing structures.
- Familiar with PennDOT and NJDOT standards and specifications
- Software experience includes: MathCAD, MicroStation, AutoCAD, RISA, STAAD.Pro, LUSAS, MDX, CSiBridge, PennDOT Design Software (multiple programs), LEAP Bridge Concrete, OpenBridge, LARSA 4D, Microsoft Office

Work History

RVE experience: 2019 to present

Total experience: 12 years

Education

MS, Civil Engineering. University of Delaware, 2010

BS, Civil Engineering, University of Wisconsin-Platteville, 2008

Certifications/Registrations

Professional Engineer – NJ, PA

American Society of Civil Engineers (ASCE)

Structural Engineering Institute (SEI)

Representative Project Experience

French Creek Pedestrian Bridge, Borough of Phoenixville, PA. Structural Engineer for a new pedestrian bridge over French Creek in the Borough of Phoenixville. The bridge, designed as a steel truss structure, will span approximately 213 feet, connecting the north side of Borough Hall to the south side of Smithworks Boulevard. This bridge will be situated within a 100-foot easement provided by the Steelpointe development and will cross over the floodway of French Creek and the Schuylkill River Trail. The design will include pile foundations, pile caps, abutments, wing walls and ADA-compliant ramps with retaining walls to ensure accessibility and connectivity to existing trails and sidewalks.

Mary Yardley Pedestrian Bridge Replacement, Yardley Borough, PA. Structural Engineer responsible for the evaluation of the existing pedestrian bridge structure and developing design documents for the replacement structure in Yardley, PA. The existing timber structure and an existing stone masonry abutment were determined to need replacement. Close coordination with the client resulted in the selection of a fiber reinforced polymer superstructure. A new reinforced concrete abutment was designed to replace the stone masonry abutment and an existing reinforced concrete abutment was modified to support the proposed structure. All design and detailing were performed in accordance with the AASHTO LRFD Bridge Design Specifications, AASHTO LRFD Guide Specifications for the Design of Pedestrian Bridges and PennDOT Design Manual 4. Bid documents including construction plans, specifications and estimates were developed.

Sumneytown Pike Pedestrian Bridge Relocation, Upper Gwynedd Township, PA. Structural Engineer for the structural evaluation of the existing bridge to determine its suitability for relocation, designing and detailing a new foundation at the proposed site based on Load and Resistance Factor Design (LRFD) criteria and preparing detailed drawings, special provisions, technical provisions and estimates. All design activities followed AASHTO LRFD Bridge Design Specifications as modified by the Department's Design Manual, Part 4 - Structures, with drawings and estimates reflecting current Department Bridge Standards and PHIL-93 vehicle loads.

Replacement of Two Pedestrian Bridges, Borough of Pompton Lakes, Passaic County, NJ. Structural Engineer for the replacement of two pedestrian bridges in the Borough of Pompton Lakes, Passaic County, identified as Structure Nos. 1600-494 (West Lenox Avenue over Wanaque River) and 1600-495 (Hershfield Park Pedestrian Bridge over Wanaque River). These bridges, constructed in the late 1950s, are now structurally deficient and require replacement. The scope of work encompasses full consulting engineering services, including the inspection of existing structures, design, permitting, preparation of easement and right-of-way documents and development of final construction plans and specifications.

Replacement of Pedestrian Bridges in Various Parks, Camden County, NJ. Structural Engineer for the removal and replacement of three pedestrian bridge superstructures, the removal and replacement of four bridge abutments, the modification of two bridge abutments, the rehabilitation of two pedestrian bridges including removal and replacement of the decking and railing systems, approach grading and paving at one bridge location and all appurtenant work. Work included visual inspections of each bridge including Berlin Park Bridge No. 1 and Bridge No. 2 and Pennypacker Park Bridge in Haddonfield Borough, NJ. Tasks included a field survey, engineering, design, bid documentation/specifications and bidding support services for pedestrian bridge replacements.

K. Charles Westen, PE

Geotechnical Engineer

Associate

Overview

- Provides engineering, design and project management support services for more than four decades
- Areas of expertise include geotechnical engineering and foundation design, as well as construction management and daily field support services for building, marine, commercial, heavy highway and heavy civil projects
- Experience in deep foundation systems and ground modification and improvement utilizing various types grouting and soil densification methods

Work History

RVE experience: 2007 to present

Total experience: 41 years

Education

B.S., Civil Engineering, Michigan Technological University, 1983

Certifications/Registrations

Professional Engineer, NJ #24GE04701300

American Society of Civil Engineers – South Jersey Branch, Former Director/Officer)

FHWA-NHI Course No. 130053 – Bridge Inspection Refresher Training (11/20) NHI Safety Inspection of In-Service Bridges Course No. 13055

FHWA-NHI Course No. 130092 Fundamentals of LRFR and Applications of LRFR for Bridge Superstructures

FHWA-NHI Course No. 130110 Tunnel Safety Inspections FHWA Bridge Management Training Inspection Session

Representative Project Experience

Replacement of Pedestrian Bridges in Various Parks, Camden County, NJ. Geotechnical Engineer for the removal and replacement of three pedestrian bridge superstructures, the removal and replacement of four bridge abutments, the modification of two bridge abutments, the rehabilitation of two pedestrian bridges including removal and replacement of the decking and railing systems, approach grading and paving at one bridge location and all appurtenant work. Work included visual inspections of each bridge including Berlin Park Bridge No. 1 and Bridge No. 2 and Pennypacker Park Bridge in Haddonfield Borough, NJ. Tasks included a field survey, engineering, design, bid documentation/specifications and bidding support services for pedestrian bridge replacements.

Sumneytown Pike Pedestrian Bridge Relocation, Upper Gwynedd Township, PA. Geotechnical Engineer responsible for preparing a streamlined Structure Foundation Report in accordance with Publications 15M, Design Manual Part 4, and 293, Geotechnical Engineering Manual. This work included all necessary geotechnical investigations and analyses to ensure the foundation's suitability and stability for the proposed site.

Replacement of Two Pedestrian Bridges, Borough of Pompton Lakes, Passaic County, NJ. Geotechnical Engineer for the replacement of two pedestrian bridges in the Borough of Pompton Lakes, Passaic County, identified as Structure Nos. 1600-494 (West Lenox Avenue over Wanaque River) and 1600-495 (Hershfield Park Pedestrian Bridge over Wanaque River). These bridges, constructed in the late 1950s, are now structurally deficient and require replacement. The scope of work encompasses full consulting engineering services, including the inspection of existing structures, design, permitting, preparation of easement and right-of-way documents and development of final construction plans and specifications.

French Creek Pedestrian Bridge, Borough of Phoenixville, PA. Geotechnical Engineer for a new pedestrian bridge over French Creek in the Borough of Phoenixville. The bridge, designed as a steel truss structure, will span approximately 213 feet, connecting the north side of Borough Hall to the south side of Smithworks Boulevard. This bridge will be situated within a 100-foot easement provided by the Steelpointe development and will cross over the floodway of French Creek and the Schuylkill River Trail. The design will include pile foundations, pile caps, abutments, wing walls and ADA-compliant ramps with retaining walls to ensure accessibility and connectivity to existing trails and sidewalks.

Mary Yardley Pedestrian Bridge Replacement, Yardley Borough, PA. Geotechnical Engineer responsible for the evaluation of the existing pedestrian bridge structure and developing design documents for the replacement structure in Yardley, PA. The existing timber structure and an existing stone masonry abutment were determined to need replacement. Close coordination with the client resulted in the selection of a fiber reinforced polymer superstructure. A new reinforced concrete abutment was designed to replace the stone masonry abutment and an existing reinforced concrete abutment was modified to support the proposed structure. All design and detailing were performed in accordance with the AASHTO LRFD Bridge Design Specifications, AASHTO LRFD Guide Specifications for the Design of Pedestrian Bridges and PennDOT Design Manual 4. Bid documents including construction plans, specifications and estimates were developed.

Stuart K. A. Gause, PE, CPESC

Environmental/Permitting

Overview

- Over 30 years of civil engineering experience
- Experience with highway design, site development, stormwater management, and floodplain modeling and mapping projects
- Duties include the development of highway design plans and specifications along with post construction stormwater management, erosion and sediment control plans, and flood studies
- Experience with floodplain hydrologic and hydraulic modeling mapping nationwide for the Federal Emergency Management Agency

Work History

RVE experience: 2020 to present

Total experience: 32 years

Education

B.S., Civil Engineering, Bucknell University, 1990

Certifications/Registrations

Professional Engineer – PA, MD, VA

Certified Professional in Erosion and Sediment Control

Representative Project Experience

District 2-0, SR 0202, Section 510, Markley Street Improvement Project, PennDOT. Responsible for drainage design, post-construction stormwater management, and erosion and sediment control design for the complete reconstruction of Markley Street, an urban roadway requiring intersection improvements, in Montgomery County, PA. Tasks include a designed alignment, grade, and parking lot reconfiguration for a one-block continuation of an existing local street. HEC-RAS modeling of the Stony Creek floodplain and floodway was performed for the rehabilitation of two stone arch bridges and the replacement of another bridge in support of a FEMA Conditional Letter of Map Revision and an US Army Corps of Engineers/PA Department of Environmental Protection Joint Permit.

District 8-0, SR 0022, Section 053, Intersection of SR 0022, Allentown Boulevard, and SR 0034, Hershey Road, PennDOT. Responsible for the profile, grading, drainage, post-construction stormwater management, erosion and sediment control design, and permitting for an intersection improvement project at Allentown Boulevard and Hershey Road in Dauphin County, PA. This project was completed in support of an USACE 404/PADEP Chapter 105 permit.

District 9-0, SR 0036, Section 32B, Union Avenue over a Tributary to Mill Run, PennDOT. Responsible for hydrology and hydraulic design, soil erosion and sediment control design, and permitting for a bridge rehabilitation/60-inch storm drain trunk line in Blair County, PA, where the storm drain connects directly to the bridge through a height-modified box culvert to pass under a duct bank, which then expands horizontally and vertically to the bridge that outlets into Mill Run in support of a PADEP NPDES Permit and an USACE 404/PADEP Chapter 105 Permit.

District 11-0, SR 2020, Section LO1, Pleasant Hill Road over Camp Run, PennDOT. Responsible for the hydrologic and hydraulic design, soil erosion and sediment control design, and permitting for a bridge replacement in Blair County, PA, in support of a PADEP NPDES Permit and an USACE 404/PADEP Chapter 105 Permit.

District 11-0, SR 2014, Section LO1, Hemmerle Road over an unnamed tributary to the Beaver River, PennDOT. Design Engineer responsible for the hydrologic and hydraulic design, soil erosion and sediment control design, and permitting for a bridge replacement along Hemmerle Road over an unnamed tributary to the Beaver River in Lawrence County, PA, in support of a PADEP NPDES Permit and an USACE 404/PADEP Chapter 105 Permit.

SR 0202, Section 520, Markley Street Improvement Project, Montgomery County, PA, PennDOT District 6-0. Performed drainage design, post-construction stormwater management, and erosion and sediment control design for the complete reconstruction of an urban roadway with intersection improvements. Performed HEC-RAS modeling of the Stony Creek floodplain and floodway for the rehabilitation of two stone arch bridges and the replacement of another bridge in support of a FEMA Conditional Letter of Map Revision and an US Army Corps of Engineers/PA Department of Environmental Protection Joint Permit.

SR 0036, Section 32B, Union Avenue over a Tributary to Mill Run, Altoona, Blair County, PennDOT District 9-0. Hydrology and hydraulic design and soil erosion and sediment control design and permitting for a bridge rehabilitation/60-inch storm drain trunk line where the storm drain connects directly to the bridge through a height-modified box culvert to pass under a duct bank, which then expands horizontally and vertically to the bridge that outlets into Mill Run in support of a PADEP NPDES Permit and an USACE 404/PADEP Chapter 105 Permit.

PennDOT, District 6, SR 3020, Section 530, Barbadoes Street Extension, Norristown, Montgomery County, PA. Designed alignment, profile, and grading for the roadway and a multi-use trail. Designed drainage, stormwater, and soil erosion and sediment control designs and assembled and submitted permit applications.

Brian T. Yorkiewicz, PLS

Land Surveyor

Overview

- More than two decades experience in land surveying and drafting
- Professionally licensed Land Surveyor in Pennsylvania, Delaware and Virginia
- Project Field Manager/Surveyor for numerous projects, including highway baseline layout/re-establishment, vertical bench runs, highway cross-sections, topographic data collection, intersection survey/layouts, right-of-way establishment, drainage/utility as-built surveys, stream cross-sections, wetland delineation surveys, various construction stakeouts

Work History

RVE experience: 2014 to Present

Total experience: 29 years

Education

High School Diploma, Bensalem High School

A.S., Civil Engineering Technology, PA College of Technology,1994

Civil Engineering Technology, Bucks County Technical School, 1991

Certifications/Registrations

Professional Licensed Surveyor - PA, DE, MD, VA

Member - Craft Advisory Board of Bucks County Technical High School

Pennsylvania Society of Land Surveyors - Past President

Pennsylvania Society of Land Surveyors/Bucks Chapter - Past President

Member - PSLS Standards of Practice Committee

Representative Project Experience

Sutcliffe Park Trail Rehabilitation, Borough of Conshohocken, PA. Land Surveyor for the concept plan to update the walking trail, add landscaping and install vegetated drainage swales to address some storm water concerns. In general, the work will consist of, but is not limited to reconstruction of existing 8' wide walking paths, installation of new ADA compliant walking paths for improved accessibility into and through the park, construction of drainage swales, landscaping, park benches, signage installation, tree removal as needed, and other incidental work.

Taylorsville Road and Woodside Road Trail Connection, Lower Makefield Township, PA. Land Surveyor for the traffic analysis, design and bidding of improvements to the existing signalized intersection at Taylorsville Road and Woodside to enable the connection of the recently completed Woodside Road Multi-Use Path, which terminates at the western leg of the intersection, to the Delaware Canal Towpath Trail. The project aims to improve pedestrian safety at this intersection by completing the existing trail connection along Woodside Road, generally from the northwest corner of the intersection to the southeast corner to connect with the existing trail segment constructed by the Delaware River Joint Toll Bridge Commission (DRJTBC). Work includes performing civil site surveying services consisting of topographic survey to locate all features at the project intersection, to supplement the base survey data provided by DRJTBC Base Plan preparation of the existing site conditions using AutoCAD 2019. It is anticipated that right-of-way takings may be required as part of this project. Therefore, locating property corners will be included in the task. The existing guiderail on the eastern leg of Woodside Road and northern leg of Taylorsville Road will be located, along with the two endwalls that the guiderail appears to intend to protect.

Lower Dolington Road Multi-Use Trail, Newtown Township, PA. Land Surveyor for an asphalt multi-use trail along Lower Dolington Road between Frost Lane and Upper Silver Lake Road. The project also included stormwater management, landscaping, ADA accessibility, pavement striping and amenities. The scope of work included performing site surveying services consisting of topographic and Right-of-Way surveys to locate all existing features and property boundaries along the proposed trail route. The Township received grant funding from the Department of Community and Economic Development (DCED) Multimodal Transportation Fund and the Pennsylvania Department of Conservation and Natural Resources (DCNR) Non-Motorized Trail Grant. RVE assisted the Township in preparing and submitted the grant applications.

Woodside Road Multi-Use Path, Lower Makefield Township, PA. Land Surveyor for the construction of an asphalt bike path along Woodside Road between Merrick Road and Taylorsville Road, incorporating stormwater management, ADA ramps and pavement striping. Funded through a DCED Multimodal Transportation Fund grant, the project enhanced accessibility and safety for cyclists and pedestrians. The scope of work included conducting a preliminary site visit and survey, assessing existing conditions, coordinating easements and creating a preliminary layout plan. Work also involved final design, including ADA ramp and drainage design, stormwater management, erosion and sediment control and landscaping.

French Creek Pedestrian Bridge, Borough of Phoenixville, PA. Land Surveyor for a new pedestrian bridge over French Creek in the Borough of Phoenixville. The bridge, designed as a steel truss structure, will span approximately 213 feet, connecting the north side of Borough Hall to the south side of Smithworks Boulevard. This bridge will be situated within a 100-foot easement provided by the Steelpointe development and will cross over the floodway of French Creek and the Schuylkill River Trail. The design will include pile foundations, pile caps, abutments, wing walls and ADA-compliant ramps with retaining walls to ensure accessibility and connectivity to existing trails and sidewalks. The scope of work includes a topographic survey, utility records acquisition and soil borings for geotechnical investigation to determine soil characteristics for the bridge's foundation design. The design phase includes detailed site layout and grading, bridge foundation and retaining wall design, erosion and sediment control planning, utility coordination and obtaining necessary environmental permits.

Kelly Goff, PE, CFM

Grant Funding

Associate

Overview

- Over a decade of experience in structural engineering in support of a variety of projects for public agency clients
- Areas of expertise include structural analysis, concrete and steel design, geotechnical engineering, hydraulic engineering, soil mechanics, physics, material strength and forensic engineering and design
- Supported the evaluation, design, testing and construction of buildings, bridges, marine structures and infrastructure

Work History

RVE experience: 2015 to present

Total experience: 13 years

Education

M.S., Civil Engineering, Villanova University, 2013

B.S., Civil Engineering, Lehigh University, 2009

Certifications/Registrations

Professional Engineer – PA

Certified Floodplain Manager (CFM)

Representative Project Experience

Ms. Goff serves as Department Head for the firm's in-house grants department. Ms. Goff is responsible for developing and coordinating grant and loan funding for clients through a myriad of programs offered by local, State, County and Federal agencies. Each year, Ms. Goff works with clients to identify funding opportunities that will help achieve their priorities. Once a program is targeted, Ms. Goff can provide assistance by preparing application materials, developing professional exhibits and submitting applications on behalf of our clients.

Grant Services, East Norriton Township, Montgomery County, PA: Since 2021, Ms. Goff has successfully obtained nearly $2 million in grant funding through various programs to fund the following projects:

- Hannah, Woodland and Norris Avenue Bridge Rehabilitations, PennDOT Multi-modal Transportation Fund
- Rehabilitation and Further Development of Stanbridge Street Park, DCNR Park and Conservation Fund
- Whitehall Road Sidewalk, DCED Multi-modal Transportation Fund
- Stanbridge Park Facility Improvements, Montco 2040 Implementation
- ADA Curb Ramp, DCED MultiModal Transportation Fund

Grant Services, Hatboro Borough, Montgomery County, PA: Since 2021, Ms. Goff has successfully obtained more than $1.15 million in grant funding through various programs to fund the following projects:

- West Monument Avenue Bridge Replacement, PennDOT Multi-modal Transportation Fund
- Rectangular Rapid Flash Beacons (RRFB) for Existing Crosswalk, Automated Red-Light Enforcement (ARLE)
- York Road Sidewalk Improvements, DCED Multi-modal Transportation Fund
- Jacksonville/Meadowbrook Crossing Improvements, Montgomery County Transportation Program
- Hatboro Station Trail Lighting, Montco 2040 Implementation

Grant Services, Upper Gwynedd Township, Montgomery County, PA: Since 2021, Ms. Goff has successfully obtained more than $1.7 million in grant funding through various programs to fund the following projects:

- Haines Run Streambank Restoration - Phase I, Montco 2040 Grant
- Haines Run Hydrologic and Hydraulic Study, DCNR Park and Conservation Fund
- Haines Run Hydrologic and Hydraulic Study, Flood Mitigation
- Illuminated Traffic and Pedestrian Signage, Montco 2040 Implementation
- Reconstruction of the Sumneytown Pike Bridge, PennDOT MultiModal Transportation Fund

Grant Services, Yardley Borough, Bucks County, PA: Since 2021, Ms. Goff has successfully obtained more than $980,000 in grant funding through various programs to fund the following projects:

- North Main Street Sidewalk – Phase III, DCED MultiModal Transportation Fund
- North Main Street Phase 2, PennDOT MultiModal Transportation Fund
- North Main Street Phase 2, DCED MultiModal Transportation Fund

Statement of Experience and Qualifications

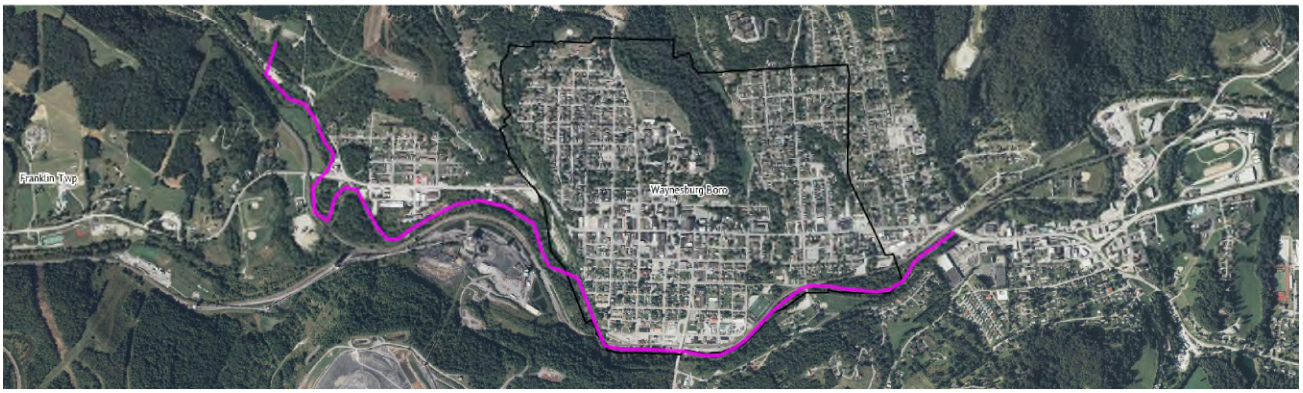
Section C

REMINGTON & VERNICK ENGINEERS

C. Statement of Experience and Qualifications

Consultant's Qualification and Experience

The following projects provide a comprehensive overview of RVE's experience with similar projects, showcasing our team's capabilities and qualifications.



Waynesburg-Wisecarver Trail Connector Study

Waynesburg Borough, Greene County, PA

RVE is conducting the Waynesburg-Wisecarver Trail Connector Study to create a detailed plan for future trail development and recreational activities in the project area. The study's comprehensive approach involves community engagement through public meetings, committee sessions and stakeholder interviews, fostering grassroots support and minimizing potential conflicts.

The study included a thorough physical inventory and assessment of the proposed trail corridor, analyzing topography, soils, land use, natural and cultural features, structures, utilities, intersections and environmental hazards. This provided a detailed understanding of the area's physical characteristics and constraints. Legal feasibility was also examined, considering ownership, easements, land use agreements and zoning regulations, with strategies to negotiate with property owners for cooperation where the County did not control the corridor.

Community needs and preferences were considered, assessing how the project fits with existing plans and identifying potential user groups. Demographic, population and socioeconomic data were analyzed to estimate demand and usage levels, along with the impact on adjacent land uses and the provision of accessible facilities. The study also addressed management, operation, maintenance and fiscal feasibility, estimating costs for land acquisition, trail development and ongoing maintenance. A phased, multi-year capital development program was proposed, along with an implementation matrix detailing specific action steps, responsibilities, timeframes, costs and funding sources.

Project Cost:
$62,500

Financing Strategy:
DCNR

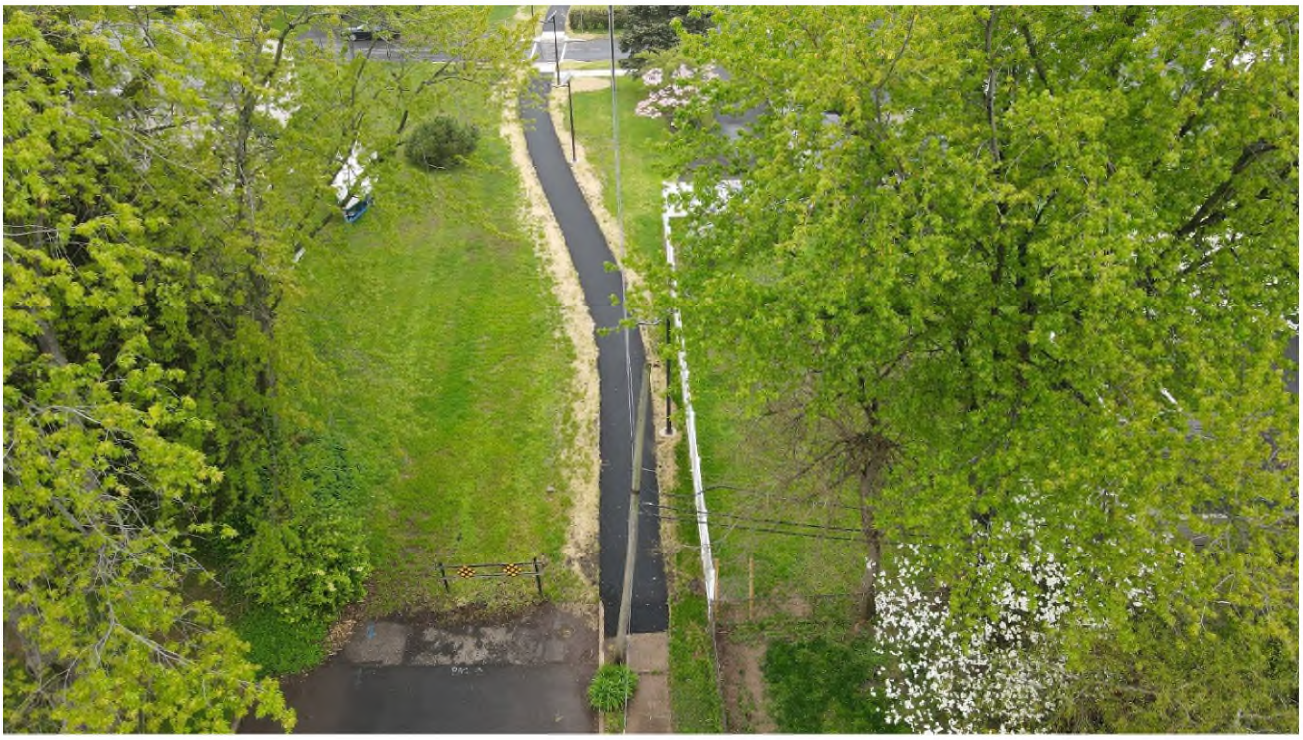
Size:
Study covers the entire proposed trail corridor

Location:
Waynesburg, PA

Year Completed:
Ongoing

Role:
Project Lead

Contact Information:
Richard Cleveland, Director of Planning and Community Development
724-852-5300
rcleveland@co.greene.pa.us



Corinthian Trail

Hatboro Borough, Montgomery County, PA

RVE provided engineering design and bidding services for the Corinthian Trail, a walking path along Corinthian Avenue between Jefferson Avenue and Jacksonville Road in Hatboro Borough, Montgomery County, Pennsylvania. The Borough received funding through the Transportation Alternatives Set Aside Grant from PennDOT.

The project included the design of the new ADA compliant walking path, ADA curb ramps, solar site lighting, a retaining wall, fence and signage. It also included the installation of a new stormwater management system including an underground infiltration trench.

RVE performed a topographic and right-of-way (ROW) survey to locate all features and property boundaries, developed engineering design plans, obtained all clearances required by the grant program, performed site visits and field evaluations, obtained plan approvals and supported bidding and award.

The Corinthian Trial project had several positive impacts on the community. It resulted in a direct ADA compliant path to Crooked Billet Elementary School. Solar lighting was used to improve the sustainability of the project. Warm mix asphalt was used to increase energy efficiency. Stormwater BMP was installed in order to recharge groundwater, reduce flooding risk and improve water quality.

Project Cost:
$617,464

Financing Strategy:
PennDOT TA Set-Aside

Size:
Walking path along Corinthian Avenue

Location:
Hatboro, PA

Year Completed:
2022

Role:
Project Lead

Contact Information:
Diane C. Hegele
Borough Manager
215-443-9100
dhegele@myhatboro.org



SR 743 / Conewago Trail Crossing Improvements

Mount Joy Township, PA

Under Work Order #10 (E04699), RVE was hired by Gannett Fleming, Inc. to provide engineering services for safety improvements at the SR 743 crossing of the Conewago Recreational Trail in Lancaster County, Pennsylvania. The scope of services includes project management, preliminary roadway design, surveying, utility identification, traffic control plans, traffic signal timings, signage and pavement markings, final right-of-way plans, environmental clearance, erosion and sedimentation (E&S) plans, final design, public displays, final plan checks, assembly of project documents and development of the final bid package.

RVE conducted a field view to gather data for the signing and pavement marking detail plan, focusing on high visibility advanced warning signs, trail crossing warning signs, "TRAIL X-ING" pavement markings and warning signs for trail users. They will complete detailed plans for the installation of signs and pavement markings in line with PennDOT and MUTCD standards. The Signing and Pavement Marking Plan includes the improvements, overhead mast arms with flashing beacons, yellow and red flashing beacons for road and trail users respectively and camera detection to activate beacons when trail users' approach. All designs will adhere to standards set by Publication 212, the FHWA's MUTCD, Publication 236M and Publication 111.

Project Cost:
$372,430 est.

Financing Strategy:
PennDOT

Size:
Trail crossing improvements

Location:
Mount Joy Township, PA

Year Completed:
2023

Role:
Project Lead

Contact Information:
Michelle Tarquino
PennDOT District 8-0/BPT
717-783-5007
mtarquino@pa.gov



Replacement of Two Pedestrian Bridges

Borough of Pompton Lakes, NJ

The project involves the replacement of two pedestrian bridges in the Borough of Pompton Lakes, Passaic County, identified as Structure Nos. 1600-494 (West Lenox Avenue over Wanaque River) and 1600-495 (Hershfield Park Pedestrian Bridge over Wanaque River). These bridges, constructed in the late 1950s, are now structurally deficient and require replacement. The scope of work encompasses full consulting engineering services, including the inspection of existing structures, design, permitting, preparation of easement and right-of-way documents and development of final construction plans and specifications.

Key tasks include a comprehensive field investigation, structural inspection, field survey, utility and geotechnical engineering, right-of-way determination and obtaining necessary permits from relevant authorities. The new bridges are being designed with a minimum 10-foot clear walkway, accommodating maintenance vehicles and pedestrian loads, adhering to robust engineering principles for extended service life and minimal maintenance. The project also mandates improving approach walkways up to 200 feet on each side of the bridges. Each bridge will be bid separately, necessitating two distinct bid packages for construction documents.

Project Cost:
$1,528,955 est.

Financing Strategy:
Capital Funds

Size:
Two pedestrian bridges

Location:
Pompton Lakes, NJ

Year Completed:
Ongoing

Role:
Project Lead

Contact Information:
Jonathan Pera, PE
County Engineer
973-881-4450
jonathanp@passaiccounty.org



French Creek Pedestrian Bridge

Borough of Phoenixville, PA

RVE is providing engineering services for a new pedestrian bridge over French Creek in the Borough of Phoenixville. The bridge, designed as a steel truss structure, will span approximately 213 feet, connecting the north side of Borough Hall to the south side of Smithworks Boulevard. This bridge will be situated within a 100-foot easement provided by the Steelpointe development and will cross over the floodway of French Creek and the Schuylkill River Trail. The design will include pile foundations, pile caps, abutments, wing walls and ADA-compliant ramps with retaining walls to ensure accessibility and connectivity to existing trails and sidewalks.

The scope of work includes a topographic survey, utility records acquisition and soil borings for geotechnical investigation to determine soil characteristics for the bridge's foundation design. The design phase includes detailed site layout and grading, bridge foundation and retaining wall design, erosion and sediment control planning, utility coordination and obtaining necessary environmental permits.

Additionally, RVE is assisting the Borough in securing grant funding for the project by providing necessary documents and cost estimates. The final deliverables will include construction documents, specifications and a phased construction plan, ensuring compliance with grant requirements and minimizing potential disruptions.

Project Cost:
$1,739,574 est.

Financing Strategy:
Greenways, Trails and Recreation Program

Size:
213' span bridge

Location:
Phoenixville, PA

Year Completed:
Ongoing

Role:
Project Lead

Contact Information:
E. Jean Krack
Borough Manager
610-933-8801
manager@phoenixville.org





Woodbine Road Multi-Use Trail TAP Project

Borough of Downingtown, PA

The Borough of Downingtown sought to enhance pedestrian safety along Woodbine Road, a high-traffic area due to several subdivisions and Archbishop Shanahan High School (BSHS). The area also suffers from poor lighting, further compromising safe passage. Financial constraints prevented the Borough from funding the project or covering any grant match for construction improvements. The project scope included constructing a 10-foot-wide concrete multi-use trail for pedestrians and cyclists, two mid-block crosswalks for safe crossings to the existing sidewalk in front of BSHS and a 6-foot-wide sidewalk along a portion of Lincoln Highway for complete pedestrian connectivity. Street lighting and landscaping were also planned.

RVE developed an innovative strategy to secure construction funds without requiring a financial match from the Borough. By negotiating a partnership with Downingtown Borough, a local developer and the Archdiocese of Philadelphia, RVE arranged for the developer and the archdiocese to cover the match if the grants were secured. This approach allowed the Borough to implement the improvements at no cost. Through RVE's grant writing expertise, the project received $916,600 from the PennDOT TAP grant program and $235,000 from the DCED Multimodal Transportation Fund (MTF) grant program. Additional funding commitments included $310,715 from the local developer and $65,000 from the archdiocese.

Project Cost:
$1,500,000

Financing Strategy:
PennDOT TAP and DCED MTF

Size:
Approximately 1.5 miles of trail

Location:
Downingtown, PA

Year Completed:
2020

Role:
Project Lead

Contact Information:
Josh Maxwell
Chair, Chester County Commissioner
610-344-6151
cccommissioners@chesco.org

This project highlighted a collaborative effort between Downingtown, developer Eli Kahn and Bishop Shanahan High School. RVE's strategy enabled the Borough to proceed with the improvements without municipal expenditure. RVE also provided engineering design and bidding support services for the Woodbine Road Multi-Use Trail project, which included the construction of the trail and sidewalks along Woodbine Road, Lincoln Avenue, Business Route 30 and Lancaster Avenue.



Woodside Road Multi-Use Path

Lower Makefield Township, PA

RVE provided comprehensive engineering services for the Woodside Road Bike Path Project, which included design, bidding and construction management and inspection. The project aimed to construct an asphalt bike path along Woodside Road between Merrick Road and Taylorsville Road, incorporating stormwater management, ADA ramps and pavement striping. Funded through a DCED Multimodal Transportation Fund grant, the project enhanced accessibility and safety for cyclists and pedestrians.

The scope of work included conducting a preliminary site visit and survey, assessing existing conditions, coordinating easements and creating a preliminary layout plan. Work also involved final design, including ADA ramp and drainage design, stormwater management, erosion and sediment control and landscaping. RVE was responsible for the grant coordination with DCED and DCNR for approval and reimbursement processes. RVE handled all permitting applications to the Bucks County Conservation District and PennDOT. Work also included the preparation of bidding documents, managing the bid process and providing recommendations on received bids.

RVE also provided part-time construction management and inspection services to ensure compliance with design documents and grant requirements, including contract preparation, submittal reviews and payment processing.

Project Cost:
$659,258

Financing Strategy:
DCED MTF

Size:
1.2 miles of bike path

Location:
Lower Makefield, PA

Year Completed:
2024

Role:
Project Lead

Contact Information:
David W. Kratzer Jr.
Township Manager
267-274-1100
admin@lmt.org

Under a separate contract with the Township, RVE is performing the traffic analysis and design of improvements to the Taylorsville Road and Woodside intersection to connect the Woodside Road Multi-Use Path to the Delaware Canal Towpath Trail, aiming to enhance pedestrian safety with new crosswalks, ADA-compliant curb ramps and traffic signal adjustments, all conforming to PennDOT and MUTCD standards.



Rails to Trails Feasibility Study

Union County, NJ

The "Rails to Trails Feasibility Study" was conducted to explore the conversion of an out-of-service rail line, the Elizabeth Industrial Track, into a multi-use trail. This rail corridor, unused for over fifty years, spans 3.53 miles through Cranford, Roselle, Roselle Park and Elizabeth in New Jersey, potentially benefiting nearly 200,000 residents. The proposed trail aims to connect various community amenities, such as parks, schools, retail areas and commuter services, enhancing local transportation options and community connectivity.

The study outlines significant community benefits for each municipality:

- **Cranford:** Home to over 23,000 residents, the trail would provide direct access to downtown and various recreational facilities.
- **Roselle Park:** With over 13,000 residents, the trail would enhance pedestrian access to local transit and the Cranford River Walk.
- **Roselle:** Home to over 21,000 people, the trail would link significant recreational areas and local amenities.
- **Elizabeth:** The largest city involved, with over 135,000 residents, the trail would end downtown, offering connections to major transit lines and bus routes.

Project Cost:
$100,000

Financing Strategy:
Capital Funds

Size:
3.53 miles of multi-use trail

Location:
Union County, NJ

Year Completed:
2022

Role:
Project Lead

Contact Information:
Ricardo Matias, PE
County Engineer
908-789-3675
Ricardo.Matias@ucnj.org

The study also included an assessment of the existing conditions, noting extensive overgrowth along the rail corridor and outlines the costs and methods for land clearing. Property acquisition options include direct purchase from Conrail, railbanking (which involves maintaining the corridor for potential future rail use) and rail-with-trail arrangements (where the trail and active rail lines coexist). The conceptual design recommends a ten-foot-wide trail with berms for safety, accommodating multiple user types and ensuring ADA compliance. Various trailheads, access points and parking options are evaluated to facilitate use by the community, maintenance and emergency services.



Camden Greenway Circuit

City of Camden, NJ

The Camden Greenway Circuit Project, spearheaded by Camden Community Partnership, aimed to enhance bicycle accessibility across the City of Camden, forming a crucial link between Pennsylvania and South Jersey bicycle networks. The project focused on developing over three miles of trails connecting downtown Camden, Cooper's Poynt, Pyne Point and Cramer Hill neighborhoods. The designated trail route stretches from Delaware Avenue, just north of the Benjamin Franklin Bridge, to Harrison Avenue and 36th Street, including sections of Memorial Avenue.

The initiative addressed specific road improvements tailored to accommodate bicycle traffic. Delaware Avenue, for instance, offers a wide pavement conducive to integrating dedicated bike lanes and parking areas, aimed at enhancing safety and accessibility. Similarly, Erie Street presented narrower sections where "Share the Road" treatments, including Shared Lane Markings (sharrows), were proposed to ensure cyclist safety amidst mixed traffic conditions.

State Street featured a critical component of the project, with considerations for both the new State Street Bridge and the existing pedestrian bridge, aiming to integrate seamless bicycle access while maintaining pedestrian safety. Recommendations include possible lane widening and the use of sharrows to delineate bicycle pathways effectively.

Project Cost:
$225,000

Financing Strategy:
Capital Funds

Size:
Over 3 miles of bicycle path

Location:
Camden, NJ

Year Completed:
2015

Role:
Project Lead

Contact Information:
Camden Community Partnership
856-757-9154
info@camdencpinc.com

Harrison Avenue emerged as a focal point due to the Salvation Army Kroc Center, which serves as a community hub. Design plans included dedicated bike lanes alongside vehicle lanes, promoting safe coexistence between cyclists and motorists. The project's design adhered closely to NJDOT guidelines, MUTCD standards and other authoritative cycling infrastructure protocols to ensure optimal safety and functionality.



Schuylkill River West Trail, Phase 2

Upper Merion Township, PA

RVE provided engineering design and bidding services for the Schuylkill River West Trail project for Upper Merion Township. This project involves the design of a walking path that begins in Heuser Park and continues outside Valley Forge National Historical Park southeast of where Route 422 crosses the Schuylkill River.

This trail is a 15.5-mile network of trails and greenway near the Schuylkill River that will run through the municipalities of Lower Merion, West Conshohocken, Bridgeport and Upper Merion. Work consists of the construction of a multi-use asphalt trail, retaining wall construction, chain link fence installation, landscape restorations, associated erosion and sediment control and site grading.

RVE performed a topographic and right-of-way survey to locate all features and property boundaries, developed preliminary engineering design plans, obtained all clearances required by the grant program, performed site visits and field evaluations, obtained plan approvals, secured all environmental permitting and supported the final design document preparation for bidding and award.

Project Cost:
$577,880

Financing Strategy:
Capital Funds

Size:
15.5-mile network of trails and greenway

Location:
Upper Merion, NJ

Year Completed:
2022

Role:
Project Lead

Contact Information:
Hamaday, Anthony
Township Manager
610-265-8722
ahamaday@umtownship.org

Current Walking Trail Projects

The following is a list of RVE's current walking trail projects including type of project, location, size and anticipated completion date.

PROJECT	LOCATION	SIZE	COMPLETION DATE
Waynesburg-Wisecarver Trail Connector Study	Waynesburg, PA	Study covers the entire proposed trail corridor	July 2024
FY2023 NJDOT Municipal Aid - High Hill Trail Phase 3	Woolwich Township, NJ	Improvements to shared used path along High Hill Road	October 2024
Lawrence-Hopewell Trail Maidenhead Meadows Trail Segment	Lawrence Township, NJ	2,430 LF	February 2025
Taylorsville & Woodside Trail Crossing	Lower Makefield Township, PA	Construction of the multi-use trail connection between the Woodside Road trail and the Delaware River Joint Toll Bridge Commission trail	June 2025

Project Management Capability

Based on our organization and current staffing levels, we are confident in our ability to manage the Brentwood Borough Walking Trail project. Our team includes experienced project managers, engineers, landscape architects and environmental specialists who have successfully completed similar projects on time and within budget. Our firm's robust project management framework and resource allocation strategy ensure that we can efficiently handle the proposed project without compromising on quality or timelines.

Project References

Section D

REMINGTON & VERNICK ENGINEERS

D. Project References

RVE has provided the following list of five walking trail references including name, title, municipality, phone, and email address.

Name/Title	Municipality	Phone	Email Address
Richard Cleveland, Director of Planning and Community Development	Greene County, PA	724-852-5300	rcleveland@co.greene.pa.us
Diane C. Hegele, Borough Manager	Hatboro Borough, PA	215-443-9100	dhegele@myhatboro.org
E. Jean Krack, Borough Manager	Phoenixville Borough, PA	610-933-8801	manager@phoenixville.org
David W. Kratzer Jr., Township Manager	Lower Makefield Township, PA	267-274-1100	admin@lmt.org
Hamaday, Anthony, Township Manager	Upper Merion Township, PA	610-265-8722	ahamaday@umtownship.org

Legal Proceedings

Section E

REMINGTON & VERNICK ENGINEERS

E. Legal Proceedings

RVE maintains a strong and successful litigation history. We feel this is directly reflective of not only the high standard of care and service we provide, but also the emphasis RVE places upon quality and effective risk management. Utilizing a collaborative and cross-functional team approach, RVE proactively identifies areas of risk on projects and in our representation before they develop into serious problems, then works to eliminate and mitigate those risks. This, coupled with a stringent quality assurance/quality control program, enables RVE to avoid negative outcomes and costly litigation. There is no pending or expected litigation or other conditions that would affect the stability of our company in any way. RVE has no judicial or administrative proceedings that are material to our business or financial capability, or our ability to perform the work requested in the RFP. Please note, litigation in the governmental professional services/construction industry in our primary geographic locations is common and given our almost exclusive government representation, we are regularly named as a party regardless of any ultimate responsibility. This includes, in recent times, more frequently being named in personal injury claims.

The following is a listing and descriptions of all civil litigation matters, arbitration and/or disputes that have been filed against Consultant during the last ten (10) years including those matters ongoing. Neither the Consultant, nor any of its professionals, have been the subject of professional disciplinary action or investigation during the last ten (10) years through the date of response. **It is important to note that the Consultant has not had any case wherein the Consultant has been found negligent in its duty to the client nor have any damages have been assessed by a court of law or jury during that time.**

1. ConQuest Industries v. County of Bergen et als., Docket No. L-8395-16
   Alleged negligence during design of pedestrian bridge and construction of pedestrian bridge. **Matter dismissed against RVE**.
2. Estate of James Gary Mahoney v. Healey CM, LLC, et als., Docket No. L-3230-17
   Personal Injury case wherein a worker was killed during a project to demolish a structure in Essex County. RVE is a party to the case, however RVE was not on site or responsible for any oversight of decedent or his company during project. **Matter dismissed against RVE.**
3. Lattimer v. Brigantine et als., Docket No.: ATL-L-2165-17
   RVE brought in as third party defendant by Brigantine related to a delay claim made by Plaintiff during the construction of a well pump. **Matter dismissed against RVE**.
4. Clyde Leeds v. City of Absecon, et als., Docket No.: ATL-L-1271-16
   RVE brought in as third party defendant by Absecon related to a trip and fall claim by plaintiff wherein he alleges negligent design of a floating dock. **Matter dismissed against RVE**.
5. Finn v. Burlington County, et als., Docket No.: BUR-L-131-16
   RVE brought in as third part defendant by Burlington County related to a trip and fall claim made by plaintiff where they allege negligent design of a sprinkler head too close to a walking path. **Matter dismissed against RVE**.
6. Joseph Read, et al. v. Township of Middle, et als., Docket No.: CPM-L-463-17
   RVE brought in as third party defendant by Township of Middle related to a bicycle injury wherein plaintiff injured himself while riding along a bike path, in construction, that was designed by RVE. **Matter dismissed against RVE**.
7. Williams v. Robinson, et al., Docket No.: MID-L-6036-20
   Plaintiff alleges injury as a result of a project site injury where contractor allegedly struck Plaintiff with construction apparatus. RVE was incorrectly plead into the matter as the general contractor. **Matter dismissed against RVE**.

8. Elaine and Thomas DiDario v. RVE, et als., Docket No.: OCN-L-2297-19
   Plaintiff alleges personal injuries from a fall off a bike when traveling over a storm grate and related areas that were improved in 2015 while RVE was engineer. **Matter dismissed against RVE**.
9. Guang Yan v. RVE, et al., Docket No.: CAM-L-3319-20
   Plaintiff alleges personal injuries as a result of a trip and fall incident and is alleging RVE was negligent during our role as construction manager for a project at the Woodcrest PATCO station. **Matter dismissed against RVE.**
10. Agate Construction v. Cape May County, et als., Docket No.: CPM-L-167-21
    Matter stems from construction delays from improper means and methods by contractor in demolition of piles of a bridge span. RVE was brought in 3rd party from its client Cape May County, but there no evidence of exposure from action or inactions of RVE. **Matter ongoing.**
11. Tasca v. Mathis, et als., Docket No.:ATL-L-2991-21
    Matter arises out of alleged damages to property owners' homes as a result of dewatering practices and efforts during road construction project by contractor. Little to no exposure as no evidence RVE actions or inactions contributed to the alleged damage. **Matter dismissed against RVE.**
12. Estate of Thomas v. Bennett, et als., Docket No.: ESX-L-3757-20
    Matter stems from decedents work injury and subsequent demise from the same. Plaintiff alleges that RVE, among others, were negligent in our construction management services on behalf of the Millburn Board of Education, the owner of the project where the decedent was working. RVE was not on site at the time of the fall leading to the injuries and death and had no responsibility for safety on the site. **Matter dismissed against RVE.**
13. Spitznas v. Horan, et als., Docket No.: Bucks County CCP – 2022-06734
    Matter stems from decedents injury and death from being hit by a motor vehicle while crossing the street. Plaintiff alleges RVE, as the Engineer for the Township, had some duty of oversight or analysis/evaluation of traffic conditions and failing to do so, led to decedent's death. RVE had no responsibility for the design of the subject crossing and only after the incident was requested to perform a study. Little to no exposure or wrongdoing by RVE. **Matter ongoing.**
14. Dillard v. City of Camden, et als., Docket No.: CAM-L-3793-21
    Matter stems from a trip and fall wherein plaintiff is alleging to have tripped in a hole as a result of a missing survey monument cap. RVE was brought in both directly and 3rd party from its client, the City of Camden, but there is no evidence of exposure from the actions or inactions of RVE. **Matter dismissed against RVE.**
15. Jennifer L. Keen v. South Jersey Transportation Authority, et als., Docket No.: CAM-L-2370-22
    Matter stems from a personal injury claim wherein Plaintiff was allegedly struck by falling debris while traveling under and overpass owned and managed by Defendant South Jersey Transportation Authority (SJTA). RVE holds a bridge inspection contract and a bridge painting inspection contract with the SJTA and the subject overpass was included in those contracts. RVE's exposure is limited in this case. **Matter ongoing.**

Explanation of Work to be Performed

Section F

REMINGTON & VERNICK ENGINEERS

F. Explanation of Work to be Performed

The project area, known locally as "The Hollow," lies within a wooded valley with moderately steep hillsides and a stream channel. This stream channel was practically dry at the time of our visit but is known for bank full flows during heavier rain events. The existing trail generally follows the channel and crosses it at one point within the project limits.

RVE's general approach to the project will be to design the main walking trail using the existing trail geometry. However, due to extreme erosion along the stream banks, RVE proposes to keep the trail away from the stream channel as much as possible. One reason to separate the trail from the stream is for safety reasons due to high and steep banks in certain areas. Another reason is to allow for floodplain management, stormwater mitigation, and introduction of green space for amenities. RVE recognizes utility easements and rights-of-way will further limit the alignment of the trail.

Amenities for the trail will consist of parking spaces at the north terminus of the trail, trash receptacles near each end of the trail, and security measures allowing access for emergency and maintenance vehicles. These security measures will also prohibit unauthorized motor vehicle access. Additional spurs from the main walking trail will be placed according to the other borough right-of way locations, tree cover, and grade/slope. Unless the construction budget allows, RVE suggests placing other amenities such as benches, picnic tables, pavilions/gazebos, and educational exhibits under future scope as additional funding and volunteer opportunities present themselves.

RVE's fee considers the Work Requirements (Scope of Work) outlined in Section 3 of the borough's RFP. RVE has included a property boundary survey in its fee. However, if the borough possesses reliable boundary and right-of-way information, RVE can eliminate this work from the scope and reduce its fee accordingly.

Permitting Considerations

Due to the borough's desired dimensions of the trail (0.55 mi x 14' wide), the Allegheny County Conservation District (ACCD) may require a PADEP Chapter 102 NPDES General Permit for construction since more than 1 acre will be disturbed. However, RVE is prepared to present this trail redevelopment project as partial Roadway Maintenance Activity (RMA). PADEP allows up to 25 acres of RMA before a Chapter 102 permit is required. RVE intends to count as much of the trail construction as RMA, in an attempt to avoid a Chapter 102 permit. This approach, of course, will be subject to the ACCD's concurrence since they are the PADEP's delegate in Allegheny County. RVE's fee does not include preparing and filing an NPDES permit application. It should also be noted NPDES permits typically take at least 5 months to obtain from initial application and through completeness and technical reviews. Avoiding a NPDES permit will allow construction to start in the spring of 2025.

Regardless of the NPDES permit requirements, RVE anticipates the design of stormwater management controls satisfying the Borough of Brentwood and Act 167 requirements. Additionally, due to the geometry of the hollow, the existing trail, and the stream, RVE assumes at least 1 stream crossing will be needed, requiring a Chapter 105 stream crossing permit. This should be able to be filed under the General Permit for waterways encroachments since the project's watershed area is less than 1 square mile. Our fee reflects activities for stormwater management design and a Chapter 105 General Permit application but no additional environmental permitting or stream channel analysis, such as a HEC-RAS study.

Construction Administration

RVE's fee for the add alternate assumes 20 weeks of construction. This will require 20 hours of weekly meeting attendance, in addition to 100 hours of construction observation by RVE's field inspectors. As construction of the project draws closer and the full scope of work is known, the borough may wish to reduce the amount of time required for construction inspection.

Work Schedule

Section G

REMINGTON & VERNICK ENGINEERS

G. Work Schedule

RVE has provided the following proposed project work schedule including time frames for each major work element, target dates for public meetings and dates for completion of draft and final documents:

DATE	MILESTONE
July 16, 2024:	Notice to Proceed. Kickoff survey work and schematic design.
August 1, 2024:	Project Kickoff Meeting and Planning/Workshop with the Project Team
August 22, 2024:	Planning/Workshop #2 with Brentwood Borough Council
September 2024:	Planning Commission Meeting
October 1, 2024:	Schematic Design Complete
October 8, 2024:	Approval of Schematic Design/Start Design Development
November 2024:	50% Design Submission to Project Team/Borough Council
January 2025:	95% Design Submission to Project Team/Borough Council
January 2025:	Upon the Borough's approval of the 95% Design Submission drawings, RVE will submit applications for Stream Crossing General Permit (PADEP) and Stormwater Management (Brentwood Borough). RVE expects approvals in approximately 80 business days from application submission.
February 2025:	Final Design Presentation to Project Team, incorporating any comments on the 95% Design Development set, and any feedback from the DEP (Stream Crossing application) and Borough engineer (SWM submission).
March 2025:	Receive and address comments from DEP and borough concerning Stream Crossing and SWM design. Incorporate into Construction Documents.
March 2025:	Final Design Presentation to Brentwood Borough Council
March 31, 2025:	Completion of Construction Documents
April 2025:	Bidding
May 2025:	Receive a permit from DEP and SWM approval from the Borough
May/June 2025:	Construction Commencement

Profession Fees

Section H

REMINGTON & VERNICK ENGINEERS

H. Profession Fees

RVE proposes to complete the design requirements for the Borough as identified in the RFP's Scope of Work for a fixed fee of **$109,131.50** with an add alternate of $31,635 for Construction Administration services unless an amendment to the contract is negotiated and approved by the proper authority of the Borough of Brentwood. RVE's completed bid table with full cost information, including minimum hours and hourly billing rate for each person and major work elements, has been submitted in Excel format on PennBid.

PHASE	TOTAL HOURS	TOTAL COST
Phase I - Pre-Design: Program Development and Documentation Review	108	$16,795.00
Phase II - Design Development Phase (DD)	300.5	$46,455.00
Phase III - Construction Documents Phase (CD)	102.5	$16,187.50
Phase IV - Bid Phase (B)	27	$4,090.00
Phase V - Construction Administration Phase (CA) - Alternate Bid	231	$31,635.00
Miscellaneous Expenses		$25,604.00
Grand Total		**$140,766.50**

RVE will bill monthly for the consulting services provided. Despite the Borough of Brentwood's preference to pay upon completion of the work and receipt of the required report, RVE proposes periodic billing as substantial portions of the work are performed. In accordance with the Borough's policy, ten percent (10%) of the total contract price will be withheld until the final product is approved by the Borough of Brentwood.

Other Submittals

Section I

REMINGTON & VERNICK ENGINEERS

APPENDIX B

Request for Proposals for: **ARCHITECTURAL/ENGINEERING SERVICES FOR BRENTWOOD BOROUGH WALKING TRAIL PROJECT, BRENTWOOD, PENNSYLVANIA**

NONDISCRIMINATION

Nondiscrimination and equal opportunity are the policy of the Commonwealth/Borough of Brentwood in all its decisions program, and activities. The purpose is to achieve the aims of the United States and Pennsylvania Constitutions. Executive Order 1972-1, the Pennsylvania Human Relations Act, Act of October 27, 1955, (P.L. 744), as amended, (43 P.S. δ 951, *et. seq.*), and (43 P.S. δ 153), by assuring that all persons are accorded equal employment opportunity without regard to race, color, religious creed, handicap, ancestry, national origin, age, or sex.

During the term of this contract, the Consultant agrees as follows:

(a) Consultant shall not discriminated against any employee, applicant for employment, independent Consultant or any other person because of race, color, religious creed, ancestry, national origin, age, sex or handicap. Consultant shall take affirmative action to insure that applicants are employed, and that employees or agents are treated during employment, without regard to their race, color, religious creed, ancestry, national origin, age, sex or handicap. Such affirmative action shall include, but is not limited to the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training. Consultant shall post in conspicuous places, available to employees, agents, applicants for employment, and other persons, a notice to be provided by the contracting agency setting forth the provision of this nondiscrimination certification.

(b) Consultant shall, in advertisements or requests for employment placed by it or on its behalf, state all qualified applicants will receive consideration for employment without regard to race, color, religious creed, handicap, ancestry, national origin, age, or sex.

(c) Consultant shall send each labor union or workers' representative with whom it has a collective bargaining agreement or other contract or understanding, a notice advising said labor union or worker's representative of its commitment to this nondiscrimination certification. Similar notice shall be sent to every other source of recruitment regularly utilized by bidder.

(d) It shall be no defense to a finding of noncompliance with this nondiscrimination certification that Consultant has delegated some of its employment practices to any union, training program, or other source of recruitment which prevents it from meeting its obligations. However, if the evidence indicates that the Consultant was not on notice of the third-party discrimination or made a good faith effort to correct it, such factor shall be considered in mitigation in determining appropriate sanctions.

(e) Where the practices of a union or of any training program or other source of recruitment will result in the exclusion of minority group persons, so that Consultant will be unable to meet its obligations under this nondiscrimination certification, Consultant shall then employ and fill vacancies through other nondiscriminatory employment procedures.

(f) Consultant shall comply with all state and federal laws prohibiting discrimination in hiring or employment opportunities. In the event of Consultant's noncompliance with the nondiscrimination certification or with any such laws, this contract may be terminated or suspended, in whole or part, and Consultant may be declared temporarily ineligible for further Borough of Brentwood of Mt Lebanon contracts, and other sanctions may be imposed and remedies invoked.

(g) Consultant shall furnish all necessary employment documents and records to, and permit access to its books, records, and accounts by the Borough of Brentwood, Borough Manager, auditors and other representatives for purposes of investigation to ascertain compliance with the provisions of this certification. If Consultant does not possess documents or records reflection the necessary information requested, it shall furnish such information on reporting forms supplied by the Borough of Brentwood of Brentwood.

(h) Consultant shall actively recruit minority and women sub-Consultants or subcontractors with substantial minority representation among their employees.

(i) Consultant shall include the provisions of this nondiscrimination certification in every subcontract, so that such provisions will be binding upon each sub-Consultant.

(j) Consultant's obligations under this clause are limited to the Consultant's facilities within Pennsylvania, or where the contract is for purchase of goods manufactured outside of Pennsylvania, the facilities at which such goods are actually produced.

DATE: July 3, 2024

Remington & Vernick Engineers

(NAME OF CONSULTANT)

BY _____

TITLE President & CEO

BOROUGH COUNCIL INFORMATIONAL SHEET
AGENDA ITEM NO. 13.e

Informational Item

SUBJECT: **Tree Identification Event Scheduled**

DATE: **August 19, 2024**

PRESENTED BY: **ERIC PECCON**
ASSISTANT MANAGER

RECOMMENDATION:

Mr. President, the Brentwood-Baldwin-Whitehall Shade Tree Commission will hold a leisurely Tree Identification Walk on August 22nd. The event takes place in our park at begins at 6PM.

ATTACHMENTS:
BBWSTC Tree Walk.pdf



What Tree is That? A Tree ID Walk

with the Brentwood-Baldwin-Whitehall Shade Tree Commission and **Tree Pittsburgh**

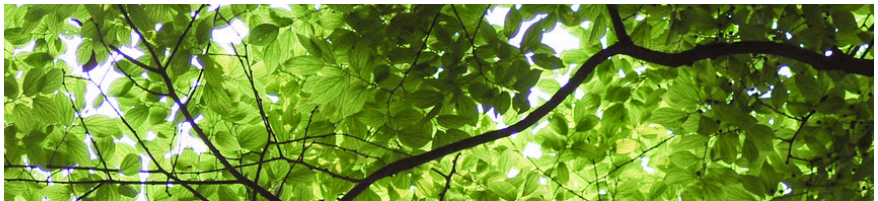
Thursday, August 22
6-7:30PM
Brentwood Park
Rain or Shine

Join Tree Pittsburgh education staff as we stroll to various trees in the park, hear about their interesting characteristics and sometimes the history, folklore or medicinal use of a tree. No matter how much participants know about trees, they will hear something new. Content will be suitable for all ages.

Registration Optional

Learn More: facebook.com/bbwstc or @bbwstc
Join the mailing list by emailing bbwstc@gmail.com

TREE PITTSBURGH



BRENTWOOD-BALDWIN-WHITEHALL SHADE TREE COMMISSION

BOROUGH COUNCIL INFORMATIONAL SHEET
AGENDA ITEM NO. 13.f

Discussion Item

SUBJECT: **Discussion Item - Civic Center Renovations Ribbon Cutting**

DATE: **August 19, 2024**

PRESENTED BY: **GEORGE ZBOYOVSKY, PE, ICMA-CM**
BOROUGH MANAGER

RECOMMENDATION:

Mr. President, the Brentwood Civic Center Renovation project is just about completed. Final inspection and the addressing of any punch list items is all that remains. As such, the Borough is looking at two possible dates for the official Ribbon Cutting. These dates are Wednesday, September 18th or Thursday, September 19th from 6PM - 8PM.

ATTACHMENTS:

BOROUGH COUNCIL INFORMATIONAL SHEET
AGENDA ITEM NO. 13.g

Discussion Item

SUBJECT: **Discussion - Consider authorizing the installation of movable volleyball equipment at Brentwood Stadium.**

DATE: **August 19, 2024**

PRESENTED BY: **GEORGE ZBOYOVSKY, PE, ICMA-CM**
BOROUGH MANAGER

SUMMARY:

The 2024 Budget includes $15,000 in funding that is associated with the construction and installation of a sand volleyball court at some location in the Brentwood Stadium. However, upon further review of both existing site conditions and potential future maintenance concerns, an alternative option is instead being proposed.

During the July 15, 2024 Council Meeting, Borough Council voted to authorize Borough staff to move forward with investigating the purchase of movable volleyball equipment, which can be placed in the D-ring of the stadium field. These items are capable of being seamlessly relocated when needed. However, some concerns with this option have since surfaced that may impact this location. The primary concern is the additional usage of individuals this will bring onto the stadium field that may impact other activities.

BUDGET IMPACT:

2024 Capital Improvement Fund
18-454-700 Park Improvements - Sand Volleyball Court = $15,000.00.

BUDGET NUMBER:
18-454-700

RECOMMENDATION:

Mr. President, the location of the movable volleyball net requires additional discussion by Borough Council.

ATTACHMENTS:

BOROUGH COUNCIL INFORMATIONAL SHEET
AGENDA ITEM NO. 14.a

Action Item

SUBJECT: **Consider Advertising Ordinance No. 2024-1320: Installation of Three Stop Signs**

DATE: **August 19, 2024**

PRESENTED BY: **GEORGE ZBOYOVSKY, PE, ICMA-CM BOROUGH MANAGER**

SUMMARY:

Pary Avenue and Sceneridge Avenue

The installation of a stop sign at the intersection of Pary Avenue and Sceneridge Avenue is strongly recommended based on several key factors:

1. Uncontrolled T-Intersection: The current configuration as an uncontrolled T-intersection presents inherent risks, as drivers on Pary Avenue may fail to yield to traffic on Sceneridge Avenue.

2. Resident Reports: The Borough has received multiple notifications from residents reporting near-miss incidents at this intersection. These firsthand accounts suggest an ongoing safety concern that requires immediate attention.

3. Intersection Geometry: The alignment of the T-intersection creates visibility challenges for drivers entering Sceneridge Avenue from Pary Avenue. This non-standard geometry increases the risk of collisions, particularly for vehicles making left or right turns onto Sceneridge Avenue.

4. Traffic Flow Control: A stop sign would effectively manage the flow of traffic entering Sceneridge Avenue from Pary Avenue, reducing the potential for conflicts between vehicles.

5. Pedestrian Safety: The installation of a stop sign would create a designated crossing point for pedestrians, enhancing safety for all road users in the area.

6. Proactive Safety Measure: By installing a stop sign before a serious accident occurs, the Borough demonstrates a commitment to proactive traffic safety management.

7. Consistent Traffic Control: Adding a stop sign would bring this intersection in line with best practices for similar T-intersections, creating a more predictable driving environment throughout the Borough.

8. Speed Reduction: The stop sign would serve as a traffic calming measure, potentially reducing speeds on both Pary Avenue and Sceneridge Avenue in the vicinity of the intersection.

9. Legal Liability: Addressing a known safety concern by installing appropriate traffic control devices can help mitigate the Borough's legal liability in the event of future accidents at this location.

Given these factors, the installation of a stop sign controlling traffic on Pary Avenue at its intersection with Sceneridge Avenue is a prudent and necessary step to enhance traffic safety, address resident concerns, and mitigate the risks associated with the current uncontrolled configuration. This improvement aligns with standard traffic engineering practices for similar intersections and would significantly contribute to the overall safety of the local road network.

Spangler Avenue and Catskill Avenue

The intersection of Spangler Avenue and Catskill Avenue presents significant safety concerns that warrant the installation of stop signs. Several factors contribute to this recommendation:

1. Skewed intersection: The skewed angle at which Spangler Avenue meets Catskill Avenue reduces visibility for drivers, increasing the risk of collisions. This non-standard geometry makes it difficult for motorists to anticipate and react to cross-traffic.
2. Current lack of control: Vehicles traveling on Spangler Avenue through this intersection are currently uncontrolled, creating a dangerous situation where drivers may not yield to cross-traffic or pedestrians.

3. Pedestrian safety: There exists two cross walks on Spangler Avenue at this intersection. Stop signs would create designated crossing opportunities for pedestrians.

Installing stop signs to create an All-Way Stop at this intersection would address these safety concerns by:

- Clearly defining right-of-way for all approaching vehicles
- Reducing the likelihood of angle and turning collisions
- Providing safe crossing opportunities for pedestrians
- Calming traffic speeds on both Spangler and Catskill Avenues
- Improving overall intersection safety for all road users

Given these factors, the installation of stop signs at the intersection of Spangler Avenue and Catskill Avenue is strongly recommended to enhance safety and reduce the potential for accidents.

BUDGET IMPACT:

Two men (PW crew), one hour of employee hourly rate at $30.00 X 3 signs
Stop sign - 3 ($50/each)
Sign posts - 3 ($150/each)

Total - Approximately $1,000.00

BUDGET NUMBER:
01-430-245

RECOMMENDATION:

Mr. President, I move to advertise Ordinance No. 2024-1320, which would authorize the installation of a stop sign at Pary Avenue facing Sceneridge Avenue and at Spangler Avenue facing Catskill Avenue in both directions.

ATTACHMENTS:
07.18.2024 Stop Sign Warrant Study_Pary Avenue (Signed).pdf
07.18.2024 Stop Sign Warrant Study_Spangler Avenue (Signed).pdf
Ordinance No 2024-1320 Pary Stop Sign and Spangler Stop Sign.pdf

TE-108 (7-09)

STOP OR YIELD CONTROL AT INTERSECTIONS ENGINEERING AND TRAFFIC STUDY

PLEASE TYPE OR PRINT ALL INFORMATION IN BLUE OR BLACK INK

pennsylvania
DEPARTMENT OF TRANSPORTATION
www.dot.state.pa.us

A - LOCATION INFORMATION

COUNTY Allegheny County	MUNICIPALITY Brentwood Borough
STREET NAME Pary Avenue	TOWNSHIP ROAD # NA
SR# NA	SEGMENT NA

RESTRICTED BETWEEN: Segment: Offset: To Segment: Offset:

Location: to Location:

B - REFERENCE INFORMATION

REFERENCE Chapter 212	SECTION(S) 212.106(b)
REFERENCE MUTCD	SECTION(S) 2B.04, 2B.05, 2B.06, 3B.16
REFERENCE PUB 46	SECTION(S) Chapter 2.4.3 and 2.4.4
REFERENCE Vehicle Code Title 75 P.a. C.S.	SECTION(S) § 3323, 6109(a)(6) and 6124

C - STUDY ELEMENTS

FROM PUB 212 APPENDIX:

- ☐ Crash Analysis (1)
- ☐ Acceleration Lane (2)
- ☑ Geometric Review (8)
- ☐ Pedestrian Volumes (12)
- ☐ Sight Distance (16)
- ☐ Speed Data (17)
- ☐ Traffic Volumes (20)
- ☐ Other: _____

D - ATTACHMENTS LISTING

Check those that apply and attach to this form in the order listed below:

- ☐ 1. 10-Day Response Letter
- ☐ 2. Letter or Memo Requesting Study
- ☑ 3. Location Map
- ☐ 4. Straight Line Diagram
- ☑ 5. Photographs
- ☐ 6. Field View Drawing or Condition Diagram
- ☐ 7. Crash Extract
- ☐ 8. Crash Rate
- ☐ 9. Collision Diagram Plot
- ☐ 10. Speed Study
- ☑ 11. Warrant Analysis
- ☐ 12. Multi-Way Stop or Truck Restriction Worksheet
- ☐ 13. Traffic/Pedestrian Volumes
- ☐ 14. STAMPP Identification Data
- ☐ 15. Speed Limit
- ☐ 16. Traffic Signal Permit Plan
- ☐ 17. Other _____

Confidential - Traffic Engineering and Safety Study

This document is the property of the Commonwealth of Pennsylvania, Department of Transportation. The data and information contained herein are part of a traffic engineering and safety study. This safety study is only provided to those official agencies or persons who have responsibility in the highway transportation system and may only be used by such agencies or persons for traffic safety related planning or research. The document and information are confidential pursuant to 75 Pa. C.S.3754 and 23 U.S.C. 409 and may not be published, reproduced, released or discussed without the written permission of the Pennsylvania Department of Transportation.

E - SITE OBSERVATION CHECKLIST

Operational Checklist:

1. Do obstructions block a driver's view of pedestrians or approaching vehicles?	☐ YES	☑ NO	☐ N/A
2. Do drivers respond correctly to signals, signs, or other traffic control devices?	☐ YES	☐ NO	☑ N/A
3. Is there evidence of crashes *(skid marks, property damage, tree/bush damage, broken glass/vehicle parts, etc.)*?	☐ YES	☑ NO	☐ N/A
4. Are there violations of parking or other traffic regulations?	☐ YES	☑ NO	☐ N/A
5. Do drivers appear confused about routes, street names, or other guidance information?	☐ YES	☑ NO	☐ N/A
6. Have you observed the location during peak hours for volume, crashes, and traffic operations?	☐ YES	☑ NO	☐ N/A
7. Are there traffic flow deficiencies or traffic conflict patterns associated with turning movements?	☑ YES	☐ NO	☐ N/A
8. Are there significant delays and/or congestion?	☐ YES	☑ NO	☐ N/A
9. Are there vehicle/pedestrians conflicts?	☐ YES	☑ NO	☐ N/A
10. Are there other traffic flow deficiencies or traffic conflict patterns?	☐ YES	☑ NO	☐ N/A

Physical Checklist:

1. Can sight obstructions be removed or lessened?	☐ YES	☐ NO	☑ N/A
2. Do the street alignments or widths adequately accommodate the type of traffic using the roadway?	☑ YES	☐ NO	☐ N/A
3. Are curb radii adequate for turning vehicles?	☑ YES	☐ NO	☐ N/A
4. Are pedestrian crosswalks properly located?	☐ YES	☐ NO	☑ N/A
5. Are signs adequate as to usefulness, message, size, conformity, and placement?	☐ YES	☐ NO	☑ N/A
6. Are traffic signals adequate as to placement, visibility, glare, conformity, number of signal heads, and timing?	☐ YES	☐ NO	☑ N/A
7. Are pavement markings adequate as to their conformance to standards and location?	☐ YES	☐ NO	☑ N/A
8. Is channelization (islands or pavement markings) adequate for reducing conflict areas, separating traffic flows, and defining movements?	☐ YES	☐ NO	☑ N/A
9. Does the existing legal parking layout affect sight distance for through or turning vehicles?	☐ YES	☑ NO	☐ N/A
10. Is the pavement condition free of potholes, washboard, slick surface, etc.?	☑ YES	☐ NO	☐ N/A

F - SITE DATA

DATE DATA COLLECTED	PERSON CONDUCTING STUDY	TITLE
07/18/2024	George Zboyovsky,PE	Borough Manager/Engineer

What is the reason for approval?

1. At an intersection of a less important road with a main road.	☑ YES	☐ NO
2. On a street entering a Through Highway.	☐ YES	☑ NO
3. At an unsignalized intersection in a signalized area.	☐ YES	☑ NO
4. Sight distance or crash records indicate the need for stop signs.	☐ YES	☑ NO

a. List the number of crashes for previous 5 years by type and/or causation factors.

No crash data exists.

b. Determine and list the minimum intersection sight distance of all approaches.

This traffic engineering and safety study is confidential pursuant to 75 Pa. C.S. 3754 and 23 U.S.C. 409 and may not be disclosed or used in litigation without written permission from PennDOT.

F - SITE DATA (CONTINUED)

5. On a channelized right-turn roadway in a signalized intersection where:

   a. Traffic-control signals are not readily visible.

   b. Right-turn roadway does not have separate signals, and a yield sign is not appropriate.

   c. A yield sign is not appropriate

6. List any other factors justifying the installation of a stop sign. Refer to Section 2B.05 of MUTCD.

   Existing unconed T- Intersection. The Borough received notifications from residents of near crashes at this intersection.

7. The municipality agrees to purchase, erect and maintain the signs necessary to legalize the above stop intersection at no cost to the Department. ☑ YES ☐ NO

8. Has the through Highway Permit been modified? ☐ YES ☑ NO

G - REMARKS

H - ENGINEERING JUDGEMENT

The alignment of the intersection would alone warrant the need for a stop sign to control the flow of traffic entering Sceneridge Avenue from Pary Avenue.

I - APPROVALS

Comments:

Ordinance No. 2024-1320 will be introduced for the installation of a stop sign on Pary Avenue approaching Sceneridge during the August 19th Borough Council Meeting with final adoption to occur during the September 17th Council Meeting.

Reviewed and Approved by Signature	Name/Title	Date
George Zboyovsky	George Zboyovsky,PE	07/18/2024
Reviewed and Approved by Signature	Name/Title	Date

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Google Maps

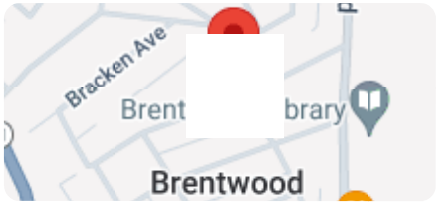


Imagery ©2024 Google, Map data ©2024 , Map data ©2024 20 ft

Google Maps 101 Sceneridge Ave



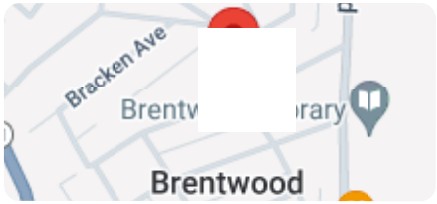
Image capture: Dec 2022 © 2024 Google



Google Maps 51 Sceneridge Ave



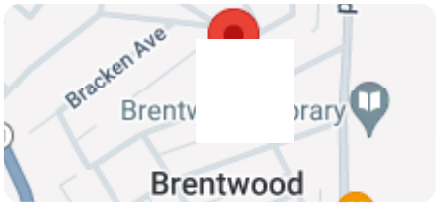
Image capture: Dec 2022 © 2024 Google



Google Maps 3300 Pary Ave



Image capture: Dec 2022 © 2024 Google



TE-108 (7-09)

STOP OR YIELD CONTROL AT INTERSECTIONS ENGINEERING AND TRAFFIC STUDY

PLEASE TYPE OR PRINT ALL INFORMATION IN BLUE OR BLACK INK

pennsylvania
DEPARTMENT OF TRANSPORTATION
www.dot.state.pa.us

A - LOCATION INFORMATION

COUNTY Allegheny County	MUNICIPALITY Brentwood Borough
STREET NAME Spangler Avenue and Catskill Avenue	TOWNSHIP ROAD # NA
SR# NA	SEGMENT NA

RESTRICTED BETWEEN: Segment: Offset: To Segment: Offset:

Location: to Location:

B - REFERENCE INFORMATION

REFERENCE Chapter 212	SECTION(S) 212.106(b)
REFERENCE MUTCD	SECTION(S) 2B.04, 2B.05, 2B.06, 3B.16
REFERENCE PUB 46	SECTION(S) Chapter 2.4.3 and 2.4.4
REFERENCE Vehicle Code Title 75 P.a. C.S.	SECTION(S) § 3323, 6109(a)(6) and 6124

C - STUDY ELEMENTS

FROM PUB 212 APPENDIX:

- ☐ Crash Analysis (1)
- ☐ Acceleration Lane (2)
- ☑ Geometric Review (8)
- ☐ Pedestrian Volumes (12)
- ☐ Sight Distance (16)
- ☐ Speed Data (17)
- ☐ Traffic Volumes (20)
- ☐ Other: _____

D - ATTACHMENTS LISTING

Check those that apply and attach to this form in the order listed below:

- ☐ 1. 10-Day Response Letter
- ☐ 2. Letter or Memo Requesting Study
- ☑ 3. Location Map
- ☐ 4. Straight Line Diagram
- ☑ 5. Photographs
- ☐ 6. Field View Drawing or Condition Diagram
- ☐ 7. Crash Extract
- ☐ 8. Crash Rate
- ☐ 9. Collision Diagram Plot
- ☐ 10. Speed Study
- ☑ 11. Warrant Analysis
- ☐ 12. Multi-Way Stop or Truck Restriction Worksheet
- ☐ 13. Traffic/Pedestrian Volumes
- ☐ 14. STAMPP Identification Data
- ☐ 15. Speed Limit
- ☐ 16. Traffic Signal Permit Plan
- ☐ 17. Other _____

Confidential - Traffic Engineering and Safety Study

This document is the property of the Commonwealth of Pennsylvania, Department of Transportation. The data and information contained herein are part of a traffic engineering and safety study. This safety study is only provided to those official agencies or persons who have responsibility in the highway transportation system and may only be used by such agencies or persons for traffic safety related planning or research. The document and information are confidential pursuant to 75 Pa. C.S.3754 and 23 U.S.C. 409 and may not be published, reproduced, released or discussed without the written permission of the Pennsylvania Department of Transportation.

E - SITE OBSERVATION CHECKLIST

Operational Checklist:

1. Do obstructions block a driver's view of pedestrians or approaching vehicles?	☐ YES	☑ NO	☐ N/A
2. Do drivers respond correctly to signals, signs, or other traffic control devices?	☐ YES	☐ NO	☑ N/A
3. Is there evidence of crashes *(skid marks, property damage, tree/bush damage, broken glass/vehicle parts, etc.)*?	☐ YES	☑ NO	☐ N/A
4. Are there violations of parking or other traffic regulations?	☐ YES	☑ NO	☐ N/A
5. Do drivers appear confused about routes, street names, or other guidance information?	☐ YES	☑ NO	☐ N/A
6. Have you observed the location during peak hours for volume, crashes, and traffic operations?	☐ YES	☑ NO	☐ N/A
7. Are there traffic flow deficiencies or traffic conflict patterns associated with turning movements?	☑ YES	☐ NO	☐ N/A
8. Are there significant delays and/or congestion?	☐ YES	☑ NO	☐ N/A
9. Are there vehicle/pedestrians conflicts?	☑ YES	☐ NO	☐ N/A
10. Are there other traffic flow deficiencies or traffic conflict patterns?	☑ YES	☐ NO	☐ N/A

Physical Checklist:

1. Can sight obstructions be removed or lessened?	☐ YES	☐ NO	☑ N/A
2. Do the street alignments or widths adequately accommodate the type of traffic using the roadway?	☑ YES	☐ NO	☐ N/A
3. Are curb radii adequate for turning vehicles?	☑ YES	☐ NO	☐ N/A
4. Are pedestrian crosswalks properly located?	☑ YES	☐ NO	☐ N/A
5. Are signs adequate as to usefulness, message, size, conformity, and placement?	☐ YES	☐ NO	☑ N/A
6. Are traffic signals adequate as to placement, visibility, glare, conformity, number of signal heads, and timing?	☑ YES	☐ NO	☐ N/A
7. Are pavement markings adequate as to their conformance to standards and location?	☐ YES	☐ NO	☑ N/A
8. Is channelization (islands or pavement markings) adequate for reducing conflict areas, separating traffic flows, and defining movements?	☐ YES	☐ NO	☑ N/A
9. Does the existing legal parking layout affect sight distance for through or turning vehicles?	☐ YES	☑ NO	☐ N/A
10. Is the pavement condition free of potholes, washboard, slick surface, etc.?	☑ YES	☐ NO	☐ N/A

F - SITE DATA

DATE DATA COLLECTED	PERSON CONDUCTING STUDY	TITLE
07/18/2024	George Zboyovsky,PE	Borough Manager/Engineer

What is the reason for approval?

1. At an intersection of a less important road with a main road.	☑ YES	☐ NO
2. On a street entering a Through Highway.	☑ YES	☐ NO
3. At an unsignalized intersection in a signalized area.	☐ YES	☑ NO
4. Sight distance or crash records indicate the need for stop signs.	☐ YES	☑ NO

a. List the number of crashes for previous 5 years by type and/or causation factors.

No crash data exists.

b. Determine and list the minimum intersection sight distance of all approaches.

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F - SITE DATA (CONTINUED)

5. On a channelized right-turn roadway in a signalized intersection where:

   a. Traffic-control signals are not readily visible.

   b. Right-turn roadway does not have separate signals, and a yield sign is not appropriate.

   c. A yield sign is not appropriate

6. List any other factors justifying the installation of a stop sign. Refer to Section 2B.05 of MUTCD.

   Existing Intersection does include stop signs on Catskill Avenue approaching Spangler in both directions. However,Catskill Avenue has more volume. The Borough received notifications from residents of near crashes at this intersection. Spangler Avenue through Catskill Avenue is skewed slightly.

7. The municipality agrees to purchase, erect and maintain the signs necessary to legalize the above stop intersection at no cost to the Department. . . . . ☑ YES ☐ NO

8. Has the through Highway Permit been modified? . . . . . ☐ YES ☑ NO

G - REMARKS

As mentioned above, Spangler Avenue through Catskill Avenue is skewed. A vehicle traveling on Spangler Avenue through Catskill Avenue is currently uncontrolled. A stop sign would create an All Way Stop at this intersection thus promoting safety for vehicles traveling in all directions.

H - ENGINEERING JUDGEMENT

1. Skewed intersection: The skewed angle at which Spangler Avenue meets Catskill Avenue reduces visibility for drivers, increasing the risk of collisions. This non-standard geometry makes it difficult for motorists to anticipate and react to cross-traffic.

2. Current lack of control: Vehicles traveling on Spangler Avenue through this intersection are currently uncontrolled, creating a dangerous situation where drivers may not yield to cross-traffic or pedestrians.

3. Pedestrian safety: There exists two cross walks on Spangler Avenue at this intersection. Stop signs would create designated crossing opportunities for pedestrians.

Installing stop signs to create an All-Way Stop at this intersection would address these safety concerns by:

- Clearly defining right-of-way for all approaching vehicles
- Reducing the likelihood of angle and turning collisions
- Providing safe crossing opportunities for pedestrians
- Calming traffic speeds on both Spangler and Catskill Avenues
- Improving overall intersection safety for all road users

Given these factors, the installation of stop signs at the intersection of Spangler Avenue and Catskill Avenue is strongly recommended to enhance safety and reduce the potential for accidents.

I - APPROVALS

Comments:

Ordinance No. 2024-1320 will be introduced for the installation of stop signs on Spangler Avenue approaching Catskill Avenue in both directions during the August 19th Borough Council Meeting with final adoption to occur during the September 17th Council Meeting.

Reviewed and Approved by Signature	Name/Title	Date
George Zboyovsky	George Zboyovsky,PE	07/18/2024
Reviewed and Approved by Signature	Name/Title	Date

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Google Maps

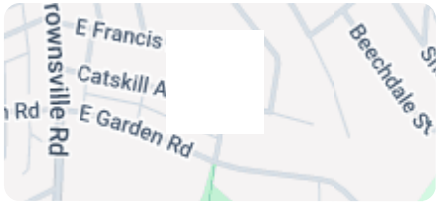


Imagery ©2024 Google, Map data ©2024 , Map data ©2024 Google 10 ft

Google Maps 149 Catskill Ave



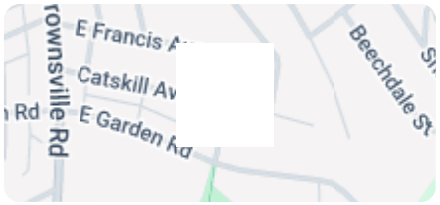
Image capture: Dec 2022 © 2024 Google



Google Maps 3301 Spangler Ave



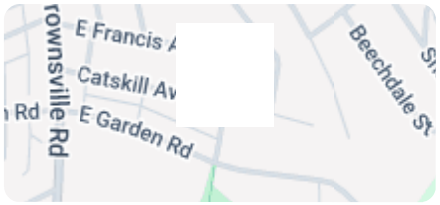
Image capture: Jul 2023 © 2024 Google



Google Maps 149 Spangler Ave



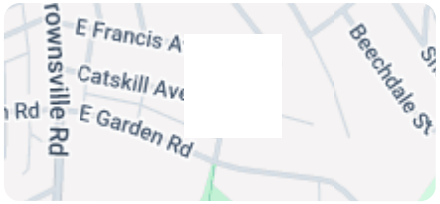
Image capture: Dec 2022 © 2024 Google



Google Maps 200 Catskill Ave



Image capture: Jul 2023 © 2024 Google



Bill No. 1320
Introduced: August 19, 2024
Advertised: September, 5, 2024
Adopted By Council:
Signed By Mayor:

THE BOROUGH OF BRENTWOOD

MUNICIPAL BUILDING – 3735 BROWNSVILLE ROAD
PITTSBURGH, PA 15227
Office 412-884-1500 FAX 412-884-1911
www.brentwoodpa.gov

ORDINANCE NO. 2024-1320

"STOP SIGNS"

AN ORDINANCE OF THE BRENTWOOD BOROUGH, COUNTY OF ALLEGHENY AND COMMONWEALTH OF PENNSYLVANIA, PROVIDING FOR THE PLACEMENT OF TWO STOP SIGNS.

WHEREAS, the laws of the Commonwealth of Pennsylvania and the Code of Ordinances of Brentwood Borough empower Borough Council to establish traffic regulations and devices; and

WHEREAS, Brentwood Borough Council, after a review of site conditions by a professional engineer, has determined the necessity for installing additional such traffic control devices in the Borough; and

WHEREAS, Council has determined that such devices are necessary to protect the health, safety, and welfare of Borough residents and visitors to the Borough; and

NOW, THEREFORE, IT IS HEREBY ORDAINED AND ENACTED by the Borough of Brentwood, County of Allegheny and Commonwealth of Pennsylvania, as follows:

PART I- Traffic Control Device Location

One (1) Stop Sign shall be erected and installed at each of the following locations:

A. On Pary Avenue, facing east, at Sceneridge Avenue.

B. On Spangler Avenue, facing north, at Catskill Avenue.

C. On Spangler Avenue, facing south, at Catskill Avenue.

PART II- The Borough Manager, Code Department, Police Department, Borough Solicitor, and all others employed or appointed by the Borough of Brentwood are authorized to take any and all action necessary to ensure implementation of this Ordinance and to effectuate the purpose hereof.

PART III- Any and all Ordinances and/or Resolutions, or parts thereof, conflicting herewith are repealed insofar as the matters here in affected.

PART IV- The provisions of this Ordinance are severable, and if any clause, sentence, section or subsection hereof shall be adjudged by any court of competent jurisdiction to be illegal, invalid or unconstitutional, such judgment or decision shall not affect, impair, or invalidate the remainder, but shall be confined in its operation and application to the clause, sentence, section or subsection rendered. It is hereby declared that it is the intent of the Borough of Brentwood Council that this Ordinance would have been adopted as if such illegal, invalid, or unconstitutional clause, sentence, section, or subsection had not been included therein.

PART V- This Ordinance is effective immediately upon enactment according to law, and shall remain in effect hereafter until revised, amended, or revoked by action of the Council of the Borough of Brentwood.

ORDAINED AND ENACTED THIS _____ **DAY** OF _____ **2024** BY THE BOROUGH COUNCIL OF THE BOROUGH OF BRENTWOOD.

ATTEST: **BOROUGH OF BRENTWOOD**

_____ _____

George Zboyovsky, PE, ICMA-CM
Borough Manager

Mike Foyle
President of Council

EXAMINED AND APPROVED BY ME THIS _____ DAY OF _____ 2024.

_____

Pasquale Carnevale
Mayor

BOROUGH COUNCIL INFORMATIONAL SHEET
AGENDA ITEM NO. 14.b

Informational Item

SUBJECT: **FYI - Windsor Parking Lot Restriping**

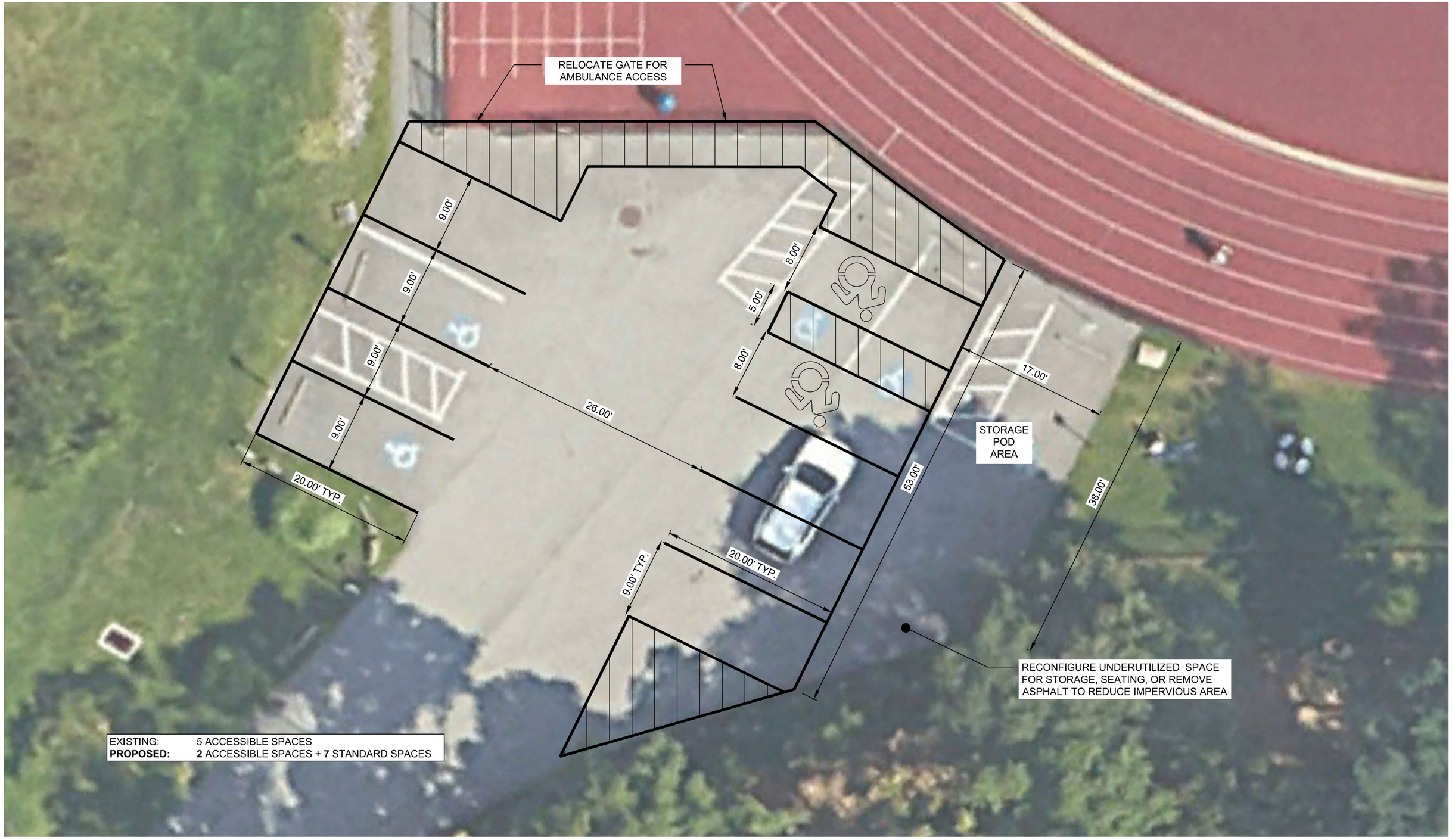
DATE: **August 19, 2024**

PRESENTED BY: **GEORGE ZBOYOVSKY, PE, ICMA-CM**
BOROUGH MANAGER

RECOMMENDATION:

Mr. President, a FYI, Brentwood's Department of Public Works has completed the restriping of the Windsor Parking Lot.

ATTACHMENTS:
IMG_3376.JPEG
07.15.2024 Approved Parking Lot Striping Plan.pdf



BRENTWOOD STADIUM PARKING LOT - OPTION A

JULY 12, 2024

0 5 10 20 40

SCALE: 1 INCH = 10 FEET

GATEWAY ENGINEERS

BOROUGH COUNCIL INFORMATIONAL SHEET
AGENDA ITEM NO. 14.c

Informational Item

SUBJECT: **FYI - Park Camera Project Update**

DATE: **August 19, 2024**

PRESENTED BY: **GEORGE ZBOYOVSKY, PE, ICMA-CM**
BOROUGH MANAGER

RECOMMENDATION:

Mr. President, I'd like to give quick update on the Brentwood Park-Pool Camera project. The project is currently in progress. As of today, the project is approximately 50% completed. Based on the current pace of work and projections, it is anticipated that the project will be fully completed by October 31st. However, it is anticipated that the cameras that have been installed will be activated by the end of the month.

ATTACHMENTS:

BOROUGH COUNCIL INFORMATIONAL SHEET
AGENDA ITEM NO. 15.a

Action Item

SUBJECT: **Consider Resolution No. 2024-39: Adoption of Comprehensive Plan**

DATE: **August 19, 2024**

PRESENTED BY: **ERIC PECCON**
ASSISTANT MANAGER

SUMMARY:

After more than two years of work, the Borough is now prepared formally adopt its Implementable Comprehensive Plan. This marks the first time that the Borough has gone through this critically strategic exercise since 1997. In April, Pashek-MTR Consulting released an initial draft of this document for public consumption. Between April and June, the Borough solicited comments from residents (via an online portal), key stakeholders (via email), the Planning Commission (at an advertised) meeting, and other area governmental bodies. In July, the Steering Committee held a final work session. Each of these exercises helped to further refine this document. A public hearing on this matter took placed immediately prior to the August 19th Council Meeting.

RECOMMENDATION:

Mr. President, I move to adopt Resolution No. 2024-39, which adopts a Ten-Year Implementable Comprehensive Plan for the Borough of Brentwood.

ATTACHMENTS:
Resolution No. 2024-39 Adoption of Comp Plan.pdf
Appendix_FINAL.pdf
08.19.2024 Your Brentwood Plan - Final Edition.pdf

THE BOROUGH OF BRENTWOOD

MUNICIPAL BUILDING – 3735 BROWNSVILLE ROAD
PITTSBURGH, PA 15227
Office 412-884-1500 FAX 412-884-1911
www.brentwoodboro.com

RESOLUTION NO. 2024-39

A RESOLUTION OF THE BOROUGH OF BRENTWOOD, COUNTY OF ALLEGHENY AND COMMONWEALTH OF PENNSYLVANIA, AUTHORIZING THE ADOPTION OF AN COMPREHENSIVE PLAN

WHEREAS, Article III of the Municipalities Planning Code authorizes and directs municipalities to develop, adopt, and implement a Comprehensive Plan; and

WHEREAS, Borough Council authorized the most recent Comprehensive Plan for the Borough of Brentwood in 1997, and, while a number of facets of this document were subsequently implemented, many of its contents are no longer germane to Borough operations or the vision for the community's future; and

WHEREAS, Council recognizes the importance of comprehensive planning as a tool for assessing public priorities and for implementing long-range community development goals that serve to manage future growth and to preserve a municipality's key characteristics; and

WHEREAS, an updated Comprehensive Plan has been developed under the direction of a Steering Committee that was appointed by Borough Council and through the assistance of Pashek+MTR Consultants; and

WHEREAS, the Brentwood Planning Commission recommended adoption of the updated Comprehensive Plan, which is officially titled as "Your Brentwood Plan," at its July 17, 2024 business meeting; and

WHEREAS, after soliciting written commentary through the comprehensive planning process, Council held a public hearing on August 19, 2024, in order to provide a final opportunity for members of the public to provide formal comments on said Comprehensive Plan; and

WHEREAS, as part of the notification process, a copy of the Comprehensive Plan was provided to the Allegheny County Department of Economic Development and to the municipalities that adjoin Brentwood Borough; and

WHEREAS, Council has reviewed and considered the Comprehensive Plan and desires to adopt the same pursuant to the powers granted by the Municipalities Planning Code; and

NOW, THEREFORE, BE IT RESOLVED AND ADOPTED by the Council of the Borough of Brentwood, County of Allegheny and Commonwealth of Pennsylvania, that the document entitled "Your Brentwood Plan" is hereby adopted as the official Comprehensive Plan for the Borough of Brentwood in accordance with the terms of the Municipalities Planning Code, and with a true and correct copy of such document attached here to as **Exhibit A**.

RESOLVED AND ADOPTED by the Council of the Borough of Brentwood, County of Allegheny, and Commonwealth of Pennsylvania, meeting in regular and public session, this **19th day** of **August 2024**.

ATTEST:

_____
George Zboyovsky, PE, ICMA-CM
Borough Manager

BOROUGH OF BRENTWOOD

_____
Michael Foyle
President of Council

Your Brentwood Plan

APPENDIX

TO THE COMPREHENSIVE PLAN



Overview

Phase 1 of the Brentwood Borough Comprehensive Plan focused on public and stakeholder engagement to identify key community issues that will form the plan's foundation. The Steering Committee worked with Pashek+MTR to develop and implement outreach in multiple ways. Next steps include expanding upon and prioritizing themes, framing them as problems that the community can address over the next 10 years. This sets the stage for Phase 2 which will involve strategy development and setting the stage for implementation.

Engagement

Steering Committee

The project's appointed Steering Committee provided guidance for the planning process beginning with the first steering committee meeting in Spring 2022. In addition to providing direction for engagement, the group identified important problems to solve and opportunities on which this plan could capitalize, such as:

- Improving housing and neighborhood quality
- Addressing the parking supply
- Development and redevelopment opportunities regarding residential and commercial properties
- Attracting new residents by building the coolness factor and promoting the assets of the borough

Project Branding and Website

The steering committee worked with the consultant to develop branding for the project including a project website, *yourbrentwoodplan.com*, and associated logos and materials. This branding will be utilized throughout the project to build recognition among residents and other community stakeholders.

The plan website, *yourbrentwoodplan.com*, launched in Spring 2022 and will remain updated as a source of information and updates on the project. The site includes information about the comprehensive plan, a discussion forum for residents, and a contact form for users to submit an email address that will be used to update them on project milestones.

Community Questionnaire

The community questionnaire has received a total of 630 responses. To encourage participation, residents who completed the questionnaire entered to win one of 10 family passes for the Brentwood Pool. The Borough and consultant advertised the questionnaire in a variety of ways including:

- Promotion on Brentwood Borough's official website and social media
- The project's official website: *yourbrentwoodplan.com*
- Multiple articles in the publication *IN Brentwood-Baldwin-Whitehall*
- Sewer bill inserts
- Informational booths stationed at community events including the Project Kickoff Open House and Brentwood Community Day

Key Takeaways from the community questionnaire included:

- Residents valued the safe feel of the community, the excellent public services, the quality school district and the walkability of Brentwood
- The community's top three priorities included:
    - Providing a greater mix of local retail, services and restaurants
    - Preserving and beautifying the traditional single-family suburban neighborhood pattern
    - Further activating the Brownsville Road and Route 51 commercial areas as vibrant destinations and places for community members to spend time
- Residents also described the following issues as priorities:
    - Increasing walkability by improving sidewalks and creating walkable destinations
    - Stricter enforcing of parking ordinances and increasing the supply of parking
    - Fostering diversity, civic pride, and engagement
    - Preservation of green space

Kickoff Meeting - Open House

On May 19th, 2022, the project team held a project kickoff meeting at the Brentwood Library. The open house styled meeting welcomed all residents of the borough and introduced them to the comprehensive planning process. The meeting also provided residents with avenues to give feedback about their community's strengths and areas of improvement. Takeaways from community members included the following:

- Strengths:
    - The overall community including the neighborhood feel, diversity, and housing stock
    - Recreation amenities and facilities
    - Investment in infrastructure
    - Community events such as concert nights and the July 4th parade
    - The existence of nature and wildlife

    - Public services including the volunteer fire department, ambulatory services, and library
- Areas of improvement:
    - Property maintenance including code enforcement, absentee landlords, and vacant properties
    - Commercial area improvements such as development of the Route 51 and Brownsville Road corridors, managing the parking supply, attracting new businesses, and zoning
    - Stormwater and flooding improvements in residential and commercial areas
    - Support for senior residents including resources, events, and activities
    - Promotion of the Borough including more community events and marketing such as social media
    - Support for youth and younger families including afterschool programs, activities, and events

Images from the Kickoff Meeting









Key Person Interviews

The purpose of interviews in Phase 1 was to gain context to inform Key Issues around which the plan can take shape. The team invited a total of 29 individuals to interview during Phase 1 of the project, including elected officials, public safety leaders, business owners, land developers, school officials, long-term residents, and others who the committee felt had perspective that should inform the plan. 13 individuals participated and discussed strengths to build on, problems to solve and opportunities to address for the future of Brentwood Borough.

Issues discussed in the stakeholder interviews included:

- Public safety and services
- Creating a more vibrant Brownsville Road and Route 51
- Neighborhood stability and property maintenance
- Recreation, walking, and biking
- Marketing and communications
- Support for seniors, youth, and diverse populations
- Development and redevelopment

Brentwood Community Day

On June 25th, the project team staffed a booth at Brentwood Community Day to generate excitement and interest in the comprehensive plan. The project team collected input from residents that will help the Steering Committee understand and frame the plan's key issues. Residents responded to the prompt "What's your vision for Brentwood in six words of less". Key takeaways from their input included:

- Strengths:
    - The tight-knit feel
    - The walkability
    - Recreation amenities including the pool
    - Borough management
- Vision for the Community:
    - Improvements in commercial areas including more eateries such as coffee shops and diverse restaurants and incubators for new local businesses
    - Recreation opportunities including bike trails, allowances for bikes and dogs in parks, water misters, shade trees or other shade facilities, and a community day camp
    - Safer routes for residents who walk or bike
    - Opportunities for the community to gather such as the creation of a community meeting space and more community events such as school fundraisers
    - Increased accessibility within the borough for persons with disabilities
    - Community support including recovery outreach
    - Lower taxes
    - More diversity

Images from Brentwood Community Day









Kickoff Public Meeting Summary

Particulars:
Thursday, May 19, 2022
7 p.m. to 9 p.m.
Community Room, Brentwood Library
3501 Brownsville Rd. Pittsburgh, PA 15227

Purpose:
The purpose of this public meeting was to introduce the Brentwood community to the implementable comprehensive plan and its processes as well as start momentum for the plan. Additionally, this meeting provided residents with multiple avenues to provide feedback about their community's strengths and problems to solve using creative games. The first game, a ball toss, allowed residents to build upon each other's ideas for community improvements. A second game, diamond dash, allowed residents to suggest community improvements based on "winning" various amounts of money including $1,000, $10,000, $100,000, and $500,000.

A summary of takeaways from resident input is provided below.

Takeaways from Resident Input:

Diamond Dash

- The initial question "How would you spend money to help your community" initiated many discussions about the problems to solve, strengths, and opportunities in Brentwood Borough.
- Regarding strengths, residents stated that they enjoyed the convenience and walkability of Brentwood. Additionally, they enjoy how friendly and neighborly the community is. Lastly, they spoke positively about Brentwood's amenities and services including the park and pool, Town Square, library, volunteer fire department, and ambulatory service.
- Residents also identified issues within their community. These included:
    - **Property maintenance** – Community members frequently mentioned issues with dilapidated properties and sidewalks. They also raised the issues of absentee landlords and deteriorating rental properties. Lastly, they mentioned the need to update the current property code because it is outdated and hinders code enforcement. They identified specific problem areas such as:
        - Churchview Ave.
        - Vida Way
        - Brentwood Manor Apartments

        - Garden Villa Apartments
    - **Stormwater and Flooding** – Community members also identified stormwater issues including property flooding and drainage problems from properties with a higher elevation. Additionally, residents stated that they experience significant and sustained flooding when it rains. Lastly, they argued that there are issues with water draining into the residential areas from commercial areas. They identified specific problem areas such as:
        - Wainright Ave.
        - Burdine Ave.
        - Brownsville Rd.
    - **Commercial vs. Residential** – Some residents argued that commercial development within residential areas is an issue, as it has lead to parking issues, noise, pollution, and demolition within their neighborhoods.
    - **Support for Seniors** – A majority of residents stated a need for more services and support for seniors. Some suggestions included a senior center, more activities for seniors such as pickleball, guidance and education about services provided to seniors, and a walking trail through The Hollow.
- Community members also identified their visions for Brentwood's future. These visions for the future included more green space, increased code enforcement, a dog park, attracting businesses to the Town Square and borough overall, revitalization of deteriorated properties, more afterschool programs to occupy kids, and activities for young people.

Ball Toss

- This activity sought to take the temperature of Brentwood residents. To understand what the primary concerns are and what the community is most proud of. After some discussion of strengths and weaknesses, the participants brainstormed some potential solutions and opportunities.
- Areas of improvement
    - Parking issues
        - Town center
    - Security
        - Police presence
        - Boro-wide system
        - The trail in the hollow is overrun with dirtbikes and ATVs at night that create disturbances for residents.
    - Vacant properties
        - Echo Reality/Giant Eagle
    - Delinquent properties

        - There appears to be a landlord/rental property problem in Brentwood. Rental properties seem to be in disrepair and absent landlords do not upkeep properties.
- Strengths
    - Diversity
    - Architecture/Housing Stock
    - The Park
    - Walkability
    - Investment in infrastructure
    - Nature/Wildlife
    - New Pool, Courts, Fields
    - Concert nights
    - 4th of July Parade
- Opportunities
    - Involvement of youth and younger families
        - Game nights, board games
    - Senior events
        - Pickleball Courts
    - Governmental Transparency
    - Borough Social Media presence
        - How can we *sell* Brentwood?
        - Marketing/Self Promotion
    - Concert nights
    - Grants for small businesses
        - Find creative ways to attract LOCAL businesses
            - Creative, Unique, Novel
            - Boutique plant stores, coffee shops, ice cream stores
    - Façade improvement programs
    - How to get businesses to locate on Brownsville Road
    - How to clean up 51 businesses and corridor
    - Concert nights could be in a more intimate setting and not always at the stadium
    - Getting the word out for volunteering efforts

Brentwood Community Day

Saturday, June 25th, 2022
11 a.m. to 5 p.m.
Brentwood Park
3501 Brownsville Rd. Pittsburgh, PA 15227

Purpose:
The purpose of this pop-up activity was to connect with people where they are, generating excitement and interest in the comprehensive plan and collecting input from residents that will help the Steering Committee understand and frame the plan's key issues.

A summary of takeaways from resident input is provided below.

Takeaways from Resident Input:

Community Vision for Brentwood

- The initial prompt "What's your vision for Brentwood in six words or less" gave residents an opportunity to discuss their wants, needs, and vision for the community. Resident input ranged from recreation aspirations to accessibility needs.
- Respondents mentioned the following regarding their vision for the community:
    - More eateries such as coffee shops and diverse restaurants
    - Additional commercial opportunities such incubator for new local businesses or unique businesses such as a plant shop
    - More recreation opportunities such bike trails, safer routes for pedestrians and bikes, allowances for bikes and dogs in parks, water misters, shade trees or other shade facilities, and a community day camp
    - Opportunities for the community to gather such as the creation of a community meeting space and more community events
        - Suggested events included school fundraisers
    - Increased accessibility within the borough for persons with disabilities
    - Community support such as recovery outreach
    - Lower taxes
    - More diversity
- Respondents also stated what they appreciated about the community:
    - The tight-knit community
    - The walkable, family-friendly community
    - The new pool
    - Borough management

- One respondent described Brentwood as “The best community in the South Hills”

PASHEK MTR

Open House Public Meeting Comments Summary

Thursday, November 2, 2023
6:00 pm – 8:00 pm
Brentwood Library Community Room

Purpose:
The purpose of this public meeting was to update the Brentwood community on the progress of the Implementable Comprehensive Plan and engage everyone in helping to affirm and refine preliminary recommendations.

Jenni Easton, project manager, presented a brief overview of the implementable planning process and project milestone updates. Stations around the room presented draft visions, recommendations, and interactive activities to encourage attendees to provide feedback, including assessments of priority and feasibility for each proposed recommendation.

The following is a summary of the written feedback:

Brownsville Road

- Desire for extensive streetscaping treatments, such as:
    - Benches, more lighting, raised crosswalks with narrowed cartways (this was mentioned twice)
    - Improved safety for pedestrian crossings (also mentioned on multiple boards)
- Residents would like to see more restaurants and eateries along Brownsville Rd.
- One resident explained the congestion caused by buses is often because the bus can't pull up to the curb because of on-street parking in front of or near the bus stops along Brownsville Rd.
- Residents were curious what a "distinct feeling" is supposed to feel like for Brownsville Rd.

Physical Connectivity

- A trail from Brentwood Ave to Willock Rd would get used a lot. One resident commented that there seems to be an existing, but unused, road along the route.
- Another path begins at the intersection of Garden and Jacobson and then goes down a hill into the woods along Garden and Jacobson.
- A few of the notes mention that people walk in the wooded areas in the Borough (referred to as "the hollow").
- There is some desire to make crossing Route 51 easier for the residents who live on the other side of the road.

Development and Redevelopment

- Curiosity about the main street manager position, specifically what this position's job description would be.
- Overwhelming support for a façade improvement program.
- Outstanding questions about the future of both the old Borough building and the old school sites.
- Several residents were interested in new business activities, especially restaurants, throughout the Borough to support the local tax base.

Marketing and Communications

- Out of the four "heartbeat" statements that were developed by Pashek+MTR, the themes of "Assets" and "Congenial" received the most support.
    - Assets: Enjoyable places to go and things to do-with other or alone- all in our borough.
    - Congenial: You have a place in Brentwood Borough.
- There was also a desire to have more "third spaces" or other places to gather.
- Residents are extremely supportive of Brentwood's "Take It To The Streets" events. One attendee suggested that the Borough have a "carless Sundays" event.
- Other ideas included:
    - More broadly advertising local events
    - Making space for local artists at events
    - Changing/adding vendors

Parking

- Adding paint/stripping to delineate on-street parking was supported, with many noting it seemed highly feasible and rated as a high priority.
- Residents were mixed on the feasibility and priority ranking of a residential permit parking system.
- Residents found the parking recommendations were all high priorities.
- Additional painting and delineation in residential areas, as well as around intersections to help identify curb areas, was supported.
- Residents were also supportive of increasing existing parking enforcement regulations, including updated signage, and enforcing violations.
- Other comments included:
    - Considering raised curbs or protected sidewalks to prevent cars from parking over them
    - Banning vehicles that are not "supposed to be in the borough" (large trucks, trailers, unregistered vehicles).

Key Person Interview Summary
Brentwood Borough Implementable Comprehensive Plan

Pashek+MTR conducted a series of Key Person Interviews during Summer and Fall 2022, reaching out to individuals suggested by the Steering Committee and staff. The purpose of interviews in Phase I was to gain context to inform Key Issues around which the plan can take shape, including an understanding of strengths to build on, problems to solve and opportunities to address for the future of Brentwood Borough. The team invited a total of 29 individuals to interview during Phase I of the project, including state elected officials, representatives of local institutions and nonprofit agencies, public safety leaders, business owners, land developers, school officials, long-term residents, and others who the committee felt had perspective that should inform the plan. The following notes represent takeaways from 13 interviews with community stakeholders who participated.

Summary of Input

PUBLIC SAFETY AND SERVICES

- A majority of interviewees agreed that Brentwood Borough is a well-run community with quality public services, including the police, EMS, Public Works, and the library.
- Interviewees described the school district as an asset due to its involvement in the community, walkability, and opportunities for students. One elected official expressed concerns over school preparedness for emergencies and suggested that the school district work closer with the Borough for emergency preparedness.
- The volunteer fire department and emergency medical services are community assets. However, some mentioned that both need more support from the Borough to address public safety concerns. For example, an elected official stated that the volunteer fire department is struggling due to aging equipment and facilities. A public safety official said that Brentwood EMS needs a new home and that the services would be forced to move outside of Brentwood. Note, interviews were conducted prior to the EMS partnership agreement.
- Interviewees described Brentwood as a safe community. However, some residents and public safety officials described an uptick in crime that could be remedied by increased police visibility or the installation of security cameras in popular areas.

- According to one public safety official, "mental health issues and chemical dependency are leading to increased crime rates." These crimes include theft from motor vehicles, destruction of property, and disorderly conduct. To combat this, they suggested increasing police presence and surveillance in areas such as the parks and schools to increase the feeling of safety and deter crime.
- Lastly, one public safety official mentioned it is difficult for law enforcement in forming relationships with the public due to staffing issues.

CREATING A MORE VIBRANT BROWNSVILLE ROAD AND ROUTE 51

- Improving the Brownsville Road and Route 51 corridors quickly emerged as an important issue. One business owner asserted, "there is a need for strategic action to identify and attract small businesses to Brownsville Road and Route 51."
- Interviewees stated there is a need for improvements along the commercial corridors not only because of the potential for economic development in Brentwood, but also because these corridors serve as gateways for the community.
- Issues pertaining to the commercial areas include:
    - Deteriorated and vacant properties
    - A lack of accessible and appropriate businesses on Brownsville Road and Route 51
    - No incentives to attract businesses in Brentwood
    - A lack of on-street parking along Brownsville Road that hinders residents, business owners, and patrons
    - Deterioration of Route 51 buildings and parking lots
    - Promotion and marketing of available storefronts on Brownsville Road and Route 51
    - No economic development group to organize businesses and development
    - A variety of existing business types and topographies along Brownsville Road

- Residents and business owners expressed they want to see more activity and open businesses along Brownsville Road as it is a popular walking corridor in the center of the community. More specifically they advocated for "funky and unique businesses" as well as coffee shops, grocery stores, professional offices, restaurants that serve dinner, and specialty stores.

- To attract new businesses and promote the growth of local, unique small businesses, interviewees with expertise in economic development suggested the following:
    - Consider the Elm Street program to revitalize Brownsville Road and establish it as Brentwood's Main Street
    - Create an identity or theme that ties together the community's three commercial areas: Brentwood Towne Square, Brownsville Road, and Route 51
    - Work with Allegheny County to create incentives that bring businesses to Brentwood
    - Eliminate the continuous curb cuts on Route 51 that makes it difficult for people to locate businesses
    - Prioritize marketing available storefronts along Brownsville Road and Route 51
    - Creation of a façade improvement program
    - Increase the capacity of the Brentwood Business Owners Association or the Brentwood Baldwin Whitehall Chamber of Commerce to attract and welcome new businesses and encourage economic development in the borough
    - Educate residents or provide information about entrepreneurship or starting a business in the borough
    - Implement parking meters or create a parking lot to
    - Reimagine Route 51 as a green corridor
    - Make Brownsville Road safer for pedestrians with the addition of crosswalks and bump outs

- Lastly, an interviewee knowledgeable in economic development suggested that the Borough sell the sewer system on Route 51 due to the potential benefits, including regionalized sewer and water, monetary gain, and reduced responsibility for the lines.

NEIGHBORHOOD STABILITY AND PROPERTY MAINTENANCE

- A majority of interviewees described Brentwood as a tight-knit community with strengths, including beautiful historic homes, affordable housing stock, and good neighborhoods.

- Some residents and business owners argued that property maintenance is a prevalent issue due to the conversion of single-family houses into apartments. More specifically, they described absentee landlords, blighted properties, and limited parking supply.

RECREATION, WALKING, AND BIKING

- A majority of interviewees spoke positively about Brentwood's recreation amenities and facilities including the community pool and Brentwood Park. One school official stated, "the community has an abundance of recreation opportunities and facilities that are well-used."
- Developing a trail network within Brentwood that accommodates walking and biking should be a priority.
- Interviewees identified the following as opportunities for the location of a walking and biking trail:
    - Brentwood Hollow
    - Near the Public Works building due to its scenery and location near sanitary and sewer
    - Around the perimeter of Brentwood Park

- A few interviewees suggested redeveloping Brentwood's Civic Center to better serve the community's youth and senior population. In addition, they recommended improving the center's parking and allowing people to rent the facilities to increase recreation programs and activities.
- The walkability of the Borough is a strength. Accordingly, interviewees described sidewalk improvements as a priority. One resident asserted that "sidewalk improvements would make Brentwood a walking community again." Suggestions also included promoting the Borough's sidewalk program for residents, creating a sidewalk improvement plan, and improving the accessibility of borough's sidewalks.
- Other suggestions pertaining to recreation included developing more neighborhood parks and playgrounds and making recreation assets more amenable to bikes and dogs.
- Lastly, an elected official stated that they want to see continued upgrades to borough amenities such as recreation facilities, bike infrastructure, and accessibility improvements that allow community access to these amenities.

MARKETING AND COMMUNICATIONS

- Interviewees knowledgeable in economic development argued that promotion of the community's assets to potential residents and businesses should be a priority.
- Another issue that emerged from stakeholder interviews was transparency regarding the borough's fiscal responsibility. Some residents argued that the real estate taxes are higher than comparable communities and residents are often unaware of how their taxes are spent.

SUPPORT FOR SENIORS, YOUTH, AND DIVERSE POPULATIONS

- The neighborly and small town feel of Brentwood is a strength of the community.
- When describing the future of the community interviewees stated they want Brentwood to be a community that is desirable to families, makes people of all ages feel comfortable, and celebrates its diversity.
- One community official argued the need for more activities and programs for the community's youth and senior populations. More specifically, there is a lack of programming for teenagers after school and no places for them to gather. For seniors, there is a lack of knowledge regarding resources and a need for more activities and support.
- A common suggestion was creating a gathering space for the community that could provide resources for seniors and serve as an after-school space for youth.
- Some residents and community officials worried that Brentwood is not welcoming to newer residents despite having a substantial refugee and immigrant population within the Borough.
- A local nonprofit leader suggested the borough could celebrate its diverse population by supporting their events and communities. For example, Brentwood could recognize the Bhutanese Community Association of Pittsburgh as a resident nonprofit and support its events to help the local Bhutanese population feel more included in the overall community.

DEVELOPMENT AND REDEVELOPMENT

- One elected official identified development of the old municipal building as the most important project due to its location and the community's want for a solid neighborhood center.
- Multiple interviewees recommended the development of the old municipal building as a community anchor because it is in the heart of Brentwood and could serve as a gathering space for residents.
- One business owner identified historic preservation as a priority for the Borough as historic buildings are often demolished instead of preserved and redeveloped.

Questionnaire Results Summary

Brentwood Borough Implementable Comprehensive Plan
November 2022

Background

The Community Questionnaire is an important component of public engagement that will inform the selection and framing of Key Issues in the Brentwood Borough Implementable Comprehensive Plan. At the initial meeting of the plan's appointed Steering Committee, Pashek+MTR and the committee worked to select questions that could best inform the planning process, Pashek + MTR then developed a draft questionnaire in SurveyMonkey. The Steering Committee and staff reviewed the draft and provided feedback that is reflected in the final version.

The questionnaire was open from May 2022 to October 2022. The borough and consultant marketed the questionnaire in various ways including promotion on the Borough website and social media, multiple articles in the community magazine *IN Brentwood, Baldwin, and Whitehall*, and informational booths stationed at community events. The questionnaire was also available via a link on the project website, *yourbrentwoodplan.com*.

Response rate

The online questionnaire received a total of 630 responses. In validating the data, Pashek+MTR flagged any IP address (the address of an individual device) associated with four or more responses for further analysis, acknowledging that multiple responses from the same device could represent multiple members of the same household or different responses from a public location, such as a library computer. A detailed review of the results from such devices indicated that they were unique and unlikely to be the result of any effort to unduly influence results.

It is worth noting questionnaire was not intended to achieve statistically valid results, as its sample was not random. Pashek+MTR finds value in the qualitative information generated by the questionnaire, especially the responses to open-ended questions, and typically use this data to identify trends.

Findings

Pashek+MTR summarized key takeaways from the questionnaire. For additional tabulations and much more detail in qualitative comments, see the full questionnaire printout.

Q1 Which best describes you? (610 responses)

Age range	Respondents as %
I own my residence in Brentwood	89.5%
I rent a residence in Brentwood	7.0%
I work or own a business in Brentwood	5.2%
Other	1.3%

Other responses indicated that respondents grew up in Brentwood or recently moved away from the Borough.

Q2 What are the best features in Brentwood Borough? Please rate how much each of the following factors currently contributes to the quality of life here, with 1 being "not important" and 5 being "very important." (609 responses to this question with almost 190 individual comments)

The highest-ranking five aspects (Very Important) were, in order:

1. Safe and healthy place for me/my family
2. Excellent public services (public works, police, etc.)
3. School district quality
4. Walkability
5. Convenience of location

The lowest ranking five aspects were (Not Important), in order:

1. Suburban feel of homes and lawns
2. Tree canopy and green space
3. Special community events
4. Recreation, facilities, parks, sports leagues
5. Brownsville Road business district

Key takeaways from the individual comments included:

- Respondents appreciated the Brentwood community overall, including the Borough's small-town feel, friendly residents, diverse population and sense of community.
- Additionally, community members enjoy the safety, walkability, sense of tradition and historic nature of the Borough.
- Positive features of Brentwood include the Borough's location and proximity to the city, cultural assets, and neighboring communities.
- Additionally, they identified the following services and amenities as community assets:
    - Public institutions such as the Brentwood Library and the School District
    - Public safety services (Police, Fire, EMS)
    - Recreation facilities including Brentwood Park and Brentwood Pool
    - Convenient and diverse shopping and services
    - Community events
    - Continued improvements to the community
    - Accessibility
    - Communications
    - Access to public transportation

Q3 As we look ahead to making Brentwood an even better place to live and work during the next 10 years, what issues will be the most important areas for focus? How important to you are the following issues in the communities as we move forward? (528 responses)

The highest-ranking five aspects were, in order:

1. Providing a greater mix of local retail, services and restaurants
2. Preserving and beautifying the tradition single-family suburban neighborhood pattern
3. Further activating the Brownsville Road business district as a vibrant destination, place to spend time
4. Addressing an undersupply of parking in residential neighborhoods
5. Incentivizing redevelopment along Route 51

The lowest-ranking five aspects were, in order:

1. New recreation options, such as a walking trail and/or park in the Hollow
2. Meeting the need for a variety of housing types (apartments, townhomes, single family homes)
3. Protecting our environmental assets
4. Addressing stormwater and reducing flooding
5. Addressing an undersupply of parking near businesses or community facilities

Q4 Are there any other issues you feel are very important for this plan to address? (202 individual comments)

Respondents identified the following issues (organized by topic):

- **Property maintenance and neighborhood preservation – *22% of comments***
  - Encourage upkeep of home exteriors
  - Increase code enforcement
  - Preserve neighborhoods
  - Prevent businesses from operating in residential areas
  - Create noise and time ordinances for businesses near residential areas
  - Improve the parking supply in residential areas
  - Address abandoned properties and absentee landlords
  - Increase maintenance and regulation of rental units
- **Fiscal responsibility – *17% of comments***
  - Reduce taxes
  - Increase business growth to offset property taxes
  - Consider tax breaks for elderly residents
  - Improve the cost of utilities
- **Public safety and services – *16% of comments***
  - Increase police presence in problem areas
  - Encourage police engagement with residents
  - Implement speed bumps to reduce speeding on through roads
  - Find space to keep Brentwood EMS in Brentwood
  - Reduce crime (theft, drug activity)
  - Add lighting throughout the borough
  - Improve stormwater management/flooding/water drainage/water lines
- **Brentwood Town Square, Brownsville Road, and Route 51 – *12% of comments***
  - Create more vibrant commercial corridors
  - Address deterioration, blighted buildings, and vacant storefronts
  - Attract more retail and restaurants (breweries, coffee shops, and other unique businesses)
  - Beautify facades and clean up litter
  - Create uniqueness and variety on Brownsville Road
  - Make rents affordable or create a business incubator
  - Attract businesses to Brentwood Towne Center
- **Recreation and green space– *12% of comments***
  - Provide more youth sports and youth programs

    - Allow for use of the fields without renting
    - Allow dogs and bikes in parks
    - Create a bike or hiking route in the Hollow
    - Install dog waste cans and bags
    - Provide more activities for underserved populations including teens and seniors
    - Maintain green spaces
    - Increase shade trees
- **School District –** ***8% of comments***
    - Increase resources and programs for students
    - Consider bussing for students who live far away
    - Improve playgrounds
    - Reduce school taxes
- **Road maintenance and pedestrian safety –** ***8% of comments***
    - Maintain sidewalks
    - Provide more accessible sidewalks and pedestrian crossings
    - Improve roads
- **Communications –** ***4% of comments***
    - Create a more user-friendly Borough website
    - Improve communications between residents and the borough
    - Identify a unique identity for Brentwood to promote the community
    - Create a welcoming community

Q5 A key decision-point for the community revolves around its identity, which should drive decisions for land use and spending priorities. The Comprehensive Plan is an opportunity to find consensus on what type of place the Borough is and should continue to become. Currently, Brentwood positions itself as a stable, attractive and dense inner-ring suburb that combines walkability and excellent transit service with adequate green space and parking, as well as easy access to both the cosmopolitan attractions of the city and the retail destinations of the suburbs. Does this vision capture your ideal future Brentwood? What else would you suggest is important? (283 individual comments)

Most respondents agreed with the vision but also added the following comments (organized by topic):

- **Brentwood Towne Square, Brownsville Road, and Route 51 –** ***19% of comments***
    - Attract businesses such as restaurants, breweries and retail
    - Address vacant properties
    - Increase the parking supply for businesses
    - Provide more affordable rental spaces for businesses or incubator space

    - Add amenities such as outdoor seating and shade trees
- **Municipal services and the community – *18% of comments***
    - Increase walkability and provide walkable destinations
    - Improve streetscapes and aesthetics throughout the community
    - Establish Brentwood as a destination
    - Consider service consolidation with Whitehall or Baldwin
    - Increase community outreach and communications including updates to the borough's website
    - Be more welcoming and inclusive
    - Create opportunities for community members to get to know each other
    - Increase accessibility for elderly and persons with disabilities
    - Offset property taxes
    - Invest in infrastructure
    - Repair streets
    - Pursue sustainable energy and renewable resources
    - More transportation options such as a community shuttle service or more transit stops
    - Advocate for a bus line to the nearest T stop
- **Housing and Neighborhood Preservation – *10% of comments***
    - Provide affordable/senior housing options
    - Address abandoned properties
    - Improve parking enforcement and increase parking supply
    - Increase code enforcement including property maintenance, absentee landlords and open fires
    - Regulation of political signs and flags (for example: do not allow them a certain amount of time after an election)
    - Encourage homeownership
    - Increase parking supply
        - Consider parking permits
        - Encourage residents to park in their driveways, garages, and allotted parking spaces
        - Remove cars that are uninspected or unusable
        - Enforce parking rules and no parking signs
        - Prevent cars from parking on sidewalks and lawns
- **Public Safety – *7% of comments***
    - Increase police presence
    - Address uptick in crime (specifically theft) and drug activity
    - Keep Brentwood EMS services in Brentwood
    - Create a neighborhood watch

    - Address speeding with speed bumps
- **Recreation and Green Space – *7% of comments***
    - Increase the amount of dog-friendly parks/trails
    - Create more walking trails
    - Increase the amount of bike-friendly parks/trails
    - Develop the Hollow into a park and walking trails
    - Preserve and increase green space
- **School District – *5% of comments***
    - Needs additional programming and opportunities for students
    - Needs daycares, preschools, etc. for young families

Q6 Given that density/walkability and ample parking supply can sometimes be at odds, which do you feel the Borough should generally prioritize? (465 responses with more than 90 individual comments)

Age range	Respondents as %
Density/Walkability	58.5%
Providing more parking	41.5%

Individual comments provided the following suggestions:

- Increase walkability by improving sidewalks and creating walkable destinations
- More strictly enforce parking ordinances and rules
- Consider implementing parking permits or other programs to increase the supply of parking
- Increase parking supply in the business districts

Q7 Benchmarking: If you've seen a community feature, neighborhood or entire community elsewhere that you would like Brentwood to emulate, please name and describe it here. (194 individual comments)

Residents identified the following communities most frequently:

- Mt. Lebanon (most mentioned)
- Whitehall
- Dormont
- Squirrel Hill
- Lawrenceville
- Oakmont
- Sewickley
- Baldwin

Residents identified the following community amenities as features they would like to see in their community (organized by topic):

- **Brentwood Towne Square, Brownsville Road, and Route 51 – *36% of comments***
  - A variety of businesses (restaurants, retail, and entertainment)
  - Walkability
  - Adequate parking
  - Appealing street signs and lighting
  - Revitalized storefronts
  - Outdoor seating and trash cans
  - Street art and other placemaking projects that invite residents to hang out (for example: an open brewery with green lawn and benches with music)
  - Farmers market or night market
- **Municipal services and the community – *12% of comments***
  - Walkability/Walkable destinations
  - Lower taxes and lower utility costs
  - Foster diversity, civic pride and engagement
  - Balance of green space and commercial business
  - Community, emergency services, and police work together
  - Accessibility improvements throughout the Borough
  - More community activities that involve children and families
  - School district with more resources and programming
  - Availability of green space and trees
  - Availability of public transportation
- **Housing and Neighborhood Preservation – *7% of comments***
  - Penalize rental properties that are not maintained
  - Beautification of houses and properties
  - Resident permits, visitor permits, and parking passes for vehicles
  - Affordable housing options
  - Implement speed humps on side streets
- **Recreation and Green Space – *7% of comments***
  - Dog parks
  - Bike lanes
  - Splash pad at the pool
  - YMCA facility or community center that serves as a community anchor
  - Youth sports teams
  - Walking trails
  - Recreation programs for teens

Q8 Do you have any other comments, questions or concerns about Brentwood Borough not addressed in this questionnaire? (176 individual comments)

Respondents provided the following additional comments (organized by topic):

- **Municipal Services –** ***25% of comments***
  - Consider combining services with Brentwood, Baldwin, and Whitehall
  - Increase communications between the borough and the community
  - Create a community composting plan
  - Lower utility costs (sewer and water)
  - School district growth/improvements
  - Lower taxes
  - Increase sense of community
- **Neighborhood Stability –** ***10% of comments***
  - Address residential concerns about nearby commercial properties such as noise and safety complaints
  - Enforce parking laws and address parking on sidewalks
  - Penalize absentee property owners and abandoned properties
  - Enforce property maintenance
- **Public Safety –** ***9% of comments***
  - Increase police presence
  - Reduce crime and drug activity
  - Keep and support services in Brentwood (Police, EMS, and Fire)
  - Increase safety for children walking to school
- **Recreation –** ***6% of comments***
  - Increase indoor recreation activities
  - Increase recreation opportunities for residents with dogs
  - Create a center that provides services for seniors, families, and teens
  - Increased accessibility of park and field facilities
  - Create more recreation opportunities for teens and children
- **Brentwood Towne Square, Brownsville Road, and Route 51 –** ***4% of comments***
  - Attract restaurants and businesses to Brownsville Road and Route 51
  - Address blight and deterioration of Route 51
  - Increase restaurant options
  - Increase parking supply for businesses

Q9 Why did you move to Brentwood? Check all that apply. (486 with more than 120 individual comments)

Answer Choices	Respondents as %
Convenient location	59.8%
Cost of ownership or rent	38.9%
Traditional suburban character and appearance	31.8%
Other	25.4%
My family and friends live here	23.5%
School quality	20.4%
It seems like a place on the rise	11.3%

Common reasons for moving to Brentwood included:

- Small-town feel/Sense of community
- Walkability
- Convenient location
- Low crime rate
- Born and raised in Brentwood
- Historic and traditional character
- Access to public transportation
- Affordability
- School district

Q10 In what age range do you fall? (480 responses)

	Respondents as %
Younger than 18	0.0%
19 to 30	9.2%
31 to 50	44.4%
51 to 64	27.5%
65 or older	19.0%

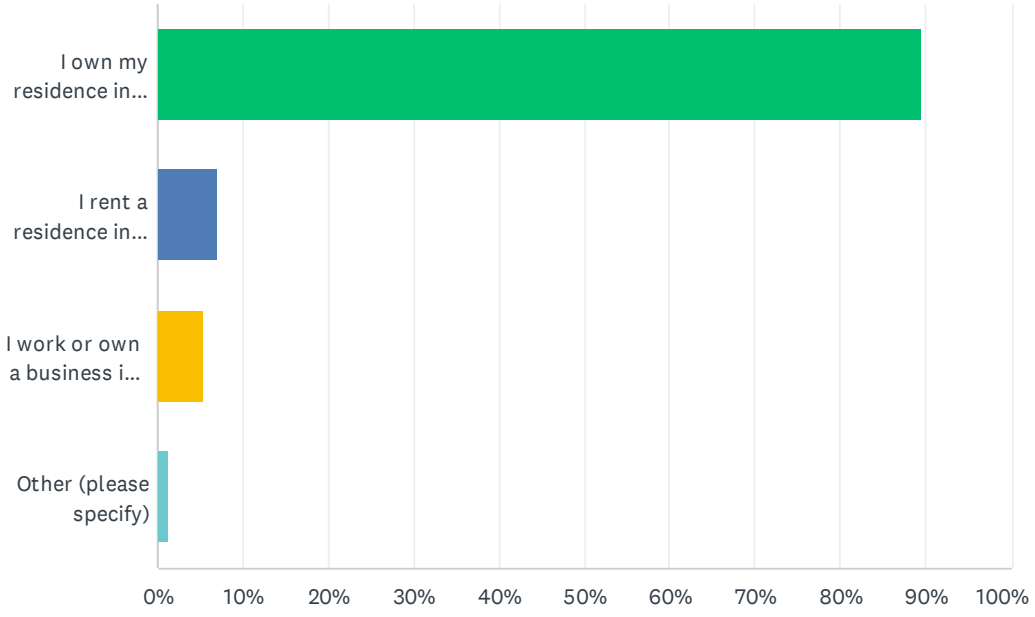
Q11 How long have you lived in Brentwood Borough or owned a business here? (483 responses)

	Respondents as %
Less than 5 years	17.8%
5-20 years	40.0%
More than 20 years	41.9%
I do not reside or own a business in Brentwood	0.2%

Finally, 351 of 629 respondents provided email addresses to receive updates regarding the project.

Q1 Which best describes you? (Select all that apply.)

Answered: 610 Skipped: 20

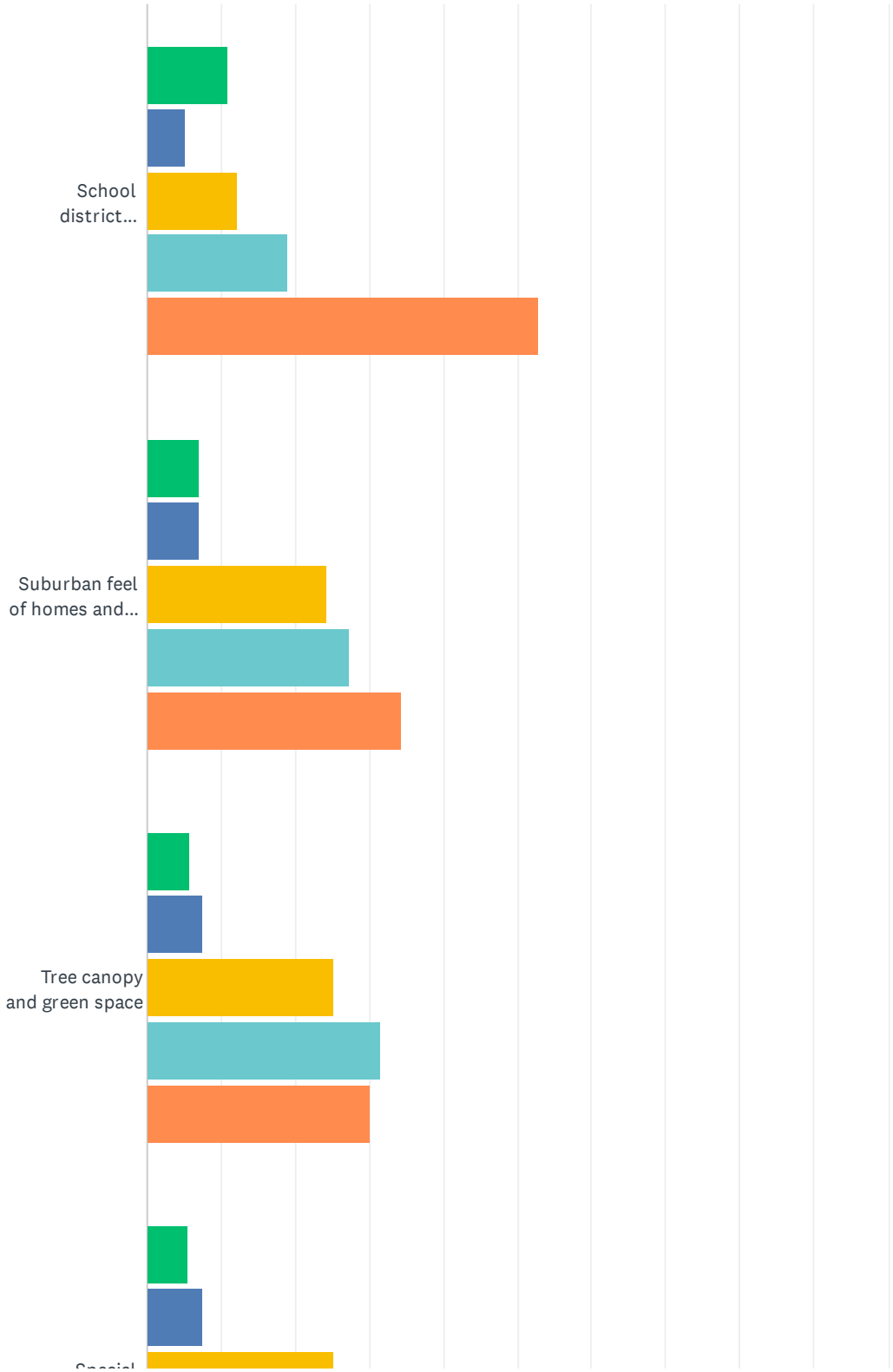


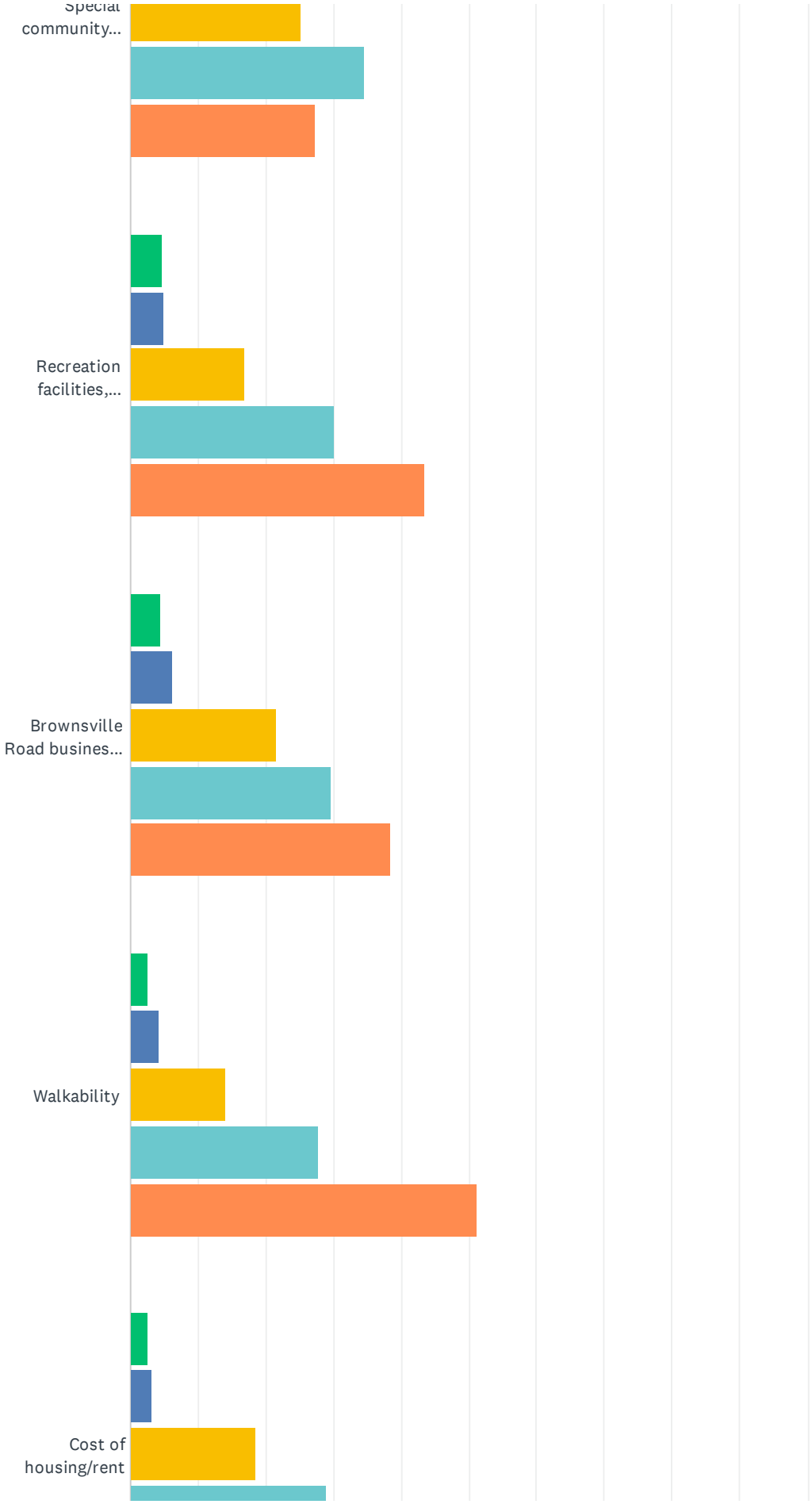
ANSWER CHOICES	RESPONSES	
I own my residence in Brentwood	89.5%	546
I rent a residence in Brentwood	7.0%	43
I work or own a business in Brentwood	5.2%	32
Other (please specify)	1.3%	8
Total Respondents: 610		

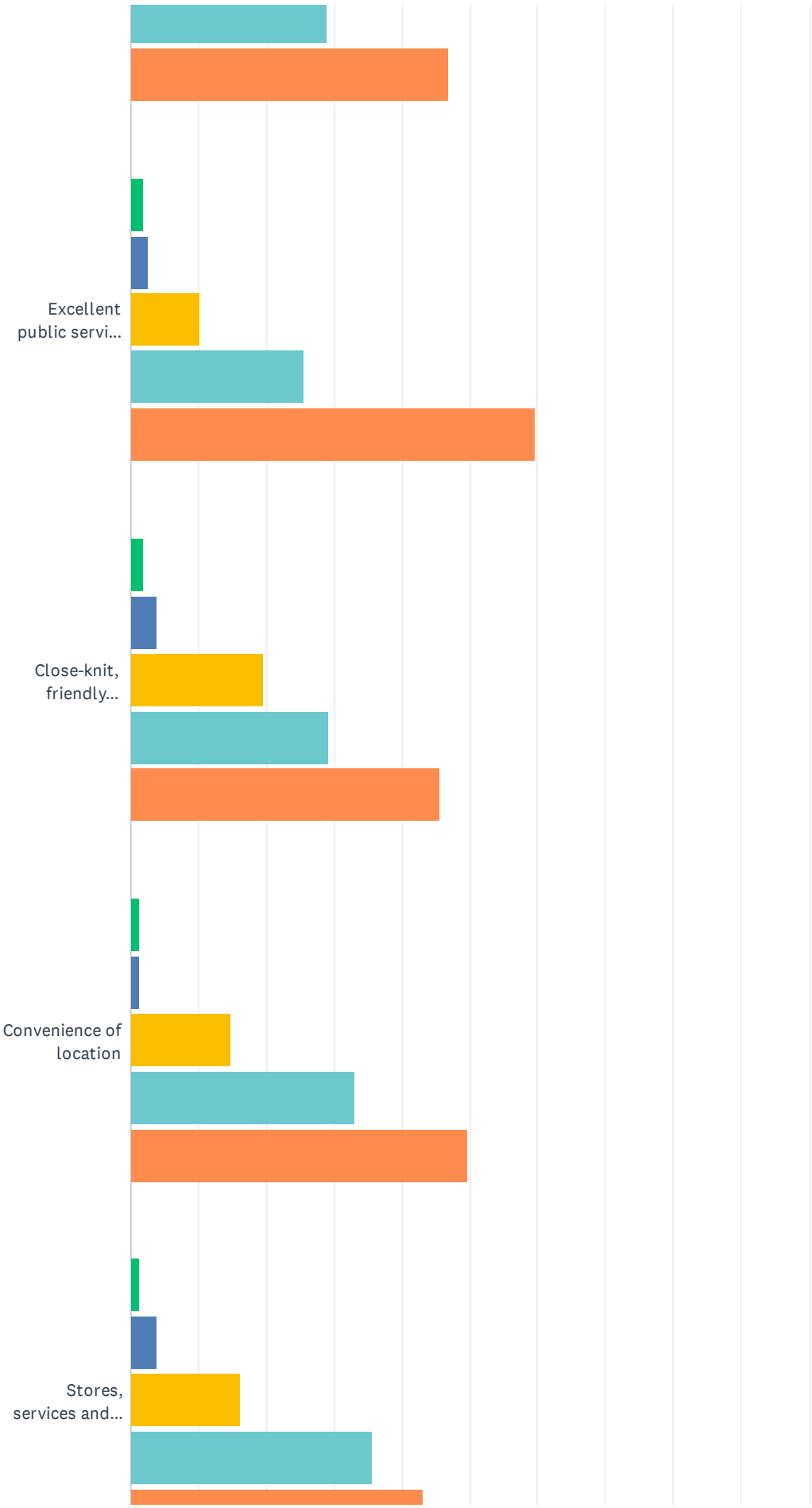
#	OTHER (PLEASE SPECIFY)	DATE
1	Grew up in Brentwood, have close connections with family there and spend a lot of time in Brentwood.	10/13/2022 11:29 AM
2	Live in Brentwood	10/12/2022 8:12 PM
3	I grew up in Brentwood	8/11/2022 2:32 AM
4	Grew up in Brentwood but live in Baldwin now. Use the pool and library	7/27/2022 9:25 AM
5	Recently sold my Brentwood home of 20 years	7/17/2022 7:42 PM
6	I rented a place on Brownsville Rd and am thinking of moving back!	7/15/2022 4:07 PM
7	T go	7/15/2022 3:13 PM
8	Volunteer	7/15/2022 9:41 AM

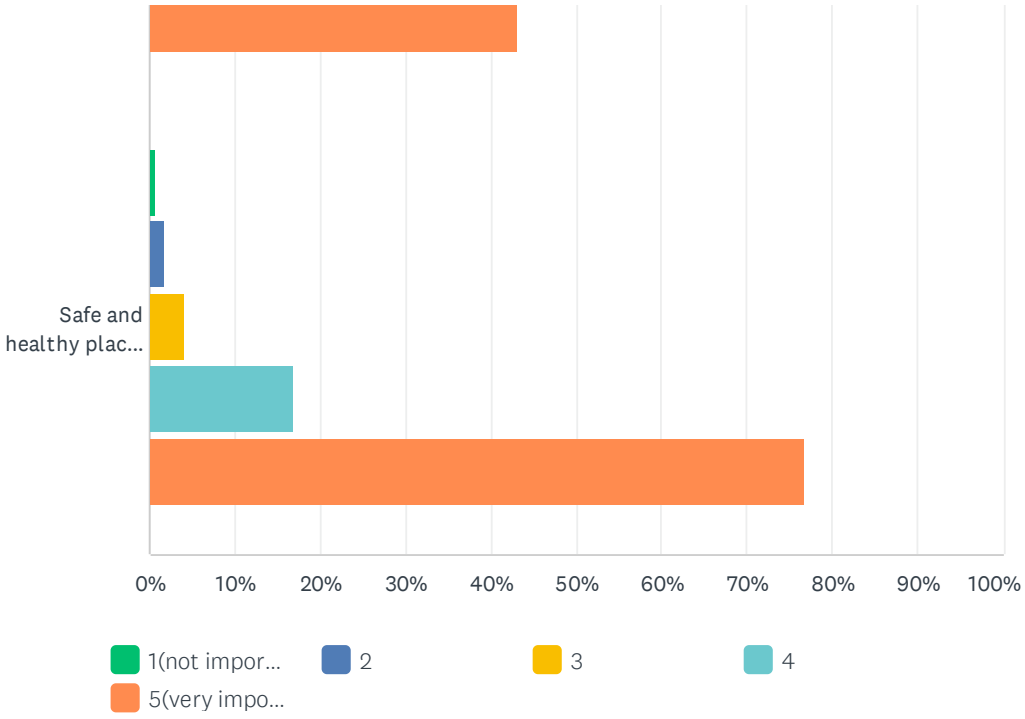
Q2 What are the best features of living in Brentwood Borough? Please rate how much each of the following factors currently contributes to the quality of life here, with 1 being "not important" and 5 being "very important."

Answered: 609 Skipped: 21




Special community...
Recreation facilities,...
Brownsville Road busines...
Walkability
Cost of housing/rent


Excellent public servi...
Close-knit, friendly...
Convenience of location
Stores, services and...



	1(NOT IMPORTANT)	2	3	4	5(VERY IMPORTANT)	TOTAL
School district quality	10.93% 66	5.13% 31	12.25% 74	18.87% 114	52.81% 319	604
Suburban feel of homes and lawns	7.13% 43	7.13% 43	24.21% 146	27.20% 164	34.33% 207	603
Tree canopy and green space	5.79% 35	7.45% 45	25.17% 152	31.46% 190	30.13% 182	604
Special community events	5.48% 33	7.48% 45	25.25% 152	34.55% 208	27.24% 164	602
Recreation facilities, parks, sports leagues	4.64% 28	4.97% 30	16.89% 102	29.97% 181	43.54% 263	604
Brownsville Road business district	4.46% 27	6.11% 37	21.45% 130	29.54% 179	38.45% 233	606
Walkability	2.66% 16	4.33% 26	14.14% 85	27.79% 167	51.08% 307	601
Cost of housing/rent	2.48% 15	3.15% 19	18.54% 112	28.97% 175	46.85% 283	604
Excellent public services (public works, police, etc.)	1.98% 12	2.48% 15	10.23% 62	25.58% 155	59.74% 362	606
Close-knit, friendly community	1.82% 11	3.80% 23	19.64% 119	29.21% 177	45.54% 276	606
Convenience of location	1.32% 8	1.32% 8	14.66% 89	33.11% 201	49.59% 301	607
Stores, services and other businesses in the area	1.33% 8	3.83% 23	16.14% 97	35.61% 214	43.09% 259	601
Safe and healthy place for me / my family	0.66% 4	1.66% 10	4.15% 25	16.75% 101	76.78% 463	603

#	WHAT OTHER FEATURES OF BRENTWOOD BOROUGH CONTRIBUTE TO ITS QUALITY AS A COMMUNITY?	DATE
1	Side walks	10/29/2022 12:53 AM
2	Its clean, people seem to look out for each other. As a pet lover, I get to see my furry friends on their daily walks; nice way to meet people.	10/28/2022 6:51 PM
3	Brentwood needs Gastropubs, micro brewery and restaurants. Brentwood Square has too many building vacancies. Parking options for businesses is needed. Need marketing and bringing in these types of business	10/28/2022 6:04 PM
4	Police department, religious locations	10/28/2022 5:41 PM
5	People that take care of their homes.	10/27/2022 10:04 AM
6	The "community feel" of Brentwood Borough is what makes us want to continue to live here and proud to be from Brentwood. It's a great place to live. Many of our friends and family come from other areas to Brentwood for community events, businesses, sports, the park, walking, and the Library. We would like to see more restaurants in or around the community.	10/26/2022 7:39 PM
7	Nice public spaces	10/14/2022 2:18 PM
8	Banners announcing events.	10/14/2022 2:21 AM
9	Brentwood Borough should give businesses a fair warning when closing the street for events and hanging no parking signs on meters	10/13/2022 4:04 PM
10	I like that it’s a walking community, however I do not see many people walk especially for sports . They can live a block or two from the park and still drive , I do not understand .	10/13/2022 1:10 PM
11	Please find a way to have dog owners pick up their poop!	10/13/2022 7:54 AM
12	Well kept roads & infrastructure of the community	10/13/2022 6:52 AM
13	Parking. People should not be able to park on both sides of the street or wherever they want. It looks bad.	10/13/2022 6:05 AM
14	Places for teens to gather and hang out	10/12/2022 10:33 PM
15	Apparently not keeping residents informed, ie, Trick or Treat	10/12/2022 8:12 PM
16	Really the most important thing brentwood could do is get the school board/district under control. The school tax is unreal. I refuse to even try and open a business in town because of the cost	10/12/2022 8:09 PM
17	Would like to see more businesses in Brentwood Towne Square.	10/12/2022 5:38 PM
18	Parking issues are a detterant.	10/12/2022 3:58 PM
19	Size of school, no busing of students. A small town feel, with big city perks close by.	10/12/2022 11:18 AM
20	The absolutely amazing community library is a huge plus in making this a great place to live.	10/12/2022 9:57 AM
21	A thriving business district is essential for a thriving community. Right now our business districts are struggling, with too many empty storefronts and not enough magnet businesses (such as Starbucks or Panera) to draw visitors and residents alike. We need to focus on improving these districts to bring more money into our community.	10/9/2022 1:05 PM
22	The library. We need the school to be better and better businesses!!!	10/5/2022 10:59 PM
23	I know it’s not the sidewalk program. Brownsville road is terrible for walking. Just take a walk from the building down to the convenience store. This is NOT a walkable community.	10/3/2022 9:32 PM
24	small town feel	9/30/2022 8:58 AM
25	Ability to be in the park at nights without problems	9/26/2022 7:42 PM
26	small size	9/14/2022 11:04 AM
27	I like the smallness, the walkability....wish there were more sit down restaurants & businesses.	9/3/2022 1:16 PM
28	Pickleball court	9/2/2022 12:06 PM

29	i did not grow up, or raise my children here as many people seem to have done. for outsiders there is less community inclusion so for me the most important things are the safety - provided by the police and the quality and response time of all emergency services. the ems are amazing and i pray that you keep them. the fire department and police are amazing as well , and it is for those services and that safety that i continue to stay in a place with incredibly high taxes	9/1/2022 9:00 PM
30	its a friendly community and most people care.	9/1/2022 11:41 AM
31	Close proximity and public transportation to downtown Pittsburgh; all the excellent medical facilities Pittsburgh is noted for; and all cultural, sports, and entertainment locations in the area.	8/31/2022 4:33 PM
32	A fair, engaged police force to give the community a sense of being safe.	8/30/2022 4:32 PM
33	Crossing guards in congested areas.	8/30/2022 9:40 AM
34	We grew up in Dormont and moved here 47 years ago because it reminded us of Dormont..and no school buses was the biggest draw.	8/29/2022 5:39 PM
35	Brentwood Library and staff	8/29/2022 5:05 PM
36	Brentwood library and staff	8/29/2022 4:46 PM
37	I would like to see that the Brentwood EMT's stay in Brentwood since they are close and know the community in which they serve. So please work on a solution to keep them here in Brentwood for us!	8/28/2022 8:52 PM
38	Easy access to grocery store and shopping.	8/28/2022 5:17 PM
39	Consistency in improvement no matter what that may be.	8/28/2022 2:41 PM
40	A well-defined center (map) of the community	8/28/2022 1:33 PM
41	able to walk from area to area	8/28/2022 7:38 AM
42	The 4th of july events... AHN Brentwood	8/27/2022 10:40 PM
43	Handicapped accessibility	8/27/2022 1:21 PM
44	These factors are very important to me, but do not all currently contribute positively to the quality of life in the community.	8/27/2022 11:11 AM
45	A clean, quite, well kept neighborhood. Brentwood has great police, fireman and paramedics whom we all should support more.	8/26/2022 11:07 PM
46	A good solid library, diverse population, diverse dining choices & evenly & fairly applied rules as well as a solid infrastructure.	8/26/2022 7:58 PM
47	Cleanliness	8/26/2022 3:04 PM
48	Friendly neighborhood Walking district	8/16/2022 4:07 PM
49	The sense of tradition has been nice . It would be nice to see vendor markets (handmade items, etc). I think this would be a great event for the community .	8/15/2022 4:39 AM
50	No busing children to school; tradition (parades, football nights, 4th of July; pool; visible community (police, fire company, library, etc).	8/11/2022 2:32 AM
51	We need to have enforcement of current codes and ordinances in order to maintain our community. There needs to be a presence of effective law enforcement in the park. We have worked hard to beautify our park and need to work to maintain it. It is foremost intended for our residents.	8/1/2022 3:43 PM
52	Finding a space to keep our EMS services.	7/28/2022 6:21 PM
53	Kids walking to schools, having our crossing guards in the parks during the day, the beauty of gardens our residents work on. Kudos to public works for snow removal!	7/27/2022 11:21 AM
54	The park and pool are beautiful. I go to water aerobics at the pool and yoga at the library. Use of the HS pool for the community in the fall, winter and spring would be nice.	7/27/2022 9:25 AM

55	Having its own police and EMS along with the park and pool.	7/25/2022 1:14 PM
56	Different backgrounds, ethnicities of us all. My brother kiddingly calls us "the Brentonians" and we like it!	7/23/2022 9:44 PM
57	It would be nice to have more restaurants and shops. The strip near giant eagle is nearly empty. We had the coffee shop which was great but they never came back after Covid. We need more GOOD food places.	7/23/2022 2:16 PM
58	Proximity to downtown, north shore stadiums, and ED and MEDS corridor in Oakland; access to highway system.	7/19/2022 12:29 PM
59	-Input from residents, love seeing these types of surveys and would be great to see more like related to what will replace the old Borough building -Continued improvements to the community (ie: new pool, police building, parking meters, middle/high school updates, walkways) - it's been really clear in recent years that improving Brentwood is a priority -it's great to see younger individuals and families moving in to the neighborhood, I think continuing to add restaurants and stores on Brownsville within walking distance will continue to attract people looking to buy outside of the city similar to the vibe that Dormont has now	7/18/2022 6:46 PM
60	Long and valued emergency services (police, fire and ems)	7/18/2022 12:56 PM
61	In my opinion, the quality of the police officers that should be there for everyone. Most do their job with pride and respect and I ALWAYS support the police officers. However, there are a few who, I feel, do NOT represent Brentwood well. They are belligerent and do as they please. They do NOT do their job and it will eventually leave a bad stain on our community because it will catch up to them.	7/18/2022 11:03 AM
62	Ease of getting around.	7/18/2022 10:47 AM
63	Our EMS staying in Brentwood	7/18/2022 9:35 AM
64	Independence from city	7/18/2022 9:33 AM
65	It's not like.. Carrick and completely overrun by drugs.	7/18/2022 9:21 AM
66	Public safety	7/18/2022 9:18 AM
67	There needs to be a coffee shop. The Cracked Egg needs to go. More conservation area, walking trails, nature.	7/18/2022 9:12 AM
68	Proximity to services like AHN, Shopping, grocery stores.	7/18/2022 8:17 AM
69	Making sure people are keeping their properties nice	7/17/2022 10:29 PM
70	Brentwood Parade	7/17/2022 11:43 AM
71	Need restaurants.	7/17/2022 11:31 AM
72	Racism, along with contempt towards outsiders moving into the borough. If your family hasn't grown up in Brentwood for multiple generations, then you're looked upon as a burden to the community.	7/17/2022 11:10 AM
73	I don't believe any of the above really exist in Brentwood anymore.	7/17/2022 9:47 AM
74	I do not feel Brentwood is a "close knit" community. There are clicks.	7/17/2022 9:47 AM
75	Keeping Brentwood EMS. I'm sure you saw the incident during the Monroeville Council meeting....EMS was there in 4 minutes. I don't think you want to be waiting for a truck to come from Greentree or Mt Lebo. ALSO we pay ENOUGH in taxes. The 50 dollar fee that MTRSA wants to impose is just another slap in the face to homeowners who already pay one of the highest taxes in the county.	7/17/2022 9:34 AM
76	The EMS	7/16/2022 11:02 PM
77	Empty storefronts, convenience stores selling bongs beer vapes. This is not the Bremtwood we chose 20 years ago at all.	7/16/2022 10:26 PM
78	Why ask for this servey now when you didn't ask for a servey when getting rid of our EMS!!! Waiting to see how much out taxes go up when the borough starts getting sued. The first time a loved one dies because it took EMS and extra 20 minutes to get somewhere the bourgh will be sued and don't raise my taxes to pay for it or I will be selling my home and leaving	7/16/2022 6:53 AM

	Brentwood!!!! They should have been grandfathered into the new building instead of the police!!!!	
79	Clean up the bullying problem in the school district and maybe you won't have residents moving to better school districts.	7/15/2022 11:26 PM
80	Keeping the EMS	7/15/2022 9:02 PM
81	Friendly people	7/15/2022 4:12 PM
82	Handicap parking in the park and at the football field! Thank you for not forgetting about the handicap.	7/15/2022 4:07 PM
83	Sad to say I'm thinking of moving due to high taxes and sewage costs horrible high school and active predjudice and unsafe living due to increased crime	7/15/2022 3:13 PM
84	Brentwood's friendly people!	7/15/2022 1:02 PM
85	Sidewalk!!	7/15/2022 11:33 AM
86	Police department	7/15/2022 11:08 AM
87	I love the sense of community. It's hard sometimes to feel accepted when you first move here when others have been here for generations because of its everyone knows everyone mentality and size...but there are many opportunities to make connections and build friendships with the community activities and school. I love the community events. I love our park; I wish we would see youth soccer come back here and maybe have the summer camps again. I adore our library. Of course, when kids hit a certain age, it would be nice to have more for them to do to stay out of trouble and enjoy the community. Regarding the school, while I always felt that the teachers at Elroy (and even the Middle School) have been magnificent, it's been harder to say that about teachers and administrators at the High School level. And I won't lie...I am probably someone who not so secretly hopes to have the school absorbed into Baldwin because they have far more resources and programs for kids because of their size. While you get the benefit (and burden) of small community and small school district, you also don't get access to the resources and programs a bigger district has. I don't think the district has everything most neighboring districts have in place for supports or even activities. School-wise, Brentwood is a bit below average, if that, in having something for everyone. I would love to see some good things other than convenience stores or hair salons on Brownsville, especially at the Towne Square. I don't generally think of businesses being on the 51 corridor of belonging to the Brentwood community so maybe tying them into sense of community could be nice. Loved seeing the little bakery on 51 (Love Made Edible) open though. I probably don't know most of what is in that area though. The drive is just too chaotic to pay attention there, so businesses that rely on foot traffic that are in a strip and not standalone building are just blurs for me and probably others. I would love to see a meet and greet with police for families. I think it's important for them to be seen as the individual, good men (and potentially women) they are and not tied to a negative bias. Plus, I want my kids to know officers by name and know they can trust them. Chief has always seemed approachable to me, and I respect our police force. However, as a community (parents included), I don't think we are doing enough to keep drugs away from teens. For such a small district, I think we have a pretty big problem. How do they infiltrate communities and find kids who they make dealers for other kids? It's just scary. Lastly, I know where my mindset was a first-time homebuyer in 2012 when we moved. I went where we could afford, not understanding much about taxes. I get that smaller communities will have to tax in amount commensurate to the amount of amenities and quality services they community has. So I won't bemoan that, but I live next to a duplex/triplex. I have lived through 2 SWAT situations in that building, one drive-by shooting due to that building because of a tenant's boyfriend, and two teens engaged in shady activity. Landlords need to be held accountable for who they put into these buildings.	7/15/2022 10:30 AM
88	Not enough stores for me to buy items in the area by old Boro building. I can walk there. And now I have to drive to Town Center.	7/15/2022 10:22 AM
89	The taxes in Brentwood make me want to leave and highly caution anyone from moving here. It doesn't matter what else you put here. Lower the taxes or people won't be able to afford to live here!	7/15/2022 10:18 AM
90	Having our own EMS!!!!!!!!!!!! Keep them in Brentwood! Merging with other Communities will cost lives!!!!!!!!!	7/15/2022 10:14 AM

91	Keeping Brentwood EMS	7/15/2022 10:10 AM
92	For me public services like police, Brentwood EMS (please keep them) clear roads in winter, good schools are most important.	7/15/2022 9:57 AM
93	Not so much other features but I can't emphasize enough how important walkability is!	7/15/2022 9:32 AM
94	Taxes Library	6/30/2022 3:27 PM
95	It would be great if Brentwood was more dog friendly. Our dog is an important part of our family.	6/12/2022 11:37 PM
96	Walkability is great on Brownsville road but the side main roads don't have sidewalks (Pointview). Also bikes are not permitted in the park so this interferes with safety. Students should be able to ride their bikes through the park avoiding main roads to get to school.	6/6/2022 3:06 PM
97	Please make the pook belongs to Brentwood community and make the process to daily pass easier. I don't plan to buy the passes just because this summer will be going away for 1-2months. So that is the reason we don't purchase passes.	6/5/2022 9:50 AM
98	Maintaining property. Looking out for one’s neighbors.	6/4/2022 8:58 PM
99	The school is in the community itself. All of the equipment children can use at the field,pool, park, courts. The new pool. Brentwood town square itself. All of the different food stores and restaurants.	6/4/2022 6:06 PM
100	I like the Library need to get more involved in it. I Love the Police they helped me in the past with some suspicious activity that was on our street now gone! Thank goodness! Our EMS was VERY helpful with Mom, Dad, and Aunt Rose. And the Fire Department saved my little butt because water was on the furnace but it was the upstairs table top fountain making the mess! I was born here in 1963 and was married 2005-2013 Cranberry Twp but always came here for Halloween and July 4th! Moved here Permanently 2013, I got the house now and are cleaning it out and waiting for the guy to fix our wall.	6/1/2022 6:24 PM
101	need a dog park	6/1/2022 10:13 AM
102	Cleaning litter up and enforcing snow removal by residents and maintaining lawn care. Hold landlords accountable for their properties.	6/1/2022 8:24 AM
103	Sold police force	5/30/2022 8:08 PM
104	Close neighbors that watch out for one another.	5/29/2022 2:59 PM
105	Diversity in Brentwood residents	5/29/2022 12:18 PM
106	Making sure people keep their homes up and not letting blight take over.	5/27/2022 1:29 PM
107	Charm. The maintenance of houses and the town. We love the new brick walkways. The best part to our family is that it is an affordable walking community.	5/26/2022 11:49 AM
108	Taxes are too high its crushing people hard to manage hard to get more businesses and property owners to stay and/ or buy too expensive	5/24/2022 3:07 PM
109	Architectural character of the neighborhood	5/23/2022 6:36 PM
110	Nothing cost of living over the top u will not fix damaged sidewalks gas leaks the worst affordability in a sucky government controlled area. It simply suCKS	5/23/2022 12:24 PM
111	Cleanliness and good roads	5/23/2022 11:22 AM
112	Well maintained roads and parking off the street.	5/23/2022 10:51 AM
113	Library Service	5/23/2022 10:09 AM
114	Transparent, open communication and diversity in leadership, supports and encourages equality in the community.	5/23/2022 9:24 AM
115	Lowering taxes and sewage costs. You're driving away young families. New families are chosing areas with similar walkability and aesthetic with lower taxes and sewage costs.	5/23/2022 8:02 AM
116	Maintaining the attributes of a unique community from neighboring communities such as July Forth Celebration - parade, park events, pool and most important relationships with the fire	5/22/2022 8:40 PM

	company, ems and police. Community support with their activities brings a strong sense of resident pride that is a foundation in which the Borough can build from. The residence transform their properties and show civic pride with American flags displayed and flower pots with flowers. What happened to our garage cans on Brownsville Rd. Walkers would be able to dispose of trash responsibly. Encourage people to walk in our community.	
117	Too many foreign, empty and shabby looking stores/store fronts	5/22/2022 6:21 PM
118	Need more businesses Need more socialization of neighbors	5/22/2022 5:18 PM
119	It offers good value and close to the city	5/22/2022 10:42 AM
120	People born and raised in Brentwood stay and raise their family in brentwood	5/21/2022 11:55 PM
121	Police presence makes for a feeling of security and safety. The friendly staff at Spartan is a huge plus	5/21/2022 8:18 PM
122	Pubic concerts on Brownsville Rd at Brentwood Town Center are wat too loud. Do you have a Pubic Health Dept/Officer? You are deafening your own citizens	5/21/2022 5:05 PM
123	Brentwood's strengths are its proximity to the city, ease of access, walkability, and public offerings such as the pool and public works. It's weaknesses are the business districts and school district. This community could change vastly if we attracted the right businesses or developments. I believe renewal of the Rt 51 business corridor and Brownsville Rd business corridor should be our first priority.	5/21/2022 2:48 PM
124	close to public transportation	5/21/2022 1:32 PM
125	I'm not sure that I understand these questions and ratings. So I'm going to explain that the recreation and walkable nature is great but the schools and business district is highly lacking in Brentwood. They are very important to my family but they aren't currently adding any quality to our lives here. They are the MAIN reasons we may move out of the area.	5/21/2022 1:28 PM
126	Safety!	5/21/2022 1:12 PM
127	This question is so poorly worded. Are you asking if these things are important to me for the future or if these are current qualities of Brentwood? Why would you use the word important?	5/21/2022 8:57 AM
128	The park is amazing with the new fields/stadium and pool - a walking community is awesome	5/21/2022 8:26 AM
129	Pool temperature too high	5/20/2022 9:16 PM
130	I think Brentwood needs a boys and girls club. I feel most the kids are stuck in the house or walk around aimlessly. The security guards won't even let the children ride there bikes at the park. I believe a boys and girls club. Would be a great way to improve the quality of our children's future at the same time give them something to do after school.	5/20/2022 8:18 PM
131	The extremely high school tax rate is a detriment. This is something that will cause me to move out of Brentwood when I retire. No kids in school and paid $8,932.44 in school taxes last year. The Borough is going to tax me out of my home and out of Brentwood.	5/20/2022 7:14 PM
132	Cleanliness, communication,and friendly safe community.	5/20/2022 6:52 PM
133	Public transportation	5/20/2022 5:58 PM
134	Availability of quality restaurants, but we have none.	5/20/2022 5:52 PM
135	I love Brentwood and I am so glad my child got to graduate from such a wonderful school district. I could not ask to be part of any other community. Brentwood by far in my opinion is the best around!	5/20/2022 4:45 PM
136	Brentwood Town Square, St.Sylvester's	5/20/2022 4:20 PM
137	low school taxes	5/20/2022 3:32 PM
138	No additional comments.	5/20/2022 3:16 PM
139	Pool heater keeps the water too warm. Coukd save costs by better managing this space so that pool provides more of a pool atmosphere as opposed to a more bath like experience. Also the park services should be more available to members of the community without a need for red tape and process to use tax payer funded services	5/20/2022 2:40 PM

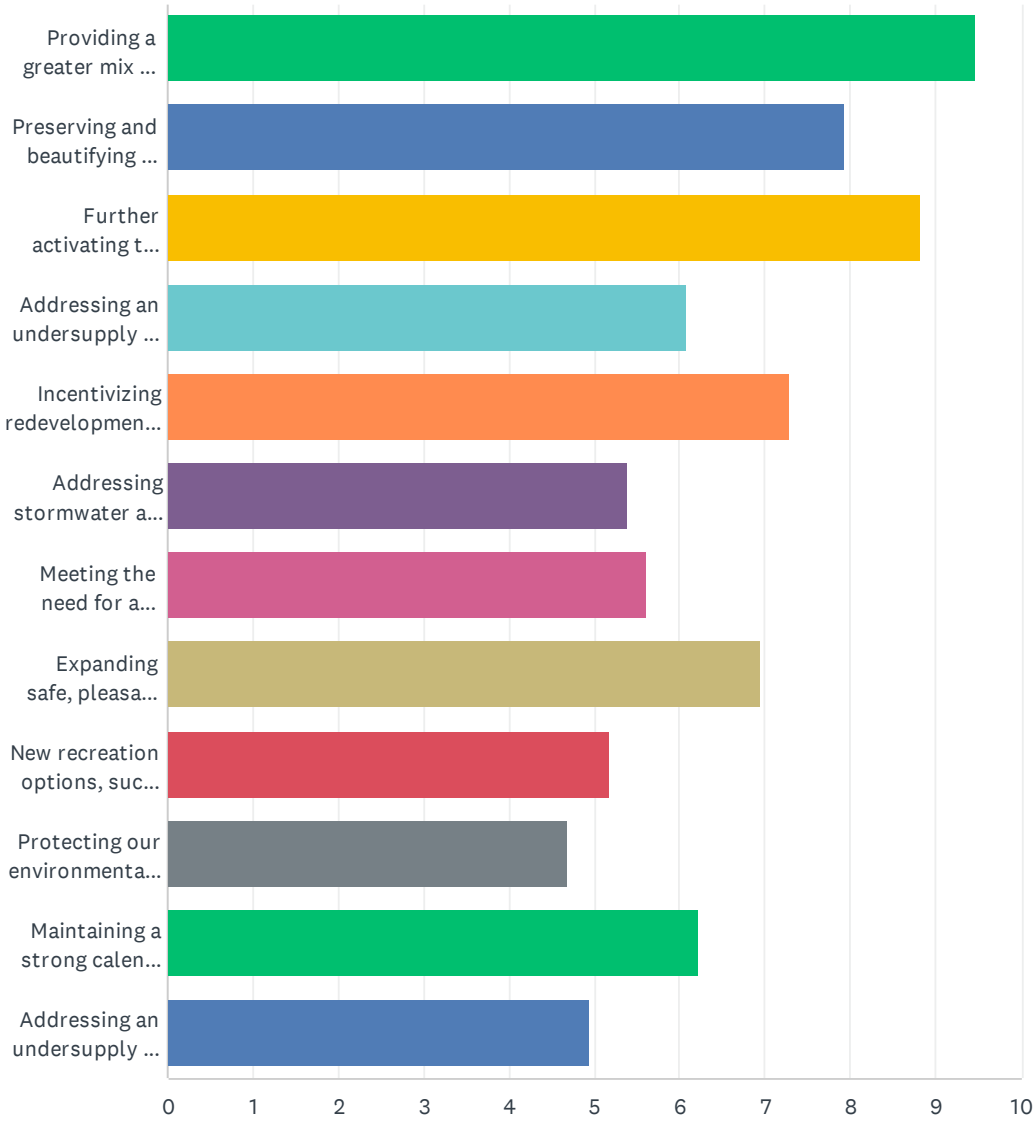
140	The pool heater needs to be turned off. The water was kept far too warm last year. I'm concerned over the abundance of empty storefronts all along Brownsville rd and 51. I wish the parks initiative was able to move fwd with the plans of a dog park, etc in the work over of the Hollow.	5/20/2022 2:21 PM
141	I think people need to take pride in their property. I've lived in Brentwood my whole life…it's just sad to see how people don't appreciate their property and just let it go.	5/20/2022 2:18 PM
142	The community events help to build a cohesive community. The banners across Brownsville Road and the Facebook page help to bring awareness of upcoming events.	5/20/2022 2:07 PM
143	Proximity to the city of Pittsburgh, senior citizen friendly, proximity to public transportation.	5/20/2022 2:04 PM
144	This question is poorly worded. The question asks me which are the best features of Brentwood. But the scale is not best to worst. The scale is important to not important. For example, the school district quality is NOT the best feature of Brentwood. However, it is very IMPORTANT. The cost of housing is NOT the best feature of Brentwood due to high school taxes, however it is Very important. Brownsville rd business district is not the best due to long term vacancies at the Towne Center, but this is also important.	5/20/2022 1:30 PM
145	A walking School District	5/20/2022 1:19 PM
146	Proximity to city while being separate.	5/20/2022 12:57 PM
147	Peace	5/20/2022 12:52 PM
148	safety	5/20/2022 12:22 PM
149	The historic nature of its elementary schools and some of its old brick streets.	5/20/2022 11:23 AM
150	This is kind of confusing how this page is worded. All of these are very important to our household and family however certain features of Brentwood are lacking in potential.	5/20/2022 11:12 AM
151	Small neighborhood where everyone knows everyone	5/20/2022 10:13 AM
152	The library and the services it provides are essential to the community. The hills, sidewalks, and style of the houses may not contribute to quality, but are certainly identifying features to consider.	5/19/2022 9:12 PM
153	Constant commitment to those that own here wanting to make it a better place.	5/19/2022 5:33 PM
154	There are too many rentals properties in Brentwood owned by absentee landlords. There is no pride of ownership of the properties and upkeep is lacking. It degrades the surrounding neighborhood and punishes the homeowners living there. There is visible waist and inefficiencies by various Borough departments that needs addressed by Council.	5/19/2022 5:27 PM
155	VERY Nice Library and Park	5/19/2022 1:56 PM
156	Brentwood is a community for me built around places such as the library or the park. I have met many people here and continue to have a meaningful and lasting relationships with them. There are some factors that frustrates me, specifically that children and teens are too often kicked out of facilities such as the stadium and tennis/basketball court even though they are not causing any trouble. Otherwise I really enjoy much of the activities offered by the borough such as drop the puck or food truck roundups!	5/19/2022 10:17 AM
157	Diversity. Excellent schools.	5/19/2022 8:39 AM
158	WORK ON DELCO THAT ROAD IS AN ACCIDENT TO HAPPEN LARGE FEDEX PARKED ON THE STREET ALWAYS AND CARS PARKED PACKED IN THE NARROW STREET AND PEOPLE FLY UP AND DOWN THERE TO GET TO FRANK STREET TO AVOID RT.51 LIGHTS/TRAFFIC DON'T THOSE PEOPLE ON THAT STREET HAVE DRIVEWAYS?? BRENTWOOD BORO ONLY CARES ABOUT THE BROWNSVILLE RD AREA US OFF OF 51 LIVE IN A SLUM I FOR ONE AM OUTA HERE.	5/19/2022 12:25 AM
159	Small town feel so close to Pittsburgh	5/18/2022 10:14 PM
160	Proximity to the city and highways Access to public transportation Public safety Ample on-street parking Access to borough officials	5/18/2022 6:42 PM
161	Diversity and inclusion	5/18/2022 6:41 PM

162	People live here from young kids till having families of their own.	5/18/2022 6:07 PM
163	The diversity, family friendly and safety for my grandchildren!	5/18/2022 5:46 PM
164	Safe place for kids	5/18/2022 5:28 PM
165	Allowing home owners and tax payers as much freedom as possible to live without local government control	5/18/2022 5:24 PM
166	Style of the homes.	5/17/2022 5:47 PM
167	Traditions like 4th Of July Parade and activities..Neighborhood Yard sale The number of churches. Public transportation. Medical, eye,hearing and dental offices within borough.	5/16/2022 2:30 PM
168	This is a very confusing question. At first you say "what are the BEST FEATURES of living in Brentwood" and then you ask "HOW MUCH each factor currently contributes to the quality of life here" and then the answers we have to choose from speak to the "IMPORTANCE" of each factor. These are three completely different things and I'm confused as to what I'm actually answering here...	5/13/2022 12:07 PM
169	EMS	5/12/2022 11:24 AM
170	Neighboring areas	5/12/2022 9:17 AM
171	Neighboring communities.	5/12/2022 9:10 AM
172	Diverse, multi generational residents	5/11/2022 2:55 PM
173	Brentwood Borough has been contributing to Making thru roads/ side roads safer.	5/11/2022 2:36 PM
174	Most property owners keep their property looking nice.	5/11/2022 11:58 AM
175	Police force, Public works . Garbage pickup	5/11/2022 10:35 AM
176	Crime Prevention	5/11/2022 10:12 AM
177	Lower school & borough taxes. If necessary, join with Baldwin-Whitehall School district. Having the highest mileage in the county is ridiculous & unacceptable. Also, do something to lower the cost of sewage & trash collection.	5/11/2022 9:38 AM
178	Dedication to residents in contrast to businesses	5/10/2022 10:41 PM
179	All of the above	5/10/2022 8:57 PM
180	Safety. Police Patrolling our streets. Feeling like we are heard. Not having as high of taxes that we do with little to show for it.	5/10/2022 8:00 PM
181	Churches/bus route	5/10/2022 7:48 PM
182	Police presence and doing something when they see wrong, like parking on sidewalks. Also keeping landlords accountable.	5/10/2022 6:39 PM
183	This survey above is poorly worded. The question asks about what are the best features of living in Brentwood, but then asks how important each feature is to me. These are two very different questions.	5/10/2022 6:29 PM
184	Something needs done about the parking asap.. you have people with driveways and they don't use them.. sorry if you need to pull a car out to get your spouses out but you need to pull back in after not take a spot on the street when there are so few.. also no one should have 5 to 7 cars for a single family home.. I should not have to part no where near my home and have my vehicle damaged bc I took someone else spots streets away	5/10/2022 5:49 PM
185	Policing of existing policies such as parking, and not just making statements about it, would be a good start. We can make all the policies and statements we would like, but if we cannot deter simple things such as parking on side walks, that you force residents to maintain, it makes the residents wonder what the purpose is in trying to focus on new things when old priorities aren't really priorities. For example, walking community? Yet when a sidewalk is torn up in front of a business on Brownsville road, that area can be unfixed for months even given ample nice enough days to get it fixed. Continued focus on trying to get more businesses and events in the area should be a priority, bring stores and experiences to the community that people would actually want to travel to this area for.	5/10/2022 4:58 PM

186	Excellent job by public works for snow removal. Over 35 years here.	5/10/2022 3:21 PM
187	We have sidewalks & it's a "walkable" community!	5/10/2022 11:46 AM
188	Property ownership and CARE of property is important to me as a resident. Too many properties are not taken care of which makes the streets/community look run down.	5/10/2022 11:16 AM

Q3 As we look ahead to making Brentwood an even better place to live and work during the next 10 years, what issues will be the most important areas for focus? Please rank the issues in order of importance to you, with 1 being your top priority and 12 being the lowest priority.

Answered: 529 Skipped: 101



	1	2	3	4	5	6	7	8	9	10	11
Providing a greater mix of local retail, services and restaurants	29.03% 146	19.68% 99	15.31% 77	7.95% 40	6.76% 34	5.96% 30	3.58% 18	1.99% 10	4.37% 22	3.18% 16	1.19% 6
Preserving and beautifying the traditional single-family suburban neighborhood pattern	17.66% 89	8.73% 44	17.06% 86	11.11% 56	8.93% 45	5.75% 29	4.96% 25	5.75% 29	3.77% 19	3.97% 20	4.76% 24
Further activating the Brownsville Road business district as a vibrant destination, place to spend time	14.09% 71	26.19% 132	14.29% 72	11.11% 56	6.55% 33	5.75% 29	5.95% 30	5.36% 27	2.78% 14	2.98% 15	1.59% 8
Addressing an undersupply of parking in residential neighborhoods	7.94% 40	6.15% 31	4.17% 21	7.94% 40	6.55% 33	7.94% 40	6.55% 33	18.45% 93	10.91% 55	7.54% 38	9.92% 50
Incentivizing redevelopment along Route 51	6.34% 32	9.11% 46	12.48% 63	11.49% 58	9.11% 46	15.25% 77	9.50% 48	7.13% 36	6.73% 34	5.15% 26	3.37% 17
Addressing stormwater and reducing flooding	5.52% 28	5.13% 26	4.54% 23	6.90% 35	5.92% 30	6.71% 34	6.31% 32	8.28% 42	12.23% 62	18.93% 96	11.44% 58
Meeting the need for a variety of housing types (apartments, townhomes, single-family homes)	5.29% 27	3.33% 17	5.10% 26	10.20% 52	11.37% 58	7.65% 39	7.45% 38	7.25% 37	8.82% 45	7.06% 36	9.02% 46
Expanding safe, pleasant pedestrian and bike routes	5.39% 27	6.19% 31	9.38% 47	10.58% 53	15.77% 79	14.37% 72	7.98% 40	8.38% 42	6.39% 32	5.99% 30	4.39% 22
New recreation options, such as a walking trail and/or park in the Hollow	4.61% 24	5.76% 30	5.57% 29	6.72% 35	7.87% 41	6.91% 36	6.91% 36	7.10% 37	6.72% 35	7.68% 40	11.90% 62
Protecting our	2.35%	4.31%	4.90%	3.73%	5.69%	5.10%	9.02%	8.63%	8.63%	14.90%	20.98%

environmental assets	12	22	25	19	29	26	46	44	44	76	107
Maintaining a strong calendar of community activities and recreation programs	2.16% 11	3.34% 17	5.11% 26	8.84% 45	10.41% 53	12.57% 64	23.58% 120	10.61% 54	7.47% 38	6.68% 34	5.11% 26
Addressing an undersupply of parking near businesses or community facilities	1.96% 10	3.34% 17	3.34% 17	5.30% 27	6.48% 33	6.88% 35	8.06% 41	10.02% 51	20.04% 102	13.75% 70	13.36% 68

Q4 Are there any other issues you feel are very important for this plan to address?

Answered: 203 Skipped: 427

#	RESPONSES	DATE
1	A decent web site.	10/31/2022 2:20 PM
2	Before school care programs (if these exist I'm not aware of them)	10/29/2022 12:56 AM
3	Cutting back of some overhead trees.	10/28/2022 6:57 PM
4	No	10/26/2022 8:08 PM
5	Street cleaning services have become non-existent. I stopped a municipal employee recently and asked if my day had been changed. He said they don't do the side streets, there is no time, so they only do the main roads. Today I watched the street cleaner come down one block on Hillson off Brownsville Road, turn around and he didn't touch one leaf on Hillson, even though cars were sparse and easily could have swept some of the leaves. If I remember correctly, the borough recently spent close to $200,000 for new street sweeping. equipment. Seems to be a poor demonstration that Brentwood cares about the environmental impact of leaves and debris on our community.	10/26/2022 3:00 PM
6	Improving the horrible school system	10/22/2022 8:36 AM
7	Figuring out a way to slow down traffic on Greenlee Road between Brownsville and 51. More police presence to enforce traffic laws are being adhered to (stop signs).	10/19/2022 6:42 PM
8	Allow dogs to be walked in the park	10/17/2022 8:42 AM
9	Having a dog park in the community	10/14/2022 5:22 PM
10	Too many of the same exact type of stores. Bring back soccer. Better sport communication.	10/14/2022 2:25 AM
11	Speed on certain roads in the boro. And when certain functions will be changed as Halloween , it should be general consensus .	10/13/2022 1:27 PM
12	I would sincerely hope that any improvement plans would NOT require an increase in taxes.	10/13/2022 11:19 AM
13	removal of section 8 housing. removal of 20 families living in one house.	10/13/2022 11:15 AM
14	Encourage dog owners to pick up their poop!	10/13/2022 7:56 AM
15	Disband the police and contract with Baldwin/Whitehall, disolve the fire department and contract with the city of Pittsburgh	10/13/2022 6:46 AM
16	We need a place or program to keep middle school kids busy. They seem bored to tears in this neighborhood and that has negative outcomes for everyone.	10/13/2022 5:29 AM
17	Places for teenagers to hang out!	10/12/2022 10:38 PM
18	Responsiveness of borough employees to resident requests. Remedy inconsistent code enforcement. Main business district cannot thrive w/o parking. Consider using space vacated by demolished house on Pary, or old Borough building, for parking.	10/12/2022 8:49 PM
19	How many times does the environment bs have to be proven wrong to keep that woke garbage?	10/12/2022 8:10 PM
20	Update the schools and lower taxes. More crime watch	10/12/2022 7:01 PM
21	High Sewage cost high taxes Communication to/from boro employees	10/12/2022 12:59 PM
22	Painting lines on streets for street parking to maximize parking.	10/12/2022 11:57 AM
23	Our property taxes are too high, caused by an unsustainable school district. We should be working to merge with a neighboring school district to provide more opportunities to our	10/9/2022 1:10 PM

	students and reduce our property taxes at the same time.	
24	The schools have to be better…joining the schools a with Baldwin Whitehall makes the most sense	10/5/2022 11:06 PM
25	Over grown trees, terrible streets and walkways.	10/3/2022 9:34 PM
26	safe community, engaged police force in the neighborhoods with a stronger connection to the residents	9/30/2022 9:06 AM
27	Crack down on abandoned property	9/24/2022 11:23 AM
28	Taxes are ludicrous. Highest in county and 2nd highest in state. My mortgage escrow is short every year because taxes keep going up. What is the point in beautifying a borough when you tax the residents out of it?	9/22/2022 8:46 PM
29	high taxes	9/14/2022 11:06 AM
30	The top priority should be to preserve the residential neighborhoods. Borough ordinances should not allow the business community to encroach into the residential boundaries. Currently residents have no privacy if they do live near the business district. An ordinance allowing a 6ft privacy fence would help make it more bearable. Garbage pick up in the business community have no time restrictions. Currently the garbage pick up in these areas occur between midnight and 5am and are not restricted. However, the Borough ordinances restrict residents from certain activities and noise between certain hours. Police have been called and residents have in the past, attended council meeting to bring such matters to the elected officials attention however, nothing changes. It is WELL KNOWN THROUGHOUT THIS BOROUGH that any particular ordinance is upheld (or not) depending on the circumstances and WHO it will restrict or help. The ordinances, zoning codes, etc. are written by solicitors and guided by officials/employees who DO NOT live here. The committee members are assigned so there is a great chance those chosen are residents who align with those in charge. The committee process should be completely random so you get both sides of the issues at hand and NOT ASSIGNED so those "chosen" who align with your agenda. Many business codes fall under nonconforming use to allow things that are no longer part of the Borough code and have even carried over after said building was sold, however it is not tolerated when it relates to a residence within the community. The solicitor seems to take the stance that the chances of a resident pursuing legal action is less likely than a commercial property owner taking action.	9/7/2022 12:16 PM
31	cannot emphasize the upkeep of the exteriors of homes, facilities,etc..	9/3/2022 11:45 AM
32	please keep brentwood ems in brentwood	9/1/2022 9:06 PM
33	Onstreet parking on Delco. These homes all have driveways and garages but park on the street.Epecially on the bend where there is limited access and visibility. Also code enforcement for people who dont mow their lawns	9/1/2022 11:40 AM
34	No	8/31/2022 4:41 PM
35	Less property tax and more business growth to offset a decrease in property tax.	8/30/2022 9:44 AM
36	Enforce the parking laws…too many construction trucks on streets and too many parking by intersections	8/29/2022 5:42 PM
37	Continue to maintain the Borough as a safe place to live.	8/29/2022 5:12 PM
38	With so many new to the neighborhood homeowners of recent so many ordances/regulations are on the book that are not enforced. Violators seem to be victors while conciences residents take the back seat. I would be happy to expand on these issues if you will meet in private to discuss them. Weneed better communications to address do and don'ts to preserve the Borough esthetics. Many residents do not respect Codes.	8/28/2022 3:48 PM
39	Updating a website that’s more user friendly and easier to understand. Brentwood Rec vs Brentwood boro sometimes gets confusing and don’t think that would cost a lot to update.	8/28/2022 2:45 PM
40	Cracking down on domestic violence	8/28/2022 11:30 AM
41	First the blight of buildings and 3rd world look to route 51 area needs to be address. Also tax money constantly going to brownsville rd and the houses. New street lights public garbage cans and decorations yet other parts of brentwood dont get the same treatment and attention. Where are the new streetlight brownsville eesidnts got and we did not	8/28/2022 7:45 AM

42	Bring back Brentwood youth to Brentwood sports. Majority have left due to dictatorship type leader, the demise of the soccer program, the lack of a single community mascot…Spartan… Duke…nothing at all.	8/27/2022 10:04 PM
43	Fenced Dog Park, Trees planted on streets, more retail & restaurants on Brownsville, beautify shops along 51	8/27/2022 8:24 PM
44	Adding a extra street light on Brentwood ave and speed bumps	8/27/2022 7:30 PM
45	Making the borough more energy efficient and sustainable by implementing renewable resource plan, beginning with solar panels on all flat roof buildings that are hooked to the grid and a back up generator.	8/26/2022 8:04 PM
46	Couples who rent as two the move more adults n children in and still do not take care of their rental property. Also renters that live where there are driveways, continue to take up parking on street.A problem for people who own their home and have to park a half mile away.	8/26/2022 12:54 PM
47	While all of the above issues are important, a dog park would be wonderful; speed bumps placed on Greenlee Road to help with the speeding vehicles and Stop Signs drive throughs; bring back Brentwood EMT's	8/24/2022 12:31 PM
48	Dog parks — even if it’s not an off leash space just for dogs, I’d love to have a space to walk my dogs like Frick, Riverview, or Schenley Park	8/21/2022 7:30 AM
49	Taxes are crazy	8/19/2022 2:20 PM
50	Provide more funding for special education programs in the school district	8/15/2022 4:44 AM
51	A round about would be very helpful and add charm to Brownsville Road—right at Pointview Road or East Willock Road.	8/11/2022 2:41 AM
52	Lower the taxes	8/2/2022 1:25 PM
53	Don’t take on new issues until you have perfected the old.	8/1/2022 3:48 PM
54	Finding a space to keep our EMS Services.	7/28/2022 6:25 PM
55	I am handicapped and use a scooter or walker. It is nearly impossible to get out of park or pool, so I rarely take my grandkids there, or see the fireworks or games the sidewalks on Brownsville have some rough spots. I do have an adult bicycle but I am afraid to ride on the street due to car traffic. I realize I am one person, but there are lots of disabled or elderly people in Brentwood who would be more involved in the community if we had access. The "jewel" of Brentwood is locked away for many of us due to the severity of the slope of the road into the park and pool. DId you ever think of any kind of shuttle maybe every hour in the summer? Golf cart? I would pay $1-2 dollars to get up that hill. .	7/27/2022 11:31 AM
56	The lack of business variety and uniqueness on Brownsville road.	7/25/2022 1:16 PM
57	The millage rate is ridiculous. If we could avoid raising our already very high taxes I would rate that at the top of my list. We need better restaurants and small business- example: Mt. Lebanon.	7/23/2022 2:20 PM
58	1. Reducing the school district millage rate.	7/19/2022 12:33 PM
59	policing the drugs being sold in our neighborhoods.	7/18/2022 1:35 PM
60	I see no valid reason to change the borough’s EMS service resulting in increased response times. Our current service has worked quite well for decades.	7/18/2022 1:05 PM
61	Lowering taxes	7/18/2022 12:38 PM
62	The level of drug activity that is appearing in residential streets and parks and schools.	7/18/2022 11:52 AM
63	Banning political hate signs in neighborhood homes which are displayed long after elections are over. These cheapen the neighborhood.	7/18/2022 11:00 AM
64	Landlords must be held accountable for the condition of their properties. There are many properties in horrible condition and are not maintained. Also, the property across the street from me is the scene of significant drug activity. I doubt that this is isolated to my street.	7/18/2022 9:41 AM
65	I think you’ve covered it all.	7/18/2022 9:24 AM

66	Remove sale of illegal drugs	7/18/2022 9:23 AM
67	Need coffee shop. Cracked Egg has to go. Need better stores. More conservancy options, more attuned to nature. Litter is terrible along Brownsville. I pick up what I can.	7/18/2022 9:19 AM
68	Make street parking a thing of past, especially on our narrow streets, . If you can't make it stop widen the streets.	7/18/2022 8:21 AM
69	Not driving through Brentwood and feeling like we are in a different country. I believe in diversity, but our a lot residents have been pushed out out of town, and business lost and taken over.	7/17/2022 11:20 PM
70	Rentals chased us out of our home of 20 years. Landlords don’t care who they move in and it’s changing the dynamic for the worse. There is also a horrible parking issue in both residential areas as well as on Brownsville Rd.	7/17/2022 7:46 PM
71	Enforcement of local codes, especially the condition of yards/property (and a plan for assistance where necessary); Improvement of road condition; improvement of borough owned lots - Sidewalks and vacant lots look atrocious in some areas; Business development.	7/17/2022 10:35 AM
72	There needs to be a better focus on the residents of Brentwood. Less of a focus on the sports and other click activities. The school taxes need to be addressed. The school board needs put in jail for how they mismanage funding.	7/17/2022 9:55 AM
73	There are certain people ruining this neighborhood.	7/17/2022 9:49 AM
74	Get rid of the garbage buildings on 51. Find a place for EMS. LOWER the taxes.	7/17/2022 9:37 AM
75	1-4 are all I really care about. Brentwood is no longer safe. All kinds of odd people walk Brownsville. Rentals and problematic tenants are up. The family safe Borough no longer exists. The school taxes are out of control, and the $30M new building is uncalled for.	7/16/2022 10:32 PM
76	Quality of school district Crime- car break ins, children throwing rocks at other children at the pool, children peeing on slides at park with no adults supervising them Not being allowed to have pets and bikes at the park Not being able to use fields without renting	7/16/2022 8:57 PM
77	Yes bring back Brentwood EMS and put them in the new building and get rid of the police department!!! Baldwin and Whitehall already patrol Brentwood anyway!!! What does the police department do??? Besides handle traffic during construction. Don't raise my taxes when the law suites start coming!!!	7/16/2022 6:59 AM
78	Recognizing that Brownsville road extends past the “ nice” area near towne square.	7/15/2022 9:38 PM
79	More programs for teenagers to participate in that aren’t sports.	7/15/2022 8:35 PM
80	School buses for the kids some have to walk as far away from chuchview and in the winter it is way to cold some parents don't have cars and can't get the kids to school if no school buses supply them with port authority passes to get to school	7/15/2022 7:55 PM
81	High crime and high taxes poor school system	7/15/2022 3:16 PM
82	Sell or tear down abandoned houses.	7/15/2022 11:36 AM
83	Lower taxes, sewage bills. Stop buying & building Boro buildings	7/15/2022 11:33 AM
84	The Police.	7/15/2022 11:01 AM
85	I didn’t realize that we would have multiple open text questions. I think I laid it all out in my first one, so I’ll just copy that to ensure it is seen. I love the sense of community. It’s hard sometimes to feel accepted when you first move here when others have been here for generations because of its everyone knows everyone mentality and size...but there are many opportunities to make connections and build friendships with the community activities and school. I love the community events. I love our park; I wish we would see youth soccer come back here and maybe have the summer camps again. I adore our library. Of course, when kids hit a certain age, it would be nice to have more for them to do to stay out of trouble and enjoy the community. Regarding the school, while I always felt that the teachers at Elroy (and even the Middle School) have been magnificent, it’s been harder to say that about teachers and administrators at the High School level. And I won’t lie...I am probably someone who not so secretly hopes to have the school absorbed into Baldwin because they have far more resources and programs for kids because of their size. While you get the benefit (and burden)	7/15/2022 10:35 AM

	of small community and small school district, you also don't get access to the resources and programs a bigger district has. I don't think the district has everything most neighboring districts have in place for supports or even activities. School-wise, Brentwood is a bit below average, if that, in having something for everyone. I would love to see some good things other than convenience stores or hair salons on Brownsville, especially at the Towne Square. I don't generally think of businesses being on the 51 corridor of belonging to the Brentwood community so maybe tying them into sense of community could be nice. Loved seeing the little bakery on 51 (Love Made Edible) open though. I probably don't know most of what is in that area though. The drive is just too chaotic to pay attention there, so businesses that rely on foot traffic that are in a strip and not standalone building are just blurs for me and probably others. I would love to see a meet and greet with police for families. I think it's important for them to be seen as the individual, good men (and potentially women) they are and not tied to a negative bias. Plus, I want my kids to know officers by name and know they can trust them. Chief has always seemed approachable to me, and I respect our police force. However, as a community (parents included), I don't think we are doing enough to keep drugs away from teens. For such a small district, I think we have a pretty big problem. How do they infiltrate communities and find kids who they make dealers for other kids? It's just scary. Lastly, I know where my mindset was a first-time homebuyer in 2012 when we moved. I went where we could afford, not understanding much about taxes. I get that smaller communities will have to tax in amount commensurate to the amount of amenities and quality services they community has. So I won't bemoan that, but I live next to a duplex/triplex. I have lived through 2 SWAT situations in that building, one drive-by shooting due to that building because of a tenant's boyfriend, and two teens engaged in shady activity. Landlords need to be held accountable for who they put into these buildings.	
86	Windsor Rd… this dead end to the handicapped parking is abused by those who are not handicapped and they don't care. The gates need locked except for games.	7/15/2022 10:28 AM
87	Make brentwood a desired place to live. The taxes are forcing ppl to leave or not want to invest in buying a house	7/15/2022 9:44 AM
88	We need restaurants…..we also need the storefronts in town square filled or designed for occupancy.	7/15/2022 9:31 AM
89	Perform an analysis on home valuations. Learn the definition of value. You cannot value a home for an amount that cannot be obtained on the open market.	6/21/2022 11:22 AM
90	Reducing the outrageous property taxes	6/21/2022 11:13 AM
91	Allowing dogs in the park or creation of a separate dog park. For those of us who have dogs they are an important part of the family and right now brentwood does not accommodate having a dog at all.	6/12/2022 11:39 PM
92	Inequity in code enforcement. Rental areas and areas toward Carrick targeted for fines. Access to borough officials needs improved. Stop sign enforcement and police patrols in all areas, not just from borough building to country club.	6/12/2022 8:36 PM
93	There should be a welcomed space for dogs in Brentwood Park. Rather than having 17 signs that say no dogs allowed take into consideration the individuals that have emotional support dogs/ service dogs etc and have stands with poop bags installed. The residents of Brentwood deserve to enjoy the park with their pets. The hill in the park overlooking Brentwood Stadium could easily be fenced in and designated as the dog park. I've rarely ever seen anybody use that space.	6/6/2022 3:14 PM
94	Keeping up how Brownsville Road looks.	6/4/2022 9:08 PM
95	I think you covered it all. The Business areas are kinda on the downturn.	6/1/2022 6:27 PM
96	couldnt get all questions answered.. kept erasing my answers	6/1/2022 10:22 AM
97	The outrageous taxes and ridiculous cost of sewage since the borough took over billing. Address residents burning fires in a community where many don't have AC and have to breathe in smoke constantly.	6/1/2022 12:21 AM
98	Enforcement of codes to everyone equally Some people get away with violations and others get hit just the way they look at someone	5/31/2022 3:51 PM
99	1A - Increase police force to better enforce driving violations (speeding, ignoring stop signs, running red lights, etc.).	5/31/2022 10:53 AM

100	Lowering school tax rate /mileage	5/30/2022 1:25 PM
101	For the safety of residents, allowing taller and more secure fencing for dogs. This is a huge issue in my area of the neighborhood	5/29/2022 12:24 PM
102	Community events during the colder months	5/28/2022 11:13 AM
103	Keep taxes down	5/27/2022 8:27 PM
104	Brentwood residents maintaining their homes and addressing blight.	5/27/2022 1:40 PM
105	Reaching out to residence that don't cut their grass and keep the neighborhood clean and respectful. Fine repeat offenders.	5/24/2022 4:49 PM
106	Yes give tax cuts and breaks for elders an others you want ppl to buy here and stay why are the rates so high this scares people away why does brentwood buy buildings to expand and never sell the old ones the orinigal firehouse and municipal bldg is costly to keep and not necessary If you rent this bldg it would bring money in to off set expenses an lower our taxes or sell it please	5/24/2022 3:22 PM
107	How about enforcing a noise ordinance for people who leave their dogs outside barking morning, noon and night? It really infringes on the quality of life for those of us who have to deal with it.	5/24/2022 3:00 PM
108	Why the sewage bills are extremely high	5/23/2022 9:24 PM
109	We absolutely love living in brentwood & love so much about the borough! However, our biggest issue is definitely water and the lack of appropriate drainage. Also disappointed with the boroughs lack of responsiveness to questions related to the water problems. As we , and our neighbors have spent thousands of dollars trying to do what we need to do to direct water properly, the borough will not even return calls. The lack of drainage on dalewood Street is dangerous. Putting more salt on the street is only a "bandaid" (that also contaminates the watersed even more).Stop avoiding the water/drainage problems before an accident/lawsuit.	5/23/2022 9:23 PM
110	Lower school/ real estate taxes	5/23/2022 5:14 PM
111	Lower taxes and costs.	5/23/2022 1:48 PM
112	Keep the community a quiet community	5/23/2022 1:41 PM
113	Sidewalks on WILLETT ROAD SUCK NEIGHBORS NEED TO CLEAN UP THERE YARDS TAXES ARE TO HIGH SEWAGE BILL IS RIDICULOUS	5/23/2022 12:28 PM
114	Community watch	5/23/2022 10:14 AM
115	Safe places for children. The Moore school playground is NOT safe!!	5/23/2022 9:27 AM
116	Lower taxes and sewage costs in order to attract young families.	5/23/2022 8:06 AM
117	Our tax structure is outlandish in in comparison to what we get!	5/22/2022 8:45 PM
118	Don't waste money on hanging baskets of real flowers that need watering.	5/22/2022 6:29 PM
119	#1 residents personal safety	5/22/2022 5:33 PM
120	The current water lines are old and need updated. Water main breaks weekly. Paving the roads	5/22/2022 5:24 PM
121	Doing this while lowering taxes. Unfortunately there is not much land to add new business and houses.	5/22/2022 10:45 AM
122	Above when I think of the "Incentivizing redevelopment on Rt 51" I mean by small businesses and not large corporations. I run a small business and I cannot afford to expand to a retail shop in Brentwood. Half of the town square shops are empty because no one, myself included, can afford to rent there. There needs to be more affordable rental spaces within the Boro. Maybe even a business incubator so people can visit one place and shop from several kinds of small businesses trying to take their first step.	5/22/2022 8:36 AM
123	We are in need of dog friendly walkable areas. There are tons of dog owners in the community. We need a safe to exercise dogs. Dogs are not allowed at the park, even on a leash. It would be awesome if I could walk my dog on a leash through the park and/or to have a walking trail that is dog friendly. I'm not asking for a dog park rather a place that my dog and myself can	5/22/2022 7:57 AM

	get exercise. Pet owners need to be accountable for picking up their dogs waste. I personally drive my dog to South Park so my dog and I can have a safe walk together. It would be convenient to have a safe place for dogs and there owners to walk and get exercise within Brentwood.	
124	School taxes very high. People go to surrounding areas to buy homes.	5/22/2022 12:04 AM
125	Vacant houses, unpaid real estate taxes	5/21/2022 8:02 PM
126	Pubic concert events are too loud. Drivers along Brownsville Rd go way too fast. Drivers don't respect Pedestrian Crosswalks. People don't pick up their dog poop.	5/21/2022 5:09 PM
127	Schools should be funded outside of property tax	5/21/2022 4:50 PM
128	Our lack of viable business development is the biggest thing holding us back. Our second biggest issue is our school district. This district is very small and in a precarious financial situation which makes it difficult to provide enough resources for our kids. I believe these two issues are intertwined. Simply put, you bring in business redevelopment and make Brentwood a place to stay, then more people will want to buy homes here. That increasing demand and property value in turn supports the schools.	5/21/2022 3:01 PM
129	Find a way to lower taxes.	5/21/2022 2:19 PM
130	remodeling the library, maintaining trees/weeds on paper routes (borough property)	5/21/2022 1:35 PM
131	The schools are non sustainable. They aren’t providing children with enough variety of curriculum and our taxes are sky high. The schools are one of the main reasons new families leave.	5/21/2022 1:33 PM
132	Reduce school taxes. Brentwood school district is a below average to mediocre school district at best and taxes go up every year. Enrollment has declined, the school gets less safe every year and the quality of instruction is not good. This has occurred over the past 5 years in particular.	5/21/2022 12:27 PM
133	Construction near houses and starting loud projects at a reasonable time.	5/21/2022 9:13 AM
134	There is not enough parking to add or have multiple housing types - I live on Brentwood Avenue and often have to park on neighboring streets - it’s frustrating when I come home from work have one car and no place to park it - I own and pay my taxes	5/21/2022 8:32 AM
135	Make a bike route hiking trail through the hollow. Build a bridge over the intersection of Brownsville and the high school to alleviate traffic congestion.	5/21/2022 7:56 AM
136	No	5/20/2022 10:55 PM
137	Consolidate the school district with neighboring communities. Brentwood is 1.5 square miles in size with a population of 10,082 and yet has grade school to high school facilities. That is crazy and only happens in Allegheny County. It just doesn’t happen in most places.	5/20/2022 7:31 PM
138	No	5/20/2022 7:17 PM
139	Safe drug free place to live	5/20/2022 7:01 PM
140	I would like to see a nice, full day, sit-down restaurant. I would like to get rid of the Cracked Egg. Radicals cheapen the Borough. Also, ban political flags or at least set time limits when they can fly. Ex., Koegler Avenue residence has had flags up for 2 years.	5/20/2022 4:43 PM
141	Business development should have minimal impact on residential areas by requiring buffer zones between businesses and parking and residential property, non intrusive lighting, noise abatement, and otherwise adhering to zoning codes with deference given to residential property owners.	5/20/2022 4:24 PM
142	Any improvements made without increased taxes. Pay very high taxes and don’t feel the value of return for amount paid.	5/20/2022 3:58 PM
143	The illegal use of dirt bikes being unsafely driven on roads and sidewalks. Parking on sidewalks that make it unsafe for children to walk to school and those walking in the neighborhood. People parking in the front yards to avoid receiving parking tickets as well as making it unsafe for neighbors to safely pull out of driveways on busy roads due to blocked line of sight.	5/20/2022 3:54 PM

144	How about adding modern street lights to the rest of Brentwood and not just for the residents of Brownsville rd	5/20/2022 3:35 PM
145	None at this time	5/20/2022 3:20 PM
146	Stop raising our taxes. Getting out of hand	5/20/2022 3:17 PM
147	Get rid of the losers on the police force	5/20/2022 3:05 PM
148	Safety! there have been a lot of burglaries in the area and I feel as though little is being done to catch repeat offenders or to stop the crimes	5/20/2022 2:41 PM
149	We need to address the current issues that affect our safety due to exceesive speed on roads that go through our borough. I live on east willock rd and hardly anyone stops at the stop sign at Hilpert and east willock. It is a 25 mile an hour speed limit and cars, trucks, semis, 600000+ pound dump trucks, and Port Authority busses regularly fly through here at an alarming rate of speed.I dont feel like anyone cares about that. And there are other streets in the neighborhood that have all kinds of issues with drivers ignoring regarding no right or left turns from side streets onto Brownsville Rd, and no exit from the McDonalds onto Brownsville Rd. I deal with these drivers almost every time I am driving on Brownsville Rd.As we have opened up after the pandemic and more people are out and about, we are also adding businesses in the shopping center which means more people there too. The safety of drivers, pedestrians, and homeowners is affected by all of this.	5/20/2022 2:22 PM
150	Reduction of school district property taxes is the most important issue facing Brentwood. It is the ball and chain holding us back from being a more livable community with more home ownership and fewer rentals.	5/20/2022 1:31 PM
151	The rodent issue! Every year there seems to be either a skunk, racoon, rats, or some kind of rodent issue.	5/20/2022 1:28 PM
152	Yes, an area to walk your dogs!	5/20/2022 1:21 PM
153	Continuing improvement of education system (schools, teachers, etc.)	5/20/2022 1:01 PM
154	1. The park should install dog waste cans and bags. The residents pay enough in taxes and should be able to walk their dog safety through the park. We are extremely disappointed by the rules of Brentwood park. Children need a safe place to learn how to ride bikes and the park should not ban bikes. The roads are not safe and most the side roads do not have sidewalks leaving children and dog walkers at risk for getting hit by cars. This really really needs to change for the residents of Brentwood. There are so many benefits and the community would be able to come together and be more close knit/ socialize if these restrictions were lifted.	5/20/2022 11:33 AM
155	Need speed limit lowered to 15 from library down to new police station due to children walking back and forth to park.	5/20/2022 10:12 AM
156	I think residents should keep their property neat and clean	5/20/2022 8:59 AM
157	I feel that, before choosing areas of focus, Brentwood first needs an identity. What makes it special? Why should people want to live here? Then the identity should drive all of the decisions in the focus areas.	5/19/2022 9:18 PM
158	I think it’s extremely important to bring in new quality businesses like restaurants into our community. Businesses like vape shops detract from the family atmosphere. The empty storefronts need to be filled.	5/19/2022 7:05 PM
159	Replacing convenience stores and cheap mobile phone stores with real small businesses. Having restaurants with more than 2 parking spaces.	5/19/2022 5:36 PM
160	Stronger presence of police patrolling the neighborhoods Consistent and fair enforcement of Borough and Code ordinances Enforcement of no parking ordinance on Borough sidewalks	5/19/2022 5:35 PM
161	Community activities that can facilitate the growth of the younger generation correctly and efficiently. I think the youth of Brentwood borough are very capable but just not given the time and attention they deserve.	5/19/2022 10:22 AM
162	The hollow space. Skate park for kids. Give them a safe place.	5/19/2022 8:41 AM
163	Too many rentals, low income housing and multiple families in one home , run down homes. Letters that go out from Costa to homes that are not the homes needing attention and fines!	5/19/2022 7:42 AM

	He also is impossible to get in touch with or help in selling your home with sewage lines! He puts the cost on the resident trying to sell and even if it's not the homeowners responsibility he says fix it or don't sell your home; crime!	
164	SOME NICE SHOPPING ALONG 51 IT LOOKS LIKE A GETTO AND I DON'T KNOW OF A NORMAL PERSON THAT SHOPS IN THOSE DUMPS	5/19/2022 12:28 AM
165	Get the criminal out if the Director of Rec. position.	5/18/2022 11:33 PM
166	There needs to be more emphasis put on people maintaining their property (keeping grass cut, weeding, trimming shrubbery, repairing fences that are falling over, etc.)	5/18/2022 11:17 PM
167	I'm curious about demographics shifts in the community. What is being observed? How is the borough responding to trends with inclusive programming so our community can be connected and welcoming?	5/18/2022 8:41 PM
168	We'd love a dog park please!	5/18/2022 6:52 PM
169	Just reiterating Parking. New Businesses. And sidewalks.	5/18/2022 6:40 PM
170	Property taxes, easy contact for someone within the borough, revised borough regulations,	5/18/2022 6:36 PM
171	Coding- I have seen residents making huge improvements to their property and being called out or fined when others allow property to be uncared for and not held accountable- Would like residential Parking to be looked into particularly home owners who don't utilize their personal Driveways and leave cars parked on street for days - paper streets green spaces better cared for by Borough - better maintenance of residential streets that need paved as well as curbs that are crumbling from age	5/18/2022 6:06 PM
172	Continue to address the parking in front yards and on the wrong side of the street!	5/18/2022 5:52 PM
173	We need more activities for family's	5/18/2022 5:37 PM
174	Restaurants in our Brownsville district. Also, maybe a dog park, so much space in our parks is under used.	5/18/2022 5:25 PM
175	Fix and repair buildings on Brownsville Rd. Near former Borough Building and buildings on same side to Park Entrance. Make that area more appealing	5/16/2022 2:37 PM
176	Let's be honest - 51 looks pretty bad! I would love to see the businesses along 51 improved and the visual aspect (parking lots, greenery, cleaning up trash, etc.) really cleaned up. Also from a survey perspective - 12 options is too many here. It is difficult for people to rank that many items. Five max would be much better.	5/13/2022 12:10 PM
177	Vehicle law enforcement, especially parking too close to / partially blocking intersections and stop signs, as well as stop sign and speed enforcement in residential areas.	5/13/2022 11:07 AM
178	I live in the hollow over 40yrs. now. Roads not maintained and no police presence now. Over run with dirt bikes and quads that run wild and it's ignored by the police. Road is a goat trail at best.	5/12/2022 7:54 PM
179	Increased police patrolling and enforcing of parking regs. More diligent code enforcing. Posting of build. permits clearly visible at job site. Boro bldg Too small and inconveniently located.	5/12/2022 1:28 PM
180	Building a safer neighborhood. As many of us know there has been an increase of crime in Brentwood and the last thing we need is for Brentwood to go downhill. Renter laws, there are slumlord like landlords who barely maintain their property and it is ruining our neighborhoods.	5/12/2022 9:25 AM
181	the absurd cost of sewage	5/12/2022 12:08 AM
182	make Brentwood a better place, restaurants, clean and eye catching business fronts not Levitske garbage	5/11/2022 9:03 PM
183	Making Brentwood a destination is should be a top priority	5/11/2022 4:51 PM
184	Would REALLY benefit from adding breweries, restaurants, and shops in Brownsville Road business district.	5/11/2022 3:02 PM
185	Speed bumps on the side roads to stop the thru traffic between Brownsville rd and 51.	5/11/2022 2:39 PM
186	Keeping our schools as they are	5/11/2022 11:53 AM

187	Vacant homes, enforcing property negligence Speed bumps . Dirt bikes riding on streets	5/11/2022 10:40 AM
188	LOWER TAXES should be #1	5/11/2022 9:40 AM
189	Until you resolve sewage billing and exorbitant costs, you will see a decline in population of homeowners. Fix this first. Allow people to own chickens, as there is zero reason to forbid this. Get rid of the building inspector and his team and stop harassing residents over minor issues. Government needs to be small, and protect the people, not rule them.	5/11/2022 8:56 AM
190	Providing the best emergency services as possible, shade trees, waste management	5/10/2022 11:52 PM
191	Parking is essential.	5/10/2022 10:43 PM
192	Fencing limitations, car break ins, flooding any time it rains, speeding down side streets etc	5/10/2022 9:50 PM
193	Attract unique and eclectic shops and restaurants to revitalize our community and draw visitors to help local economy as well as draw potential new residents and maintain property values. Our location and Main Street make Brentwood an ideal destination for restaurants and artsy shops.	5/10/2022 9:14 PM
194	Taxes/sewage expense	5/10/2022 7:53 PM
195	This community is turning into the new Mt. Oliver. A strong police and boro council make a good community.	5/10/2022 6:42 PM
196	I think it’s very important to invest in high-quality accredited daycare and preschools in Brentwood. It would also be great to have a nice reasonably priced healthy restaurant such as Hello Bistro.	5/10/2022 6:35 PM
197	Parking here is a disaster.. I bought this home with a promise of 2 parking spaces I have none.. it makes me regret moving here	5/10/2022 5:54 PM
198	Creating unity amongst our diverse population	5/10/2022 5:52 PM
199	Focus on ALL parts of Brentwood. Lots of talk about Brownsville Road and Route 51, but little talk about how we're going to make other areas better. The places where people actually live.	5/10/2022 5:00 PM
200	Brentwood Towne Center needs filled. Restaurants,breweries, shops.	5/10/2022 4:15 PM
201	Disregard above ranking as it wont let me change order on android... Property taxes. Way too much school tax! Road reconstruction with new gas lines which used to require replacement with existing surface materials has gone the cheap way out. All this asphalt over concrete is only going to cost more with potholes. 35+ years here, concrete no major issue. Tar it up and thats going to have chronic issues.	5/10/2022 3:29 PM
202	They are all very important they all rank the same	5/10/2022 11:47 AM
203	Parking in residential areas has become a thorny issue. There are codes/ordinances on the books but not enforced.	5/10/2022 11:18 AM

Q5 A key decision-point for the community revolves around its identity, which should drive decisions for land use and spending priorities. The Comprehensive Plan is an opportunity to find consensus on what type of place the Borough is and should continue to become. Currently, Brentwood positions itself as a stable, attractive and dense inner-ring suburb that combines walkability and excellent transit service with adequate green space and parking, as well as easy access to both the cosmopolitan attractions of the city and the retail destinations of the suburbs.Does this vision capture your ideal future Brentwood? What else would you suggest is important?

Answered: 283 Skipped: 347

#	RESPONSES	DATE
1	A decent web site, maintained by technical people as well as the content experts would prevent trash pickup calendar be so wrong after holidays. The ridiculous phone calls would be cut to a minimum since people could look things up on our web site.	10/31/2022 2:25 PM
2	Yes, wish we could add a local coffee/bakery shop on Brownsville by Giant Eagle	10/29/2022 12:59 AM
3	Yes it does	10/28/2022 5:46 PM
4	Yes	10/27/2022 10:11 AM
5	Bike/ walking trail	10/26/2022 8:18 PM
6	The business/retail district is fading, frequent small business turnover, a failure to attract diversity. I suspect rental rates are high and I have had retail/housing owners tell me they want to keep certain ethnicities out of Brentwood	10/26/2022 3:04 PM
7	Safety improvement and better traffic patterns	10/22/2022 8:37 AM
8	Larger areas to hold events, more restaurants	10/21/2022 11:23 AM
9	Yes	10/17/2022 4:35 PM
10	This captures it but would love to see a dog park	10/14/2022 5:25 PM
11	Widening the back roads off of west willock taking you to Marylea. GPS takes many people that way and it's dangerous.	10/14/2022 2:32 AM
12	The future of all our schools.	10/13/2022 1:41 PM
13	Yes.	10/13/2022 11:20 AM
14	getting rid of section 8 housing. lumit property rentals. monitor number of families in one home	10/13/2022 11:16 AM
15	A place for older highschool students to lounge. More extra curricular activities and clubs within the high school. I see so many grandparents raising their grandchildren because their kids who came up through this system are drug addicts. And too many pizza shops! The takeout options are limited. Let's get a Jimmy John's!	10/13/2022 8:02 AM
16	Brentwood is well on it's way to becoming the next Mt. Oliver and Carrick, too many rentals	10/13/2022 6:49 AM
17	Yes! We are so close to the city but we have to keep our borough nice. You should be able to tell right away when you ride in from carrick—right where Brentwood starts!	10/13/2022 6:10 AM
18	I feel like I have to leave the community for everything that I do. It would be nice to find some	10/13/2022 6:00 AM

	cultural and leisure activities or adequate shopping and commerce options within this community rather than touting how close we are to other places that provide these things.	
19	We need more restaurants and shops in Brentwood	10/12/2022 9:25 PM
20	Improving parking access for local businesses.	10/12/2022 8:52 PM
21	Not attractive. Transit is public and it's not the most reliable. Brentwood is absolutely not a retail destination. Another store just closed with more to do so with exploding rent and taxes.	10/12/2022 8:13 PM
22	Yes, I also hope to see the schools continue to improve in their testing scores and ranking.	10/12/2022 6:43 PM
23	Lower school taxes	10/12/2022 4:40 PM
24	Yes. The early Twentieth Century communities provide a perfect balance between the convenience of the city and the quiet of the suburbs.	10/12/2022 1:21 PM
25	It is important that borough officials listen and respond to their citizens. Too many emails and phone calls go unanswered.	10/12/2022 12:05 PM
26	Fill vacant commercial spaces when ever possible, but not tax free.	10/12/2022 11:28 AM
27	Yes	10/12/2022 10:18 AM
28	Expanding green areas around the neighborhood. Develop vacant and undeveloped lots into green spaces. (wooded area on Greenlee)	10/12/2022 7:37 AM
29	Yes	10/11/2022 9:35 AM
30	I don't feel this is a strong vision for the future. We're a city fringe neighborhood, much more like Regent Square than Bethel Park. We should be positioning ourselves as a convenient location, with a vibrant business district, and plenty of historic brick homes, where you don't need to leave just to get a good cup of coffee.	10/9/2022 1:31 PM
31	I'd like us to have great schools and be known for our own business district like dormont, Sq hill, mt Lebo, and Shadyside.	10/5/2022 11:11 PM
32	This is not what Brentwood is and will be. Again some roads have not been paved in over 10 years. School taxes are the highest in allegheny county. 51 and so called business district is ugly with no real restaurants unless you count Wendy's and one that refused to follow Covid rules and stop let continue to operate.	10/3/2022 9:42 PM
33	safe environment with affordable housing options	9/30/2022 9:14 AM
34	Safety and police presence	9/28/2022 7:30 PM
35	More parking for business on Brownsville	9/24/2022 11:33 AM
36	Its pretty vague	9/22/2022 8:48 PM
37	Yes, walkability and location. But also would love to see growth of local businesses.	9/17/2022 3:11 AM
38	Yes	9/14/2022 11:07 AM
39	Keep growing to keep it middle class livable and keep renting down.	9/8/2022 1:54 PM
40	I know this is not a borough issue but the parade could not have been any worse this is the perfect opportunity to instill civic pride.. and it was so far from that...& such a disappointment / embarassment...truely shameful... a coordinated effort to fundraise needs to happen...i remembee when it was good and it can be good again.. it takes money and paying for bands at times. What was once the highlight of the year has gone south. It is definitely worth saving but people must act!	9/3/2022 1:30 PM
41	yes, vacancies on brownsville road are an ongoing issue. Would suggest ample planting of trees on primary roads a la shadyside, mt. lebo. etc.. exterior trash upkeep should be an ongoing issue	9/3/2022 11:49 AM
42	Vision covers my ideal future.	9/2/2022 12:10 PM
43	i do appreciate all those features and would not argue with this -	9/1/2022 9:12 PM
44	certain parts of brentwood are well attended to and other parts are totally in ignored.	9/1/2022 12:11 PM

45	Keep taxes low. The majority of seniors are on fixed incomes and paying the taxes. Renters or section 8 are not paying taxes.	9/1/2022 7:20 AM
46	Yes it does; but I also think the excellent school district Brentwood has should be included.	8/31/2022 4:51 PM
47	Beautifying the public spaces and offering seeds/plant exchanges between residents, and using public areas for a community plant/vegetable garden.	8/30/2022 4:41 PM
48	The vision is accurate.	8/30/2022 9:50 AM
49	Yes if this boro was truly walkable. Too many cars parked on sidewalks. We often see families with strollers out in the street because cars clog the whole sidewalk.	8/29/2022 5:58 PM
50	I believe strengthening the business district will be key to Brentwood's continued growth and success. I hope a revitalization similar to what happened to the Lawrenceville corridor can also happen along Brownsville Road, with Brentwood being a keystone.	8/29/2022 10:40 AM
51	“No Car Needed” in Brentwood	8/28/2022 10:32 PM
52	Yes. But we need more businesses on the Brownsville Road corridor that residents will use plus will encourage those driving through to stop and patronize	8/28/2022 8:36 PM
53	Considering our size ~4.5 Square miles We are on target. Caution: on slum lords not policing renters as well as letting properties become run down is a concern. Look around the borough street and see for yourselves .	8/28/2022 4:00 PM
54	Yes. Safety and solid education is important too.	8/28/2022 2:51 PM
55	This vision is absolutely the ideal future Brentwood. There are too many empty retail spaces, even pre-pandemic. Parking may help bring new businesses which will help share the costs of improving green spaces and foot paths.	8/28/2022 1:44 PM
56	Yes, but getting a more desirable community means getting more desirable people with more money. Start by getting rid of renters, level apartment buildings and use the space better or make them expensive lofts. Then attract classier people by getting things they want to live by (dog park, Starbucks, Juice/smoothie place, yoga, trendy bar, etc.) Get rid of the property manager of BTS and start charging normal rent there so businesses stay. Increase test scores in the schools and air condition them. STOP THE JAKE BRAKING ON 51! Seriously, stop that noise. Get police who actually call people back and investigate things (like cars getting smashed on Brownsville), allow people to have fences higher then 4 feet so they can have dogs outside, so basically get rid of the archaic dumb rules and focus on getting people who will take care of their properties and beautify the community instead of renters and people who hang torn up faded flags all over their homes.	8/27/2022 10:39 PM
57	A Brownsville business district that is more vibrant with coffee shops, restaurants, breweries, & stores.	8/27/2022 8:30 PM
58	I think there needs to be more businesses, restaurants etc brought into the area to provide mire choices of things to do in the evening/weekends. It is so depressing driving in Brentwood and seeing so much opportunity for Brentwood to be built up like the Waterfront area and bring new businesses in.	8/27/2022 4:39 PM
59	More or less. A sustainable energy & renewable resource plan would truly be forward thinking!	8/26/2022 8:17 PM
60	Yes the balance is very important	8/26/2022 5:06 PM
61	Tree lined streets on Brownsville Rd	8/26/2022 3:15 PM
62	Yes	8/26/2022 12:56 PM
63	Crime & Drug activity need to be addressed to have a attractive & stable community	8/26/2022 6:38 AM
64	walkability would mean more if we had more destinations to walk to- like retail/restaurants, etc. We are severely lacking on decent local restaurants that are no fast-food or bars.	8/25/2022 1:55 PM
65	A dog park would be wonderful; speed bumps on Greenlee Road to help with the speeding vehicles and Stop Signs drive throughs; bring back Brentwood EMT's	8/24/2022 12:33 PM
66	Yes, I believe this is accurate	8/23/2022 3:44 PM
67	More dog friendly outdoor spaces	8/21/2022 7:33 AM

68	community service and mutual aid, as well as more dog-friendly parks/trails	8/19/2022 10:44 PM
69	There should be a goal of livability within the borough. Shopping, entertainment, education, work, and health should be within the walkable nature of the borough. I want reasons to walk around the borough. Also make Brentwood a borough people want to visit.	8/19/2022 3:12 PM
70	Yes	8/16/2022 4:08 PM
71	Yes this does capture my ideal future.	8/16/2022 6:20 AM
72	Yes	8/15/2022 4:48 AM
73	I love Brentwood. It is focused on its people and the needs of those people. Quaint, charming, safe, welcoming... keep those qualities.	8/11/2022 2:44 AM
74	I agree.	8/3/2022 4:31 PM
75	Lower the taxes	8/2/2022 1:29 PM
76	Yes	7/29/2022 8:05 AM
77	Yes	7/28/2022 6:27 PM
78	Our access is ok - but all of South Hills is congested. Parking could be better - so many neighbors do not use driveways who have them. 51 looks horrible with all the empty rental spaces. I love Brentwood, but coming from 51, you would think we were a desolate area.	7/27/2022 11:45 AM
79	Yes. Again, more HIGH QUALITY shops and restaurants. Also this may not pertain to this questionnaire, but the houses are close together here and allowing people to burn/have open fires is a nuisance. Many of the houses on our street do not have central air, we can't even open our windows on nice days/nights because our neighbors continually burn fires. Fires pollute the air and make being outside in our own yard unpleasant. It would be nice if the codes surrounding fires were actually enforced or better yet, they weren't allowed at all.	7/23/2022 2:27 PM
80	Yes. Close knit, family friendly community.	7/19/2022 1:34 PM
81	Increase the affordability of home ownership and increase property values by controlling the growth in the (school) tax rate	7/19/2022 12:36 PM
82	Yes. Walkability and respect for pedestrians is a must.	7/18/2022 10:30 PM
83	Yes I think this is a great description of Brentwood and highlights key areas to continue improving included throughout this survey.	7/18/2022 7:07 PM
84	Yes	7/18/2022 4:35 PM
85	Renal properties are not being maintained reducing values and bringing with it a drug culture.	7/18/2022 1:43 PM
86	Yes	7/18/2022 1:08 PM
87	Yes, more restaurants/stores need to be added on Brownsville Road.	7/18/2022 12:41 PM
88	I'm concerned with Brentwood. I've been here for twenty-four years and it has become a rental place more than a single home buying market. We need to find a way to encourage people to buy and not rent. Bring up the property values! It has gone downhill since I've been here.	7/18/2022 11:46 AM
89	See question 4.	7/18/2022 11:06 AM
90	We need to be a safe and drug-free community that protects its citizens, particularly their children. We also need to maintain two elementary schools	7/18/2022 9:44 AM
91	We need to have access to EMS.	7/18/2022 9:40 AM
92	I would take out the parking part because there is not adequate parking.	7/18/2022 9:27 AM
93	Coffee shop. Better stores, bridal/floral/etc. Cracked Egg has to go. More nature trails.	7/18/2022 9:23 AM
94	Beautify the streets. When I consider moving, one of the things I am looking for is an approach to my home that is uncluttered, and tree lined.	7/18/2022 8:25 AM
95	Yes	7/17/2022 11:24 PM
96	It does, but I feel the mayor needs to make sure people are taking care of their property and	7/17/2022 10:45 PM

	not letting the weeds and bushes get out of hand. Right now that's not being done.	
97	More parking	7/17/2022 11:36 AM
98	Better safety	7/17/2022 10:49 AM
99	Concentration on crime prevention.	7/17/2022 10:38 AM
100	That captures why I moved to Brentwood	7/17/2022 10:12 AM
101	Yes. I would also like to see Brentwood become a destination and not just convenient to other places. For example, a revitalized business district to attract people.	7/17/2022 12:59 AM
102	I don’t think if it that way. The transportation is awful. Not enough pat buses to get anywhere. No school buses or before school care! The side streets don’t have sidewalks. Pointview doesn’t have sidewalks. The steps at the end of oakton are awful and falling apart and have weeds growing over them.	7/16/2022 9:06 PM
103	Getting control of single family houses that have 2 and 3 families living there and get those who do live there to pay taxes. Stop foreign population from not living by the.rules. leaders/code enforcement/ police don't distribute equal justice. You are fools to look at other EMS services. Fund the one you have versus giving a foreign entity $300,000 a year and have a longer response time. Get rid of vendetta Pres of council and police who have been trying to get rid of Brentwood EMS.	7/16/2022 8:38 PM
104	A place to eat and shop.	7/16/2022 8:55 AM
105	EMS	7/16/2022 7:00 AM
106	Nope. Good luck with that vision.	7/15/2022 11:27 PM
107	This may have been Brentwood at one point - maybe when we first moved here. But it has gone downhill in the past 20 year	7/15/2022 9:42 PM
108	Yes	7/15/2022 7:00 PM
109	Yes it does! More walking trails.	7/15/2022 6:14 PM
110	Cleaning up blighted property and slum lords	7/15/2022 3:18 PM
111	I would like a restaurant like the old Point view	7/15/2022 1:10 PM
112	I guess so. When I was in college (a transplant from Central PA), I remember driving through Brentwood and thinking how it seemed like a beautiful, little community with the homes on Brownsville. Years later, I hadn’t really considered buying in Brentwood when we were looking to buy a home. We loved Crafton, where we lived for 12 years, but we couldn’t afford to buy there. Brentwood seemed to have a lot of houses available at our price point back then. Crafton had a lot of the same vibe as Brentwood. I think that it had far less apartment buildings though. We have been here for 10 years now. Anyway, my concern is that Brownsville Rd gives a false sense of Brentwood. It’s idyllic, but that is not carried through to every street in the borough. There is a disconnect between homes on Brownsville and everywhere else. I didn’t know when I moved here that there was a good side and bad side of the tracks. I didn’t know that you would be judged when you said you were on the Elroy side. I guess my point is that it depends on your access point to the Borough as to what your impression is. 51 rundown store fronts. Brownsville is beautiful, old homes with walkability and signs that point to a sense of community. But do all of the surrounding streets (you know if forced to take a detour) give off the same vibe you want to convey? When we bought our home, I always drove down E Bellecrest and up Clermont toward E Francis. Had I driven the length of Clermont toward Brentwood Avenue, I would have never bought on our street. Aesthetics doesn’t build a sense of community, but it does attract people who also value it. The problem often is landlord with no tie to this community other than a wallet. The landlord of the building next door asked me to participate in her tenant’s eviction hearing, and I refused because her bus-bound tenant knows where I live whereas I doubt they are taking multiple busses to get retribution from their landlord who lives in Canonsburg. I think it’s a lovely thought. I’m just not sure it matches our reality living where I do.	7/15/2022 11:22 AM
113	I think the massive drug users and lack of consequences for them and those in charge knowingly turning a blind eye is important to acknowledge	7/15/2022 11:04 AM
114	Many claim it’s a walking community… sorry I don’t see it…	7/15/2022 10:39 AM

115	Emergency services	7/15/2022 10:13 AM
116	Fix sidewalks and the streets sooner after the construction	7/15/2022 9:51 AM
117	Sounds good	7/15/2022 9:40 AM
118	Yes	7/15/2022 9:31 AM
119	Yes	7/15/2022 9:26 AM
120	Lots of theft from nearby communities. Police need to do more patrolling	7/15/2022 9:04 AM
121	Sure	6/30/2022 3:34 PM
122	It does as long as you do not increase my property taxes to more than the $12,000 you are already getting from me each year	6/21/2022 11:28 AM
123	Reducing the outrageous property taxes. You cannot incentivize new residents to move here when the taxes are more than the mortgage.	6/21/2022 11:16 AM
124	Brentwood also offers excellent recreation (fitness classes, food trucks, etc)	6/12/2022 11:41 PM
125	To maintain a walking district equally accessible to all children.	6/12/2022 8:45 PM
126	Community provided services such as in the past providing a wood chipper rental service, or for the future an inner community shuttle service.	6/11/2022 1:39 PM
127	Street conditions, sidewalks, places for children to learn how to ride a bike (like the park), and green space that is welcome to dogs as well (Some people have limited back yard space and may not be able to walk far due to health. Establish a dog park that helps to bring people together in friendly conversation.)	6/6/2022 3:35 PM
128	Taking a hard look at consolidation with Whitehall or Baldwin Borough	6/6/2022 10:53 AM
129	Make it easy to reach out to the borough! Hate calling only to get voice mail	6/5/2022 9:55 AM
130	Safety, crime.	6/4/2022 9:14 PM
131	I like this plan already!	6/1/2022 6:32 PM
132	Yes	6/1/2022 12:47 PM
133	good safe schools and parks	6/1/2022 10:27 AM
134	I don’t really tho this vision is being met at all.	6/1/2022 12:23 AM
135	If able to reduce of, both borough & school - this would be great to publicize.	5/31/2022 10:58 AM
136	Stop teenagers harassing people as they walk Brownsville Rd I've personally witnessed a gang of teens harassing older people walking shouting obscenities and threatening them with physical harm it has to stop mind you most of the kids very respectful but it's just a certain group there intimidation and harassment has to stop this just a recent thing police need to address this thank you	5/30/2022 10:15 AM
137	Yes, this is a great vision, especially the preservation of green space.	5/29/2022 12:29 PM
138	Yes	5/29/2022 12:37 AM
139	Yes	5/28/2022 12:49 PM
140	Yes	5/28/2022 11:16 AM
141	Yes	5/27/2022 8:29 PM
142	Yes. Lower taxed	5/27/2022 11:05 AM
143	Yes	5/25/2022 8:19 PM
144	There are no appealing restaurants. Maybe Crack’d Egg but they went nuts when COVID hit and I’d rather avoid it now. I leave Brentwood if I’m looking to get food out.	5/25/2022 3:04 PM
145	Yes	5/24/2022 4:54 PM
146	Yes. It’s perfect.	5/24/2022 4:15 PM

147	Make it more affordable to live here in Brentwood to bring in younger generations with children to help us continue to strive this vision is hopeless if noone. Can afford to live here	5/24/2022 3:28 PM
148	I think developing the hollow into a park and walking trails is a great idea.	5/24/2022 3:10 PM
149	Yes	5/24/2022 2:29 PM
150	Yes	5/24/2022 12:49 PM
151	Yes	5/24/2022 9:09 AM
152	I love that vision for the identity of Brentwood, but a great community needs a solid infrastructure. The infrastructure and clearing out corruption must be priority	5/23/2022 9:41 PM
153	yes	5/23/2022 4:37 PM
154	Keep the Neighborhood feel and lower taxes	5/23/2022 1:50 PM
155	Lower taxes lower utilities lower SEWAGE cost	5/23/2022 12:35 PM
156	Neighborhood Security watch.	5/23/2022 10:21 AM
157	Yes this vision captures my ideal future. I would also like to see more activities available for the youth residents in the community	5/23/2022 9:42 AM
158	It is not welcoming to anyone outside of that inner ring. No community outreach.	5/23/2022 9:34 AM
159	There are a growing number of families with plans to move out of Brentwood at certain benchmarks. The cost of sewage, taxes, and poor schools are primary factors. Address these issues.	5/23/2022 8:16 AM
160	Would like to see restaurants in which one could catch a dinner and stay locally. Many of our outside communities have several community family restaurants available to chose from. It could be a new Point View to meet and socialize after a community or school event. Trees are important as well but pruning technique has to be done and not butchering!	5/22/2022 9:42 PM
161	Nicer restaurants in the area would be nice. Dogs should be allowed in the existing park.	5/22/2022 8:22 PM
162	Fix crumbling side streets. Try to bring back some pride in living here instead of being ashamed of Brentwood	5/22/2022 6:48 PM
163	Low crime	5/22/2022 4:53 PM
164	Yes	5/22/2022 11:05 AM
165	Maybe turn some of the business into town houses or homes	5/22/2022 10:46 AM
166	As stated in question 4, I think Brentwood needs more affordable rental spaces for small businesses including an incubation space for businesses trying to start out. I own a bakery and I cannot expand to a retail space because the rent on most commercial locations are too high.	5/22/2022 8:43 AM
167	I feel that they should utilize the Brentwood town square more than what they are now	5/22/2022 8:42 AM
168	Remembering the past. The people and it's history.	5/22/2022 12:18 AM
169	I think it is important to attract smaller businesses to Brownsville Rd as well as make that entire stretch more attractive and enticing for people to want to walk and shop this area	5/21/2022 11:35 PM
170	Decreasing rental properties and multi family housing in what was single family homes	5/21/2022 8:04 PM
171	More green space.	5/21/2022 5:12 PM
172	Somewhat. I believe we have the opportunity to be more like a Shadyside or Squirrel Hill, where you have plenty of well kept older homes with small yards, a walking community, and a vibrant business and culture. We are currently missing the latter two.	5/21/2022 3:08 PM
173	Eliminate rampant drug use and disposal on neighborhood streets. More affordable taxes.	5/21/2022 2:21 PM
174	Yes, that captures the ideal future Brentwood. Improving business/retail options within Brentwood would be nice.	5/21/2022 1:40 PM
175	The walkable nature and community spirit with lovely old houses is key. We'd like to see a	5/21/2022 1:40 PM

	thriving business district with Micro breweries and restaurants as well as main stream destinations like Starbucks or Panera. People should be able to shop here. Rt 51 is such an eyesore and the taxes could be way better with new building Ms that will rent to high revenue businesses. Lastly the schools aren't cutting it. We should combine with Baldwin. I'd love to feel like we offer a good school curriculum.	
176	Realizing that Brentwood has a declining population and factoring that into account when planning. People aren't clamoring to live in Brentwood, many houses for sale because of high school taxes. I see vacant storefronts throughout the city. Do something to bring in businesses.	5/21/2022 12:33 PM
177	yes, affordable living is important	5/21/2022 12:00 PM
178	More extracurricular opportunities for students within the school district.	5/21/2022 10:16 AM
179	Yes	5/21/2022 9:14 AM
180	I agree with everything except the adequate parking - i attended every borough meeting and nothing was ever done - I have a parking tag on my car window that means nothing	5/21/2022 8:46 AM
181	Yes	5/21/2022 6:36 AM
182	I think it does capture the ideal future but I think we are still lacking in many ways. The issue of how much the school taxes need to be addressed or we will start to lose many families because they will not be able to live here. I'm confused how as a non- busing school district our taxes are so much higher than the township around us.	5/20/2022 9:31 PM
183	You need to start appreciating and valuing your life long residents. We feel underappreciated and neglected.	5/20/2022 8:24 PM
184	The closeness of the community and the events held here.	5/20/2022 8:10 PM
185	I agree with this vision	5/20/2022 7:41 PM
186	Clean up day for home owners	5/20/2022 7:22 PM
187	Sounds good	5/20/2022 7:07 PM
188	Safe drug free and friendly.	5/20/2022 7:04 PM
189	Yes	5/20/2022 6:10 PM
190	Yes	5/20/2022 6:04 PM
191	Reducing taxes, if possible.	5/20/2022 5:59 PM
192	Lower taxes	5/20/2022 4:55 PM
193	I generally agree with this vision. I would also suggest that it is important for Brentwood to continue to grow as a more inclusive neighborhood that embraces the ethnic diversity it is seen in recent years.	5/20/2022 4:49 PM
194	See #4	5/20/2022 4:45 PM
195	Budget friendly	5/20/2022 4:02 PM
196	Yes but would also work on a sense of community with neighbors helping neighbors.	5/20/2022 3:54 PM
197	How about limiting rental houses	5/20/2022 3:37 PM
198	Unless you are on Brownsville Rd, the public transit is not good.	5/20/2022 3:34 PM
199	Yes.	5/20/2022 3:23 PM
200	Yes	5/20/2022 3:16 PM
201	The police force is an abomination, they do t really help anyone. I see them at GetGo all the time	5/20/2022 3:07 PM
202	Yes, I think if the schools were better and the community was safer, more people would be attracted to live and spend time here	5/20/2022 2:45 PM
203	A more inclusive view and approach that brentwood services are available to brentwood	5/20/2022 2:44 PM

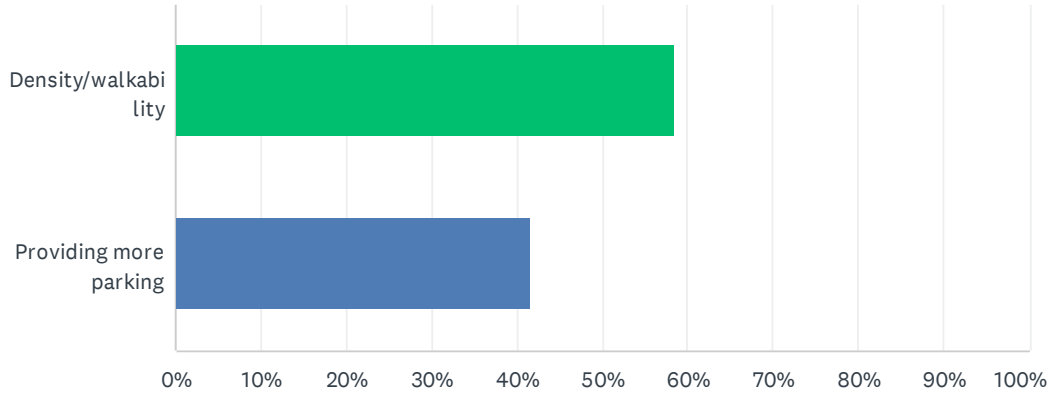
	residents first as opposed to the current stated view that paying groups are more of a priority than brentwood residents	
204	Yes	5/20/2022 2:35 PM
205	Exactly	5/20/2022 2:31 PM
206	Better signage for baseball fields and parks in neighborhood surrounding them	5/20/2022 2:28 PM
207	I think that is a great vision but I don't see that now. It's not as attractive as it once was. Not saying it can't be but again people have to take pride in their property and be held accountable to clean it up.	5/20/2022 2:27 PM
208	This vision is misleading. Brentwood does not have excellent transit service for example. To get downtown one must either crawl on a slow route through Carrick, Mt. Oliver, and the South Side; or transfer buses to reach one that uses the busway; or walk to Route 51, take a bus to a point where you can then walk across rt 51 to reach a T stop. Brentwood, Baldwin and Whitehall need to lobby Port Authority for a direct bus line to the nearest T stop. Parking is not adequate in many areas of Brentwood. Walkability is important and true of Brentwood. Giant Eagle has left many of the Brownsville Road storefronts vacant since building the shopping center with our TIFF. This has not helped the community.	5/20/2022 1:33 PM
209	It does.	5/20/2022 1:31 PM
210	Yes, but i think the things to attract the next generation of homeowners is lacking. Something like how Dormont has updated with small restaurants/businesses to appeal to younger buyers/renters.	5/20/2022 1:08 PM
211	Yes	5/20/2022 1:06 PM
212	yes, quality schools, small district=more attention per student	5/20/2022 12:29 PM
213	This is a pretty good description. Emphasizing plans to develop a hiking/biking trail through the Hollow would attract more young professionals.	5/20/2022 11:37 AM
214	It's exactly my vision.	5/20/2022 10:18 AM
215	Lowering school taxes so elderly can keep their houses and won't be forced to move to a different borough.	5/20/2022 10:15 AM
216	Yes	5/19/2022 9:45 PM
217	I would suggest that something about the people and not just the physical features of the borough are important. Is it small and tight-knit? Is there a sense of community in addition to the density? What about mentioning the growing diversity in population?	5/19/2022 9:26 PM
218	Yes. I think it's important that the stores at Brentwood town center stay rented and the businesses on 51 be further developed. Sit down restaurants, coffee shops or ice cream parlor would be nice.	5/19/2022 7:31 PM
219	Yes	5/19/2022 7:06 PM
220	More for people to actually want to live here. Being walkable is great and all when there is somewhere worth walking to. Besides Crack'd Egg, the library, and the park, there is nothing really notable around here. Not even a coffee shop in sight or place that serves alcohol that doesn't have some 60 year old passed out at the bar or a shady entrance.	5/19/2022 5:50 PM
221	Yes	5/19/2022 5:39 PM
222	Emphasize recreation and livability. Bring in art. Be welcoming and inclusive. Celebrate diversity.	5/19/2022 5:09 PM
223	Yes it does.	5/19/2022 1:19 PM
224	I think as a community it is more important to focus on the suburban aspect of quality rather than cosmopolitan because if I needed to feel the city vibes, I would go into downtown.	5/19/2022 10:35 AM
225	Brentwood needs a coffee shop at the Towne Square.	5/19/2022 10:28 AM
226	I think if it more as an urban neighborhood (my part anyway) with diversity and opportunity.	5/19/2022 8:46 AM
227	Yes	5/19/2022 8:31 AM

228	Yes. Walkway trails need to be tended to more often with weed whacking , overgrown walkways	5/19/2022 7:43 AM
229	IT'S RIGHT NOW GOING ONE WAY----------DOWN HILL UGLY	5/19/2022 12:33 AM
230	I think it sounds wonderful.	5/18/2022 9:32 PM
231	A welcoming community, right now I hear some people feel like outsiders even after being residents for years if they do not have long standing family connections to the borough	5/18/2022 8:42 PM
232	No	5/18/2022 7:59 PM
233	Please emphasize inclusion of all people	5/18/2022 6:56 PM
234	Property taxes.	5/18/2022 6:38 PM
235	Yes - along with maintaining the infra structure of the residential community	5/18/2022 6:09 PM
236	Attract more buses like McGinnis sisters was, restaurants and boutiques	5/18/2022 6:02 PM
237	I think this captures the ideal but we are no where close to realizes it. There isn't much to walk to other than the pool.	5/18/2022 5:26 PM
238	Yes	5/17/2022 5:52 PM
239	Yes but more parking is needed.	5/17/2022 1:38 PM
240	Yes.	5/16/2022 10:30 AM
241	It does	5/15/2022 10:49 PM
242	More businesses thus more money.	5/15/2022 5:53 PM
243	Yes - I picked Brentwood because it was close enough to the city that I didn't feel disconnected from urban opportunities but it was far enough out that I could afford a house with everything I wanted and a bigger yard, internal garage, etc.	5/13/2022 12:13 PM
244	To maintain the vision stated above, building code enforcement must be stepped up. As the building stock in the Boro ages owners must be incentivized to maintain and upgrade / replace substandard buildings of all kinds. Absentee owners need to be held accountable and owner occupied dwellings need to be incentivized. Rental units need to be held to a higher standard than is now the case.	5/13/2022 11:20 AM
245	I would agree mostly, but it does seem to be changing into more of a city feel the more that we live here. The safety of the surrounding areas always seems to be a concern for most.	5/12/2022 7:38 PM
246	Fair housing costs.	5/12/2022 1:35 PM
247	Please consider the issue of sight lines at intersections. For example, the intersection of Brownsville and E. Brentridge has a great crosswalk, but a resident's hedge is so tall, that even when a driver stops at the STOP sign, in front of the crosswalk, a pedestrian on Brownsville Rd. advancing toward Towne Square can't see a car nor can the driver see them until that split second when they could be at the same place, same time. Borough code should ensure that residents maintain safe sight lines at intersections.	5/12/2022 11:09 AM
248	Yes, but I do believe we need some attractions here as well instead of the advantage of being close to the city.	5/12/2022 9:38 AM
249	it sounds nice but also like it's gonna be even harder for us poors to live somewhere decent	5/12/2022 12:19 AM
250	parking is a joke, tell people to use their driveways	5/11/2022 9:05 PM
251	Need attractive businesses and restaurants	5/11/2022 4:53 PM
252	This does a good job of capturing the ideal future, but would also want to add additional breweries, restaurants, and retail in the Brownsville Road business district to make this a destination of the suburbs.	5/11/2022 3:06 PM
253	Excellent school system	5/11/2022 3:02 PM
254	Yes	5/11/2022 2:54 PM

255	Yes	5/11/2022 11:54 AM
256	Council members being more accessible .	5/11/2022 10:42 AM
257	Crime Prevention	5/11/2022 10:15 AM
258	Lower taxes	5/11/2022 9:41 AM
259	Affordable housing	5/11/2022 9:17 AM
260	Yes, however we do not have excellent public transportation here anymore. We need a reduced government with fewer controls.	5/11/2022 8:58 AM
261	yes	5/11/2022 7:28 AM
262	Yes	5/11/2022 3:39 AM
263	Absolutely captures so much that Brentwood is. I also find the supportive community and friendly neighbors as a huge asset.	5/11/2022 12:27 AM
264	Good community involvement and borough services	5/10/2022 11:57 PM
265	Yes	5/10/2022 10:18 PM
266	Yes	5/10/2022 9:31 PM
267	Need to add local area restaurants / brewery	5/10/2022 8:53 PM
268	Yes	5/10/2022 8:18 PM
269	Yes	5/10/2022 7:55 PM
270	Adequate parking? Where?	5/10/2022 7:47 PM
271	Safety, break in's of homes and cars, maybe more patroling at night to eliminate these things Neighborhood watch ect. Main reason we want to leave Brentwood and sell our home. Lived here my whole life no more sense of community and watching out for others.	5/10/2022 7:22 PM
272	a good school system to support high school taxes	5/10/2022 6:45 PM
273	I think it needs to include attractive features for young families such as great daycares, preschools, and schools.	5/10/2022 6:41 PM
274	Worry about parking, roads, crime before walking trails	5/10/2022 6:30 PM
275	Parking permits	5/10/2022 5:58 PM
276	Yes, need to invest in trails where kids can ride bikes eliminating the need to drive to one in the evening or weekends. I think if that’s accomplished you can get more businesses. Maybe a brewery/although trendy, attracts outdoor seating, community involvement. Ice cream store.	5/10/2022 5:19 PM
277	Maintain stability and get the schools AC. So many people have said they won’t move here because of high the taxes are and no AC in schools. Kids with asthma, allergies, etc hurt and parents won’t move here. Also Brentwood does not end right past the library. Beautify it all.	5/10/2022 4:20 PM
278	future yes currently this is not current feel of brentwood	5/10/2022 3:55 PM
279	I would love to see more restaurants and a greater variety of restaurants. Usually, if I want to eat out, I end up going to Mount Lebanon or into Pittsburgh itself.	5/10/2022 3:54 PM
280	More policing! Thefts in neighborhood nowhere near main roads. Crime is creeping in from city. How can you safely walk if you cant safely have a vehicle outside your own house?	5/10/2022 3:37 PM
281	Yes	5/10/2022 3:25 PM
282	Yes, clean up Levites properties on 51	5/10/2022 11:50 AM
283	Your stated "Parking" above is not true because parking is not adequate. Brentwood definitely needs restaurants and retail.	5/10/2022 11:22 AM

Q6 Given that density/walkability and ample parking supply can sometimes be at odds, which do you feel the Borough should generally prioritize?

Answered: 465 Skipped: 165



ANSWER CHOICES	RESPONSES	
Density/walkability	58.5%	272
Providing more parking	41.5%	193
TOTAL		465

#	COMMENTS (OPTIONAL)	DATE
1	Parking focus around business	10/28/2022 6:09 PM
2	Residential p parking is an issue for houses or apartments with no driveways.	10/26/2022 8:18 PM
3	Free or inexpensive parking. Free is better	10/14/2022 2:32 AM
4	The main lot by the pool needs somehow enlarged . The scheduling of games during football season brings too many into the area at one time, then you have those who can walk, drive .	10/13/2022 1:41 PM
5	Boro wide parking permits are a must!	10/13/2022 6:49 AM
6	Parking in the business district	10/12/2022 8:52 PM
7	People who want to own five cars need to look elsewhere for housing! Communities are meant for people.	10/12/2022 1:21 PM
8	Start a community shuttle. Create a safer 51	10/12/2022 7:37 AM
9	Parking is more of a problem for residents than visitors, as there isn't much to coke visit here in Brentwood.	10/9/2022 1:31 PM
10	Sidewalks on Brownsville are a must	10/5/2022 11:11 PM
11	Brentwood will be garbage until Costa is gone.	10/3/2022 9:42 PM
12	walking on a sidewalk that is not blocked by parked cars	9/1/2022 12:11 PM
13	With safe, even sidewalks	8/30/2022 4:41 PM
14	See above	8/29/2022 5:58 PM
15	My area not really 'walkable' because of the large # of cars parked on sidewalks. So, both above options go together for Brentwood Avenue.	8/29/2022 10:12 AM

16	A small lot in the business district encourages outsiders to patronize the businesses but the setup here can accomadate walkability also (think about Mt Lebanon/ shady side for example)	8/28/2022 8:36 PM
17	tough one to answer	8/28/2022 4:00 PM
18	Pretty difficult to park anywhere near the fields to walk to. Especially difficult for handicapped.	8/28/2022 2:51 PM
19	Though they aren't as at odds as you think. Given that sidewalks are obstructed by vehicles being parked on them, providing suitable parking would actually address the walkabolity.	8/26/2022 8:17 PM
20	A balance is important but many people with limited mobility may need the parking.	8/26/2022 5:06 PM
21	Older residents expressed the concern of the new technology of the meters. In turn leaves it now up to my business to help assist to do meterfeeder once the system is active.	8/26/2022 6:38 AM
22	less concerned about density. feel we are a little more dense in some aspects than we should be (ie- apartments).	8/25/2022 1:55 PM
23	Get people to use ther drive ways and garages they have	8/3/2022 2:42 PM
24	one of the best things about Brentwood is its walkability	8/2/2022 1:29 PM
25	Not sure what you mean by density - more homes and people just add to parking issues. The parking meters that will take mac and credit cards are not that usable if I just want to run into hardware store or pick up food. I may be 10 minutes but have to pay for an hour. I will probably shop elsewhere if highly monitored.	7/27/2022 11:45 AM
26	I am responsible for my residential parking and so should others, that’s not for the borough to be spending tax money on.	7/23/2022 2:27 PM
27	I think the current balance between the two is appropriate	7/19/2022 12:36 PM
28	I think homeowners can prioritize building their own parking pads or garages to avoid off street parking. If building more housing, try to ensure at least driveways if not garages too	7/18/2022 7:07 PM
29	We have more elders here. They aren't able to walk.	7/18/2022 11:46 AM
30	My street is so full of cars that visitors have no place to park. The neighbors all have driveways and garages but they won’t use them.	7/18/2022 11:06 AM
31	My neighbor has 3 cars and no driveway. So not only do they park in front of their house but two others. I think it’s extremely rude to first of all take other people’s spaces. We use ONE space and can’t park near our house.	7/18/2022 9:27 AM
32	I'm a walker.	7/18/2022 9:23 AM
33	Cleaning up the other side of Brentwood. (Where Brentwood meets the city)	7/17/2022 9:52 AM
34	What area are you talking about? I’m be never had an issue with town square parking. Oakton and Tyrol don’t have sidewalks. Pointview doesn’t have sidewalks and my kids have to walk on it to get to school.	7/16/2022 9:06 PM
35	No thought on that. You don't enforce the laws now	7/16/2022 8:38 PM
36	That’s cute if you live on Brownsville road. Some of us do not	7/15/2022 9:42 PM
37	More parking…I think the cluttered, cars on sidewalks bit is an eyesore and safety hazard (plus frustrating for those homeowners I am sure). However, that problem, to me, indicates that the the existing dwellers of the borough have unmet needs. They have transportation and may not be walking; that needs to be addressed before adding recreational walking routes or beautification.	7/15/2022 11:22 AM
38	Those that live very near the park it’s a constant pain for parking. There is a big lot to park and they refuse to use it.	7/15/2022 10:39 AM
39	Parking in front of a persons house should be available but main walking corridors	7/15/2022 9:51 AM
40	Geography (hills) challenge even the best walkability efforts, and efforts should better prioritize access to the population that cannot easily walk (young children, older persons, disabilities, etc.) and may need better parking options or ability to navigate streets (cross walks/ramps, etc).. Also, handicap parking in residential areas.	7/15/2022 9:26 AM

41	Sidewalks need fixed and people need to stop parking on them	6/30/2022 3:34 PM
42	Streets are narrow and no parking signs completely disregarded.	6/21/2022 11:28 AM
43	Past residential permit parking proposals would have driven me out of borough.	6/12/2022 8:45 PM
44	More safe walking conditions. Some streets have sidewalks that are are in shambles and then it requires the need to walk in the street wich can be dangerous due to some turns being blind bends for drivers.	5/30/2022 7:37 PM
45	I live far enough away from Brownsville that there are little to no side walks where I am. And what little we do have is littered with cars being parked on it. It makes it impossible to safely walk my dog in the summer months when the asphalt is hot.	5/28/2022 9:12 PM
46	I believe that more parking should be available in or around the park area	5/28/2022 11:16 AM
47	Walkabikity would remain EnT act with the addition of a parking structure.	5/25/2022 3:04 PM
48	We have ample parking at our residence, but many of our neighbors do not.	5/24/2022 3:10 PM
49	There can be a balance. Minor safety improvements to an already wonderfuly walkable community and improve parking to draw more business from outside the community.	5/23/2022 9:41 PM
50	It's not local government's job to figure out where people can put the things they buy-- most especially vehicles. Might be time to consider a resident permit/parking pass.	5/23/2022 3:05 PM
51	More parking is just as important but it would help if home owners would use their driveways and there are cars that are not inspected and not running parked on the streets.	5/23/2022 2:04 PM
52	the walking community is vastly overrated.	5/23/2022 1:50 PM
53	Tag illegal parked vehicles instead of idle threats	5/23/2022 12:35 PM
54	Many residents just park in the street even though they have ample driveway space. Charge individuals to park in the street where a driveway or space is available. $50 a month and must have a tag displayed. If no space is available - no charge. Money collected could be used to provide or upgrade services mentioned including more parking. This is very challenging especially in the winter. Parking close to a stop sign or intersection should be prohibited.	5/23/2022 10:59 AM
55	Parking is not an issue except for when people refuse to use their driveways and park too close to stop signs and I love that I am able to walk everywhere in the community	5/23/2022 9:42 AM
56	I’m NOT for any propose parking restrictions!	5/22/2022 9:42 PM
57	Why would anyone want to live or shop where there is a problem parking?	5/22/2022 6:48 PM
58	But businesses will need parking. The old bough building could become a lot but only if there’s great stores and restaurants that come.	5/21/2022 1:40 PM
59	There are industrial vans parked on my street - multiple vehicles per house it’s ridiculous and no courtesy that you save the home owner the spot in front of their home - I am over 60 and there is no consideration	5/21/2022 8:46 AM
60	Provide more parking by removing vehicles that have not moved for months and or are not inspected.	5/21/2022 8:00 AM
61	I do not understand the "walking" issue? I can walk from where I live on greenlee all the way to McDonald's with no issues? The parking is a severe issue and the borough not replacing "no parking signs" so then residents are trapped in their driveways and the police do nothing....the parking is the real issue.	5/20/2022 8:24 PM
62	Parking assignment per street par	5/20/2022 7:22 PM
63	enforce parking laws so people dong have to walk on the street	5/20/2022 7:16 PM
64	Neighborhood parking is scarce, especially with commercial zoning close by.	5/20/2022 5:59 PM
65	More parking on Brownsville road. Remove the bump outs.	5/20/2022 5:15 PM
66	Parking expansion should be kept within the business community and not take away from the residential community	5/20/2022 4:49 PM

67	A child today was hit by a car but crosswalks and speed limits are not enforced.	5/20/2022 3:54 PM
68	There is a great deal of parking available at the shopping center, but on residential streets there are some issues. I have seen some houses in the area where there seems to be several generations of families living there. It is a permit parking area and these homeowners have 6 cars and that doesnt alow for parking for others on the block. I hear people complain about that frequently. Don't we have an occupancy rating on residential homes?	5/20/2022 2:31 PM
69	Walkability is nice for getting between destinations, but parking is necessary for those traveling further	5/20/2022 1:08 PM
70	moniter repeat offenders who don't utilize their driveway to allow others to have a place to park	5/20/2022 12:29 PM
71	Parking is overrated. Many studies point to walkability being much more beneficial.	5/19/2022 5:09 PM
72	Enforce use of driveways. No parking on lawns or sidewalks.	5/19/2022 1:35 PM
73	A favorable mix has to be provided to keep most residents content. Therefore, as long as the parking spaces that will be created doesn't infringe on the existing walking paths I don't believe people will get upset!	5/19/2022 10:35 AM
74	You can't make the roads widerer	5/18/2022 7:59 PM
75	I don't know that more parking is seven necessary. Just put lines on the roads so people don't park like idiots. Also, we need more businesses before parking. Thanks.	5/18/2022 6:45 PM
76	Residents who own 3 or more vehicles should have to purchase Peking permits as well as be held accountable for leaving their vehicles on street In Front of otherss homes for days sometimes weeks the Borough does not enforce the 24 hour rule on parked vehicles	5/18/2022 6:09 PM
77	Parking is a major problem, along with enforcement of illegal parking	5/18/2022 4:38 PM
78	Fix broken pavements	5/16/2022 2:42 PM
79	Enforce the "established" parking ordinances	5/16/2022 10:30 AM
80	There is such a thing as "TOO" dense... Brentwood is almost there.	5/13/2022 11:20 AM
81	parking code policing is not done-more vehicles parked where they should be opens up more spaces for use by others	5/12/2022 1:35 PM
82	Both	5/12/2022 11:09 AM
83	Even if we had more parking, there are a bunch of lazy people who will still park on the side curve past their house	5/12/2022 9:38 AM
84	people have too many cars and dont use their garages to store them…they dont even deserve more parking	5/12/2022 12:19 AM
85	Density and walkability are infinitely more important than more parking. We need to put people first over cars. The vision for our future should be a vibrant and walkable city with shops, bars, and restaurants... not a glorified parking lot.	5/11/2022 3:06 PM
86	Or parking permits sad some people have driveways that wrap around their house to accommodate several cars,but insist on parking on street when most houses on opposite side are 1 car drive ways most homes are multiple car homes.	5/10/2022 7:22 PM
87	All these lots churches and medical building lots can be used in off hours	5/10/2022 5:58 PM
88	Where is parking going to be added? If people live near the city, they should expect some walking in order to park.	5/10/2022 5:02 PM
89	My neighborhood doesn't have sidewalks, so it's not super walkable.	5/10/2022 3:54 PM
90	Parking passes and limit it to 2 per household	5/10/2022 3:25 PM
91	Improve walkability by enforcing no parking of vehicles on sidewalks	5/10/2022 1:06 PM
92	Residents do hve garages and driveways and neglect to use them.	5/10/2022 11:22 AM

Q7 Benchmarking: If you've seen a community feature, neighborhood or entire community elsewhere that you would like Brentwood to emulate, please name and describe it here.

Answered: 194 Skipped: 436

#	RESPONSES	DATE
1	Bethel Park	10/29/2022 3:15 PM
2	Unsure at this time	10/29/2022 12:59 AM
3	Restaurants. Micro brewery. Gastro pubs	10/28/2022 6:09 PM
4	Bike/ walking trail	10/26/2022 8:18 PM
5	Look at the retail corridors in Beechview, Lawrenceville, even Squirrel Hill. We can do better.	10/26/2022 3:04 PM
6	Squirrel Hill or Mt. Lebanon. Lots of great businesses and restaurants within walking distance.	10/19/2022 6:45 PM
7	NA	10/14/2022 5:25 PM
8	An ice rink for recreation, PLEASE.	10/13/2022 11:20 AM
9	Jimmy Johns	10/13/2022 8:02 AM
10	Mount lebanon	10/13/2022 6:10 AM
11	Mt. Lebanon shopping district	10/12/2022 9:25 PM
12	Mt. Lebanon is both walkable and has ample parking for businesses. Without parking, the main business area of Brownsville will continue to languish.	10/12/2022 8:52 PM
13	I'd love to see a business district more like what you find in Mt. Lebo — a variety of services and shops we can walk to and support	10/12/2022 8:05 PM
14	Mt Lebanon	10/12/2022 7:03 PM
15	Locally, Dormont & Bellevue. They're very similar to Brentwood, but they actually contain destination businesses.	10/12/2022 1:21 PM
16	Why do we have to copy else where. Why can't we be the first to do something and want others to copy us?	10/12/2022 1:08 PM
17	Blighted properties or properties in need of a facelift. should be addressed. Make it look like you want to put a business here, and you want to shop here.	10/12/2022 11:28 AM
18	Belgrade, Serbia: great walking community with cosmopolitan feel. Mixture of small business and shops. Active cultural life.	10/12/2022 7:37 AM
19	Regent Square, Lawrenceville, Shadyside, Squirrel Hill. These are all urban residential neighborhoods of a similar age, yet they all have thriving business districts and important magnet destinations like coffee shops, restaurants, and trendy bars and retail.	10/9/2022 1:31 PM
20	Mt Lebanon, Regent Square,	10/5/2022 11:11 PM
21	I will be moving out of here soon to that neighborhood.	10/3/2022 9:42 PM
22	Sewickley	9/30/2022 9:14 AM
23	Portland Oregon	9/28/2022 7:30 PM
24	Lower taxes better schools	9/22/2022 8:48 PM
25	Would love to see more businesses and restaurants open in storefronts along Brownsville Road, like in Dormont, Carnegie, Bloomfield, and Squirrel Hill. People are always out and about in Brentwood and I imagine a variety of businesses would do well to be accessed by locals, as	9/17/2022 3:11 AM

	well as others who would find easy access to it from 51. A coffee shop and the right kind of retail shops and additional restaurants would create a fun and vibrant community.	
26	Mt Lebanon	9/14/2022 11:07 AM
27	Bethel park	9/8/2022 1:54 PM
28	Whitehall	9/7/2022 1:32 PM
29	Mt. Lebanon	9/3/2022 1:30 PM
30	aspinwall, dormont	9/3/2022 11:49 AM
31	Mt. Lebanon	9/2/2022 12:10 PM
32	Possibly Mt. Lebanon. Their business district is comparable to Brentwood's but more expansive with more businesses and parking. But, of course, more land to work with!	8/31/2022 4:51 PM
33	Sewickley and Mount Lebanon—-community friendly, nice shops, clean and orderly	8/30/2022 4:41 PM
34	Don’t want to emulate any other neighborhood...just make improvements necessary here	8/29/2022 5:45 PM
35	Lawrenceville or Sewickley.	8/29/2022 10:40 AM
36	A strip mall like the one in Caste Village, Whitehall, PA. with eat in restaurants, which are more attractive than fast food along Rt. 51.	8/28/2022 9:32 PM
37	A mix of businesses similar to Mt Lebanon. Or even look at some of the unique new businesses starting up in Elizabeth. Eateries. Casual cafes. Juice bar. coffee shop. unique gift shops	8/28/2022 8:36 PM
38	Upper Saint Clair. Nice street signs and lights. A lot a good shopping options.	8/28/2022 5:31 PM
39	Our neiborhood of Whitehall is a good example to follow.	8/28/2022 4:00 PM
40	Needs a quality sit down evening/dinner restaurant near Towne square.	8/28/2022 2:51 PM
41	Brentwood needs to make sure all parts of Brentwood are nice not just the brownsville area. Like Mt Lebo	8/28/2022 7:49 AM
42	Fox Chapel/Aspinwall, Mt. Lebo	8/27/2022 10:39 PM
43	Mr. Lebanon, Dormont, Aspinwall, Regent Square	8/27/2022 8:30 PM
44	Squirrel Hill	8/27/2022 11:15 AM
45	We moved here because of exactly how it is	8/26/2022 5:06 PM
46	Winter Garden/ Orlando,Florida area.....	8/26/2022 3:15 PM
47	food for thought- we need more local 'spots' that are easily walkable. These bring people together. coffee shops, ice cream shops, restaurants, etc.	8/25/2022 1:55 PM
48	A dog park	8/24/2022 12:33 PM
49	Squirrel Hill	8/23/2022 3:44 PM
50	More outdoor dining	8/21/2022 7:33 AM
51	I think Brentwood has an opportunity to become more vibrant and livable, since the primary road (Brownsville) is relatively flat compared to other neighborhoods in the Pittsburgh area. It would be fantastic for a bike lane to increase the foot traffic into businesses.	8/19/2022 10:44 PM
52	Lawrenceville, Regent Square, Mt. Lebanon	8/19/2022 3:12 PM
53	Mt. Lebanon - from walkability and great restaurants and businesses on route 19.	8/16/2022 6:20 AM
54	Butler (downtown) - lots of restructured spaces of long vacant store fronts . New small businesses have moved in and lots of great community events .	8/15/2022 4:48 AM
55	for the 4th of July they should encourage a house decorating contest for the homes on brownsville. Allow the community to vote on the best. It would further amplify what is already an awesome event for the community.	8/2/2022 1:29 PM

56	N/A	7/28/2022 6:27 PM
57	safe places for adults and kids to bike. A dog park would be great! Maybe a community garden in a non-used lot.	7/27/2022 11:45 AM
58	MOUNT LEBANON! Especially in regards to shops and dining.	7/23/2022 2:27 PM
59	Mount Lebanon in their business district (referred to as Uptown).	7/19/2022 1:34 PM
60	I really like the mix of shops, entertainment, bars and restaurants Dormont has built out in the last decade. The walkability and community there is really clear as opposed to other South Hills neighborhoods like Mount Lebanon where you still need to drive most places. I prefer having options within walking distance	7/18/2022 7:07 PM
61	financially penalizing owners of rental properties that are not being maintained. Some of these properties are being rented to drug dealers. the house across the street from me has been dealing drugs for years with police knowledge. Zoning laws need to be enforced on the dilapidated rental units.	7/18/2022 1:43 PM
62	No	7/18/2022 1:08 PM
63	Whitehall	7/18/2022 12:41 PM
64	West View, PA	7/18/2022 9:40 AM
65	Mt. Lebanon or Peters Twp or Celebration Florida	7/18/2022 9:29 AM
66	Squirrel HILL.	7/18/2022 9:23 AM
67	Berlin, Maryland	7/17/2022 11:24 PM
68	I like the way Brookline Blvd is. The way all the store fronts are occupied they have outdoor seating. It looks very inviting.	7/17/2022 10:45 PM
69	Our visual look is lacking. We need to take more pride in our property as well the community keeping up on the overall look and beautification.	7/17/2022 10:38 AM
70	City of Beaver. Their business district is fantastic. They have a wide variety of shops, cafes and other businesses. I'd like a choice other than Nepali stores.	7/17/2022 10:12 AM
71	Oakmont	7/17/2022 12:59 AM
72	Mount Lebanon - but we don't have the income base. But when I think of walkability, I think of their sidewalks and businesses.	7/16/2022 9:06 PM
73	Elizabeth - shopping/eating Mt.Lebanon - " "	7/16/2022 8:55 AM
74	Someplace that provides bussing/ that has " quality" storefronts and places to shop, eat	7/15/2022 9:42 PM
75	My Lebanon business district on Washington Road. Mixture of business, retail and restaurants.	7/15/2022 9:08 PM
76	Water sprinkles at the pool for the parents who's children can't swim but love the water	7/15/2022 7:58 PM
77	Robinson	7/15/2022 3:18 PM
78	Hmmm...hard one. Not one community has it perfect. Mt. Lebanon's business district is a draw with lots of restaurants, but we all know the school district is really what everyone covets. I loved Crafton. There are a lot of similarities there, but the walkability is more on the side streets as opposed to Steuben Street. In the area of my hometown, the borough of Hollidaysburg has a lot of the feel Brentwood has and aspires to have. I think a big anchor for that sense of community there is the YMCA facility. Also, there are more quaint shops in their business district. Those two things might be a game-changer in Brentwood.	7/15/2022 11:22 AM
79	None	7/15/2022 10:39 AM
80	Id love to see a weekly or monthly farmers market. Like a weekly " night market" with farmers, crafts, food trucks. Do it in the stadium parking lot so it does not close Brownsville	7/15/2022 9:51 AM
81	Farmers market weekly	7/15/2022 9:47 AM
82	It would be nice to have a community garden	7/15/2022 9:40 AM
83	Mount Lebanon, Dormont, Larenceville	7/15/2022 9:31 AM

84	Features: Dog Park & trails in the hollow, more diverse shopping stores along Brownsville Rd. Emulate a community that the residents are not restricted to park services. Make it welcoming and integrate all walks of life. Kids should be able to bike and skateboard in a safe place. The streets are not safe. New residents, like myself, pay enough in taxes to respectfully utilize the space for them and their family. The hollow could be an opportunity to hold future 5ks.	6/6/2022 3:35 PM
85	Mt. Lebanon	6/5/2022 9:55 AM
86	Organizing community clean up programs involving Brentwood residents.	6/4/2022 9:14 PM
87	Brookline is adding alot of sit down restaurants . Not sure if the revamped parking on Brookline Blvd was the catalyst for that?	6/2/2022 12:23 AM
88	This may sound so dumb but can we have like an Art Gallery Center so that people who do Art can go to and sell their stuff? Lawrenceville has Art All Night but what if a Gallery for every day of the year? A Social Art thing too!	6/1/2022 6:32 PM
89	Walking trails	6/1/2022 12:23 AM
90	Mount Lebanon	5/30/2022 10:15 AM
91	City neighborhoods allow backyard chickens and goats for land over 2000 sq feet. This would be a wonderful addition to our neighborhood to encourage community sharing of eggs.	5/29/2022 12:29 PM
92	Baldwin	5/29/2022 12:37 AM
93	It would be nice if we had a farmer's market on a weekend day. It would also be nice if there was a space to develop a community garden.	5/28/2022 5:29 PM
94	Boulder Colorado	5/28/2022 9:49 AM
95	Mt Lebanon	5/26/2022 11:54 AM
96	Mt Lebanon	5/25/2022 7:35 PM
97	Keep Carrick in Carrick! .	5/25/2022 3:04 PM
98	South park	5/24/2022 4:54 PM
99	None. Love Brentwood as is.	5/24/2022 4:15 PM
100	I love how Mt. Lebanon plants trees all around their neighborhood.	5/24/2022 3:10 PM
101	Mount Lebanon is a very similar small town feel with urban challenges. Our tax rates are certainly comparable.	5/23/2022 9:41 PM
102	Resident permits, visitor permits, and parking passes for vehicles.	5/23/2022 3:05 PM
103	City lower taxes lower utilities lower SEWAGE cost	5/23/2022 12:35 PM
104	Regent Square	5/23/2022 11:53 AM
105	Churchill borough.	5/23/2022 10:59 AM
106	More speed humps during school hours on some side streets.	5/23/2022 10:21 AM
107	There are still businesses that post radical signs that are not welcoming and really not what a main street businesses should be announcing	5/23/2022 9:34 AM
108	Canfield Ohio a clean green and well maintained community of a mix of new and old but they have an more expansive area. Their major community event is their county fair that the community comes together with civic pride and support that people come to annually and many families having lifelong memories that they cherish similar to our Fourth of July activities. The heck with Canonsburg's parade and get back to what made us Brentwood. Then the people and participants we come back to us. The community is growing and the newer folks need to know how we got here. Bring back home decorations for the Fourth of July competition. Continue the good Fire works displays. Encourage residents to participate in campaigning for funds with matching recipients such as local business. Have our and local residents and businesses advertise our events. We have a local magazine but lost our local weekly paper that could better showcase our current events. The Robocall does good but Facebook is not always the best form of advertisement. Maybe paint an insignia on our	5/22/2022 9:42 PM

	thoroughfares, streets to remind or to have an inquiry of what event is happening ex. Firework display for the Fourth! Street crews could get a stencil and paint it in colors. We have a similar design for our community flag, that I envision. Support our many churches and ask that they could assist and support a community need: as food bank, dog foster programs and support for those elderly that they trouble affording food for their pets, neighbors helping neighbors- lawn maintenance and winter snow removal, promote school groups to provide community support as Bethel Park school wrestling team that forego their weekly workout to providing snow shoveling to their elderly residents. This was a simple gesture but it got rave national reviews! Build within ourselves and it will expand. It's not necessary spending large amounts of money but by organizing a collective group of people and putting a group of minds together then executing a common goal. If we fail at first then stop and reevaluate and try again.	
109	Brentwood used to be that place!	5/22/2022 6:48 PM
110	Mt Lebanon	5/22/2022 4:53 PM
111	East Aurora, NY has done an excellent job with their main street. Orchard Park NY and Hamburg NY are two other towns that would be worth looking up for an inspiration as to what our community could have	5/21/2022 11:35 PM
112	Mt Lebanon business district within a suburban setting	5/21/2022 8:04 PM
113	Squirrel Hill, nice combination of business, religious and residential. Plus diversity of residents.	5/21/2022 5:12 PM
114	Reston, Virginia. Mixed use zoning with retail, community services, green spaces, and diversity of housing options (apartments, condos, townhomes, detached homes)	5/21/2022 4:54 PM
115	Shadyside, East Liberty, Lawrenceville. In all cases, a vibrant business district drives a certain type of homebuyer into the area. We need coffee shops, bold new restaurants, perhaps a brewery to draw people in.	5/21/2022 3:08 PM
116	Pleasant Hills	5/21/2022 2:21 PM
117	Squirrel Hill, Mt Lebanon - these areas have great restaurants/shopping options, beautiful houses, and a great community feel. Lots of tree lined streets and green spaces	5/21/2022 1:40 PM
118	Sq Hill, Mt Lebanon, Dormont	5/21/2022 1:40 PM
119	I had a great experience growing up in this community - which is why I moved back as an adult - it's lost the neighborly friendly feel and common neighbor courtesy	5/21/2022 8:46 AM
120	Oakmont Walkability, excellent restaurants & shops.	5/21/2022 6:36 AM
121	None	5/20/2022 9:31 PM
122	Baldwin, Bethel park... They have much more retail that caters to life long residents. We do not have any regular clothing stores aside from Definitely You. We do not have any retail stores. And the ones that currently exist only appeal to the niche market of our immigrant neighbors. We need a dinner style restaurant, not 100 fast food/pizza places. We need a small clothing store or even something like an Ollies or Gabes.	5/20/2022 8:24 PM
123	Can't think of any!	5/20/2022 7:41 PM
124	My. Lebanon	5/20/2022 7:36 PM
125	Paradise	5/20/2022 7:22 PM
126	Good communication	5/20/2022 7:04 PM
127	Mt Lebanon, Dormont	5/20/2022 6:54 PM
128	Squirrel Hill	5/20/2022 6:22 PM
129	Lawrenceville	5/20/2022 5:59 PM
130	Dormont	5/20/2022 4:55 PM
131	I think Sq. Hill with its vibrant business district in a safe, dense, walkable community is a good example for what the Brownsville rd. business district should be like.	5/20/2022 4:49 PM
132	Mt. Lebanon	5/20/2022 4:02 PM

133	Mt. Lebanon - very walkable, community feel, great schools, excellent balance of green space and commercial business, clean and upkept houses, businesses, roads and sidewalks.	5/20/2022 3:54 PM
134	None	5/20/2022 3:23 PM
135	Shadyside	5/20/2022 3:19 PM
136	Buy nothing groups where members of the community can help each other out without having to buy anything	5/20/2022 2:45 PM
137	Indoor community services, sports, community services etc..	5/20/2022 2:44 PM
138	Baldwin, Whitehall	5/20/2022 2:35 PM
139	I have not.	5/20/2022 2:31 PM
140	My Lebanon	5/20/2022 2:28 PM
141	The beauty of having tree-lined streets and well maintained properties.	5/20/2022 2:28 PM
142	Benches along Brownsville, along with more garbage cans	5/20/2022 1:33 PM
143	A small splash park would be a nice addition to our beautiful park!	5/20/2022 1:31 PM
144	Dormont would be a good example. Also revived places like the Strip District or Lawrenceville are nice, but less bars/gentrification since this is a suburb and not the city	5/20/2022 1:08 PM
145	We are a community that should be leading the way….. let’s have other communities emulate us!	5/20/2022 1:06 PM
146	farmers market!!!	5/20/2022 12:29 PM
147	Oakmont, though a little farther from downtown Pittsburgh, is a vibrant community with lots of successful small businesses.	5/20/2022 11:37 AM
148	Bloomfield seems to be building the business corridor in a way that Brentwood might want to emulate. It would be wonderful to aspire to be like Lawrenceville. Again, it depends on the identity of Brentwood.	5/19/2022 9:26 PM
149	Coffee shop, brewery, and affordable taxes. I'd emulate Dormont. People that buy would rather buy in Dormont just to be there around the restaurants, city, and community.	5/19/2022 5:50 PM
150	Mt. Lebanon downtown district. North Side small businesses.	5/19/2022 5:09 PM
151	Enforcement of borough laws/codes without prompting from residents.	5/19/2022 1:35 PM
152	Other communities have sports team under their names to drive engagement in the youth within the community. Some communities also restrict travel of certain vehicles such as large trucks to reduce pollution and make the community more eco-friendly and the atmosphere more breathable.	5/19/2022 10:35 AM
153	I think it wood be cool to have things in Brentwood like they are currently doing on HGTV in the show called Hometown Kickstart. They are painting murals and creating places where you want to go sit and hang out with other members of the community.	5/19/2022 10:28 AM
154	I don’t like most neighborhoods. I like Brentwood.	5/19/2022 8:46 AM
155	I've driven through Morningside and felt there were some aspects of the neighborhood that reminded me of Brentwood and also captured what I hope Brentwood will become. They are very residential focused but have some unique small businesses and a variety of retail and restaurant offerings.	5/18/2022 8:42 PM
156	I like Brentwood if I wanted to emulate I would move to that communityyes	5/18/2022 7:59 PM
157	Community buildings being used for regular activities for all ages from neighboring communities.	5/18/2022 7:34 PM
158	Regent Square	5/18/2022 6:56 PM
159	Bloomfield. Would love to be able to safely walk to a decent non-chain restaurant or brewery or coffee shop.	5/18/2022 6:45 PM
160	Baldwin/Whitehall the community seems to address more issues like roads kept up better.	5/18/2022 6:10 PM

161	Sewickley or Mt. Lebanon	5/17/2022 5:52 PM
162	Shadyside business district-Oakmont & Swickley Business Area	5/16/2022 2:42 PM
163	Whitehall/Mt. Lebanon. Property Maintenance.	5/16/2022 10:30 AM
164	Mt Lebanon We need more businesses.	5/15/2022 5:53 PM
165	Mt. Lebanon.	5/13/2022 11:20 AM
166	Whitehall Borough Balance of business, residential and maintaining green spaces. Have their own emergency dispatch without dependence on 911. Community and police work together.	5/12/2022 8:13 PM
167	Neatness of exteriors and well maintained streets and public areas=Whitehall / Mt. lebanon	5/12/2022 1:35 PM
168	Please add push pads which will automatically open the Borough Building doors for residents who wish to enter, either during, or after business hours, for meetings.	5/12/2022 11:09 AM
169	an amazing thing I've seen bring small communities like this is an open brewing bar. with green lawn and benches with some music. I personally think that would attract so many people out.	5/12/2022 9:38 AM
170	Bethel Park has shops, restaurants, just an overall friendly atmosphere	5/11/2022 9:05 PM
171	Brownsville Road should be a vibrant main street similar to: Homestead's 8th Avenue Downtown Beaver Squirrel Hill's Murray Ave Lawrenceville's Butler Street	5/11/2022 3:06 PM
172	Mt. Lebanon - diverse attractive business district	5/11/2022 3:02 PM
173	Bethel park has an excellent recreation program, we need more of this. Teens have NOWHERE to hang out, they are harassed in the park and can't be on the streets because it's not safe.	5/11/2022 8:58 AM
174	I can see Brentwood becoming a community in the South similar to that of Oakmont in the East.	5/11/2022 12:27 AM
175	Actual green space and trails with benches and picnic tables. The “park” is only an asset to those who play sports. Mt Lebonon and Upper St Clair are good examples of balancing this. A community garden space would also be nice	5/10/2022 11:57 PM
176	Mt Lebanon. The lower areas of Brentwood are particularly huting for parking. Marylea and Greenlee especially. The PNC expansion that was approved is particularly harmful to Marylea taxpayers	5/10/2022 10:47 PM
177	Mt Lebanon. We pay more taxes than Mt Lebanon and yet we have barely any similarities. Mt Lebanon offers more leniency to homeowners with their property, more safety measures, parking and recreational opportunities.	5/10/2022 9:57 PM
178	Caste Village shopping center always maintains high occupancy and has several restaurants unlike Brentwood Town Square that is always empty. I feel like Echo Development is a poorly run property manager. I think they also manage (own) Century Square, which is very empty and in poor condition. I would like Brentwood to be more like Shadyside.	5/10/2022 9:31 PM
179	I really like the business district along Brookline Blvd. Bakeries, ice cream shop, small eateries and shops. Would love that more of that here too.	5/10/2022 9:21 PM
180	South Park	5/10/2022 8:53 PM
181	Whitehall	5/10/2022 8:18 PM
182	I see communities like Bethel Park have so many activities and functions that involve the community and make children activities a priority. The events that Brentwood has are geared more towards adults or when advertised for families, like community day, have so many vendors and not enough activities for kids to enjoy. I would also like to see things like farmers markets, daddy daughter dances, swim lessons, etc that I see so many of our neighboring communities have.	5/10/2022 8:18 PM
183	Mt. Lebanon or Sewickley	5/10/2022 6:41 PM
184	Mt. Lebanon - Brentwood has the potential to offer similar assets as Mt. Lebo such as a great school district, walkability, and a thriving business district just on a smaller scale. We need to fill those open store fronts on Brownsville road with shops and restaurants, not vaping stores.	5/10/2022 6:36 PM

185	Mt. Lebanon	5/10/2022 6:30 PM
186	Parking permits.. no house should have 5 to 7 cars for a single car..also if you have a driveway you need to use it.. or allow us to park in our yards	5/10/2022 5:58 PM
187	Oakmont—walkable with stores, eateries and retailers on Allegheny River Blvd.	5/10/2022 5:56 PM
188	Mount Washington	5/10/2022 5:19 PM
189	Better outdoor spaces. Restaurants that people want to go to with new things or a nice outdoor area near the square people could enjoy.	5/10/2022 5:02 PM
190	Splash pad at the park. More retail/restaurants in Towne Square. Block parties.	5/10/2022 4:20 PM
191	school busses, more community feel	5/10/2022 3:55 PM
192	Baldwin whitehall lol	5/10/2022 3:37 PM
193	Mt Lebanon	5/10/2022 11:50 AM
194	Enforce the ordinances;i i.e, property care.	5/10/2022 11:22 AM

Q8 Do you have any other comments, questions or concerns about Brentwood Borough not addressed in this questionnaire?

Answered: 176 Skipped: 454

#	RESPONSES	DATE
1	Not sure	10/29/2022 3:15 PM
2	Not right now	10/29/2022 12:59 AM
3	Yes, I have noticed that in the last 5 years the neighborhood of upper East Garden has gotten kind of shabby compared to lower E. Garden passed the entrance to the park.	10/27/2022 10:11 AM
4	No	10/26/2022 8:18 PM
5	Taxes are too high	10/22/2022 8:37 AM
6	Taxes are outrageous and driving a lot of people out of the neighborhood	10/19/2022 6:45 PM
7	Having a dog park or allowing dogs in a portion of the park would be nice	10/14/2022 5:25 PM
8	Taxes are too high. Definitely More parking is needed for the fields/ civic center /pool/. Crossing guards that aren't mean or scary to children.	10/14/2022 2:32 AM
9	Not at this time .	10/13/2022 1:41 PM
10	The fees on sewage are outrageous	10/13/2022 6:52 AM
11	It feels like too much emphasis is placed on restricting what people are allowed to do on their properties instead of supporting community members in improving their properties. Rather than forcing people to conform to an outdated notion of how a suburb should look and enforcing mandates about fences and lawn height, I would like to see small grants available to assist community members who want to improve their curb appeal. This neighborhood feels geriatric, inflexible, and not super welcoming to younger homeowners. I'd like to see that change.	10/13/2022 6:00 AM
12	Patrolling the park more frequently to ensure the safety of our children and to ensure the teens (fighting, swearing) are not ruining it for the younger children.	10/12/2022 10:14 PM
13	Space for the kids to ride bike and skateboards	10/12/2022 8:46 PM
14	Lack of sidewalks for a walking district, crime/drugs, bullying	10/12/2022 7:03 PM
15	Halloween should always be on Halloween. No day is ever perfect for everyone, so with the day of Halloween changing each year everyone has a chance at some point. If you move it to Saturday every year the same people are more likely to miss out each year.	10/12/2022 12:05 PM
16	No	10/12/2022 11:28 AM
17	Our school district and property taxes should be addressed as well. This school district is expensive and does not offer our students the same broad offerings and educational opportunities as neighboring districts. It’s simply not sustainable.	10/9/2022 1:31 PM
18	School quality and affordability	10/5/2022 11:11 PM
19	Is Costa still an employee. How many complaints do you get about this guy, but keep him around?	10/3/2022 9:42 PM
20	more restaurant options are needed. school district growth (new elementary school progress)	9/30/2022 9:14 AM
21	Lean on property owners (bank or person) on abandon property.	9/24/2022 11:33 AM
22	Lower taxes better schools	9/22/2022 8:48 PM
23	high taxes	9/14/2022 11:07 AM
24	I would like to see more parking and seating for people who are unable to walk to the fields.	9/8/2022 1:39 PM

25	The fact that residents of this community recently voted in those officials they wanted to lead them into the next 2-4 years was completely ignored. Those who were re-elected could not/would not accept how the residents voted and had a plan in place to fit their agenda speaks VOLUMES about how and who runs this community. It doesn't matter that is was done legally, it wasn't what the residents of this community wanted. Take a look at the volume of residents who have left this community. You can blame it on the housing market, pandemic or what ever makes those in charge use as an excuse but the dynamics of this community has steadily regressed with its leadership. They want to push economic development down our throats but there are vacant business fronts as it is. Some storefronts (even in the newest development of Town Square) have been vacant as early as 2005. There are current commercial properties that have litter in and around their property. The homeless and drug users have been known to frequent areas behind the buildings, herion needles found on sidewalks that children walk on to get to and from school, people hanging out in their cars (on residential streets) blasting their car stereos while waiting to pick up an employee after their shift ends, rats frequenting the garbage bins placed behind buildings no less than 300 feet from residential properties with no barriers, screens or privacy panels. Old air-conditioning units, fans, etc of mass sizes squeeking and rattleing 24/7 that is so noisy you can not hear the person beside you talking whether you're walking down the street or in your own back yard. Since this is a landlocked community, economic development is the only source of creating more tax base as residents can no longer shoulder one of the highest taxes in Allegheny County. Being landlocked. Officials will repeal and replace zoning code to enable the business community to enlarge their footprint and overtake residential properties. THIS is why only 450 out of approx. 10,000 completed your survey. What's the point, those running the community are going to do what they want not what the residents want. Even if this survey compiled a total of 85% of the people against economic development and more for preserving the residential community chances would be slim to none that it would be taken into consideration. The official's minds are already made up. The consultants and surveys are there to say "we asked your opinions". If the results were TRULY transparent, why are they not made public in "real time" so all can see others opinions and suggestions as they are written?	9/7/2022 1:32 PM
26	no	9/3/2022 11:49 AM
27	no	9/2/2022 12:10 PM
28	please do not raise taxes as they are already high	9/1/2022 9:12 PM
29	I think Brentwood and Balwin should get together about community that are by street or zones where one side is Brentwood and one side is Balwin. Also landlords should be accountable for there property they dont live here .	9/1/2022 12:11 PM
30	The amount of foreigners with multiple families living in single family homes.	8/31/2022 9:00 PM
31	No.	8/31/2022 4:51 PM
32	Enforce parking laws now and not using neighborhoods as construction zones	8/29/2022 5:45 PM
33	The Brentwood Day Camp program was a wonderful opportunity for children and teen counselors. It would be great to see it return.	8/29/2022 5:15 PM
34	Large # of empty houses, most not being kept up to community standards.	8/29/2022 10:12 AM
35	The library is one of the best in the region. We can always brag about clear Brentwood streets during snow.	8/28/2022 10:32 PM
36	Keep all of our services in Brentwood... Police - Fire - EMT	8/28/2022 9:32 PM
37	To many concerns to list.	8/28/2022 4:00 PM
38	Why do we have to merge the two elementary schools??	8/28/2022 2:51 PM
39	To many rentals with absentee landlords. To much blight on 51 including rundown shops and vagrants around bars and spill over crime from Carrick	8/28/2022 7:49 AM
40	Sense of community has nosedived in recent years. People are leaving because of the taxes. Everyone plays sports for other communities to avoid the BAA, no one goes to events because they have nothing at them (I.e., the food truck street thing last week with two food trucks), light up night with not much to do there anymore, a closed pool on the 4th, having to pay on opening weekend at the pool because we weren't allowed to use passes!, what	8/27/2022 10:39 PM

	happened to PALS at the civic center?, maybe have an actual fun child centered community day…everything has become half assed and not worth the trouble.	
41	Sewage, water, recycling. I see more complaints about sewage bills (mine is fine) by folks and water bills too. I see pipes getting replaced piecemeal rather than wholesale for a street. I think the boroughs recycling plan should include a community composting plan (Alameda county did it and garnered a 2 million dollar windfall from it.) Wecan make the world better by making our space better & more efficient with energy & sustainable use.	8/26/2022 8:17 PM
42	Hold landlords accountable for maintaining their property. I maintain mine and the duplex next door the grass is about 1.5 feet high. It makes my property look bad and it's a breeding ground for rats.	8/26/2022 7:00 PM
43	People parking on sidewalks instead of across the street. I have almost hit kids that come out from behind cars as they are walking to school because the car is on the sidewalk. They should immediately be towed and ticketed. It is such a hug safety issue. Makes me even more frustrated when there is a spot across the street where they could have parked.	8/26/2022 2:09 PM
44	No	8/26/2022 12:56 PM
45	My husband was born & raised & also worked for borough public works in his younger age. Seeing the changes are always good. As stated earlier. the Crime & Drug activity needs address & not a BLIND EYE TO THESE PROBLEMS.Our daughter just purchased a home & is hopeful that it is a wonderful experience to raise a family.	8/26/2022 6:38 AM
46	We pride ourselves on being a walkable community but those that aren't in close proximity to Brownsville have a hard time with that. Areas off Willett or on the otherside of 51 have difficulty getting our kids to school when weather is bad or stairs are closed. We are about to start the school year and there are steps on E. Francis that are closed. Its over a mile walk for some of these kids.	8/25/2022 1:55 PM
47	NA	8/21/2022 7:33 AM
48	I think safety is very important considering an uptick of issues around Pyramid Ave. I wish there was more retail, and restaurant businesses in townquare or father down on Brownsville.	8/16/2022 6:20 AM
49	no	8/2/2022 1:29 PM
50	The lack of police and code enforcement is a problem.	8/1/2022 3:52 PM
51	Finding a space of our EMS services.	7/28/2022 6:27 PM
52	Make the park accessible to disabled people! That hill is a killer getting up it.	7/27/2022 11:45 AM
53	Indoor activity in the winter ie yoga, swimming etc	7/27/2022 9:32 AM
54	The millage rate is insane. Higher than upper st Clair even. It's nuts.	7/23/2022 2:27 PM
55	I do think a little more priority can go into off street parking for new buildings and also enforcing areas that do not allow parking (ie: fire lane sides of the street and people parking with half their car on the curb) this will make it easier to navigate the neighborhood because right now a lot of Brentwood streets are basically having to be treated like 1 ways	7/18/2022 7:07 PM
56	Public safety, maintain your EMS, disband the police department and contract to Baldwin, decertifie the fire department and contract with the city for professional and guaranteed service	7/18/2022 6:02 PM
57	N/A	7/18/2022 4:35 PM
58	No	7/18/2022 1:08 PM
59	Yes, the taxes are entirely too high for anybody to afford to live here. I know a lot of people moving out of Brentwood because of this sole reason alone. Neighborhoods such as Mt. Lebanon, Upper St. Clair and Bethel Park to name a few have lower school taxes than Brentwood and I personally believe they have better school districts than Brentwood.	7/18/2022 12:41 PM
60	Get rid of illegal drug sales	7/18/2022 9:29 AM
61	Very loud trucks, loud cars etc. along Brownsville Road	7/18/2022 9:23 AM
62	Enforce the codes.	7/17/2022 10:45 PM
63	Hold landlords accountable for their tenants. If their tenant has a police call to their home, they	7/17/2022 7:56 PM

	should have to pay a fine. If the rental is not being cared for, they should be held responsible. The rentals near us had police called almost daily. If the landlord lost money because of this, he/she would do a better job at vetting their tenants. They just want the rent money and it's bringing the entire community down. Parking also needs passes or something to help people with no other alternative. The rentals had driveways and garages yet took up all of the street parking, leaving those with no parking on the sidewalk. Brownsville Rd looks great but the streets closer to carrick look horrible. Trash everywhere, cars parked all over the sidewalks, homes in disrepair…the flower baskets are great but if you veer off of Brownsville it's a whole different story.	
64	I think code enforcement for trees should be better enforced. There are trees on Brownsville road that are left unkept and threaten homes and have grown into the main sewer lines causing slow storm sewer drainage. There are also rat problems. Code enforcement should patrol how residents store there garbage and other things out of doors. Code enforcement needs to actually answer their phones or return calls also.	7/17/2022 10:12 AM
65	Taxes Sewers 51 businesses and abandoned buildings	7/16/2022 9:06 PM
66	EMS	7/16/2022 7:00 AM
67	As mentioned above- Brentwood has gone downhill in the past 20 years and the lack of bussing/ cost of school taxes is infuriating	7/15/2022 9:42 PM
68	Safety and taxes	7/15/2022 3:18 PM
69	Taxes & sewage are outrageous	7/15/2022 11:35 AM
70	The EMS…. I do not want to lose this valuable resource.	7/15/2022 10:39 AM
71	Only main concern I have about Brentwood is the amount of loose dogs running around and pet owners not cleaning up after their animals	7/15/2022 10:07 AM
72	Bringing beverages into the pool would be well received. Its too hot and stupid to leave them outside the fence when you have multiple children to watch. Noone wants to mix up or chug a whole bottle of water outside gate	7/15/2022 9:51 AM
73	Have the police do thier job instead of sitting at Get Go all night!!!! In 10 years I have seen the police once in my neighborhood unless called.	7/15/2022 9:39 AM
74	Property taxes are high and may turn people away or cause people to leave. Our house was more affordable than in other areas, but taxes are higher than our mortgage and it's getting more difficult to budget each year. Not sure if there is a solution that still lets a small community do all the things Brentwood does. And, it is frustrating because the schools need more money than taxes bring in, but most of us can't afford much higher taxes.	7/15/2022 9:26 AM
75	Concerned about the combination of elementary schools and it being a walking district only.	6/25/2022 5:04 PM
76	If any of these "improvements" result in higher taxes, than I have no desire to implement. Due to outrageous school taxes, the borough has created a situation where I will never ba able to sell my home for what you have it valued at.	6/21/2022 11:28 AM
77	Real estate taxes.	6/21/2022 11:16 AM
78	As previously stated brentwood is fairly anti-dog which is really my only complaint.	6/12/2022 11:41 PM
79	Targeting certain areas for weeds that are actually perennials is unacceptable. These 'enforcements' would never happen on an entire street like Edge or Bauman or even Brownsville.	6/12/2022 8:45 PM
80	Taking a hard look at reducing school taxes and costs of Sewage service, which are some of the highest in the County	6/6/2022 10:53 AM
81	High cost of sewage. It is now higher than water.	6/5/2022 11:57 AM
82	Make the borough easy and pleasant to the own communities!	6/5/2022 9:55 AM
83	Other than high taxes, I am satisfied with where I live.	6/4/2022 9:14 PM
84	Try and work with the School Board to reduce the extremely high school millage rate.	6/2/2022 12:23 AM
85	I think it covers everything.	6/1/2022 6:32 PM

86	our library should be a show piece	6/1/2022 10:27 AM
87	Abandoned property not taken care of. Down grades everyone else property	5/31/2022 3:54 PM
88	There's too much thinking "that's the way we've always done it" and nothing changes. Lots of rumors about elected officials receiving special treatment - does not bode well in the public eye.	5/31/2022 10:58 AM
89	Just as I stated in part 5	5/30/2022 10:15 AM
90	Citizens need to be allowed to have taller fences to contain their animals. I have seen dogs jump the 5 foot fences and threaten pedestrians.	5/29/2022 3:04 PM
91	Because it is urgent and important for safety, we need to allow taller and more secure fencing for dogs. It is a public safety issue to have fearful and sometimes aggressive dogs getting loose this frequently. Please allow taller solid fencing.	5/29/2022 12:29 PM
92	No	5/29/2022 12:37 AM
93	Taxes are to high	5/28/2022 9:49 AM
94	More of a police presence on side streets and illegal parking being dealt with.	5/27/2022 4:14 PM
95	I would like to see a bus system to get children to school safely. It’s too far and dangerous for all of them to be walking - not only bc of traffic and no sidewalks but also bc of people. God forbid an unsavory person should be in the area... children would be much safer on buses.	5/25/2022 3:04 PM
96	Folks parking the wrong way and parking commercial vehicles in the borough.	5/24/2022 11:00 PM
97	I always like to see improvements but taxes here are out of control compared to neighboring and equivalent areas around Pittsburgh. This needs to be a priority as well.	5/24/2022 10:47 PM
98	reduce the high amount of the boro sewage bill - it's enough we pay the highest property tax in the county but I have a $100+ a month bill for 2 elderly people in the house	5/24/2022 6:16 PM
99	No	5/24/2022 4:15 PM
100	Again, the barking dog issue. We live right next door to newer residents who are very inconsiderate, and leave their dogs outside barking ALL day. My husband has addressed the issue with them, but they don't seem to care. Now that the weather is getting nice and we sometimes have our windows open, the barking has become intolerable.	5/24/2022 3:10 PM
101	School taxes. There should be some type of reduction if you never/no longer have children attending school.	5/24/2022 2:29 PM
102	School bussing. Although walking is a lovely amenity of some parts of brentwood, Certainly not all residents have that lovely walkability.	5/23/2022 9:41 PM
103	I would like to see the vacant storefronts in the Town Square get filled.	5/23/2022 6:31 PM
104	Ugly neighbors yards have them clean up their act are be FINED TO MANY loose cats screwing up yards to many BARKING DOGS ALL NIGHT LONG AND EARLY IN THE MORNING. FREAKIN DO SOMETHING GOD KNOWS YOU STEAL ENOUGH MONEY YOU CALL TAXES	5/23/2022 12:35 PM
105	Baseball has had some lean years do we still need 4 fields?	5/23/2022 10:21 AM
106	Feels like no access to the leadership	5/23/2022 9:34 AM
107	There are a growing number of families with plans to move out of Brentwood at certain benchmarks. The cost of sewage, taxes, and poor schools are primary factors. Address these issues. Crime appears to be rising with police doing very little about it, whether the statistics support it or not, that's the perceived notion, and perception is everything. Focus on what matters.	5/23/2022 8:16 AM
108	I’m excited that the new Borough council seems open minded and at this point seems genuinely working with the volunteer fire company. Please continue in these good graces!	5/22/2022 9:42 PM
109	When you drive through here on Brownsville Rd or 51,and you are from Nepal, Brentwood is a dream come true! We have everything for you! But, if you are American, why would you want to move here?	5/22/2022 6:48 PM

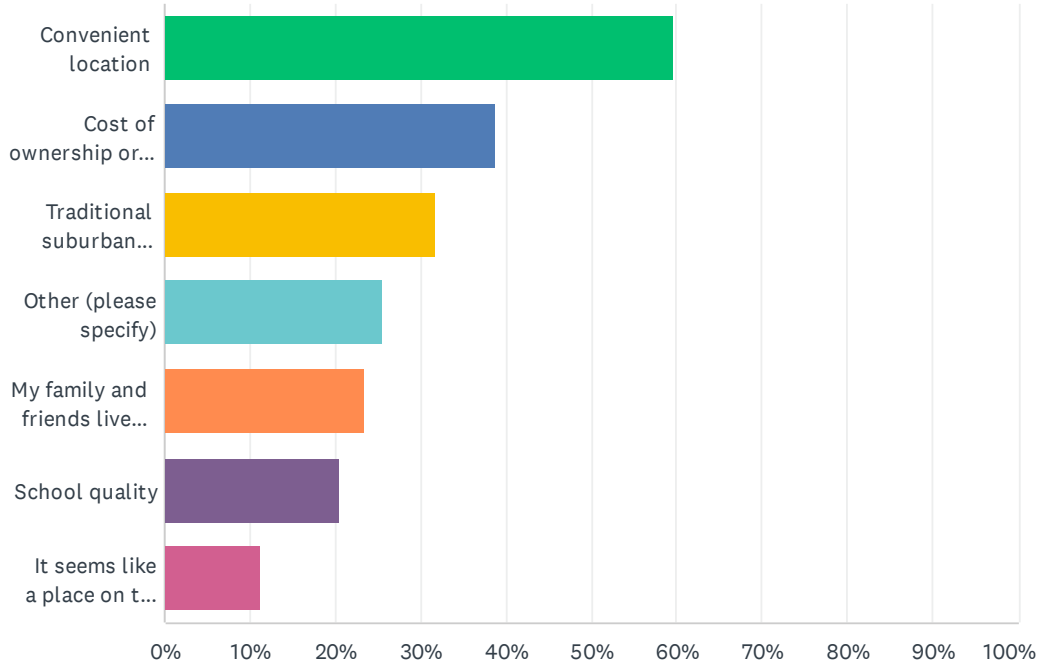
110	1. What is an acceptable number of families (people) permitted to occupy single or double family homes ? 2. Insure that homeowners maintain their property...lawns, etc.	5/22/2022 5:37 PM
111	No	5/22/2022 4:53 PM
112	Taxes	5/22/2022 10:46 AM
113	I really love Brentwood. I moved here in 2010 and bought my first house in 2016. I would love to spend the rest of my life here but when thinking about expanding my business, I worry that I can't here because of the cost of renting a retail space or the availability. If I can't expand here, I wonder if that means I have to move to somewhere I can.	5/22/2022 8:43 AM
114	My only concern would be that the person that runs the Brentwood park allow us to walk our dogs through it. There are other parks in surrounding communities that allow you to walk your dog. I find it very disheartening that being a tax payer of Brentwood I have to drive somewhere else to walk my dog besides walking on Brownsville rd. My only comment would be I feel that a restaurant and coffee shop would do very well in the town square area and they need to utilize it more	5/22/2022 8:42 AM
115	The garbage collection and the high costs that go with it. Family of 6 pays same as family of 2.	5/22/2022 12:18 AM
116	Very good garbage pickup, veteran salutes are nice, planters are nice, too many sirens.	5/21/2022 5:12 PM
117	I know our local government has limited authority, but our school district needs addressed as well. Many young families leave when their children reach school age, especially with bigger, well-funded districts literally blocks away from us. It would be ideal to merge with Baldwin, if possible.	5/21/2022 3:08 PM
118	Taxes	5/21/2022 2:21 PM
119	taxes	5/21/2022 12:00 PM
120	Rodent issues in our area - rats have been seen between pyramid and Brentwood avenue back yards - also over run with raccoons that walk the streets at dusk	5/21/2022 8:46 AM
121	We need better shops, what is going on with these stores that have drug Paraphernalia in their windows. Why don't people utilize their driveways? They should be fined if they aren't using them after a certain time like they do in Greentree.	5/21/2022 6:36 AM
122	No	5/20/2022 10:57 PM
123	Just about the school taxes being too high	5/20/2022 9:31 PM
124	No. Just please address the lack of available parking.	5/20/2022 8:24 PM
125	I'm not sure I'm going to be able to afford the high taxes	5/20/2022 8:05 PM
126	No	5/20/2022 7:41 PM
127	Block watch	5/20/2022 7:22 PM
128	Not at this time.	5/20/2022 7:04 PM
129	Lower our taxes.	5/20/2022 5:15 PM
130	Nice community but I pay more in taxes than Mt. Lebanon and will seek to move in the next 5 years because of that. Mt. Lebanon has more to offer than Brentwood for the taxes paid.	5/20/2022 4:02 PM
131	- We would like to see a community garden where food is shared - a farmers market - would like more community days planned throughout the year not just with the majority in the summer	5/20/2022 3:54 PM
132	No	5/20/2022 3:23 PM
133	Individual house and yard conditions. Garbage cans in front of houses. Back yards overgrown and very unkept drawing all types of varmints. The code enforcement should be out cleaning up these places. There's more to Brentwood than Brownsville Rd, the park, and the 51 corridor. Clean up the neighborhoods…front and back.	5/20/2022 3:19 PM
134	I mentioned it before, but I'm concerned with crime and safety	5/20/2022 2:45 PM

135	no	5/20/2022 2:31 PM
136	No	5/20/2022 2:28 PM
137	I am concerned about the seemingly constant car burglaries. Tax rates are also driving people away, which is also concerning to me.	5/20/2022 2:28 PM
138	The south hills communities of Brentwood, Baldwin, and Whitehall all need to consider the cost savings of merging police, fire, public works, and school districts.	5/20/2022 1:33 PM
139	I wish our school district had bus transportation.	5/20/2022 1:31 PM
140	I've lived in the area since 98 and have watched the improvements happen. I appreciate the improvements seen in the school, pool, and businesses. I hope we keep it up since I would love to start and raise a family here.	5/20/2022 1:08 PM
141	Maintaining its own police force is a very expensive amenity. Could adequate policing be provided by combining with Baldwin and Whitehall?	5/20/2022 11:37 AM
142	Old municipal building should be torn down and turned into a parking lot to be used for additional parking for businesses.	5/20/2022 10:15 AM
143	Individual properties	5/20/2022 9:00 AM
144	Tax rates. I get it. I read the borough quarterly newsletter and have read through the budget. It's expensive to run a small community. One thing though that I think you all need to get is this, people are specifically not buying in Brentwood and choosing Bethel, Baldwin, Whitehall, and other localities specifically because they'd rather get more bang for their buck and have a better area to live in. Most of these places are virtually the same, so why would anyone choose to pay the same mortgage with most of it being taxes instead of towards a principal? People WANT to buy here. I have quite a few friends that saw houses, LOVED THEM, and then stepped away because of high taxes, mediocre schools compared to the above listed places, and Carrick creeping into Brentwood every day. (This isn't a race thing, it's a low income, desperation thing)	5/19/2022 5:50 PM
145	I wanted to see how community leaders were interacting with the neighborhood and what were the results of such interactions.	5/19/2022 10:35 AM
146	Going along with the parking issue. I find it necessary to have lines painted on streets for parking. People are constantly just parking where it is convenient for themselves and not making it efficient to maximize parking on the streets.	5/19/2022 10:28 AM
147	The number of cars each house has and folks not using their driveways. The green space on Brentwood ave should be a park or community garden or skate park and not an area to dump a body.	5/19/2022 8:46 AM
148	Ralph Costa - crime what he puts elderly or anyone trying to sell their home when it comes to sewage lines. And the unnecessary letters that go to homeowners that take care of their homes and focus on the ones that do not and have multiple complaints on them.	5/19/2022 7:43 AM
149	How to make better use of the buildings and spaces we already have in the borough like the building in the park next to the pool. Use it! Have things for teenagers there, families, senior center.	5/18/2022 11:36 PM
150	Yes dead beats	5/18/2022 7:59 PM
151	We need a dog park	5/18/2022 6:56 PM
152	More police patrolling the streets. Drivers do not stop at the stop signs, Brownsville Road and Marylea Avenue are the worst. Burning wood from old decks and lawn cuttings etc. Residents should be reminded of what is approved for burning.	5/18/2022 6:10 PM
153	Public safety, you have a dysfunctional police department, a fire department that's lucky if it gets on the road, and a completely ignored ambulance service. The community would be better served by contracting police with Baldwin or Whitehall, contracting fire protection with the city of Pittsburgh, and supporting your local EMS	5/18/2022 4:38 PM
154	Too many rentals and properties maintenance is not being addressed which makes neighborhoods run down.	5/16/2022 10:30 AM
155	I did not see anything about local politics mentioned here - I would like more opportunities to	5/13/2022 12:13 PM

	find out about my local government and have more of a say in terms of how Brentwood is run from a civic aspect (council decisions, taxes, etc.)	
156	Law enforcement needs to be more visible. I haven't seen a police car on my street in several YEARS. Code enforcement needs to be much more active and visible	5/13/2022 11:20 AM
157	Please don't draw more people to the hollow in Brentwood if the borough is not going to treat it like the rest of Brentwood.	5/12/2022 8:13 PM
158	Not now	5/12/2022 1:35 PM
159	Without other print media, I rely on the quarterly INBBW magazine for alerts on upcoming events, policy information on recycling, ordinances and code updates. Thank you for the informative articles. I also appreciate the robo calls for the weather alerts and activities information they provide.	5/12/2022 11:09 AM
160	I am surprised there isn't anything about safety, or keeping the peace in the borough. I was also shocked to find out that our school district is one of the top 5 heavily taxing schools in the entire PA. A lot of us would love to see how and where the money of the borough is being spend. I am a younger resident and would love to be involved in the future of Brentwood's development.	5/12/2022 9:38 AM
161	i feel like you're trying to run out the poors / Brentwood is elitist…i hope that isn't true	5/12/2022 12:19 AM
162	clean up Brownsville Road, it's looking rough, and not will garbage concrete contractors	5/11/2022 9:05 PM
163	Very longshot, but would be incredible to be included in the expansion of the T light rail system.	5/11/2022 3:06 PM
164	All of the HUD Housing within Brentwood.	5/11/2022 10:15 AM
165	When will someone actually address exorbitant sewer overcharging, errors in billing?	5/11/2022 8:58 AM
166	The approval of the PNC project of Marylea should have been directly addressed with residents in the vicinity. Not everyone is able to attend council meetings to address concerns.	5/10/2022 10:47 PM
167	No	5/10/2022 9:31 PM
168	Safety. It seems like every day something is happening in our community and overall, we don't feel safe. Neighbors have commented more than once that Brentwood is becoming more like Carrick with the amount of crime that is happening, and that is such a shame. Safety would fit into this particular questionnaire because how are we going revitalize Brentwood, the businesses and recreation when criminals are just going to destroy all of that hard work?	5/10/2022 8:18 PM
169	Taxes safety	5/10/2022 7:55 PM
170	Seems the boro maintenance does a lot of driving around instead of cleaning up, how about painting sign poles and fixing drains at corners.	5/10/2022 6:45 PM
171	The park and library are fantastic features. I hope we continue to keep them beautiful and safe.	5/10/2022 6:41 PM
172	Taxes.. you abuse the newcomer tax and should not double people taxes	5/10/2022 5:58 PM
173	Thank you for doing more to reach out to the residents this year!	5/10/2022 5:56 PM
174	Neighborhood watch groups.	5/10/2022 4:20 PM
175	n/a	5/10/2022 3:55 PM
176	People who park on the grass, & sidewalks, people who have their garbage cans in front yard who live on Brownsville Rd	5/10/2022 11:50 AM

Q9 Why did you move to Brentwood? Check all that apply.

Answered: 486 Skipped: 144



ANSWER CHOICES	RESPONSES	
Convenient location	59.67%	290
Cost of ownership or rent	38.89%	189
Traditional suburban character and appearance	31.69%	154
Other (please specify)	25.51%	124
My family and friends live here	23.46%	114
School quality	20.37%	99
It seems like a place on the rise	11.32%	55
Total Respondents: 486		

#	OTHER (PLEASE SPECIFY)	DATE
1	Moving back to Pittsburgh I bought my house from my Mom's estate. I would not have moved here.	10/31/2022 2:25 PM
2	Liked the house	10/28/2022 6:59 PM
3	Safety, appearance, cost, walkabilty, etc.	10/26/2022 8:18 PM
4	Regretting it!	10/22/2022 8:37 AM
5	I've lived here my whole life while my whole life.	10/13/2022 9:56 PM
6	Born and raised . Came back to family home after parents passed. At times I say I wish I had not come back.Something's are just not right here.	10/13/2022 1:41 PM

7	The boro is not on the rise, it is currently falling	10/13/2022 6:49 AM
8	Only place we were able to buy a house. Nothing else sold us, but we were misled about how much taxes were.	10/12/2022 8:13 PM
9	Except now it's becoming not as affordable	10/12/2022 7:18 PM
10	Inherited it.	10/12/2022 4:40 PM
11	Walkability	10/12/2022 11:28 AM
12	I have lived here all my life	10/12/2022 10:18 AM
13	Size and character of houses	10/5/2022 11:11 PM
14	Didn’t know any better. I’m learning there is nothing here.	10/3/2022 9:42 PM
15	Husband would not leave Can't wait to leave Taxes to high	9/24/2022 11:33 AM
16	Small town feel, walkability, nice people, potential.	9/17/2022 3:11 AM
17	I held brentwood in high regard when I live in the west area of Pittsburgh. I hope it stays that way	9/8/2022 1:54 PM
18	House was available at a good price	9/1/2022 11:41 AM
19	convenience to the city, southside, etc. yet a suburb	9/1/2022 7:20 AM
20	Low crime area. I now have concerns about the lack of EMS services being close by with the poor planning of space for Brentwood EMS, therefore causing us to contract with an EMS service not within a close proximity.	8/30/2022 9:50 AM
21	I was born here!	8/29/2022 5:15 PM
22	Rental structure was good years ago and it brought us into Brentwood.	8/28/2022 9:32 PM
23	Wanted a community not a suburb. There were more businesses here 15 years ago when I came. Looked for a decent high school outside of the city but didn’t want a typical suburb still liked walkability	8/28/2022 8:36 PM
24	At the time Iwe moved into Brentwood, 1965 most all the above applied. I do believe in Brentwood, that is why wew are still residents.	8/28/2022 4:00 PM
25	Cheap houses but the taxes destroy the savings	8/27/2022 10:39 PM
26	Walkability. I was looking for a walkable area that would become like Dormont or Mt. Lebanon.	8/27/2022 8:30 PM
27	My grandparents/father lived in the house we live in. after my grandmother had to move we bought it.	8/27/2022 4:39 PM
28	I wanted so much a neighborhood with sidewalks and old world homes with classic charm. I was priced out of the city. Unfortunately, one down side is folks don't seem too friendly...friendly enough to see you on your way from them but that's it. This sadly the borough can't change.	8/26/2022 8:17 PM
29	Excellent access to public transportation	8/26/2022 5:06 PM
30	Looked for a safe place to live as we are older.	8/26/2022 12:56 PM
31	Own a business for 38 years & in my building I have 4 apartments. The business district was a great area but no businesses are available in my section compared to when I purchased.	8/26/2022 6:38 AM
32	Liked the small community feel I got driving down brownsville	8/25/2022 1:55 PM
33	houses have historic character and i like the push for walkability. since i work from home, i'd like to be able to explore on foot/bike more of the businesses.	8/19/2022 10:44 PM
34	We found a flat property.	8/3/2022 4:31 PM
35	Access to busing	8/3/2022 2:42 PM
36	I have lived in South Hills all my life. Brentwood always seemed so pleasant with trees and nice houses. I upsized when my grandkids moved in with me. I left Overbrook as I did not	7/27/2022 11:45 AM

	want them in city schools with violence and drugs so rampant (I know we have our share too) but it seems safer.	
37	I lived here growing up and moved back to the pgh area. I bought my niece's house in Baldwin but use Brentwood's pool and library. I went to school at St Sylvester and now go to church there again. I loved living in Brentwood as a kid and missed it when we moved. I am glad to be back. It's familiar and people are very nice and friendly.	7/27/2022 9:32 AM
38	Great deal on a nice house	7/18/2022 10:30 PM
39	lifelong resident. affordability and convenience to work and travel	7/18/2022 1:43 PM
40	Moved here as a child. Have lived here for more than 50 years.	7/18/2022 1:08 PM
41	In the beginning, I liked a close-knit family where everyone helped and watched out for each other's children. That's what I liked about this community.	7/18/2022 11:46 AM
42	Over 50 years ago and things were much different then.	7/18/2022 9:29 AM
43	Family nearby. Our disabled sons therapy is nearby and good schools for his needs are nearby.	7/18/2022 9:27 AM
44	I grew up here and my children are growing up here too. I'm proud to be call Brentwood my home. I look forward to doing more/helping in the community.	7/17/2022 11:24 PM
45	I moved here because of the Main Street USA feel that it once had. That type of feeling has been ripped away by the Facebook/ high school crowd that has weaseled its way into out government and schools. The Borough has become a frat party for the jocks and cheerleaders to mooch off of.	7/17/2022 10:12 AM
46	We are moving out this year because of the down hill decline of the community.	7/17/2022 9:52 AM
47	It was easy for my kids. They are grown now and Brentwood hasn't improved...probably time to start looking elsewhere.	7/17/2022 9:39 AM
48	Safe family centered, 20 years ago. Not anymore tho	7/16/2022 10:34 PM
49	I married someone who already lived here.	7/16/2022 9:06 PM
50	Great place to raise children. They can still play on the street, had great schools (St.Sylvester's included) and have a beautiful park/pool and activities.	7/16/2022 8:55 AM
51	A lifelong resident	7/15/2022 9:08 PM
52	I've lived here my whole life! ❤	7/15/2022 1:10 PM
53	At the time, the full day of Kindergarten was a draw as was the September 30 cut-off date (which has since changed) for my 9/24 birthday kid. It was situational. I was pregnant, and not paying for two kids in daycare when buying a house was helpful.	7/15/2022 11:22 AM
54	Family owns the house I rent.	7/15/2022 11:04 AM
55	I was born and raised here. After my parents passed I came back to my childhood home. And terrible to say , I wish I would have stayed in the city . I am sick of my dead end street being a drag strip to get to the stadium .it's a pain 11 mos out of the year . I fought for speed bumps for years and finally got them , and some think it's a joke and fly over them .	7/15/2022 10:39 AM
56	Walkability and bus	7/15/2022 9:40 AM
57	Housing availability	6/25/2022 5:04 PM
58	We found a foreclosure that was a great deal, with the exception of the property taxes.	6/21/2022 11:16 AM
59	Chance initially. We found a house and we liked it and the no outlet cozy neighborhood feel. A park, gas station, and stores were nearby. Brentwood has a lot of potential. It appears to be an older generation (a lot of people 50+ yrs old). Incorporate new ideas as new residents come in but. My husband and I often wonder how long new residents will stay in the area. The borough/school taxes are incredibly high. Comparable to schools rated a 9 /10. Taxes are a huge downfall to this area and create a bad first year experience after reevaluations.	6/6/2022 3:35 PM
60	This was my home since 1963 and I got a driveway and so close to the Giant Eagle shopping center which used to be Whitehall Shopping Center with the Movie Theatre etc. I remember	6/1/2022 6:32 PM

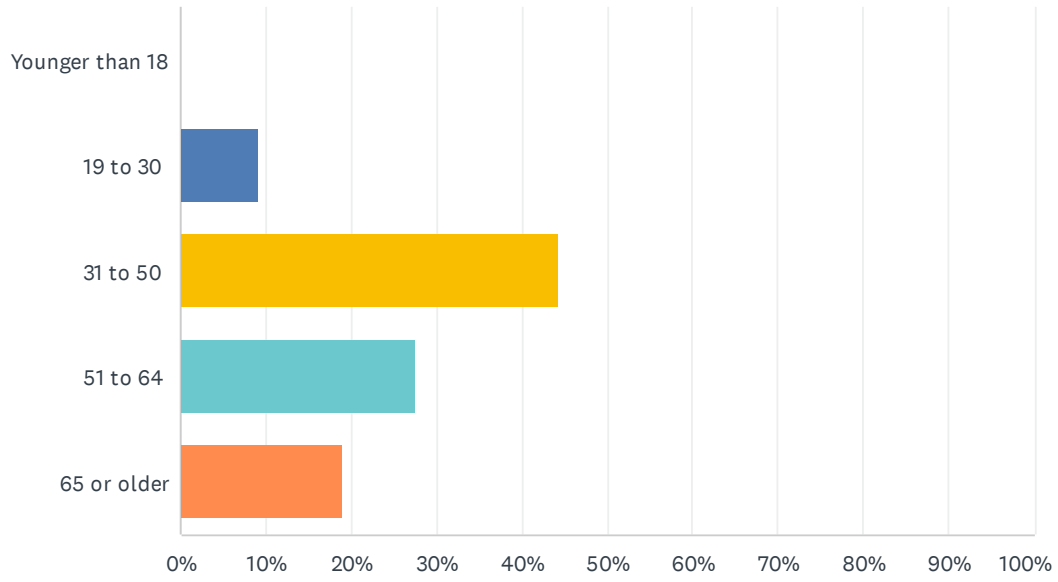
	lots of things growing up and all the changes.	
61	My husband would not leave FD.	5/31/2022 3:54 PM
62	Nice neighborhood friendly people	5/27/2022 11:05 AM
63	Been here my whole life, 44 years	5/25/2022 7:35 PM
64	Moved here in 2010 from out of state. Didn't know much about this area or Pittsburgh but am happy and have stayed here.	5/25/2022 3:04 PM
65	It was a great place 30 years ago.	5/24/2022 11:00 PM
66	I own it now - I can't afford to move	5/24/2022 6:16 PM
67	Liked the house/area. Wanted the walking atmosphere. Need a coffee shop back in Brentwood town square, and more shops.	5/24/2022 4:54 PM
68	I wanted a walking community	5/24/2022 4:15 PM
69	We've lived here for most of our lives.	5/24/2022 3:10 PM
70	Ease of public transportation.	5/23/2022 3:05 PM
71	Use to be affordable now... Forget about it I'm looking to move and never lookING BACK	5/23/2022 12:35 PM
72	Marriage	5/23/2022 10:59 AM
73	I was raised in Brentwood and love Brentwood and want to give my children the childhood I grew up with. The smalltown community feel of Brentwood is not something you can find easily and I am extremely grateful and proud to be a part of Brentwood and to be raising my children here.	5/23/2022 9:42 AM
74	It was affordable at the time. I regret putting down roots here and establishing my child in the community because of the increase in taxes and sewage with a school district that underperforms. Stop worrying about walkability and focus on what young families prioritize.	5/23/2022 8:16 AM
75	I have lived in Brentwood my entire life.	5/22/2022 11:00 PM
76	Traditions run strong and proud to support it. This is what make Brentwood….tradition!!!! Check our website artwork.	5/22/2022 9:42 PM
77	Nice house	5/21/2022 5:12 PM
78	I liked the house and the general area + proximity to family members	5/21/2022 4:54 PM
79	close to family, walkable community	5/21/2022 1:40 PM
80	Large houses and sidewalks I thought new developers would come and businesses would spring up. Also I though that would thus improve the schools but I haven't seen that in 13 years.	5/21/2022 1:40 PM
81	Was close to family when we moved here 14 years ago. It was a relatively affordable place to live at that time. The state local and county taxes are putting us to pull-up stakes and find another home in the Southeast US.	5/21/2022 12:33 PM
82	It really was a nice place to raise a family - my family was here since the 60's - good education can walk to attractions, recreation, church and school	5/21/2022 8:46 AM
83	Born here	5/21/2022 8:00 AM
84	My family raised me in brentwood and they still live in brentwood. I bought my house bc I loved living here. Anymore though, we as a community have lost alot of our traditional appeal and have neglected our life long residents concerns and voices. Instead of citing people for grass being high or trash cans being out an hour before they should be, maybe focus on cleaning up the drugs, the obvious issues of late night crime, and have a more available public works director (I emailed 4 separate times over 4 months last year about a missing no parking sign to no avail...every other sunday, the Y intersection at Kaplan and greenlee becomes a literal driving hazard but nothing has ever been done to replace the missing sign...which is affecting me, a second generation homeowner of brentwood).	5/20/2022 8:24 PM
85	We bought our house 6 years ago and one of the selling points was how active the community	5/20/2022 7:46 PM

	is and how many activities the Boro puts on.	
86	The house I wanted to buy was in Brentwood. That is the only reason I reside here. There was nothing particular about Brentwood that made me want to buy here.	5/20/2022 7:36 PM
87	Close to family	5/20/2022 7:22 PM
88	Husband lived here, would have preferred to live somewhere else. Brentwood is ok but too cramped for a family and streets aren't maintained well. No bussing for school aged kids and we're not really located in the walking vicinity of Brentwood, I don't understand why we're not considered Whitehall and think zoning should be re-considered personally. Personally, Brentwood would really need to increase businesses and recreational opportunities for families for me to want to stay here for life. It is nice that the pool was redone but the parking really isn't that great anyway. Just my two cents.	5/20/2022 4:55 PM
89	I grew up in Brentwood and originally didn't intend to stay here but found a house that my wife and I fell in love with when we were getting married (32 years ago). Although Brentwood has had its flaws through the years, I still love the neighborhood and it's sense of community.	5/20/2022 4:49 PM
90	Had houses within our price range when we were looking into buying a home.	5/20/2022 3:54 PM
91	Affordable housing except now I'm surrounded by rentals. Also route 51 is an eyesore	5/20/2022 3:37 PM
92	been here since I was a baby	5/20/2022 3:37 PM
93	Grew up in Brentwood, raised our son here and my parents still live here. Love the smaller community feel.	5/20/2022 3:23 PM
94	When I moved to Brentwood in 2005, it was because of the availability of homes within my price range.	5/20/2022 2:28 PM
95	Walkability.	5/20/2022 1:33 PM
96	Proximity to parents in Baldwin	5/20/2022 1:08 PM
97	We'll policed….	5/20/2022 1:06 PM
98	At one time the schools. Not now!	5/20/2022 12:42 PM
99	My father was born here and my husband and I also grew up here and wanted to stay to raise our family	5/20/2022 10:18 AM
100	Affordability of the housing 35 years ago	5/20/2022 10:15 AM
101	Seems like a community of people that want it to be a genuinely better place.	5/19/2022 5:50 PM
102	My wife and grew up in Brentwood, purchased a home and raised a family here. It is a drastically different Borough then what it was the then to what it is now including the school district.	5/19/2022 5:39 PM
103	Walkability	5/19/2022 1:35 PM
104	Lived here all my life , but not the same Brentwood as I grew up, going downhill and I hope we can get rid of the low class people that don't care about our community- section 8 homes	5/19/2022 7:43 AM
105	HAVE BEEN HERE QUITE A WHILE WHEN WE BOUGHT HERE IT WAS PLEASANT, NICE NOW CAN'T WAIT TO SELL AND GET OUTA TOWN, PLUS THE TAXES ARE WAY TOO HIGH FOR THIS DUMP DO YOU KNOW BRENTWOOD HAS THE HIGHEST SCHOOL TAXES IN ALLEGHENY CO????	5/19/2022 12:33 AM
106	Walking distance to schools, particularly our elementary school	5/18/2022 8:42 PM
107	I grew up here got married , moved for a bit and moved back to help take care of my aging parents and never left. This was 28 years ago, Brentwood is a great place to raise your children.	5/18/2022 6:10 PM
108	I was born and raised here. I like that this a small community.	5/18/2022 5:39 PM
109	Suburban amenities with urban convenience.	5/13/2022 11:20 AM
110	The beautiful green space with a small community	5/12/2022 8:13 PM

111	Parents moved here years ago	5/12/2022 1:35 PM
112	Brentwood is a beautiful place and I can see this place rise if we go in the right direction but I honestly feel like we need more transparency.	5/12/2022 9:38 AM
113	“the hell you know is better than the hell you dont know” i grew up here, only left for a few years…i appreciate how generally safe it is here	5/12/2022 12:19 AM
114	Grew up here	5/11/2022 10:52 AM
115	Price of home. Taxes were not an issue in 1977 but they are now	5/11/2022 10:42 AM
116	Have been born and raised in Brentwood, but the community has changed, and not for the better.	5/11/2022 10:15 AM
117	Close to our jobs	5/11/2022 3:39 AM
118	We moved to Brentwood because it seemed like a safe neighborhood that had friendly people. It is a walking community and we liked that as well as the location to everything.	5/10/2022 8:18 PM
119	Had I done my homework prior to purchasing my home, I would not be living in Brentwood. School taxes are outrageous, your EMS does not have a location, and severe lack of parking. I live on Hillman, we lost 4 or 5 parking spaces at the top of the street when the new boro building went in, why? Police don’t park there, they have parking available to them at the church.	5/10/2022 7:47 PM
120	Grew up here bought a home but see that it isn't the same neighborhood I grew up in.	5/10/2022 7:22 PM
121	I was told the taxes would be reasonable and that parking was not an issue and that was 3 yrs ago.. lies	5/10/2022 5:58 PM
122	Walkability	5/10/2022 5:19 PM
123	I moved herethinking schools would be good if we had kids then when we did we moved my kids out of the school district in middle school. Bullying. Grades lowering. Theyve succeeded without this borough school at MHS 4 hours away. Adult bully neighbor years ago. Swems still going on and what have I got for over $70k school tax??	5/10/2022 3:37 PM
124	Came back after many moves around the country	5/10/2022 11:50 AM

Q10 In what age range do you fall?

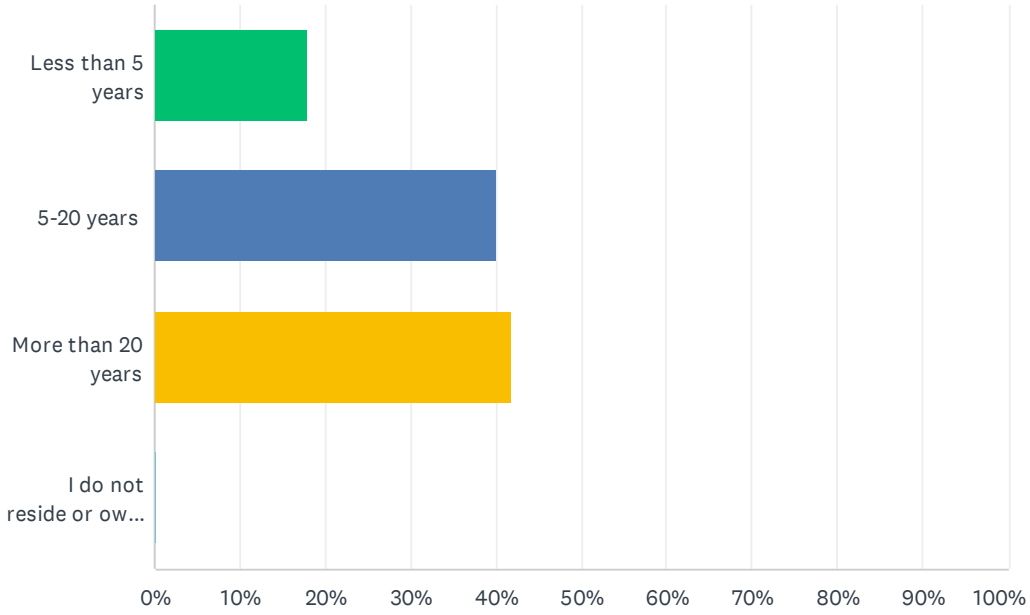
Answered: 480 Skipped: 150



ANSWER CHOICES	RESPONSES	
Younger than 18	0.0%	0
19 to 30	9.2%	44
31 to 50	44.4%	213
51 to 64	27.5%	132
65 or older	19.0%	91
TOTAL		480

Q11 How long have you lived in Brentwood Borough or owned a business here?

Answered: 483 Skipped: 147



ANSWER CHOICES	RESPONSES	
Less than 5 years	17.8%	86
5-20 years	40.2%	194
More than 20 years	41.8%	202
I do not reside or own a business in Brentwood.	0.2%	1
TOTAL		483

Q12 Thank you for completing the questionnaire! If you would like to be entered in the drawing for a Brentwood Pool family pass, or if you would be interested in receiving updates about the Implementable Comprehensive Plan process and future opportunities to provide input, please include your name and email address. This information will remain private and will not be published with questionnaire results.

Answered: 351 Skipped: 279

ANSWER CHOICES	RESPONSES	
First name	99.15%	348
Last Name	99.15%	348
email address	100.00%	351

#	FIRST NAME	DATE
1	William	10/29/2022 11:20 PM
2	Jennifer	10/29/2022 3:15 PM
3	Andrea	10/29/2022 1:00 AM
4	Susan	10/28/2022 6:59 PM
5	Kevin	10/28/2022 6:10 PM
6	Gregory	10/28/2022 5:47 PM
7	christopher	10/27/2022 10:11 AM
8	Diane	10/26/2022 8:19 PM
9	Mari	10/26/2022 3:04 PM
10	Steve	10/21/2022 11:24 AM
11	Mary	10/19/2022 6:45 PM
12	William	10/17/2022 4:36 PM
13	Makenzie	10/14/2022 5:25 PM
14	Jaime	10/14/2022 2:33 AM
15	Darlene	10/13/2022 9:57 PM
16	Linda	10/13/2022 1:43 PM
17	Kortney	10/13/2022 11:20 AM
18	Jamie	10/13/2022 11:17 AM
19	Gina	10/13/2022 9:22 AM
20	Jennifer	10/12/2022 10:14 PM
21	Nancy	10/12/2022 8:52 PM
22	Sam	10/12/2022 8:47 PM
23	Pamela	10/12/2022 8:46 PM

24	John	10/12/2022 8:14 PM
25	Pam	10/12/2022 8:06 PM
26	Renee	10/12/2022 7:18 PM
27	Pamela	10/12/2022 7:03 PM
28	Kelly	10/12/2022 6:43 PM
29	Dennis	10/12/2022 12:12 PM
30	Elizabeth	10/12/2022 12:06 PM
31	Robert	10/12/2022 11:29 AM
32	Dorothy	10/12/2022 10:19 AM
33	Justin	10/12/2022 7:38 AM
34	Christine	10/11/2022 9:36 AM
35	Dave	10/9/2022 1:31 PM
36	Alexis	10/5/2022 11:12 PM
37	M.	9/24/2022 11:34 AM
38	Eve	9/15/2022 3:25 PM
39	Karen	9/14/2022 11:08 AM
40	Deja	9/9/2022 12:16 AM
41	Brandon	9/8/2022 1:54 PM
42	Jolene	9/8/2022 1:40 PM
43	Link	9/5/2022 6:08 PM
44	Laurie	9/3/2022 1:30 PM
45	paul	9/3/2022 11:49 AM
46	Kimberly	9/2/2022 12:10 PM
47	Lynn	9/1/2022 9:13 PM
48	Marlene	9/1/2022 12:13 PM
49	Stacie	8/31/2022 9:01 PM
50	Carol	8/31/2022 4:52 PM
51	Roberta	8/30/2022 9:50 AM
52	Ray	8/29/2022 6:01 PM
53	Donna	8/29/2022 5:15 PM
54	Lauren	8/29/2022 10:40 AM
55	Theresa	8/29/2022 10:13 AM
56	Rene	8/28/2022 8:37 PM
57	Wendy	8/28/2022 5:32 PM
58	Herbert	8/28/2022 4:03 PM
59	Ashleigh	8/28/2022 2:51 PM
60	Andrea	8/28/2022 1:44 PM
61	vincent	8/28/2022 7:49 AM

62	Kelly	8/28/2022 1:46 AM
63	Erin	8/27/2022 8:32 PM
64	Valerie	8/27/2022 7:32 PM
65	Rachael	8/27/2022 4:39 PM
66	Chris	8/26/2022 11:33 PM
67	Marguerita	8/26/2022 8:17 PM
68	Jaime	8/26/2022 7:00 PM
69	Karen	8/26/2022 5:07 PM
70	John	8/26/2022 3:16 PM
71	Andrew	8/26/2022 2:10 PM
72	Sandra	8/26/2022 12:56 PM
73	Gail	8/26/2022 6:39 AM
74	Jennifer	8/25/2022 1:56 PM
75	Lilian	8/24/2022 8:32 PM
76	Mary M	8/24/2022 12:33 PM
77	Stephen	8/23/2022 3:45 PM
78	Julia	8/19/2022 10:45 PM
79	Matthew	8/19/2022 3:12 PM
80	Tamika	8/16/2022 4:09 PM
81	Carlos	8/16/2022 6:20 AM
82	Julie	8/15/2022 4:48 AM
83	Patricia	8/11/2022 2:45 AM
84	Jeff	8/3/2022 4:32 PM
85	Daniel	8/2/2022 1:29 PM
86	Kourtney	7/28/2022 6:28 PM
87	Catherine	7/27/2022 11:45 AM
88	Kathy	7/27/2022 9:32 AM
89	Melissa	7/25/2022 1:17 PM
90	Elizabeth	7/23/2022 2:27 PM
91	Gary	7/19/2022 2:00 PM
92	Kelly	7/19/2022 1:35 PM
93	Kevin	7/19/2022 12:36 PM
94	William	7/18/2022 10:47 PM
95	Corey	7/18/2022 10:30 PM
96	Cathleen	7/18/2022 7:08 PM
97	DJ	7/18/2022 4:36 PM
98	Bill	7/18/2022 1:43 PM
99	Jim	7/18/2022 1:10 PM

100	Jamie	7/18/2022 12:42 PM
101	Denise	7/18/2022 11:48 AM
102	Jon	7/18/2022 11:08 AM
103	Raelyn	7/18/2022 9:45 AM
104	Theresa	7/18/2022 9:40 AM
105	David	7/18/2022 9:30 AM
106	Christine	7/18/2022 9:28 AM
107	Leslie	7/18/2022 9:23 AM
108	Judith	7/18/2022 8:25 AM
109	Jennifer	7/17/2022 10:46 PM
110	Pamela	7/17/2022 10:49 AM
111	Cherie	7/17/2022 10:38 AM
112	Julie	7/16/2022 9:06 PM
113	Amy	7/16/2022 11:50 AM
114	Bob	7/16/2022 7:01 AM
115	Kim	7/16/2022 5:48 AM
116	Sarah	7/15/2022 9:43 PM
117	Kristina	7/15/2022 8:36 PM
118	Spencer	7/15/2022 7:01 PM
119	Kameryn	7/15/2022 6:15 PM
120	Peggy	7/15/2022 4:13 PM
121	noreen	7/15/2022 3:18 PM
122	Darlene	7/15/2022 1:11 PM
123	Dolly	7/15/2022 11:38 AM
124	Suzanne	7/15/2022 11:36 AM
125	Melissa	7/15/2022 11:23 AM
126	Linda	7/15/2022 10:39 AM
127	David	7/15/2022 10:14 AM
128	Sue	7/15/2022 10:07 AM
129	Jaime	7/15/2022 9:52 AM
130	Bret	7/15/2022 9:49 AM
131	Nicole	7/15/2022 9:47 AM
132	Clinton	7/15/2022 9:33 AM
133	Robyn	7/15/2022 9:27 AM
134	Laura	7/15/2022 9:18 AM
135	Matthew	7/15/2022 9:05 AM
136	Kelly	6/30/2022 3:35 PM
137	Robert	6/25/2022 5:05 PM

138	Wanda	6/21/2022 11:28 AM
139	Erika	6/16/2022 4:18 PM
140	Ethan	6/14/2022 7:04 PM
141	Danielle	6/14/2022 5:48 PM
142	Lindsay	6/12/2022 11:41 PM
143	Kimberly	6/11/2022 1:40 PM
144	Fredy	6/6/2022 9:08 PM
145	Molly & Stephen	6/6/2022 3:36 PM
146	Anna	6/5/2022 11:57 AM
147	Juzilda	6/5/2022 9:55 AM
148	Anna	6/4/2022 9:14 PM
149	Tim	6/4/2022 6:14 PM
150	Kathleen	6/1/2022 6:32 PM
151	Alex	6/1/2022 12:47 PM
152	jerry	6/1/2022 10:28 AM
153	Patty	6/1/2022 8:30 AM
154	Martha	5/31/2022 3:55 PM
155	Cayla	5/30/2022 7:37 PM
156	Karen	5/30/2022 1:27 PM
157	FORREST	5/29/2022 3:04 PM
158	Jennifer	5/29/2022 12:29 PM
159	Deborah	5/29/2022 12:38 AM
160	Heather	5/28/2022 9:12 PM
161	Rebecca	5/28/2022 5:30 PM
162	Jenavieve	5/28/2022 3:55 PM
163	Lea	5/28/2022 11:17 AM
164	Greg	5/28/2022 9:49 AM
165	Glen	5/27/2022 4:15 PM
166	Paul	5/27/2022 11:07 AM
167	E	5/26/2022 5:10 PM
168	Amy	5/26/2022 11:55 AM
169	John	5/25/2022 8:20 PM
170	Linda	5/25/2022 7:35 PM
171	Emily	5/25/2022 4:49 PM
172	Marianne	5/25/2022 3:05 PM
173	Jacqueline	5/25/2022 11:17 AM
174	John	5/24/2022 11:00 PM
175	Lynn	5/24/2022 6:16 PM

176	Paul	5/24/2022 4:55 PM
177	Ann	5/24/2022 4:15 PM
178	Carole	5/24/2022 3:30 PM
179	Paula	5/24/2022 3:11 PM
180	Arlene	5/24/2022 2:31 PM
181	Rachel	5/24/2022 12:50 PM
182	Diane	5/24/2022 9:09 AM
183	Jennifer	5/23/2022 9:42 PM
184	Elizabeth	5/23/2022 9:29 PM
185	Martin	5/23/2022 6:31 PM
186	Roberta	5/23/2022 4:37 PM
187	Jan	5/23/2022 2:04 PM
188	David	5/23/2022 1:50 PM
189	Mike	5/23/2022 12:36 PM
190	Patricia	5/23/2022 11:54 AM
191	Pearce	5/23/2022 10:59 AM
192	Sara	5/23/2022 10:23 AM
193	Celeste	5/23/2022 9:43 AM
194	Laurel	5/23/2022 9:34 AM
195	Holly	5/23/2022 8:16 AM
196	JOANN	5/23/2022 6:36 AM
197	Nicoale	5/23/2022 6:28 AM
198	Rachel	5/22/2022 11:00 PM
199	Walt	5/22/2022 9:42 PM
200	Jenna	5/22/2022 8:22 PM
201	Cheryl	5/22/2022 6:50 PM
202	Michele	5/22/2022 5:26 PM
203	John	5/22/2022 5:19 PM
204	Ron	5/22/2022 4:53 PM
205	Stephanie	5/22/2022 4:20 PM
206	Juston	5/22/2022 11:05 AM
207	Jason	5/22/2022 10:47 AM
208	Susan	5/22/2022 9:35 AM
209	Amanda	5/22/2022 8:43 AM
210	Joseph	5/22/2022 8:43 AM
211	Michelle	5/22/2022 7:59 AM
212	Colleen	5/22/2022 12:19 AM
213	Chantel	5/21/2022 11:36 PM

214	Katie	5/21/2022 8:04 PM
215	Martha	5/21/2022 5:13 PM
216	Jennifer	5/21/2022 4:55 PM
217	Dave	5/21/2022 3:08 PM
218	Timothy	5/21/2022 2:21 PM
219	Alexis	5/21/2022 1:41 PM
220	Dorothy	5/21/2022 1:40 PM
221	Amy	5/21/2022 1:14 PM
222	Jon	5/21/2022 12:34 PM
223	Kiana	5/21/2022 12:01 PM
224	Aubrey	5/21/2022 10:16 AM
225	Kathlene	5/21/2022 9:15 AM
226	Lynn	5/21/2022 8:46 AM
227	Jamie	5/21/2022 8:29 AM
228	Dave	5/21/2022 8:02 AM
229	Dana	5/21/2022 6:37 AM
230	Colleen	5/20/2022 10:57 PM
231	Jennie	5/20/2022 9:31 PM
232	James	5/20/2022 8:10 PM
233	Dennis	5/20/2022 8:10 PM
234	Faith	5/20/2022 8:06 PM
235	John	5/20/2022 7:55 PM
236	Dani	5/20/2022 7:46 PM
237	Stephen	5/20/2022 7:41 PM
238	James	5/20/2022 7:40 PM
239	Robert	5/20/2022 7:24 PM
240	Edward	5/20/2022 7:08 PM
241	Nancy	5/20/2022 7:05 PM
242	Susan	5/20/2022 6:55 PM
243	Ryan	5/20/2022 6:23 PM
244	Joseph	5/20/2022 6:22 PM
245	Stephanie	5/20/2022 6:10 PM
246	Chris	5/20/2022 6:10 PM
247	Jenn	5/20/2022 6:07 PM
248	Bill	5/20/2022 6:05 PM
249	Jim	5/20/2022 6:00 PM
250	Linda	5/20/2022 5:16 PM
251	Robert	5/20/2022 4:56 PM

252	Timothy	5/20/2022 4:50 PM
253	Jon	5/20/2022 4:48 PM
254	Elin	5/20/2022 4:47 PM
255	Gil	5/20/2022 4:36 PM
256	Lisa	5/20/2022 4:03 PM
257	Julia	5/20/2022 3:54 PM
258	Vincent	5/20/2022 3:37 PM
259	Paul	5/20/2022 3:34 PM
260	Carol	5/20/2022 3:24 PM
261	Dennis	5/20/2022 3:21 PM
262	Kimberly	5/20/2022 3:20 PM
263	Chuck	5/20/2022 3:20 PM
264	Jason	5/20/2022 3:16 PM
265	Kelly	5/20/2022 3:07 PM
266	Laurie	5/20/2022 2:46 PM
267	Andrea	5/20/2022 2:36 PM
268	Laura	5/20/2022 2:32 PM
269	Brooke	5/20/2022 2:29 PM
270	David	5/20/2022 2:28 PM
271	Jamie	5/20/2022 2:28 PM
272	Stacie	5/20/2022 1:34 PM
273	Susan	5/20/2022 1:34 PM
274	Heather	5/20/2022 1:33 PM
275	Sharon	5/20/2022 1:31 PM
276	Dean	5/20/2022 1:31 PM
277	Nikola	5/20/2022 1:09 PM
278	John	5/20/2022 1:07 PM
279	nicole	5/20/2022 12:30 PM
280	J. Rodney	5/20/2022 11:38 AM
281	Karen	5/20/2022 10:19 AM
282	Kevin	5/20/2022 10:16 AM
283	Linda	5/20/2022 9:01 AM
284	Beth	5/19/2022 9:27 PM
285	Lauren	5/19/2022 7:32 PM
286	Joseph	5/19/2022 7:07 PM
287	Eric	5/19/2022 5:50 PM
288	Bill	5/19/2022 5:40 PM
289	Joe	5/19/2022 5:09 PM

290	Chuck	5/19/2022 2:02 PM
291	Jane	5/19/2022 1:36 PM
292	Maria Sauro	5/19/2022 1:20 PM
293	Suren	5/19/2022 10:36 AM
294	Elizabeth	5/19/2022 10:29 AM
295	Kara	5/19/2022 8:46 AM
296	Emily	5/19/2022 8:31 AM
297	Kathy	5/18/2022 9:32 PM
298	Emily	5/18/2022 8:43 PM
299	Chelsie	5/18/2022 7:35 PM
300	Jolene	5/18/2022 6:56 PM
301	Cassandra	5/18/2022 6:38 PM
302	Kathleen	5/18/2022 6:10 PM
303	Laurie	5/18/2022 6:02 PM
304	Lynn	5/18/2022 5:39 PM
305	Darryl	5/18/2022 4:38 PM
306	Sabria	5/18/2022 2:17 PM
307	Joanne	5/16/2022 2:44 PM
308	Helen	5/16/2022 10:31 AM
309	Linda	5/15/2022 5:54 PM
310	Anthony	5/13/2022 11:20 AM
311	Cindy	5/12/2022 8:15 PM
312	Matthew	5/12/2022 7:38 PM
313	Merle	5/12/2022 1:37 PM
314	Julie	5/12/2022 11:09 AM
315	Imran	5/12/2022 9:38 AM
316	Nicole	5/12/2022 8:07 AM
317	Tiffany	5/12/2022 12:20 AM
318	Jacob	5/11/2022 4:53 PM
319	Brittany	5/11/2022 3:53 PM
320	Brianna	5/11/2022 3:42 PM
321	Sam	5/11/2022 3:06 PM
322	Shane	5/11/2022 2:54 PM
323	Lauri	5/11/2022 11:55 AM
324	John	5/11/2022 10:53 AM
325	Kathleen	5/11/2022 10:43 AM
326	Marcea	5/11/2022 3:40 AM
327	Curt	5/11/2022 12:28 AM

328	Sada	5/10/2022 10:47 PM
329	Amy	5/10/2022 10:18 PM
330	Linda	5/10/2022 9:32 PM
331	Sarah	5/10/2022 9:22 PM
332	Bob	5/10/2022 8:54 PM
333	Erin	5/10/2022 8:19 PM
334	Caitlin	5/10/2022 8:18 PM
335	Karen	5/10/2022 7:55 PM
336	Phyllis	5/10/2022 6:45 PM
337	Benjamin	5/10/2022 6:42 PM
338	Pamela	5/10/2022 6:31 PM
339	Vanessa	5/10/2022 6:27 PM
340	Liza	5/10/2022 5:59 PM
341	Lori	5/10/2022 5:57 PM
342	Jennifer	5/10/2022 5:20 PM
343	Jennifer	5/10/2022 4:20 PM
344	Jessica	5/10/2022 3:55 PM
345	Mary Beth	5/10/2022 3:54 PM
346	B	5/10/2022 3:38 PM
347	Christy	5/10/2022 3:26 PM
348	Gail	5/10/2022 11:50 AM
#	**LAST NAME**	**DATE**
1	Lindahl	10/29/2022 11:20 PM
2	Padgett	10/29/2022 3:15 PM
3	Mancuso Holmgren	10/29/2022 1:00 AM
4	Zain	10/28/2022 6:59 PM
5	Hoover	10/28/2022 6:10 PM
6	Kress	10/28/2022 5:47 PM
7	cain	10/27/2022 10:11 AM
8	Cassata	10/26/2022 8:19 PM
9	Perrotti	10/26/2022 3:04 PM
10	Thomas	10/21/2022 11:24 AM
11	Turnbull	10/19/2022 6:45 PM
12	Bayne	10/17/2022 4:36 PM
13	White	10/14/2022 5:25 PM
14	Bianco	10/14/2022 2:33 AM
15	McClory	10/13/2022 9:57 PM
16	Paiano	10/13/2022 1:43 PM

17	Sherbine	10/13/2022 11:20 AM
18	Palashoff	10/13/2022 11:17 AM
19	Vadala	10/13/2022 9:22 AM
20	Kurhan	10/12/2022 10:14 PM
21	Wright	10/12/2022 8:52 PM
22	Pawlowski	10/12/2022 8:47 PM
23	Echard	10/12/2022 8:46 PM
24	Blankenship	10/12/2022 8:14 PM
25	Walck	10/12/2022 8:06 PM
26	shepherd	10/12/2022 7:18 PM
27	Winkowski	10/12/2022 7:03 PM
28	Koral	10/12/2022 6:43 PM
29	Bumba	10/12/2022 12:12 PM
30	Kazmierczak	10/12/2022 12:06 PM
31	McGinnis	10/12/2022 11:29 AM
32	EDELMAN	10/12/2022 10:19 AM
33	Morgan	10/12/2022 7:38 AM
34	Conway	10/11/2022 9:36 AM
35	Croyle	10/9/2022 1:31 PM
36	Covato- Croyle	10/5/2022 11:12 PM
37	Schwarz	9/24/2022 11:34 AM
38	McPartland	9/15/2022 3:25 PM
39	Palmer	9/14/2022 11:08 AM
40	Scott	9/9/2022 12:16 AM
41	Ross	9/8/2022 1:54 PM
42	Ross	9/8/2022 1:40 PM
43	Bowers	9/5/2022 6:08 PM
44	Limerick	9/3/2022 1:30 PM
45	svirbel	9/3/2022 11:49 AM
46	Kramer	9/2/2022 12:10 PM
47	Janosik	9/1/2022 9:13 PM
48	Meyer	9/1/2022 12:13 PM
49	Neumeyer	8/31/2022 9:01 PM
50	Kyle	8/31/2022 4:52 PM
51	Mazzarini	8/30/2022 9:50 AM
52	Gross	8/29/2022 6:01 PM
53	Foyle	8/29/2022 5:15 PM
54	Darcangelo	8/29/2022 10:40 AM

55	Gross	8/29/2022 10:13 AM
56	Mocello	8/28/2022 8:37 PM
57	Schuster	8/28/2022 5:32 PM
58	Sill	8/28/2022 4:03 PM
59	McDonough	8/28/2022 2:51 PM
60	Shacklett	8/28/2022 1:44 PM
61	polis	8/28/2022 7:49 AM
62	Fickley	8/28/2022 1:46 AM
63	Metnick	8/27/2022 8:32 PM
64	Esser	8/27/2022 7:32 PM
65	Heide	8/27/2022 4:39 PM
66	Roman	8/26/2022 11:33 PM
67	Young	8/26/2022 8:17 PM
68	Pontillo	8/26/2022 7:00 PM
69	Rodgers	8/26/2022 5:07 PM
70	Fess	8/26/2022 3:16 PM
71	Deuley	8/26/2022 2:10 PM
72	Walker	8/26/2022 12:56 PM
73	Snyder	8/26/2022 6:39 AM
74	Barker	8/25/2022 1:56 PM
75	Martinez	8/24/2022 8:32 PM
76	Howe	8/24/2022 12:33 PM
77	Liston	8/23/2022 3:45 PM
78	Zorn	8/19/2022 10:45 PM
79	Kucic	8/19/2022 3:12 PM
80	Jones	8/16/2022 4:09 PM
81	Abola	8/16/2022 6:20 AM
82	Bester	8/15/2022 4:48 AM
83	Kwiatkowski-Bonifield	8/11/2022 2:45 AM
84	Karsh	8/3/2022 4:32 PM
85	Boland	8/2/2022 1:29 PM
86	Martello	7/28/2022 6:28 PM
87	Wyant	7/27/2022 11:45 AM
88	Allen	7/27/2022 9:32 AM
89	Lupinacci	7/25/2022 1:17 PM
90	Fryberger	7/23/2022 2:27 PM
91	Boland	7/19/2022 2:00 PM
92	Boland	7/19/2022 1:35 PM

93	Boland	7/19/2022 12:36 PM
94	Wertz	7/18/2022 10:47 PM
95	McDonough	7/18/2022 10:30 PM
96	Bonge	7/18/2022 7:08 PM
97	Huber	7/18/2022 4:36 PM
98	Gallagher	7/18/2022 1:43 PM
99	O'Brien	7/18/2022 1:10 PM
100	Miller	7/18/2022 12:42 PM
101	Keeling	7/18/2022 11:48 AM
102	Dudeck	7/18/2022 11:08 AM
103	Gallagher	7/18/2022 9:45 AM
104	Colonie	7/18/2022 9:40 AM
105	Huber	7/18/2022 9:30 AM
106	Hinsch	7/18/2022 9:28 AM
107	Smith	7/18/2022 9:23 AM
108	Romaniello	7/18/2022 8:25 AM
109	Lewis	7/17/2022 10:46 PM
110	Winkowski	7/17/2022 10:49 AM
111	Hinnebusch	7/17/2022 10:38 AM
112	Sommer	7/16/2022 9:06 PM
113	Reed	7/16/2022 11:50 AM
114	Hines	7/16/2022 7:01 AM
115	Cardello	7/16/2022 5:48 AM
116	Stephenson	7/15/2022 9:43 PM
117	Simcox	7/15/2022 8:36 PM
118	McKain	7/15/2022 7:01 PM
119	McGee	7/15/2022 6:15 PM
120	Mack	7/15/2022 4:13 PM
121	fuchs	7/15/2022 3:18 PM
122	McClory	7/15/2022 1:11 PM
123	Hornick	7/15/2022 11:38 AM
124	Valdisera	7/15/2022 11:36 AM
125	Handlovitch	7/15/2022 11:23 AM
126	Paiano	7/15/2022 10:39 AM
127	Cochran	7/15/2022 10:14 AM
128	Hartman	7/15/2022 10:07 AM
129	Shriner	7/15/2022 9:52 AM
130	Cogis	7/15/2022 9:49 AM

131	Dickey	7/15/2022 9:47 AM
132	Parnell	7/15/2022 9:33 AM
133	Moeller	7/15/2022 9:27 AM
134	Campbell	7/15/2022 9:18 AM
135	Papinchak	7/15/2022 9:05 AM
136	Lehman	6/30/2022 3:35 PM
137	Mydlowski	6/25/2022 5:05 PM
138	DiPaolo	6/21/2022 11:28 AM
139	Strausser	6/16/2022 4:18 PM
140	Woy	6/14/2022 7:04 PM
141	Beckford	6/14/2022 5:48 PM
142	Johannes	6/12/2022 11:41 PM
143	Morgan	6/11/2022 1:40 PM
144	Lopez	6/6/2022 9:08 PM
145	Granzeier	6/6/2022 3:36 PM
146	Jackson	6/5/2022 11:57 AM
147	Junus	6/5/2022 9:55 AM
148	Hesz	6/4/2022 9:14 PM
149	Fornear	6/4/2022 6:14 PM
150	Rickard	6/1/2022 6:32 PM
151	DeBarto	6/1/2022 12:47 PM
152	kadales	6/1/2022 10:28 AM
153	Gonzalez	6/1/2022 8:30 AM
154	Schwarz	5/31/2022 3:55 PM
155	Zdrojewski	5/30/2022 7:37 PM
156	Byrnes	5/30/2022 1:27 PM
157	STUCKEY	5/29/2022 3:04 PM
158	Torrance	5/29/2022 12:29 PM
159	Donaldson	5/29/2022 12:38 AM
160	McClure-Bogesdorfer	5/28/2022 9:12 PM
161	Tomlinson	5/28/2022 5:30 PM
162	Fuoco	5/28/2022 3:55 PM
163	Brendel	5/28/2022 11:17 AM
164	Badgley	5/28/2022 9:49 AM
165	Guidice	5/27/2022 4:15 PM
166	Ruggiero	5/27/2022 11:07 AM
167	Williams	5/26/2022 5:10 PM
168	Ianachione	5/26/2022 11:55 AM

169	Eaves	5/25/2022 8:20 PM
170	Garger	5/25/2022 7:35 PM
171	Bird	5/25/2022 4:49 PM
172	Kania	5/25/2022 3:05 PM
173	Wright	5/25/2022 11:17 AM
174	Daly	5/24/2022 11:00 PM
175	McCaffrey	5/24/2022 6:16 PM
176	Fohr	5/24/2022 4:55 PM
177	Paine	5/24/2022 4:15 PM
178	Heidkamp	5/24/2022 3:30 PM
179	Rose	5/24/2022 3:11 PM
180	Vukas Sample	5/24/2022 2:31 PM
181	Guidi	5/24/2022 12:50 PM
182	Drazdzinski	5/24/2022 9:09 AM
183	Maloney	5/23/2022 9:42 PM
184	Rollert	5/23/2022 9:29 PM
185	Maloney	5/23/2022 6:31 PM
186	Capaccio	5/23/2022 4:37 PM
187	Hubsch	5/23/2022 2:04 PM
188	Powell	5/23/2022 1:50 PM
189	V-day	5/23/2022 12:36 PM
190	Apuzzo	5/23/2022 11:54 AM
191	Miller	5/23/2022 10:59 AM
192	Wittmer	5/23/2022 10:23 AM
193	Lapen	5/23/2022 9:43 AM
194	Koval	5/23/2022 9:34 AM
195	Denk	5/23/2022 8:16 AM
196	SCHERER	5/23/2022 6:36 AM
197	Zamule	5/23/2022 6:28 AM
198	Schmitt	5/22/2022 11:00 PM
199	Bugielski	5/22/2022 9:42 PM
200	Schaum	5/22/2022 8:22 PM
201	March	5/22/2022 6:50 PM
202	Domer	5/22/2022 5:26 PM
203	Mckivens	5/22/2022 5:19 PM
204	Mariana	5/22/2022 4:53 PM
205	Mersing	5/22/2022 4:20 PM
206	Mersing	5/22/2022 11:05 AM

207	Baumgarten	5/22/2022 10:47 AM
208	Doerschner	5/22/2022 9:35 AM
209	Cooney	5/22/2022 8:43 AM
210	Fusco	5/22/2022 8:43 AM
211	Fusco	5/22/2022 7:59 AM
212	Kissel	5/22/2022 12:19 AM
213	Fry	5/21/2022 11:36 PM
214	Schruben	5/21/2022 8:04 PM
215	Daniels	5/21/2022 5:13 PM
216	Karlovitz	5/21/2022 4:55 PM
217	Croyle	5/21/2022 3:08 PM
218	Michaels	5/21/2022 2:21 PM
219	covato	5/21/2022 1:41 PM
220	Rigby	5/21/2022 1:40 PM
221	Getz-Schoeb	5/21/2022 1:14 PM
222	Zak	5/21/2022 12:34 PM
223	Miller	5/21/2022 12:01 PM
224	Garvin	5/21/2022 10:16 AM
225	Abbott	5/21/2022 9:15 AM
226	Lunardini	5/21/2022 8:46 AM
227	O’Leary	5/21/2022 8:29 AM
228	Kushner	5/21/2022 8:02 AM
229	Barker	5/21/2022 6:37 AM
230	Secilia	5/20/2022 10:57 PM
231	Overman	5/20/2022 9:31 PM
232	Dusch	5/20/2022 8:10 PM
233	Manning	5/20/2022 8:10 PM
234	Festa	5/20/2022 8:06 PM
235	Daniels	5/20/2022 7:55 PM
236	Danylo	5/20/2022 7:46 PM
237	Paine	5/20/2022 7:41 PM
238	Clare	5/20/2022 7:40 PM
239	Staudenmaier	5/20/2022 7:24 PM
240	Heide	5/20/2022 7:08 PM
241	Yates	5/20/2022 7:05 PM
242	Walsh	5/20/2022 6:55 PM
243	Carlisano	5/20/2022 6:23 PM
244	McCormick	5/20/2022 6:22 PM

245	Mauro	5/20/2022 6:10 PM
246	Hunsinger	5/20/2022 6:10 PM
247	Henschel	5/20/2022 6:07 PM
248	Henschel	5/20/2022 6:05 PM
249	Green	5/20/2022 6:00 PM
250	White	5/20/2022 5:16 PM
251	Cochran	5/20/2022 4:56 PM
252	Wirth	5/20/2022 4:50 PM
253	Dudeck	5/20/2022 4:48 PM
254	Hronas	5/20/2022 4:47 PM
255	Kowalski	5/20/2022 4:36 PM
256	Sheehan	5/20/2022 4:03 PM
257	Cooper	5/20/2022 3:54 PM
258	Polis	5/20/2022 3:37 PM
259	Henninger	5/20/2022 3:34 PM
260	Verbick	5/20/2022 3:24 PM
261	Thieret	5/20/2022 3:21 PM
262	Kramer	5/20/2022 3:20 PM
263	Rothhaar	5/20/2022 3:20 PM
264	Dickey	5/20/2022 3:16 PM
265	Martin	5/20/2022 3:07 PM
266	Allen	5/20/2022 2:46 PM
267	Follmar	5/20/2022 2:36 PM
268	Hanlon	5/20/2022 2:32 PM
269	Aston-Reese	5/20/2022 2:29 PM
270	Lyle	5/20/2022 2:28 PM
271	Scarlatelli	5/20/2022 2:28 PM
272	Holmes	5/20/2022 1:34 PM
273	Diehl	5/20/2022 1:34 PM
274	Whyte	5/20/2022 1:33 PM
275	Gould	5/20/2022 1:31 PM
276	Russ	5/20/2022 1:31 PM
277	Hrgic	5/20/2022 1:09 PM
278	Fess	5/20/2022 1:07 PM
279	dickey	5/20/2022 12:30 PM
280	Diehl	5/20/2022 11:38 AM
281	Rock	5/20/2022 10:19 AM
282	Maloney	5/20/2022 10:16 AM

283	Steuernagle	5/20/2022 9:01 AM
284	Arnstein	5/19/2022 9:27 PM
285	Ohodnicki	5/19/2022 7:32 PM
286	Ohodnicki	5/19/2022 7:07 PM
287	Yowonske	5/19/2022 5:50 PM
288	Maksymowych	5/19/2022 5:40 PM
289	Arnstein	5/19/2022 5:09 PM
290	Thomas	5/19/2022 2:02 PM
291	Stankus	5/19/2022 1:36 PM
292	Moore	5/19/2022 1:20 PM
293	Poudyel	5/19/2022 10:36 AM
294	Kazmierczak	5/19/2022 10:29 AM
295	Peterson	5/19/2022 8:46 AM
296	McGahey	5/19/2022 8:31 AM
297	Daniels	5/18/2022 9:32 PM
298	Yowonske	5/18/2022 8:43 PM
299	Cerveris	5/18/2022 7:35 PM
300	Miklas Schneider	5/18/2022 6:56 PM
301	Cutts	5/18/2022 6:38 PM
302	Wirth	5/18/2022 6:10 PM
303	Emerson	5/18/2022 6:02 PM
304	Jablonski	5/18/2022 5:39 PM
305	Feth	5/18/2022 4:38 PM
306	Hryciuk	5/18/2022 2:17 PM
307	Boyd	5/16/2022 2:44 PM
308	Sharrer	5/16/2022 10:31 AM
309	Blonde	5/15/2022 5:54 PM
310	Iacone	5/13/2022 11:20 AM
311	Sharrer	5/12/2022 8:15 PM
312	Papinchak	5/12/2022 7:38 PM
313	Sharrer	5/12/2022 1:37 PM
314	McCarthy	5/12/2022 11:09 AM
315	Ali	5/12/2022 9:38 AM
316	Novak	5/12/2022 8:07 AM
317	Rose	5/12/2022 12:20 AM
318	Teper	5/11/2022 4:53 PM
319	Dzuka	5/11/2022 3:53 PM
320	Dalessio	5/11/2022 3:42 PM

321	Dzuka	5/11/2022 3:06 PM
322	Feeney	5/11/2022 2:54 PM
323	Hartlep	5/11/2022 11:55 AM
324	Faust	5/11/2022 10:53 AM
325	Jackson	5/11/2022 10:43 AM
326	Thomas	5/11/2022 3:40 AM
327	Williams	5/11/2022 12:28 AM
328	Moran	5/10/2022 10:47 PM
329	Kotsagrelos	5/10/2022 10:18 PM
330	Trimbur	5/10/2022 9:32 PM
331	Brandle	5/10/2022 9:22 PM
332	Bauer	5/10/2022 8:54 PM
333	Troup	5/10/2022 8:19 PM
334	McCullough	5/10/2022 8:18 PM
335	Palmer	5/10/2022 7:55 PM
336	Seddon	5/10/2022 6:45 PM
337	Spicer	5/10/2022 6:42 PM
338	Winkowski	5/10/2022 6:31 PM
339	Evans	5/10/2022 6:27 PM
340	Kuehner	5/10/2022 5:59 PM
341	Bollinger	5/10/2022 5:57 PM
342	Stahl	5/10/2022 5:20 PM
343	Timms	5/10/2022 4:20 PM
344	Donaldson	5/10/2022 3:55 PM
345	Wyko	5/10/2022 3:54 PM
346	Kennelly	5/10/2022 3:38 PM
347	Bowers	5/10/2022 3:26 PM
348	Hagerty	5/10/2022 11:50 AM

#	EMAIL ADDRESS	DATE
1	wlindahl6042@gmail.com	10/29/2022 11:20 PM
2	jennlp37@verizon.net	10/29/2022 3:15 PM
3	andreamancuso22@gmail.com	10/29/2022 1:00 AM
4	ZAINSUSAN067@GMAIL.COM	10/28/2022 6:59 PM
5	Khoover.cms@gmail.com	10/28/2022 6:10 PM
6	gregoryjkress@gmail.com	10/28/2022 5:47 PM
7	christopher.cain1@gmail.com	10/27/2022 10:11 AM
8	mdnbermuda@gmail.com	10/26/2022 8:19 PM
9	myownmari@hotmail.com	10/26/2022 3:04 PM

10	Sthomas1674@icloud.com	10/21/2022 11:24 AM
11	mbtrnbll@hotmail.com	10/19/2022 6:45 PM
12	wbayne1226@gmail.com	10/17/2022 4:36 PM
13	Makenziewhitelsw@gmail.com	10/14/2022 5:25 PM
14	jbianco3@yahoo.com	10/14/2022 2:33 AM
15	darmcclory@hotmail.com	10/13/2022 9:57 PM
16	Lpaiano@verizon.net	10/13/2022 1:43 PM
17	kortneybsherbine@gmail.com	10/13/2022 11:20 AM
18	jamie.jowers@gmail.com	10/13/2022 11:17 AM
19	ginav72@gmail.com	10/13/2022 9:22 AM
20	Jennifer.Rosnick@gmail.com	10/12/2022 10:14 PM
21	nancywright19@yahoo.com	10/12/2022 8:52 PM
22	Paws0412@gmail.com	10/12/2022 8:47 PM
23	mamaechard@yahoo.com	10/12/2022 8:46 PM
24	blankenshipjohnp@yahoo.com	10/12/2022 8:14 PM
25	pewalck@gmail.com	10/12/2022 8:06 PM
26	reneeshepherd6042@yahoo.com	10/12/2022 7:18 PM
27	Pwinkowski@hotmail.com	10/12/2022 7:03 PM
28	kkoral272@gmail.com	10/12/2022 6:43 PM
29	Dgbumba@aol.com	10/12/2022 12:12 PM
30	Lizzyg555@yahoo.com	10/12/2022 12:06 PM
31	rbmcginnis@mac.com	10/12/2022 11:29 AM
32	dollyed56@hotmail.com	10/12/2022 10:19 AM
33	morganjt1983@gmail.com	10/12/2022 7:38 AM
34	christineconway95@gmail.com	10/11/2022 9:36 AM
35	dave.croyle@gmail.com	10/9/2022 1:31 PM
36	Lifelexi@yahoo.com	10/5/2022 11:12 PM
37	m_schwarz@msn.com	9/24/2022 11:34 AM
38	evanderdog@msn.com	9/15/2022 3:25 PM
39	karenpalmer368@yahoo.com	9/14/2022 11:08 AM
40	scottdeja@yahoo.com	9/9/2022 12:16 AM
41	Brandon_r19@yahoo.com	9/8/2022 1:54 PM
42	Jolene_112@yahoo.com	9/8/2022 1:40 PM
43	Csbowers@verizon.net	9/5/2022 6:08 PM
44	Laurie5903@msn.com	9/3/2022 1:30 PM
45	pdsvirbel@gmail.com	9/3/2022 11:49 AM
46	kramercoppola@hotmail.com	9/2/2022 12:10 PM
47	lajanosik@gmail.com	9/1/2022 9:13 PM

48	mojim13@hotmail.com	9/1/2022 12:13 PM
49	Stacie1959@gmail.com	8/31/2022 9:01 PM
50	carol.kyle@verizon.net	8/31/2022 4:52 PM
51	Joycemost@hotmail.com	8/30/2022 4:42 PM
52	roberta_miller101@yahoo.com	8/30/2022 9:50 AM
53	Raygross2000@hotmail.com	8/29/2022 6:01 PM
54	djdfoyle@aol.com	8/29/2022 5:15 PM
55	ldarcangelo2@gmail.com	8/29/2022 10:40 AM
56	terrygross2000@yahoo.com	8/29/2022 10:13 AM
57	Renemocello8@gmail.com	8/28/2022 8:37 PM
58	turntosilver@gmail.com	8/28/2022 5:32 PM
59	herbsill658@gmail.com	8/28/2022 4:03 PM
60	armcd2011@gmail.com	8/28/2022 2:51 PM
61	andishack@gmail.com	8/28/2022 1:44 PM
62	vincentpolis13@gmail.com	8/28/2022 7:49 AM
63	kfickley@yahoo.com	8/28/2022 1:46 AM
64	ebtaylor0622@gmail.com	8/27/2022 8:32 PM
65	Vking1804@hotmail.com	8/27/2022 7:32 PM
66	rachael7029@yahoo.com	8/27/2022 4:39 PM
67	Christineroma42.cr@gmail.com	8/26/2022 11:33 PM
68	sibemad@yahoo.com	8/26/2022 8:17 PM
69	Jaimesteve09@yahoo.com	8/26/2022 7:00 PM
70	Karenb220@hotmail.com	8/26/2022 5:07 PM
71	Johnfess@gmail.com	8/26/2022 3:16 PM
72	andrewdeuley@gmail.com	8/26/2022 2:10 PM
73	sandraspeelman52@gmail.com	8/26/2022 12:56 PM
74	snydermd76@aol.com	8/26/2022 6:39 AM
75	jbee412@gmail.com	8/25/2022 1:56 PM
76	lilianmartinezjj@gmail.com	8/24/2022 8:32 PM
77	thesesaints@yahoo.com	8/24/2022 12:33 PM
78	gxl143@gmail.com	8/23/2022 3:45 PM
79	julia.zorn17@gmail.com	8/19/2022 10:45 PM
80	matt.kucic@gmail.com	8/19/2022 3:12 PM
81	tamikajones10@gmail.com	8/16/2022 4:09 PM
82	jcabola@verizon.net	8/16/2022 6:20 AM
83	Jblpn414@gmail.com	8/15/2022 4:48 AM
84	Pjkbonifield@comcast.net	8/11/2022 2:45 AM
85	Pghpsufan@gmail.com	8/3/2022 4:32 PM

86	danboland2134@yahoo.com	8/2/2022 1:29 PM
87	Kourtney.martello@yahoo.com	7/28/2022 6:28 PM
88	cathy116@verizon.net	7/27/2022 11:45 AM
89	everyonesak@gmail.com	7/27/2022 9:32 AM
90	Lupinacci13@yahoo.com	7/25/2022 1:17 PM
91	Eafryberger@gmail.com	7/23/2022 2:27 PM
92	gboland@donnelly-boland.com	7/19/2022 2:00 PM
93	Kfboland@aol.com	7/19/2022 1:35 PM
94	kboland@donnelly-boland.com	7/19/2022 12:36 PM
95	wertzwil@gmail.com	7/18/2022 10:47 PM
96	Cpmcd7@gmail.com	7/18/2022 10:30 PM
97	Cathleen.bonge@gmail.com	7/18/2022 7:08 PM
98	djlhuber@gmail.com	7/18/2022 4:36 PM
99	wsgall1@comcast.net	7/18/2022 1:43 PM
100	Jimobrien614@gmail.com	7/18/2022 1:10 PM
101	jnmiller14@yahoo.com	7/18/2022 12:42 PM
102	Dkeeling3124@gmail.com	7/18/2022 11:48 AM
103	jmdpa15@verizon.net	7/18/2022 11:08 AM
104	Raelyngallagher@comcast.net	7/18/2022 9:45 AM
105	theresacolonie@comcast.net	7/18/2022 9:40 AM
106	Dgandjahuber@msn.com	7/18/2022 9:30 AM
107	Hinschfamily2017@gmail.com	7/18/2022 9:28 AM
108	smithljv@gmail.com	7/18/2022 9:23 AM
109	hooterscooter@comcast.net	7/18/2022 8:25 AM
110	Pnkskagrl@yahoo.com	7/17/2022 11:25 PM
111	Lewis6801@hotmail.com	7/17/2022 10:46 PM
112	Pwinkowski@hotmail.com	7/17/2022 10:49 AM
113	Cherie3833@gmail.com	7/17/2022 10:38 AM
114	Julielynnwilliams@gmail.com	7/16/2022 9:06 PM
115	Campagnella@gmail.com	7/16/2022 11:50 AM
116	bobhines41@yahoo.com	7/16/2022 7:01 AM
117	Kcardello0710@gmail.com	7/16/2022 5:48 AM
118	kosto1@verizon.net	7/15/2022 9:43 PM
119	Tina.spero@gmail.com	7/15/2022 8:36 PM
120	spmckain@gmail.com	7/15/2022 7:01 PM
121	Kamimcgee3@gmail.com	7/15/2022 6:15 PM
122	pittspeggy@gmail.com	7/15/2022 4:13 PM
123	noreenfuchs11@gmail.com	7/15/2022 3:18 PM

124	darmcclory@hotmail.com	7/15/2022 1:11 PM
125	Ifeelgood1120@gmail.com	7/15/2022 11:38 AM
126	SuzieV@comcast.net	7/15/2022 11:36 AM
127	maz2298@aol.com	7/15/2022 11:23 AM
128	Lpaiano@verizon.neg	7/15/2022 10:39 AM
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Your Brentwood Plan



BRENTWOOD BOROUGH
COMPREHENSIVE PLAN
AUGUST 19, 2024 EDITION

acknowledgements

The preparation of this Implementable Comprehensive Plan would not have been possible without the leadership and contributions of Brentwood Borough's elected officials, staff and this project's Steering Committee. Most of all, the participation of hundreds of residents, business owners and other community members helped shape this plan. Thanks and recognition to everyone who devoted effort to helping chart a course for Brentwood's future.

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INTRODUCTION

Using the plan

AN IMPLEMENTABLE COMPREHENSIVE PLAN

Your Brentwood Plan is the officially adopted policy guidebook for Brentwood Borough. The Pennsylvania State Municipalities Planning Code requires boroughs such as Brentwood to review their Comprehensive Plans every 10 years to chart an intentional course for the future, with regard to land use and development, community facilities and services, infrastructure and other topics of public importance. This plan will provide a guide for Borough Council, staff, partner agencies and others in setting priorities and making decisions to achieve long-term shared visions.

Your Brentwood Plan is a practical workbook that will guide the Borough in delivering a decade of projects, including practical next steps, references and strategies. It memorializes momentum and decisions made during the planning process, as the Steering Committee, staff and elected officials interpreted the results of multiple forms of public engagement. Above all, while it is designed to capture the aspirations of those who participated, it is also rooted firmly in practical reality, focused on strategies and action steps that are achievable.

INSIDE THIS DOCUMENT

Your Brentwood Plan is organized as follows:

INTRODUCTION

This section lays out the background, including the planning process that resulted in this workbook.

KEY ISSUES

The plan is built around five Key Issues, each of which has its own chapter. These chapters contain strategies to address the needs and opportunities that Borough residents and stakeholders identified as being the most important for the community during the coming decade.



OTHER TOPICS

Beyond the plan's five Key Issues, this section touches on other topics that are important to include in the Comprehensive Plan but required less detail and focus. It outlines how the plan complies with the state Municipalities Planning Code.

APPENDICES

This section includes additional and/or more detailed information that helped shape the plan and may serve as a reference as officials and staff begin the work of leading implementation.

12-MONTH START-UP TO-DO LIST

So the plan is adopted. What's next? The following action steps — in no particular order — represent practical ways for Brentwood Borough to kick-start implementation during the first year.

EARLY ACTION STEPS

1. Work with the Borough Solicitor to review sign regulations and amend if needed. (p. 38)
2. Evaluate strategies for building economic development capacity and select a path forward. (p. 49)
3. Convene local business and property owners and related groups with Borough staff and/or officials to build mutual understanding of challenges and growth opportunities. Review the strategies in this plan with them. (p. 51)
4. Coordinate with the school district on redevelopment opportunities at former elementary sites. (p. 53)
5. Continue to hold the developer of the former Borough Building site to a high standard of care and quality per stated goals. (p. 52)
6. Approach potential partners about finding a location for a farmers market. (p. 54)
7. Monitor the results of increased parking enforcement. (p. 61)
8. Continue creating the Brentwood Hollow Trail. (p. 79)
9. Publish the Connectivity Map. (p. 84)
10. Dedicate funding to a community branding refresh. (p. 93)
11. Finalize an official community slogan and use it consistently in publications, social media and event promotion. (p. 95)
12. Add prime Brentwood events to regional events calendars. (p. 102)

WHY IS TAKING ACTION IMPORTANT?

- Residents shared their time and insight to help create the plan. They expect follow-through.
- Making changes has costs (time, money, effort). Doing nothing also has costs (citizen resentment, development inconsistent with vision, environmental deterioration, missed opportunity).
- Adopting a new plan built on a foundation of public engagement opens funding opportunities to the Borough in delivering on a vision officials can trust is important to many.

Creating the plan

Brentwood Borough created this plan in the Implementable Comprehensive Plan model, recognized statewide as a planning best practice. By contrast to a traditional comprehensive plan, an implementable plan dives deep on a limited set of Key Issues discerned through intensive community engagment. The plan's recommendations are strategy-driven and take into account the unique advantages and limitations each community has, in terms of financial resources, capacity, partnerships and political environment.

To create a solid foundation for the plan, the first half of the process centered on public and stakeholder engagement. Outreach began in 2022 with the collection of input to identify the most pressing and relevant community issues. In seeking to discern and understand the Key Issues to build this plan around, the project team asked:

What kind of place is Brentwood? What kind of place should this become? How can Brentwood become an even better place to live, to work, to play and to invest?



A resident adds a vision idea to the mix during Community Day.



YourBrentwoodPlan.com provided information and updates on the project throughout its timeline.

STEERING COMMITTEE

Borough Council appointed a Steering Committee to provide direction for public engagement, to analyze input results and discern Key Issues, to devise and discuss priorities and to ensure that strategies are well calibrated for the local landscape. Members included elected and appointed officials, staff, representatives of the business community, real estate professionals, residents and others who provided a rich variety of perspectives and thorough discussion. The committee met at milestones throughout the development of the project.

PROJECT WEBSITE

The project website, *YourBrentwoodPlan.com*, was live from the start of the project, serving as a central clearinghouse for project updates and input opportunities. It contained background information, survey results, descriptions of the plan's Key Issues as they formed, the Community Questionnaire and ways to subscribe to follow the project or submit feedback. The plan draft will be posted on the website with a comments form and broadly distributed for public review prior to Council considering the plan for adoption.

To date, more than 1,000 unique visitors have used the site, with traffic arriving primarily through users typing in the address, through Facebook links and linked via the Borough website. More than half of site visits occur on a smartphone.

STAKEHOLDER INTERVIEWS

The project team conducted stakeholder interviews with key people suggested by the Steering Committee, Borough staff and interviewees. Participants reflected a variety of perspectives, including elected state officials, public safety leaders, business owners, long-term residents and representatives of local institutions and nonprofit agencies. The purpose during the initial phase of the project was to gain context on potential Key Issues. Accordingly, questions focused on strengths to build on, problems to solve and opportunities to address for the future of the Borough. Later, interviews provided insight specific to plan recommendations and implementation strategies. Stakeholders emphasized the following issues:

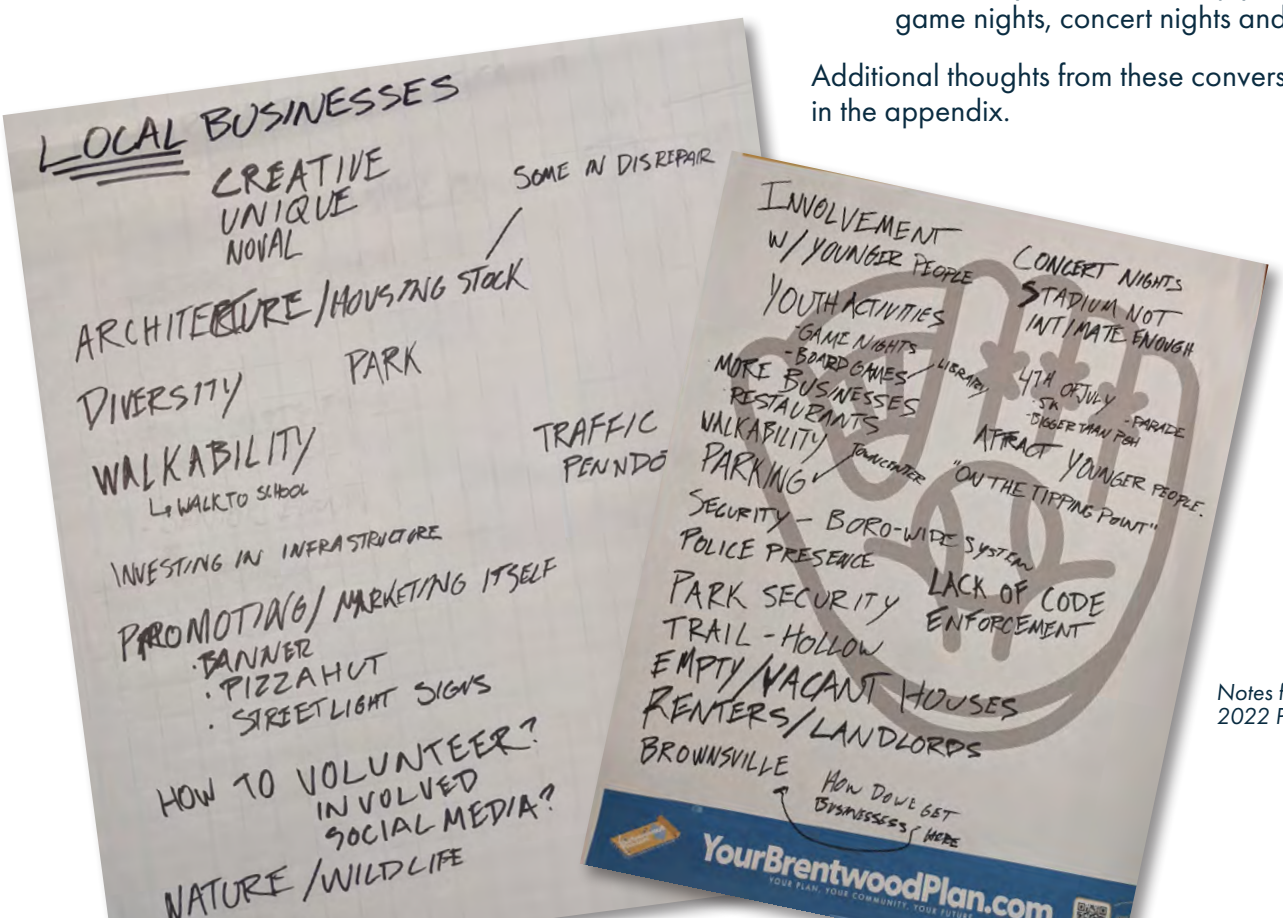
- Public safety and services
- Creating a more vibrant Brownsville Road and Route 51
- Neighborhood stability and property maintenance
- Recreation, walking, and biking
- Marketing and communications
- Support for seniors, youth, and diverse populations
- Development and redevelopment

KICKOFF PUBLIC MEETING: *LET'S PLAY BALL, BRENTWOOD!*

In May 2022, the project team staged an evening open house public meeting at Brentwood Library. All were invited to come learn about the project and get involved in shaping the plan. A series of interactive games around the room provided a platform for conversation about the community and what residents would like to see happen in the long term. More than 30 attendees shared ideas, among which were:

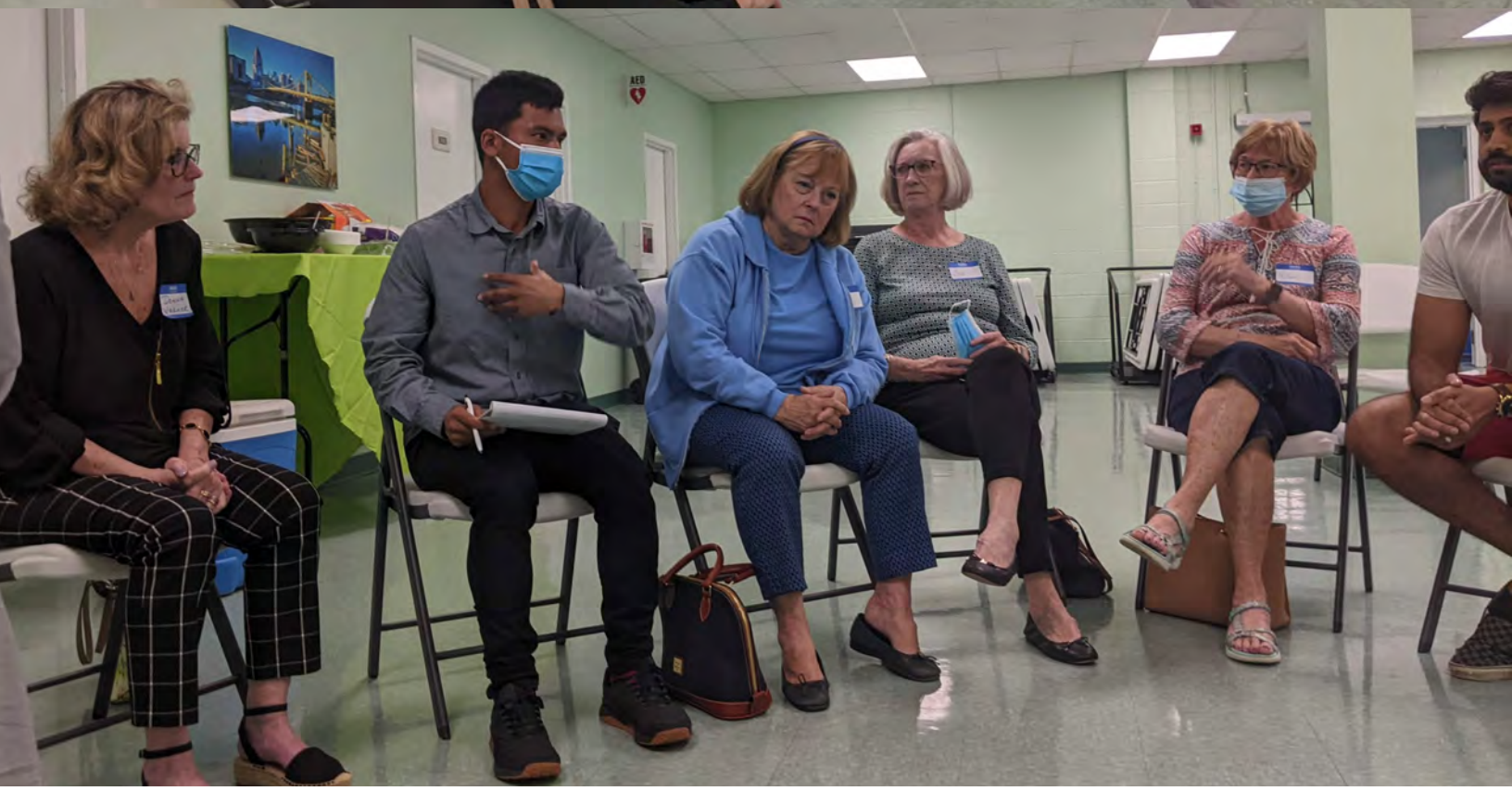
- Residents enjoy the convenience and walkability of Brentwood.
- The community is friendly and neighborly.
- Major assets include the park and pool, Towne Square, library and public services.
- The 4th of July parade is a treasured tradition.
- Property maintenance and code enforcement deserve attention.
- The Borough should work to attract and sustain more small businesses, particularly along Brownsville Road.
- The Borough social media accounts can help promote and sell Brentwood.
- There is desire for more events for all community members to enjoy, such as family game nights, concert nights and senior events.

Additional thoughts from these conversations appear in the appendix.



Notes from the May 2022 Public Kickoff event





Scenes from the May 2022 Public Open House



COMMUNITY QUESTIONNAIRE

The community questionnaire was open between May 2022 to October 2022 and received 630 responses. The Borough publicized the opportunity to participate on its website and social media, in multiple articles in the community magazine, in a bill mailing insert, robocall and informational materials posted and distributed broadly, as well as through the networks of committee members who helped to promote participation.

The detailed results, which appear in the appendix, provided a great deal of insight on potential Key Issues, as well as hundreds of open-ended comment responses that added color and context.

Some takeaways included:

- Residents valued the safe feel of the community, the excellent public services, the quality school district and the walkability of Brentwood.
- The community's top three priorities, per questionnaire responses, were to:
  - Provide a greater mix of local retail, services and restaurants
  - Preserve and beautify the traditional single-family suburban neighborhood pattern
  - Further activate the Brownsville Road and Route 51 commercial areas as vibrant destinations and places for community members to spend time
- Residents also prioritized the following:
  - Increasing walkability by improving sidewalks and creating walkable destinations
  - Stricter enforcing of parking ordinances and increasing the supply of parking
  - Fostering diversity, civic pride and engagement
  - Preserving green space

> **"The community feel of Brentwood is what makes us want to continue to live here and proud to be from Brentwood."**
>
> *– Questionnaire response*









COMMUNITY DAY

The project team staged a pop-up activity at Brentwood's popular Community Day event in June 2022. This was an opportunity to connect with people incidentally, reaching those who might be less likely to attend an official public meeting. The purpose was to encourage participation in the questionnaire and build excitement and momentum for the project.

The booth asked residents to write down a vision for Brentwood in six words or less, then hang it for others to see. Input ranged from recreation aspirations to accessibility needs to community support. One card described Brentwood as "Best South Hills community :)"



Scenes from Community Day outreach

RECOMMENDATIONS OPEN HOUSE

The Steering Committee met several times to review and interpret public and stakeholder input across all sources, eventually settling on Key Issues. Once a vision and recommendations started to take shape to address each, the project team staged a public open house at the library in November 2023 to invite everyone to receive an update and re-engage in helping to refine the plan. Stations around the room presented draft visions, recommendations and interactive activities to encourage attendees to provide feedback, including assessments of priority and feasibility for each proposed recommendation. Many of the suggestions from this meeting are reflected in the plan.





Residents helped workshop recommendations at the November 2023 public open house.

Storylines

Public input helped define three vision storylines that run through each chapter of this Comprehensive Plan. These three themes are entwined, yet each manifested distinctly and repeatedly at each stage of outreach and idea generation. They rose from the way that Brentwood residents relate to their community, and they helped define and frame the recommendations of this plan.



1 COMMUNITY SPIRIT

There's nowhere like Brentwood on July 4. The Borough's parade has achieved iconic status as a regional holiday attraction, known for the lawn chairs that begin to line the route days in advance. The parade is a deeply beloved community tradition that dates back to 1915. It's only one of the events in the Borough's July 4 lineup: An annual Night at the Races event brings people together to raise funds, the Firecracker 5K celebrated its 40th anniversary in 2023, and the fireworks display in Brentwood Park creates a spectacular finish for a day spent enjoying the community witih family, friends and neighbors. When this community comes together, magic happens.

The planning process reiterated how important it is to honor and build upon Brentwood's neighborliness and sense of community. The Borough plays a role in keeping residents engaged, socially connected and active with public amenities that support a healthy and vigorous community. By continuing to invest in facilities, programs and events that enhance civic life, Brentwood provides a platform for community to grow and enrich the lives of everyone involved.





> It's a great day to be alive, you're in Brentwood on the 4th of July!
>
> – *Jack Morgan*



2 LOCAL GOVERNMENT EXCELLENCE

Brentwood Borough is committed to stewarding public resources in a responsible and strategic way. The Borough strives to provide a high-functioning, exceptionally professional local government operation that meets the needs of current and future residents through proactive planning and diligent, efficient delivery. Brentwood prioritizes public safety by maintaining a well-trained police force, values the property rights of its citizens, and enforces property codes in a fair and assertive manner.

Additionally, Brentwood Borough operates transparently with an accessible staff and diligent, organized record keeping and sharing, which reinforces public confidence. These characteristics are exemplified in the recent 2024 "Borough Official of the Year" awarded to Borough Manager George Zboyovsky. Brentwood residents have high expectations of their public servants, and staff consistently delivers. Plan input emphasized the importance of sustaining great local public services and facilities.





3 YOUR AMERICAN DREAM

Much of the public engagement in Brentwood pointed to the pride residents have for their community, particularly as a safe, quality place to live, raise a family or own a home. The opportunity available within the Borough, as well as its access to the City of Pittsburgh, makes it an ideal place for entrepreneurial and cultural growth.

As an early 20th century suburb, Brentwood Borough exudes character, with an expansive tree canopy, single-family homes of varied architectural styles and walkable, centrally located assets. With home prices considered mid-range in the Pittsburgh region, it can both attract young families and retain older residents, sustaining a truly intergenerational community. The Borough creates programs and supports policies that welcome newcomers, encourage mutual consideration and foster community interaction and a neighborly vibe.

WHERE DO THE STORYLINES LEAD?

These three vision storylines represent shared community values as revealed through the various stages of public and stakeholder engagement. These are Brentwood's stories, characteristic local points of pride that should power the Borough's continued prosperity. They also help inform the Key Issues and Community Development Objectives in this plan.

These storylines describe both current and aspirational conditions for Brentwood's identity and character. Aligning future actions, decisions and initiatives with them speaks to the heart of the community as described by those who live and work here.

BROWNSVILLE ROAD



Introduction

FRAMING THE ISSUE

Brownsville Road serves as a gateway to Brentwood, a thoroughfare for residents and visitors and as a reinforcing element of the community's identity and character. Most of this plan's Key Issues touch on Brownsville Road, including recommendations for the local business environment, redevelopment opportunities and connectivity. This chapter focuses on practical improvements to the Brownsville Road public realm, the space between buildings where community happens.

A major throughline across all public and stakeholder engagement has been a desire for more local places to meet, eat and gather within Brentwood. The experience and environment that a street space creates is a critical element in attracting and sustaining foot traffic in a local-scale business district. While larger market forces are always in play, the Borough can increase the competitive appeal of the Brownsville Road business district by further enhancing its public realm. The goal is to create an attractive, comfortable and exciting place where people want to spend time and money. This benefits the residents who want more local dining and shopping options, as well as the businesses who aim to sustain profitable operation. It also benefits the community overall, as strengthening a local business district enhances local resiliency and a sense of pride in place.

Further improving Brentwood's most visible streetscape will also build on and enhance its identity as a walkable community. Walkability emerge as an important priority during the planning process, a quality appreciated by the majority of residents. Reshaping the Brownsville Road corridor to be even more welcoming and safe for pedestrians will build on the quality of life in Brentwood and further establish the Borough as a destination for walkable suburban living.

VISION

The Borough will enhance conditions along Brownsville Road, the arterial at the community's heart, to catalyze further development of a thriving local business scene that meets the needs of residents and attracts visitors

TALKING POINTS

- Brownsville Road runs through the community's heart in more ways than one. This local corridor runs from the Borough's border with the Carrick neighborhood of Pittsbugh south to intersect Route 51. Along the way, it connects homes, local businesses, the Towne Square and a variety of important attractions and destinations.

- Within Brentwood, Brownsville Road has five character segments, each of which involve their own design considerations:

    - **Sankey Road to Bellecrest Avenue**, a commercial stretch connecting to Carrick
    - **Bellecrest Avenue to Garden Road**, a short residential stretch with bungalow homes and steep downhill side streets
    - **Garden Road to Willock Road**, a commercial/civic/education hub that includes the former Borough Building site, several large apartment buildings and stately older single-family homes
    - **Willock Road to Towne Square Way**, a section that is almost entirely residential with a wide variety of single-family home types
    - **Town Square Way to Route 51**, a commercial area with some vacancy serving as a gateway for northbound drivers

- The Borough has already installed many attractive design elements along Brownsville Road. Consistently expanding these elements in targeted areas will enhance the area's overall appeal.

- New construction of an elementary school and mixed-use redevelopment along Brownsville Road present an opportunity for the Borough to capitalize on walkability.

- Prioritizing the pedestrian experience is part of building on the value that Brownsville Road already brings to the community.

- The business district area shared between Carrick and Brentwood represents an important opportunity for enhancement through collaboration.

- For the greatest efficiency and use of resources, future pedestrian infrastructure and streetscaping improvements may be timed to coincide with other capital projects.

People are more likely to choose to walk if that walk feels safe, comfortable, interesting and useful.[1] The Borough plays a key role in meeting these four conditions, especially along Brownsville Road, since this is a road that the Borough owns and maintains. The figure below illustrates how these elements work together in making a walk enjoyable.

Plans are underway to build a new public elementary school along Brownsville Road, and the Borough continues to advance mixed-use redevelopment of the former Borough Building property. The Borough can capitalize on the addition of these destinations by making walking in this central node of the community feel more comfortable, interesting and safe.

> **it is important to attract smaller businesses to Brownsville Road as well as make that entire stretch more attractive and enticing for people to want to walk and shop this area.**
>
> *– Questionnaire comment*

1 Speck, Jeff. Walkable City: How Downtown Can Save America, One Step At a Time. New York, Farrar, Straus and Giroux, 2012

Elements of walkability



Base image: Pittsburgh Produce Terminal, rendered by Antunovich Associates

Key Issue Strategies

STRATEGY 01:
Upgrade the streetscape

The planning process generated a list of priority areas along Brownsville Road where investing in streetscape enhancements will make the environment more comfortable and cohesive for pedestrians in particular, reinforcing the Borough's identity and sense of community. This builds on attractive design elements that the Borough has already installed.

The concepts included in this chapter reflect a review of streetscape design across South Hills municipalities and best practices overall. The intent is to support and encourage local economic development through making public spaces, particularly in commercial areas, more inviting, safe and engaging.

PRIORITY AREAS

BUSINESS DISTRICT BETWEEN SANKEY AND BELLECREST AVENUES

This southernmost section of the Carrick/Brentwood business district is a highly trafficked and visible section of Brownsville Road due to the nature of some of the business here and the presence of a Pittsburgh Regional Transit bus turnaround. Extending the Brownsville Road streetscape as it exists and as it is envisioned in the renderings in this chapter will improve the overall feel this block and provide a more defined transition between the commercial and residential potions of this part of Brownsville Road.

Priority design elements here include brick or brick-like materials between the curb and sidewalk as well as similar design of pedestrian crossings consistent with other crossings along Brownsville Road.

Above: Carrick/Brentwood business district
Below: Streetscape elements worth repeating, from the Garden to Willock segment: Brick and brick-colored stamped concrete crosswalks and sidewalk strips, accessible crossing features, beautiful shade trees





PRIORITY AREAS

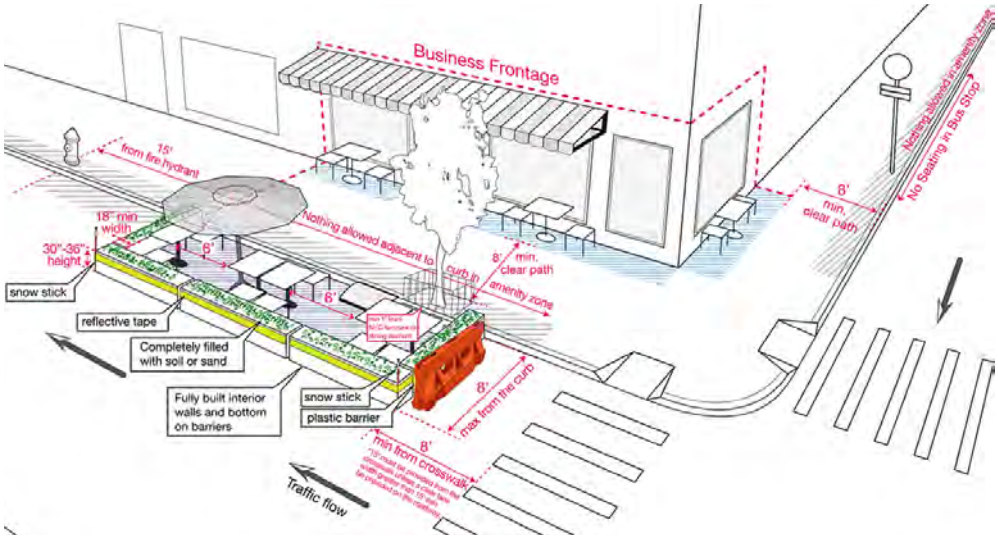
SEGMENT BETWEEN BRENTWOOD HIGH SCHOOL AND NEW ELEMENTARY SCHOOL

This section of Brownsville Road is already home to some of the community's important attractions, soon to be more: a new elementary school and mixed-use development at the former Borough Building site complement the location of the new Borough Building, Brentwood High School and other amenities. Creating an environment that encourages students, their families, other residents and visitors to access these civic hub sites on foot will enhance their experience of place as well as continue to strengthen the area's viability as a walkable base for local business development.

TOWNE SQUARE VICINITY

This gateway into Brentwood from Route 51, a transition from regional to local and from highway orientation to human scale, is a particularly important location for character expression. It is also often a community gathering space as a location for the Taking it to the Streets event. Brentwood Towne Square is privately owned, so the improvements envisioned here for its thoroughfares will require coordination with the property owner. Working together to enhance the streetscape here may help address storefront vacancy, an aim shared by both the property owner and the Borough.

Priority additions for this segment include street trees along the Towne Square frontage to match what's across Brownsville Road; a brick-appearance pedestrian crossing at the central entrance to the Town Square; and evaluating whether space currently allocated to street parking could be reconfigured for other uses, such as outdoor dining. Using a street parking space or two for outdoor dining can be tested as a temporary pilot project. The sketch below illustrates the concept.



Source: NYC Temporary Open Restaurants Program

PHASING PLAN:

1. THREADING TOGETHER BRICK FEATURES

Borough staff should consult the Borough Engineer to determine how brick and/or brick-colored stamped concrete can be more consistently integrated with future sidewalk upgrades in targeted commercial areas. This might look like a Borough-funded project to upgrade certain segments (which then become the maintenance responsibility of adjacent property owners) or a coordinated effort to share upgrade costs with owners, though the latter approach will require more time and negotiation.

2. CROSSWALK IMPROVEMENTS

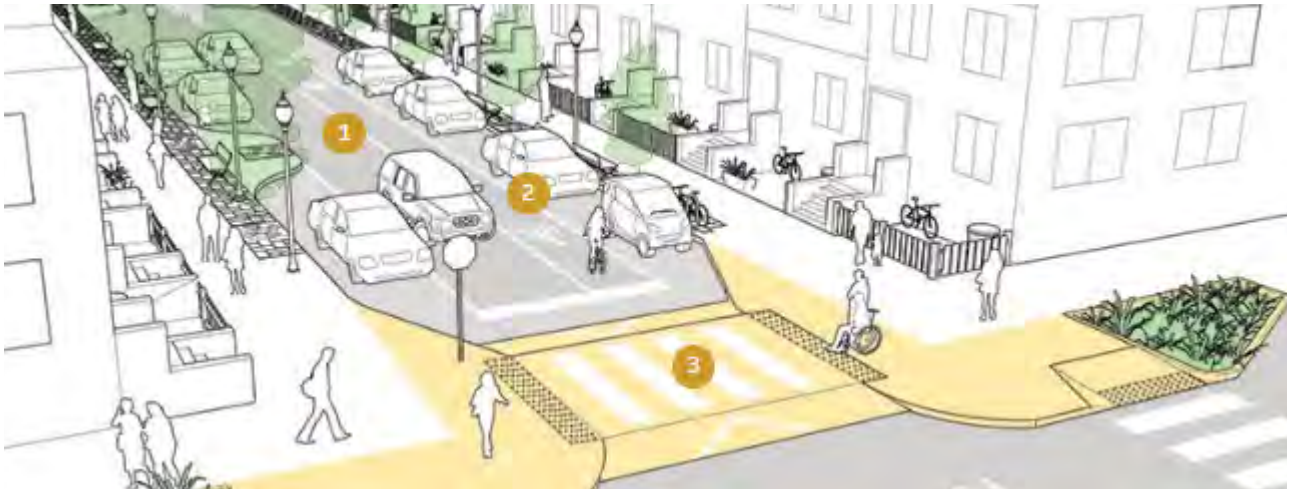
A secondary phase of streetscape improvements relates to other pedestrian improvements in this chapter. Upgrade the design and pedestrian function of existing crosswalks as needed before adding crossings in new locations.

3. BUMP-OUTS

The following concept drawings include bump-outs, which are traffic calming features designed to improve safety for all users and especially the pedestrian experience. These can be coordinated with the Borough's road maintenance program if doing so provides an efficiency or cost advantage. See below for an illustration of the general concept.

4. STREETSCAPE AMENITIES

A third phase could involve adding features such as tree pits, planters and street furniture, as well as updating parking meter technology. New features should complement and achieve consistency with the style choices of existing streetscape features, reinforcing the Borough's municipal brand and quality standard.



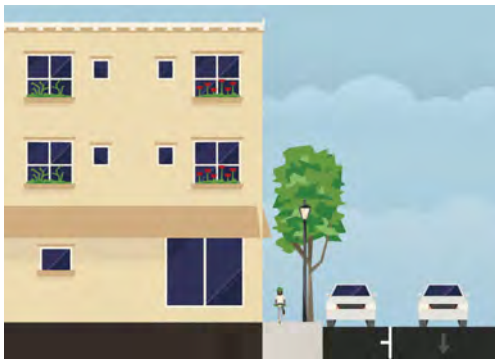
Source: National Association of City Transportation Officials

BROWNSVILLE ROAD STREETSCAPE
BRENTWOOD IMPLEMENTABLE PLAN
Sankey Avenue to Bellecrest Avenue



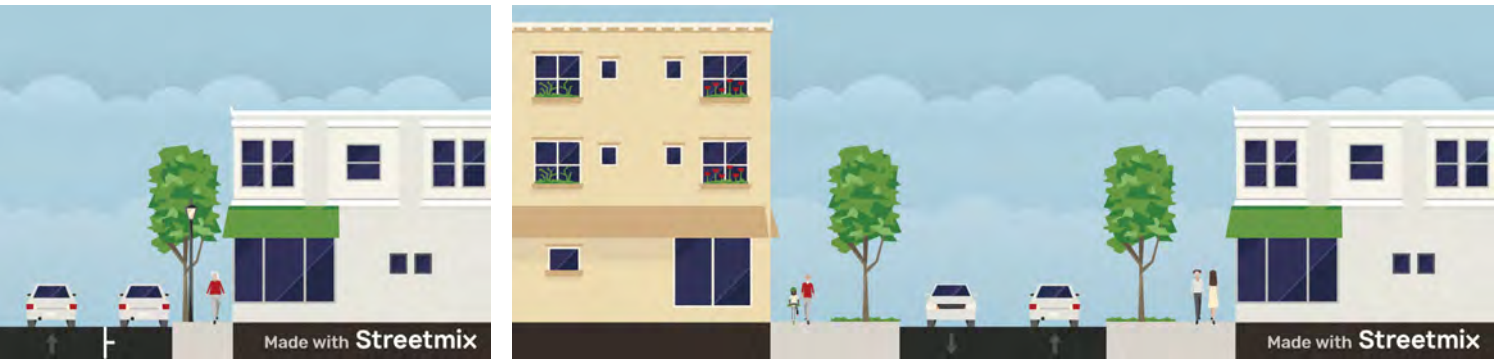


EXISTING COMMERCIAL



PROPOSED COMMERCIAL





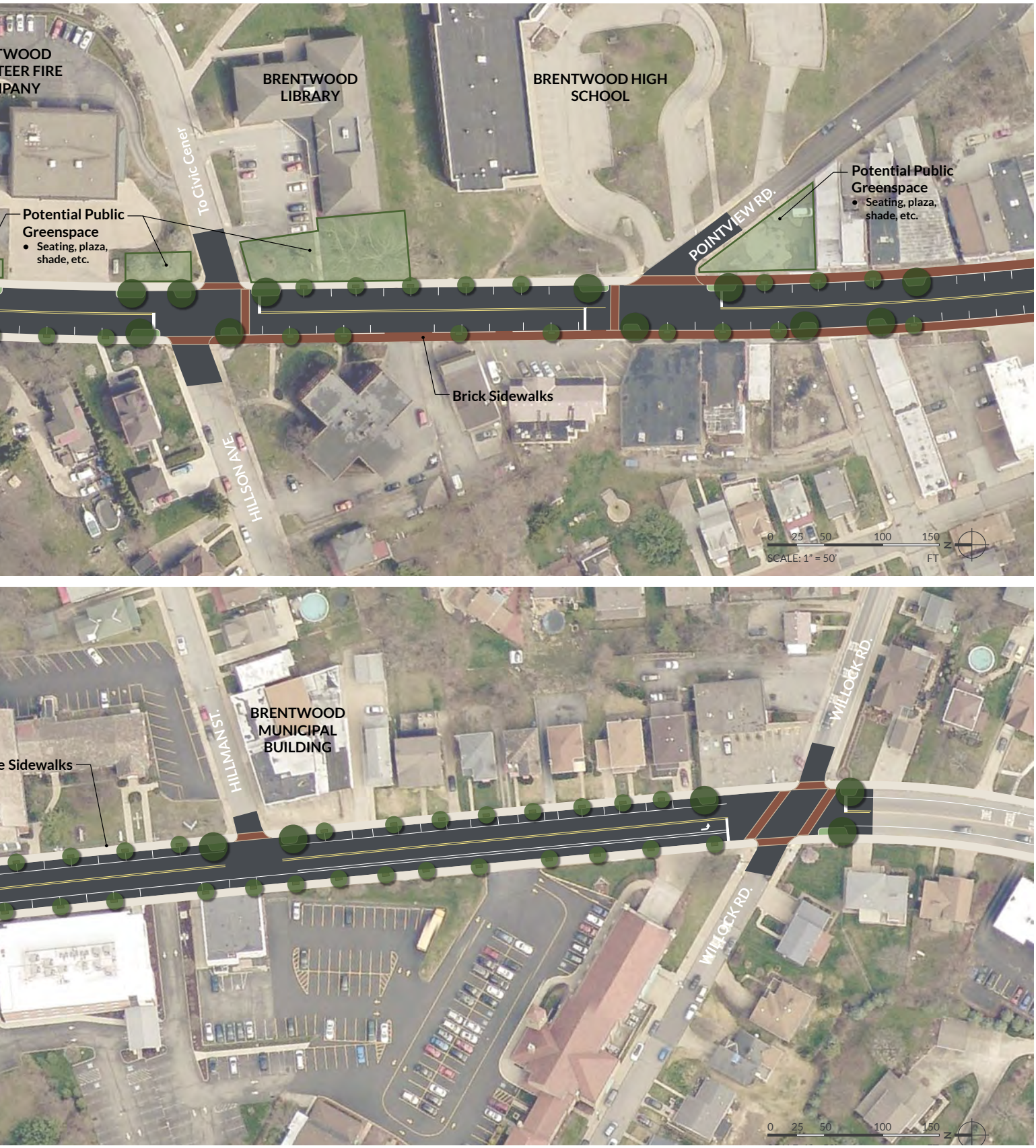
PROPOSED COMMERCIAL - PLANTER BUMP OUTS

BROWNSVILLE ROAD STREETSCAPE

BRENTWOOD IMPLEMENTABLE PLAN

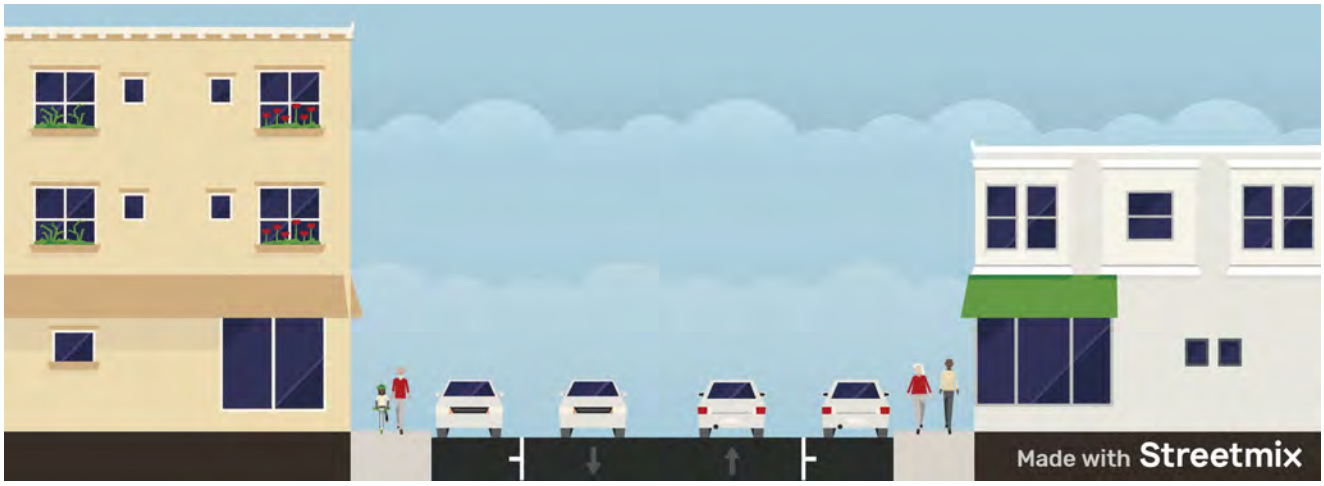
Garden Road to Willock Road



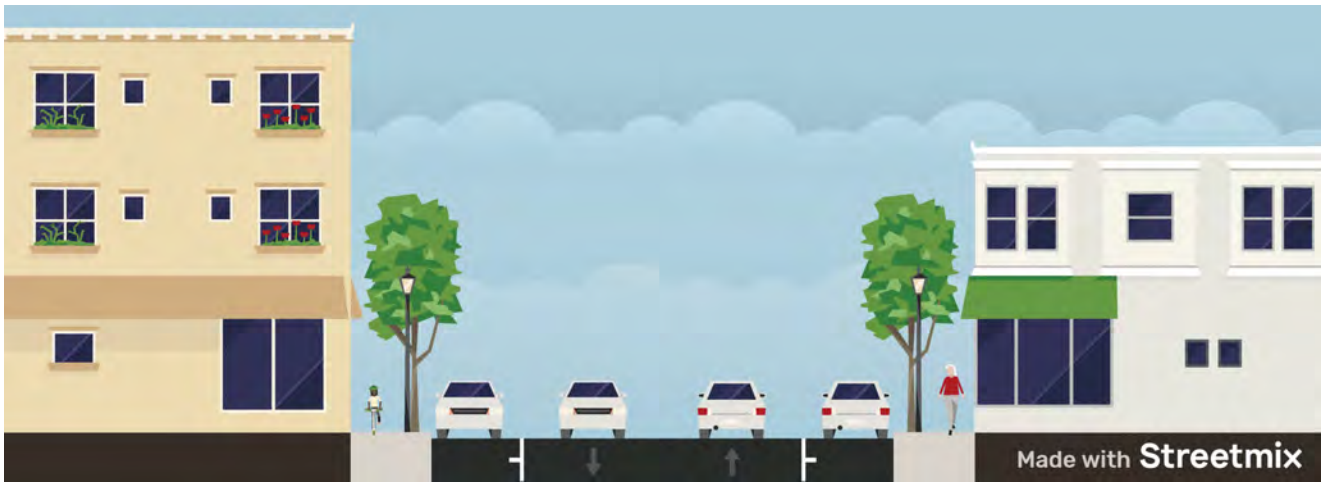

TWOOD
TEER FIRE
IPANY
BRENTWOOD
LIBRARY
BRENTWOOD HIGH
SCHOOL
To Civic Cener
POINTVIEW RD.
Potential Public
Greenspace
• Seating, plaza,
shade, etc.
Potential Public
Greenspace
• Seating, plaza,
shade, etc.
Brick Sidewalks
HILLSON AVE.
0 25 50 100 150
SCALE: 1" = 50'
FT
N

e Sidewalks
HILLMAN ST.
BRENTWOOD
MUNICIPAL
BUILDING
WILLOCK RD.
WILLOCK RD.
0 25 50 100 150
N

BROWNSVILLE ROAD STREETSCAPE
BRENTWOOD IMPLEMENTABLE PLAN
Garden Road to Willock Road - Sections



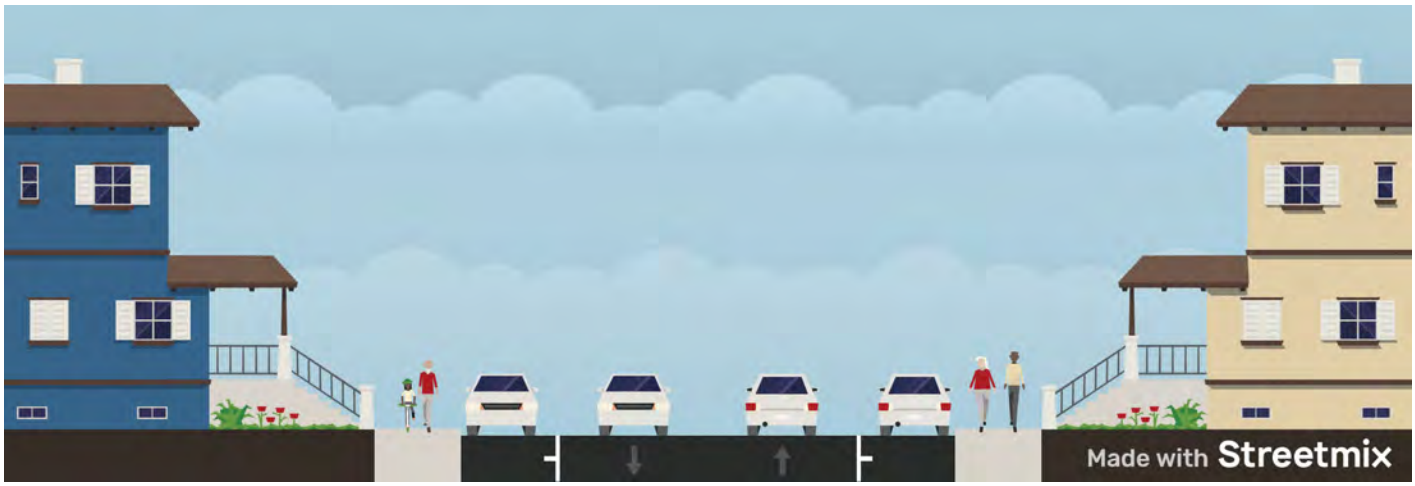
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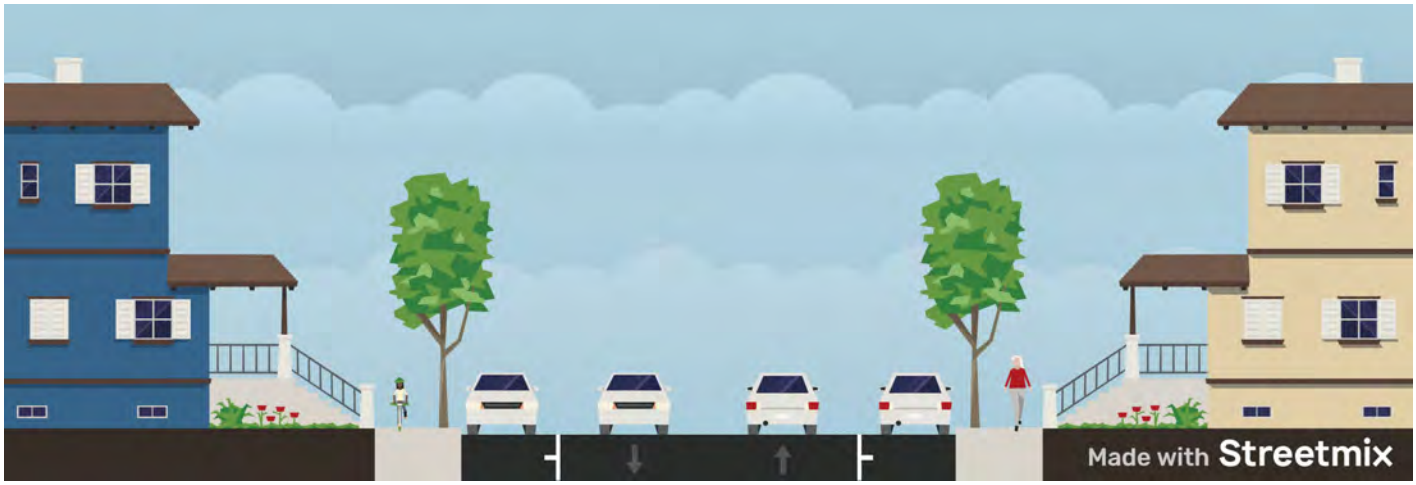
PROPOSED COMMERCIAL



PROPOSED COMMERCIAL - PLANTER BUMP OUTS



EXISTING RESIDENTIAL



PROPOSED RESIDENTIAL

BROWNSVILLE ROAD STREETSCAPE
BRENTWOOD IMPLEMENTABLE PLAN
Precedent Images

ALLENTOWN







CASTLE SHANNON







DORMONT









MT. OLIVER







Opinion of Probable Construction Costs
Streetscape Upgrades, Pointview Road to Willock Road

Item description	Quantity	Unit	Unit cost	Total item cost
General				
Mobilization	1	LS	$15,000	$15,000
Pedestrian and vehicular traffic controls during construction	1	LS	$10,000	$10,000
			Subtotal	**$25,000**
Brick sidewalks and tree pits				
Brick sidewalk, approx. 9' wide	975	LF		
Removal of existing concrete paving	975	SY	$30	$29,250
Installation of concrete paver base	975	SY	$100	$97,500
Installation of brick pavers	975	SY	$150	$146,250
Tree pits, approx. 3'x6'	14	EA		
Excavation of tree pit, 6' depth	56	CY	$25	$1,400
Gravel and drainage at base of pit, 12" depth	14	CY	$65	$910
Soil, mix of topsoil and compost	50	CY	$50	$2,500
Tree, 2" caliper min.	14	EA	$700	$9,800
Tree grate	14	EA	$4,000	$56,000
			Subtotal brick sidewalks and tree pits	**$343,610**
Furnishings and lighting				
Lighting				
Repair and paint existing street lights	1	LS	$5,000	$5,000
Replace existing street lights, if needed	2	EA	$12,000	$24,000
Furnishings				
Benches, borough standard	5	EA	$2,500	$12,500
Trash receptacles, borough standard	5	EA	$2,000	$10,000
			Subtotal furnishings and lighting	**$51,500**
Crosswalks				
Brick crosswalk, approx. 8' wide	204	LF		
Sawcut and remove existing paving	182	SY	$30	$5,460
Concrete border	45	SY	$100	$4,500
Brick crosswalk, stamped concrete 8"	140	SY	$400	$56,000
Crosswalk signals - countdown sign	2	EA	$25,000	$50,000
Crosswalk signals - flashing sign	4	EA	$6,000	$24,000
			Subtotal crosswalks	**$139,960**

Item description	Quantity	Unit	Unit cost	Total item cost
Tree pits along concrete sidealks				
Tree pits, approx. 3'x6'	30	EA		
Sawcut and remove existing paving	60	SY	$30	$1,800
Excavation of tree pit, 6' depth	120	CY	$25	$3,000
Gravel and drainage at base of pit	30	CY	$65	$1,950
Soil, mix of topsoil and compost	105	CY	$50	$5,250
Tree, 2" caliper min.	30	EA	$700	$21,000
Tree grate	30	EA	$4,000	$120,000
Subtotal tree pits along concrete sidewalks				**$153,000**
Planted bump-outs and parking striping				
Planted bump-outs (Standard 6'x20')	2	EA		
Sawcut and remove existing paving	28	SY	$30	$840
Concrete curb	64	LF	$70	$4,480
Excavation of planting area, 6' depth	54	CY	$25	$1,350
Gravel and drainage at base of pit, 12" depth	8	CY	$65	$520
Soil, mix of topsoil and compost	46	CY	$50	$2,300
Tree, 2" caliper min.	2	EA	$700	$1,400
Shrubs/groundcovers	220	SF	$20	$4,400
Planted bump-outs (Large, at corners 6'x28')	5	EA		
Sawcut and remove existing paving	95	SY	$30	$2,850
Concrete curb	200	LF	$70	$14,000
Excavation of planting area, 6' depth	190	CY	$25	$4,750
Gravel and drainage at base of pit, 12" depth	30	CY	$65	$1,950
Soil, mix of topsoil and compost	160	CY	$50	$8,000
Tree, 2" caliper min.	5	EA	$700	$3,500
Shrubs/groundcovers	800	SF	$20	$16,000
Planted bump-outs (Small 6'x15')	5	EA		
Sawcut and remove existing paving	50	SY	$30	$1,500
Concrete curb	135	LF	$70	$9,450
Excavation of planting area, 6' depth	100	CY	$25	$2,500
Gravel and drainage at base of pit, 12" depth	15	CY	$65	$975
Soil, mix of topsoil and compost	85	CY	$50	$4,250
Tree, 2" caliper min.	5	EA	$700	$3,500
Shrubs/groundcovers	400	SF	$20	$8,000
Parking Striping				
Remove existing striping	1	LS	$500	$500
Paint new striping to delineate parking in commercial areas	1	LS	$750	$750
Subtotal planted bump-outs and parking striping				**$97,765**

Item description	Quantity	Unit	Unit cost	Total item cost
Subtotal, Pointview to Willock Road Segment				$810,835
Engineering, design, engagement, approvals/permitting			15%	$121,625
			Construction Subtotal	$932,460
Contingency			20%	$186,492
Grand Total: Streetscape upgrades, Pointview Road to Willock Road				**$1,118,952**

Notes: This Opinion of Probable Construction Costs was developed as a planning level of detail, meaning that it reflects a cursory review to establish order of magnitude costs. Additional analysis and engineering studies will be required to establish actual cost for implementation.

This Opinion of Probable Construction Costs is made based on the experience and qualifications of Pashek+MTR, Ltd and represents reasonable judgement based on familiarity with the industry. Pashek+MTR, Ltd has no control over costs, or availability of labor, materials or equipment, or over market conditions or the provider's method of pricing. Pashek+MTR, Ltd cannot and does not guarantee that the opinion of probable cost provided to the Owner will not vary from the actual cost experienced by the Owner.

FUNDING THE STREETSCAPE UPGRADE

The following funding sources could support the Borough's efforts to implement this strategy:

- **Safe Routes to Schools: PennDOT**
  Offers funding for pedestrian and bicycle improvements to make it safer for students to travel to schools. This program is primarily aimed towards improvements in downtowns, older commercial areas and other areas near schools. Municipalities, school districts or non-profits can apply. Requires a 20 percent match from other sources (such as local funds or other grants).

- **Federal Transportation Enhancements Program: PennDOT**
  Provides grants of up to 80% for: facilities for pedestrians and bicycles, acquisition of scenic easements and scenic or historic sites, development of scenic or historic route programs, landscaping and other scenic beautification along highways, historic preservation, restoration of historic transportation facilities (such as canals), preservation of rail corridors (particularly for bicycle/walking routes), control and removal of outdoor advertising, archeological research, and mitigation of water pollution due to highway runoff. All projects must have a direct relationship to transportation.

Main Street Program: PA DCED
In the downtowns of designated "Main Street Communities," provides initial planning grants and administrative grants over a 3 year period to pay a large share of the costs of a professional manager to coordinate downtown revitalization efforts. May receive matching grants for facade restoration and other design improvements. Usually limited to municipalities of 5,000 to 50,000 persons. The Downtown Reinvestment and Anchor Building components use business district strategies to support commercial-related projects in a central or neighborhood business district.

Keystone Communities Program: PA DCED
Keystone Communities Program is a flexible Commonwealth grant tool for a variety of uses including planning activities, façade grant programs, accessible housing programs, and development grants.

Multimodal Transportation Fund: PA DCED
The Multimodal Transportation Fund provides grants to support economic development and transportation projects. Grants can fund development, rehabilitation, and enhancement of multimodal transit assets and provide funds for streetscape, lighting, sidewalk enhancement, pedestrian safety, connectivity of transportation assets and transit-oriented development.

Multimodal Transportation Fund: PennDOT
Established by Act 89, the Multimodal Transportation Fund provides funding for bicycle and pedestrian improvements and target funding for priority transportation projects in any mode.

Transportation Alternative Set-Aside: PennDOT
PennDOT provides construction funding for transportation alternatives such as on- and off-road pedestrian and bicycle facilities; infrastructure projects for improving non-driver access to public transportation and enhanced mobility; community improvement activities; environmental mitigation; trails that serve a transportation purpose; and safe routes to school projects.

STRATEGY 02:

Develop a facade program

Private property owners are responsible for maintaining business facades, and many of them contribute to a vibrant business district environment with high-quality materials, inviting entrances, windows providing interaction between the interior and street and tasteful, engaging signage. Others do not.

Improving the quality and appearance of commercial storefronts along Brownsville Road (and overall) was highly important to residents and business owners who participated in the planning process. While private property owners bear responsibility for making these improvements, municipalities such as the Borough have options to incentivize them. Communities across the region use facade improvement programs to offset the cost of storefront improvements through matching grants or revolving loans, often in exchange for design meeting standards that will enhance the public realm.

ACTION STEPS:

☐ 1. DETERMINE FUNDING OPTIONS

Borough staff, in coordination with Council and the Brentwood Business Owners Association and any other interested groups, should determine goals and parameters for a facade improvement program, particularly which areas it will target and whether it should involve design standards.

Several federal and state funding sources are available to seed and supplement such local programs, including the PA Department of Community and Economic Development's Keystone Communities Program. A private funder or foundation could also make a serious difference. In establishing a new municipal facade improvement program, Mt. Lebanon is combining a KCP award with a local match to seed a revolving loan fund, which business owners may access to complete specified improvements consistent with local design standards.

☐ 2. SECURE FUNDS, ADMINISTER PROGRAM

The Borough is the most likely source of capacity to apply for such a grant and then administer any facade improvement program the funding creates. Another chapter of this plan recommends adding economic development capacity to staff for purposes such as this. In lieu of additional capacity, the Borough could partner with the Chamber, a neighboring community or other equipped party to deliver the program. Program administration will include developing standards and application materials, recruiting participants, overseeing funded work and maintaining necessary documentation.

STRATEGY 03:

Enhance crossings

Given the presence of several important community destinations within the civic hub of Brownsville Road — and especially the development of the new elementary school and mixed-use site — the Borough can reasonably anticipate sustained and increasing foot traffic. Enhancing pedestrian crossings in this area will encourage more people to access destinations on foot and will better serve those who already do.

ACTION STEPS:

☐ 1. UPGRADE FEATURES

Rectangular Rapid Flashing Beacons (RRFBs) are a common tool used to improve pedestrian safety and prioritize walkability by offering a highly visible advance warning to drivers. These systems are pedestrian-activated and particularly useful at improving the safety of multi-lane crossing on roads with a speed limit of less than 40 mph. These devices are usually installed at "uncontrolled" intersections, such as four-way stops, as well as mid-block crossings. Brownsville Road has several such locations where this device could improve safety:

- Owendale Avenue
- Garden Road
- Sceneridge Avenue
- Kauffman Avenue
- Brednick Avenue
- Pointview Road, across from the high school, where there currently is no crossing
- Meadowbrook Boulevard at Brentwood Towne Square, where there currently is no crossing

The average cost of an RRFB system is around $22,500, inclusive of labor and materials.



2. MONITOR AND IMPROVE BUSY INTERSECTIONS

Staff should monitor the condition and operations of Brownsville Road's highest-traffic intersections, including Willock Road, Hilson Avenue and Towne Square. Identify opportunities for improvements that could be grant funded, such as through PennDOT's Green Light-Go program, which provides assistance for local governments to study and/or improve intersections.

3. COORDINATE ON THE CARRICK END

The northern end of Brownsville Road connects in to the City of Pittsburgh's Carrick neighborhood. Thus, conditions on the Carrick side impact Brentwood, and vice versa. For example, the City approved development plans for a mixed-use senior housing project about 800' from the Brentwood border, which potentially adds local clientele for the businesses in that vicinity. Since the boundary between the two communities is not obvious to visitors, the health of the Carrick-side business district is important to the Brentwood side, and collaboration can be an advantage in improving the appearance and function of both.

As the Borough advances its own plans for improving that end of the street, including any streetscaping or business district investments, staff or Council should connect with Pittsburgh Council District 4, which includes Carrick, to determine how to coordinate improvements across both neighborhoods. The council person can direct requests for City follow-up through the Department of Mobility and Infrastructure, Public Works, City Planning or other appropriate channel.

4 REVIEW SIGN REGULATIONS

Borough staff and/or Planning Commission should review the sign regulations chapter of the Zoning Ordinance, possibly with input from the Brentwood Business Owners Association and/or other end users with insight. Compare provisions with the Montgomery County Model Sign Ordinance to determine whether the Borough's regulations allow for the right types of signage for a vibrant local-scale business district along Brownsville Road. The ordinance should relegate automobile-oriented (read: large, loud and bright) signage to Route 51 and focus on allowing a wide variety of human-scale sign types in local business areas: sandwich board signs, awning signs, window signs, wall signs. Lighting regulations should allow for tasteful modern technology appropriate for this type of district. If necessary, consult the Borough Solicitor and follow the PA Municipalities Planning Code procedure for amending the sign section of the Zoning Ordinance.

STORYLINE TIE-IN:
Brownsville Road and Local Government Excellence

This chapter focuses on improvements to the built environment within the public realm on Brownsville Road that will enhance the Borough's major local thoroughfare as a comfortable, beautiful and safe walking environment that supports bustling local business districts. The connection between this Key Issue and community spirit is fairly obvious, as is the connection with neighborhood quality. What may be less obvious but is equally important is the connection between this Key Issue and local government excellence.

Brentwood is considered to be a premier South Hills community. What the Borough can do to further elevate its competitive position, and therefore its ability to attract investment from future residents and business owners, and *therefore* ensure a stable long-term tax base, is to cultivate memorable, enjoyable shared spaces where people are drawn to spend time and money.

DEVELOPMENT & REDEVELOPMENT



Introduction

BUILDING ON SUCCESS

Brentwood's residents deserve and desire a robust and vibrant local business scene. The Borough is a historically family-oriented community where residents would especially like to see local businesses flourish among several distinct commercial districts.

Residents, business owners, committee members, and staff who participated in the planning process all emphasized the importance of taking intentional action to jump-start the local business environment and promote Brentwood's overall reputation as a destination to live, work, invest and play. When asked to rank the most important issues facing the Borough during the next 10 years, Community Questionnaire respondents put "Providing a greater mix of local retail, services, and restaurants" at the very top of the list. Similarly, "further activating the Brownsville Road business district" ranked as the third most important issue.

This chapter breaks down a few approaches to economic development, some of which the Borough already has underway.

VISION

The Borough will fortify its tax base through contextually supportive development at key sites, while preserving and enhancing the quality of its neighborhoods, and strategically advancing economic development.

> **"Brentwood needs gastropubs, microbrewery and restaurants. Brentwood Square has too many building vacancies."**
>
> *– Questionnaire comment*

TALKING POINTS

- The Borough has proactively advanced redevelopment of the former Borough Building site to achieve its highest and best use. The location of the site along Brownsville Road, right at the heart of a concentration of civic and business attractions, makes the site a great fit for new mixed-use investment. Architectural and landscape design should reinforce a beautiful, walkable public realm that further enhances Brentwood's built environment.
- Residents and officials care deeply about the priority of attracting and sustaining additional local business development, particularly places to meet, eat and shop.
- Currently, the Borough does not have a thorough inventory of local businesses and the spaces that are available for future investment, nor the capacity to proactively connect with and support entrepreneurs. Coordination with the Brentwood Business Owners Association and Chamber has been very helpful in advancing some initiatives, but there is still a need to deepen economic development capacity.
- Local businesses are not always fully in sync with Borough events and undertakings. One example would be some stores closing during Taking It to the Streets events, thereby missing the chance to boost sales and marketing by creatively engaging with thousands of attendees. There is an opportunity to further engage business and property owners in elevating the success and scale of events from which they can also benefit.
- As the Brentwood Borough School District consolidates two elementary schools into a state-of-the-art new school located along Brownsville Road, the future use of the former elementary schools represents an opportunity to further elevate neighborhood character, provide a full array of housing options and support the local tax base.

COMMERCIAL DISTRICTS

Brentwood has four distinct business district areas:

NORTH END OF BROWNSVILLE, NEAR CARRICK BORDER

This district extends roughly between Sankey and Bellecrest Avenues. Despite the municipal border falling along Brownsville Road in this segment, the majority of commercial storefronts are located within the Borough, along the eastern side of Brownsville Road. The building stock here is largely older, more traditionally urban one- and two-story structures. Parking here is mostly on-street.



VICINITY OF HIGH SCHOOL AND FORMER BOROUGH BUILDING

This segment of commercial activity along Brownsville Road is between Hilson Avenue to the north and Marylea Avenue to the south. While there are many commercial uses in this stretch, the high school and library represent important civic uses. This area will also be home to mixed-use redevelopment at the former Borough Building site. Brentwood's new elementary school will also be very close by. This part of Brentwood has potential to further become a real community hub as new development brings increased foot and car traffic as well as new opportunities for businesses to be located here.



SOUTH END OF BROWNSVILLE ROAD AND TOWNE SQUARE

The southern end of Brownsville Road and Brentwood Towne Square represent the most concentrated area of commercial activity in the Borough. It also has significant parking capacity and is where many of Brentwood's "Take it to the Streets" events take place. As both a community gathering place and perhaps the Borough's greatest local economic engine, continued business developmentwill go a long way toward establishing places where residents can meet, eat and play.



ROUTE 51

This state route is a tremendously high-volume auto-centric highway corridor lined by many businesses, many of which are formula retail or service (chains). PennDOT owns and maintains this road and controls access via highway occupancy permits. The Borough has limited influence on roadway design or on what private property owners do with their land. However, the Borough does control zoning and can influence business development through policies and programs.

New development within Brentwood's stretch of Route 51 tends to be more attractive and functional than sites developed in decades past, thanks to zoning and other requirements that have been more recently imposed. However, most of the public comments about Route 51 center on its poor aesthethics and dangerous traffic conditions, especially for anyone outside of a vehicle. Improving the mix of businesses along this stretch, and especially improving the quality of the buildings they occupy, is a long game that requires a high degree of coordination.

> **"Route 51 is an eyesore."**
>
> *– Questionnaire comment*



COMMERCIAL GOALS

All four business district areas have unique challenges and characteristics. More broadly, the strategies in this chapter are designed to contribute to economic and business development across the Borough.

The following list includes goals that rose to importance during the planning process, representing a starting point that can help staff and officials orient policies, programs and investment during the next decade.

With regard to economic and business development, the Borough aims to:

- Cultivate a thriving local business scene.
- Improve communication and relationships with current business owners.
- Encourage/incentivize commercial building upkeep and aesthetic improvements.
- Attract local restaurants.
- Develop a strong reputation as destination in the South Hills.
- Improve occupancy at Towne Square
- Make Borough events desirable sponsorship opportunities.
- Improve conditions along Route 51, particularly the aesthetics of existing buildings and reducing vacancy.
- Develop a more complete picture of economic context in the Borough, including existing commercial real estate inventory, gaps/opportunities in the market and capacity to more directly market available spaces.

Key Issue Strategies

STRATEGY 01:

Build capacity for economic development

The results of public and stakeholder engagement in this planning process make a strong case to intensify Borough efforts to grow and strengthen business districts. This necessarily involves tasks that are outside of the capacity of existing staff, in terms of workload — this type of work typically requires dedicated support. Tasks might include, but are not necessarily limited to:

FIRST UP:

- Creating and maintaining an inventory of existing businesses (with contact people) and commercial spaces within the Borough
- Assessing and pursuing grant opportunities

ADDITIONALLY:

- Working with commercial real estate professionals to actively market available properties and/or reach out to desired potential businesses
- Developing and implementing specific promotions and events that increase the excitement and appeal of business districts
- Connecting business and property owners with information on available programs and services and funding sources
- Developing and administering a facade improvement program
- Serving as a liaison between the business community and local government

ACTION STEPS:

☐ 1. SELECT A PATH FORWARD

The Borough has several ways to build economic development capacity, either as a part of its own staff, as a position shared with another agency or community or through consulting services. Borough Council and staff should evaluate the pros and cons of each option and select the most advantageous way to proceed.

a. HIRE A MAIN STREET MANAGER TO LEVERAGE STATE GRANT FUNDING

If feasible, this would be the gold-standard strategy, unlocking state funding to support the efforts of a full-time main street manager. Information on the Keystone Communities Program appears on the following page. A full-time Economic Development and Commercial Districts Manager from a neighboring community, interviewed for this plan, covers responsibilities that easily require full-time dedication.

b. CREATE A PART-TIME POSITION

Alternately, the Borough could outline responsibilities for a part-time main street manager position to get underway on priority economic development initiatives at a lower cost.

c. CREATE A PARTNERSHIP APPROACH

Another strategy would be to share costs and administration responsibilities for a part- or full-time economic development role with a neighboring municipality or other organization. Following initial meetings to level-set on priorities and desired job functions, negotiation would need to sort out the many details of how this would work and what Brentwood would receive in return for any budget or in-kind investment.

d. CONTRACT WITH AN EXPERT THIRD PARTY

Finally, the Borough could also get underway on these tasks by contracting with a qualified external consultant, ideally with proven accomplishment revitalizing main street business districts. This could also be an interim step to make short-term progress while the Borough evaluates the feasibility of sustaining a longer-term position.

FUNDING DETAILS: KEYSTONE COMMUNITIES PROGRAM

This program, administered by Pennsylvania's Department of Community and Economic Development (DCED), is likely to see substantially increased funding, according to the governor's proposed budget. In that proposal, it manifests as the **Main Street Matters** program, which builds upon and upgrades Keystone Communities.

According to current program guidance, there are several ways municipalities may benefit from Keystone Communities, among which the **Keystone Main Street** designation aligns most closely with Brentwood's goals.

A few pertinent details:

- Designation is centered around preservation-based economic development. Strategies might include preserving and strengthening existing retail and business centers; improving the quality of life by making the downtown area a more attractive place to live and work; developing and maintain continuous contact with main street businesses; and/or assisting local government and small businesses in developing technology and/or solutions to business opportunities.
- Participation is long-term, requiring "organizational sustainability" on the part of the applicant and a funding stream to employ a full-time position for at least five years. The applicant can request that up to 40% of work activities be spent on other (non economic development) community-based tasks.
- The person in the funded position receives training and technical assistance from DCED and the Pennsylvania Downtown Center.
- The funding application requires demonstrating revitalization need, a five-year strategy for revitalization efforts and identification of funding sources.
- The first step is a meeting with the regional DCED office to discuss the potential application and suitability.

☐ 2. SET UP AN INVENTORY

This action step could be an initial task for a person hired to focus on economic development; alternately, it could be project led by Planning Commission or a purpose-appointed advisory board and assisted by volunteers.

Attracting local and small businesses is a top priority for Brentwood. A key piece of being able to do this is knowing exactly what kind of commercial space the Borough has to offer. An important first step is to develop and maintain a working list of commercial space in Brentwood with information on the amount, type, condition and availability of commercial space. While much of the commercial building stock is under the control of property owners, maintaining this type of inventory will help the Borough play matchmaker, connecting potential business owners with landlords or reaching out to outside businesses that the Borough would like to attract.

☐ 3. OPEN COMMUNICATION CHANNELS

This planning process revealed room for improved communication between the municipality and local business and property owners. Better understanding conditions on the ground will help staff and Council develop and implement policy, and better understanding Borough resources and priorities will help business owners take advantage of all the community has to offer. Mutual exploration of challenges and growth opportunities may lead to great ideas for future advancement.

Council and the Brentwood Business Owners Association, potentially also the Chamber, should schedule roundtables or similar events to bring public and private perspectives together.

STRATEGY 02:

Foster high-quality mixed-use development

The Borough has played a hands-on, strategic role in ensuring that 3624 Brownsville Road, the site of the former Borough Building, is redeveloped to achieve the highest and best use. Borough goals for the redevelopment are as follows:

- An innovative development which builds upon Brentwood's character, contributes to the sense of place and serves as a model for future (re) development in Brentwood's business districts along Brownsville Road and Route 51
- A market-rate rental apartment community with ground floor retail, preferably some type of restaurant
- Plan for vacating and incorporating Pary Street, which traverses the site
- A proposed parking plan that incorporates a combination of on-site parking, street parking, and/or the use of additional Borough property.
- Pedestrian-friendly design of all street frontages
- A financial return for the Borough for the sale of the Property, as well as the future property taxes and earned income taxes generated by the development of the property and the renters
- A Project Labor Agreement (PLA) between the Developer and the Pittsburgh Regional Building and Construction Trades Council.

The current design for this $15 million project, well underway, prioritizes complementing and enhancing Brentwood's character with quality new construction, encouraging additional investment in the Brownsville Road business district. It will maintain pedestrian scale, walkability and highlight transit access.

As the design makes its way to reality, Borough officials should continue to hold the developer accountable to a high standard of care and quality to ensure that the most is made of this substantial opportunity.



Concept design for 3624 Brownsville. Source: Massaro Properties, LLC

STRATEGY 03:

Encourage high-impact redevelopment

Exciting changes are coming to the Brentwood Borough School District. As the Borough designs and builds a new state-of-the-art elementary school located along Brownsville Road, two elementary schools that will merge into the new facility leave behind buildings and sites that represent future redevelopment opportunity. School officials indicated that the district is committed to finding a deal to allow these parcels to return to the property tax rolls. The district is open to exploring all options as it negotiates with potential seller agents.

Beyond sale for demolition and redevelopment as single-family homes, the Borough and district might consider the potential advantages of retrofitting one or both elementary schools as senior or multi-family housing. The density of this option offers greater tax-base potential, as well as expanding the supply of smaller housing options that are increasingly in demand among seniors and others who need or prefer less maintenance. There is good precedent for this in the region, with conversions of architectually significant schools in Hazelwood and Homestead receiving national recognition. Given the comparative stability of its neighborhoods, Brentwood would appear to be an even more advantageous environment for this type of conversion.

ACTION STEPS:

☐ 1. CHECK IN WITH THE DISTRICT

Borough staff and/or officials should arrange a meeting with school officials to discuss options for the site, including the feasibility of multi-unit conversion. The Borough may be able to offer the district insight or expertise in issuing an RFP for redevelopment proposals, if desired, or can help ensure that the right zoning regulations are in place for the highest and best use to proceed.

☐ 2. OFFER PARTNERSHIP

Following an initial conversation, the Borough should keep the lines of conversation open and offer support where needed to encourage Council's preferred redevelopment vision for each site.

STRATEGY 04:

Seek partnership for a farmers market

Engagement results suggest that a regular farmers market would be popular among Brentwood residents. This would give both residents and visitors a place to convene, socialize and enjoy a local shopping experience, as well as offer an additional source of healthy, primarily locally grown food. These types of events can provide opportunity for local vendors and creators and further raise the profile of the community as a whole.

While initial analysis of available sites did not reveal a prime candidate location, working with a private entity could help identify a place to stage this activity.

ACTION STEPS:

☐ 1. IRON OUT THE DETAILS

Identify a potential location, desired frequency (weekly?), and feasible initial size for this event. Determine potential cost to the Borough to facilitate this event and whether local businesses, foundations or other funders (perhaps, for instance, a regional hospital system with local representation) would be willing to sponsor the event on a one-off or ongoing basis.

☐ 2. RECRUIT VENDORS

Identify desired vendors, among the many who frequent public farmers markets around the area or otherwise, and coordinate their participation. Seek to achieve a mix of local food growers and harvesters as well as bakers, craftspeople and others whose wares will attract residents to a rich shopping experience.

☐ 3. STAGE A PILOT EVENT, ADJUST, REPEAT

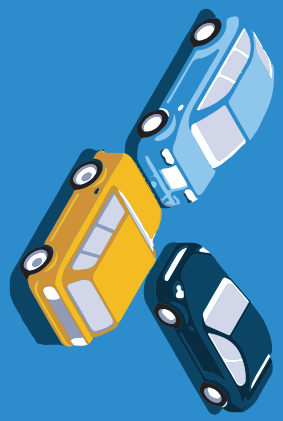
Plan the details to advertise and stage a trial or pilot farmers market event, allowing time afterward to reflect and assess where adjustments might be needed for greater reach and success. Incorporate any changes in planning for a recurring event series.

STORYLINE TIE-IN:
Future Development and Community Spirit

Brentwood Borough is mostly built-out, from a future development perspective. The Borough has very few greenfield areas left where development is desired, so its greatest development opportunities take the form of redevelopment and reinvestment to achieve revitalization. Accordingly, the Borough must approach redevelopment opportunities — particularly those on publicly owned sites! — with special care and respect for the influence they have, positive or negative, on reinforcing community values.

As a community, Brentwood cares deeply about walkability, neighborhood quality and further growing vital, exciting business districts that sustain local entrepreneurship. Redevelopment initiatives such as those underway at the former Borough Building and both elementary school sites have the potential to fortify shared values about place and signify points of public pride.

PARKING



Introduction

PARKING PROBLEMS

Parking emerged at the top of the list during the planning process as a high-priority issue for the community. Concerns from residents ranged from parking supply to enforcement, and parking was a hot topic of conversation during all public engagement efforts. These concerns extended across the Borough, with residents identifying overcrowding on residential streets, cars interfering with sidewalks and parking issues for commercial activity along Brownsville Road. The Borough has installed electronic parking meters along some sections of Brownsville Road to replace older, coin-operated meters. While most of the publicly owned commercial district parking is on-street, there are multiple, dedicated-use free parking lots, such as at the Brentwood Library and Brentwood Park.

In some residential areas, topography and narrow streets limit on-street parking. But primarily, the perception of parking scarcity relates to an issue plaguing many older, built-out communities. **Brentwood's housing stock was mainly constructed in the early to mid-20th century, before vehicles became as large and numerous as they are today.** Brentwood homes often have no garage or a garage built according to older (smaller) demand, along with driveways that aren't large enough to store all of a household's vehicles. Additionally, some originally single-family homes have now converted to multi-family use, which translates to more vehicles associated with the same structure. About 20% of homes in the Borough are in multi-family units, as of the 2022 American Community Survey.

Some residents report that commercial area parking overflows into residential areas, and employees leave vehicles all day directly near businesses in spaces that should turn over more often to provide customers access. Others are worried that Brentwood's proximity to the city and public transit access make it a convenient option for non-residents to leave their vehicles, which strains available supply. And while the observations may hold some truth, they only reflect a portion of the full picture.

VISION

The Borough will optimize the use of parking in both residential and commercial areas, setting in place rules that ensure best possible use of public space devoted to this purpose and right-sizing the requirements for off-street parking.

Vehicles per Brentwood household

	Households	% of HHs
No vehicle available	768	17%
1 vehicle available	1,932	43%
2 vehicles available	1,385	31%
3 vehicles available	354	8%
4+ vehicles available	29	1%
Total households	4,468	100%

Source: 2021 American Community Survey, U.S. Census Bureau, Five-Year Estimates

TALKING POINTS

- Brentwood's neighborhoods were built at a time when households owned fewer and smaller vehicles. Almost 10% of households now own three or more vehicles, intensifying competition for limited curb space in residential areas where streets are narrow and garage structures are small.
- Many drivers will park their vehicles on sidewalks, crosswalks or other areas not dedicated to parking, creating issues for walkability and safety.
- Residents overwhelmingly support walkability and consider it a defining characteristic of the community. Asked directly whether the Borough should prioritize walkability or ample parking supply when the two are directly at odds, 59% of 630 total Community Questionnaire respondents chose walkability. This is an important policy distinction for suburban communities and one that supports Brentwood's traditional built environment. (By contrast, a community that prioritized ample parking supply might impose significant off-street parking requirements that resulted in the demolition of buildings in a business district to create more lot space.)
- Land is a valuable resource to any community, especially one that is highly built out, as Brentwood is. The Borough should conduct a comprehensive parking study to better understand current parking demand and to inform future decisions regarding parking management and allocation.
- A residential parking permit system could be highly effective in reducing parking issues near residents' homes. Many communities maintain paid parking permit systems, such as the Borough of Edgewood, which has a population one third of Brentwood's.



Private surface lots serving retail uses, such as this one at Brentwood Towne Square, are designed to prioritize high turnover

SUPPLY AND DEMAND

The economic forces of supply and demand are very much in play when it comes to parking. Residents or would-be business district visitors feel frustrated when they perceive that supply is not available to meet demand. This results in their circling around looking for space, parking farther away than they would prefer or parking illegally. For business district visitors, it might look like giving up and returning at a different time or using a different form of transportation. Parking scholar Donald Shoup has estimated that 30% of more of traffic in a built-up area consists of drivers cruising around in search of a space to park. In residential areas, parking demand is related to car ownership, with peak demand occurring in the middle of the night. Residential parking demand is less elastic: At the end of the day, people who own vehicles have to store them somewhere.

Parking management constitutes its own field of study, and it is centered on striking an optimal balance between supply and demand so that 85% of on-street parking spaces in a given area are occupied at any given time. This is the magic number, the percentage at which parking supply is most efficiently used. An 85% parked block leaves enough spaces available to avoid drivers cruising in search of space. Contrary to popular perception, achieving parking nirvana is often not about adding more parking spaces to a business district. It's about creating a parking management program that causes existing spaces to be used more efficiently.

WALKABILITY VS. PARKING

The residents of Brentwood appreciate the walkability of their community. More than half of Community Questionnaire respondents rated walkability as one of the "very important" factors that contribute to the quality of life in the Borough. Brownsville Road and adjacent residential areas boast walkable Borough connections to popular destinations such as the park and library. Indeed, Brentwood positions itself as an attractive, dense and walkable suburb.

Creating space for pedestrian infrastructure and parking can be at odds. Useful and comfortable pedestrian connections require some level of density, with origins and destinations arranged within reasonable distances. Large surface parking lots tend to disperse density, creating expanses that feel less safe and interesting to traverse on foot. In Brentwood, 58.5% of survey respondents believe that the Borough should prioritize walkability over providing ample parking when the two conflict, which helps to provide insight on future decision-making.

> **"Something needs to be done about the parking asap. You have people with driveways and they don't use them. Also, no one should have 5 to 7 cars for a single-family home."**
>
> *– Questionnaire comment*

CURRENT BOROUGH PARKING RESTRICTIONS

Parking is currently not allowed:

- On a sidewalk
- On a crosswalk or within 20 feet of a crosswalk at an intersection
- At any place where official signs prohibit stopping
- In front of any public or private driveway
- Within 15 feet of a fire hydrant
- Within 30 feet upon approach to any flashing signal, yield sign or stop light

In December 2023, the Borough adopted a new ordinance to crack down on sidewalk parking, articulating an intention to cite and fine offenders. The ordinance states the **Borough's commitment to "ensuring safe and convenient pedestrian access to local schools, shops and transit stops."**

The Borough also regulates the parking of vehicles that load, unload or deliver goods during certain hours and vehicles that have a gross weight of at least 7,000 pounds.

WHAT'S THE MOVE?

Creating a well-calibrated parking management program can serve a few purposes in tackling the challenges that pain Brentwood residents and business owners most. In commercial districts, creating higher turnover supports businesses by providing convenient parking for their customers and reducing the time they spend circling. It can also improve the efficiency of on-street parking in residential areas through program development, policy update, communication and enforcement. Overall, a parking management program helps to improve the experience of living in and visiting a community while preserving walkability and the quality of its built environment.

The strategies in this chapter represent local perspectives on the issue from community engagement, as well as the expertise of staff and officials. This includes lessons learned in the many public conversations that have taken place on this topic over the years, as well as the experience of developing and enforcing various parking management programs and policies. The strategies also reflect planning best practices, which respect the issue as an economics problem with an actual solution that needs to be tailored for the right fit to any given place.

Key Issue Strategies

STRATEGY 01:
Monitor parking issues

Within the last year, the Borough has communicated and followed through on increased enforcement of parking rules, particularly the prohibition on sidewalk parking. In the coming year, the Borough can evaluate the results of this policy change on driver habits, which will help determine whether further intervention is needed.

Beyond that, analyzing updated data on how people use spaces would help to refine a parking management program to address problems specific to different areas of Brentwood. In addition to knowing the numbers for available parking supply, the Borough must understand demand in the form of utilization — How long are on-street spaces occupied, and how often do they turn over? This provides insight on which types of parkers are using which locations, which informs the policy and programs that follow. For instance, a parking study might prove that a perceived parking shortage in a commercial area is due to employees leaving vehicles for eight-plus hours at a time, leaving few or no spots available to visitors. Once the problem is clearly defined, appropriate solutions become clear.

ACTION STEPS:

☐ 1. DETERMINE APPROACH

Should the Borough go the route of further study, the Borough should evaluate whether it is possible to recruit volunteers to collect utilization data, which looks like visiting an assigned area with a spreadsheet and a pencil at regular intervals on specific days. This could help reduce the cost of a parking study. Either way, the Borough may choose to find a local parking expert or engage a firm with this specialty to guide data collection and analyze the results. Parking study costs range by scope and the size of the subject area, falling anywhere between $10,000 and $80,000.

☐ 2. COLLECT AND ANALYZE INFORMATION

With a sense of approach in hand, the Borough should develop a request for proposals to complete the study, specifying whether volunteers will be available to collect data. The scope of services should specify that the Borough seeks detailed, site-specific recommendations on policy and program changes to address identified problems, down to such details as hourly meter/kiosk pricing and whether/where street design should be reconfigured. Appoint a committee to provide direction for the effort.

STRATEGY 02:

Continue the conversation on a residential permit program

A residential parking permit program (RPPP)gives residents priority access to on-street parking locations in front of their homes in exchange for securing a permit from local government, either for free or for a (usually annual) fee. The City of Pittsburgh's program prohibit vehicles from parking in designated areas for more than two hours without a residential parking permit. In considering its own RPPP, Brentwood should establish specific street/block zones, likely with insights derived from a parking study, within which only residents and permit holders should be allowed to park.

The Borough previously explored the possibility of creating an RPPP in 2016, but ultimately no action was taken. This plan confirms that the approach is in keeping with best practices and is the most effective available approach to managing parking utilization in residential areas, especially those near other destination areas such as business districts.

Given the importance of this issue to residents, the Borough should continue evaluating whether such a program could work for Brentwood, with sensitivity for the cost impact on households, particularly those on fixed incomes. A fee structure outlines the cost of a permit for each additional car in a household. This program may limit the number of vehicles allowed on a permit or increase the cost for each additional car beyond the first. In many communities, the fee for the first car is often minimal, between $20 and $40 per year. Escalating fees for additional vehicles reflects the high value of curb space and encourages multi-car households to find alternatives, such as cleaning out a garage to park or using a driveway. Guest passes could be modeled after the City of Pittsburgh's (one free guest pass per permit holder household) or the Borough of Edgewood's ($20 per visitor parking pass).

A more aggressive permit system would also include an ordinance that limits the number of vehicles per household. For example, New Hope Borough in Bucks County allows one permit per house with only two cars per permit. Another example of this is Denver, CO, which designates different kinds of RPPPs and how many a household may obtain. The RPPP may also have special restrictions, such as restricting commercial parking or trailer parking overnight.

ACTION STEPS:

☐ 1. DESIGN THE PROGRAM

Staff should make recommendations to Council on the extent of a new Residential Parking Permit Program, including how it will be administered and enforced. Accurately assessing the staffing needed for a permit program is essential to establishing funding levels. Communications strategy will also be critical in educating residents on proposed policy changes and gaining public buy-in.

If a parking study is conducted, use the results to determine zones, blocks or streets where on-street parking permits are necessary.

☐ 2. ENGAGE THE PUBLIC

Council should workshop the proposed program details in public conversations, allowing residents the opportunity to respond and suggest ideas.

☐ 3. MAKE THE RPPP OFFICIAL

Follow all applicable procedural requirements in updating the Borough Code to incorporate requirements of the new program. At a minimum, this should include permit requirements and provisions, permit exceptions, fees, administration and penalties/fines for violation. Determine a strategy for initiating enforcement (i.e. setting an effective date, whether there are warnings only for the first several months to one year).

☐ 4. DEVELOP THE ROLL-OUT

Create a communications strategy and implementation plan to educate drivers. In the past, the Borough has been successful sending postcards to residents or placing them on cars parked on the street. Households in all RPPP zones will need to understand the requirement to obtain and display permits.

☐ 5. POST CLEAR NOTIFICATION

Design and install on-street signage (and pavement markings, if appropriate) in affected areas to clearly designate resident-only parking areas.

STRATEGY 03:

Hold the line on enforcement

The Borough has elevated enforcement of parking violations, along with raising awareness of the rules in place. This has made an immediate impact on the frequency of sidewalk parking. The Borough should continue serious enforcement of its parking laws and seek opportunities to keep residents aware of their importance. Sidewalk parking obstructs safe and easy pedestrian pathways, especially for those with mobility difficulties.

Other issues include vehicles parked in clearly designated "no stopping" zones. This form of illegal parking obstructs walkable routes and creates hazards where vehicles block clear sight lines. Enforcement is a key component in addressing these concerns.

ACTION STEPS:

☐ 1. ADD PROHIBITIONS TO CODE

At present, the Borough Code lists categories of streets where parking is prohibited. The Borough should amend the Code to prohibit parking in "yellow paint" zones and specify and enforce fines set for any parking violation.

☐ 2. CREATE A PARKING AUTHORITY

Consider a long-term goal of creating a Borough Parking Authority to administer and enforce the Borough's parking management program. Currently, Borough Police handle enforcement. Funding for this effort could come from enforcing modernized street-metered parking and/or the RPPP.

A parking authority or dedicated civil parking enforcement officers designates staff to enforce parking violations and assist with parking education and problem-solving. Strict enforcement of parking violations encourages compliance, reducing the occurrence of issues. This also frees police officers to focus on other priorities.

For example the City of Meadville (with only 2,698 more residents than Brentwood) has "peace officers" authorized to regulate parking and direct traffic. The peace officers report to the chief of police and are required to obtain information on the location of any parking violation, the date and hour of the violation, the state license number of the vehicle and any other relevant facts.

STRATEGY 04:

Promote reporting

The Borough already has a Google form for residents to submit complaints. Expanding on this service offers the Borough a chance to collect in-depth information about where problem areas occur most frequently and enhance enforcement. The City of Pittsburgh has a 311 line where residents can submit non-emergency concerns or issues for response as the appropriate department is available. Requests can be sent anonymously (if a response isn't needed), and otherwise all requests are given a service order ticket number.

ACTION STEPS:

☐ 1. EXPAND THE ISSUE REPORTING FORM

The Borough should modify its existing Google form to include parking enforcement complaints. The link to the form should be accessible from the Borough website and publicized as a service. The Borough should also strive to keep this data organized so it can be useful if needed in the future.

☐ 2. PARTNER TO GROW CAPACITY

The Borough should explore connection with partners, such as the South Hills Council of Governments (SHACOG) or with CONNECT (Congress of Neighboring Communities) to create a joint 311 or non-emergency response app or website.

STRATEGY 05:

Define spaces

As part of the public outreach in the planning process, residents were extremely supportive of more clearly delineating parking spaces and other parking design best practices in residential areas and in business districts. Borough Code specifies minimum dimensions for parking stalls, but curbside space is not always used efficiently in areas without pavement markings.

Education and outreach is an important component of this work, as the total number of vehicles that can fit in a space may change if paint defines stalls according to the minimums in Borough Code.

ACTION STEPS:

☐ 1. MARK PAVEMENT IN A PILOT PRIORITY AREA

Add parking-space pavement marking in problem areas to delineate existing parking capacity, clarify no-parking areas and improve the efficient use of space. Paint striping can help safely account for the number of spaces available and force drivers to park within an appropriate amount space. This could be introduced with a pilot program in a neighborhood or section of streets to help identify how well it works. A public survey for the pilot program should go out to residents or business owners in the area.

☐ 2. PROTECT PRIORITY SIDEWALKS

Consider raised curbs or protected sidewalks (tree lawns or other physically barrier between the curb and sidewalk) to discourage vehicles rolling up onto sidewalks. Raised curbs can be added around intersections to enhance pedestrian protection.

☐ 3. ADD ON-STREET PARKING REGULATIONS

Develop on-street parking regulations as part of any update to the Borough Code specifications for parking. The Code should include the zones of paid parking and describe meter installation and use, overtime violations, days and hours of operation and accessible spaces.

STRATEGY 06:

Incorporate best practices

The following action steps are worth consideration as the Borough takes an analytical look at the relationship between parking supply and demand and how it can most efficiently strike the right balance.

ACTION STEPS:

☐ 1. CONTINUE METER MODERNIZATION

The Borough began to use new meters on Brownsville Road a few years ago but has not yet replaced all coin meters to modern meters yet. Electronic parking meters that work with parking apps or QR codes are current standards. Because there is no clear evolution cutoff point for when new standards may be developed, the Borough should plan to continue the process of replacing coin meters to the modern meters currently in place along Brownsville Road. Having parking utilization data from modern meters can help manage parking and inform future decision-making.

☐ 2. PROMOTE SHARED PARKING

The Borough should consider incentivizing and streamlining shared parking arrangements. Many communities write such provisions into the off-street parking minimums section of the zoning ordinance. For example, private lot space near the business districts could potentially be used for employee parking, reducing competition with customers for relatively inexpensive metered space. The Borough has already identified parking lots off Brownsville Road that may be suitable for a situation like this.

☐ 3. ENCOURAGE MODE SHIFT

To decrease parking demand for vehicles throughout the community, the Borough should aim to make active modes of travel more safe, appealing and convenient. This would include working with Pittsburgh Regional Transit to improve transit access, stops and nearby walking routes; installing bicycle parking in commercial areas; and improving pedestrian amenities as suggested in other chapters of this plan.

4. AMEND THE ZONING ORDINANCE

Zoning ordinances typically specify a number of minimum off-street parking spaces that a property developer must create for each land use (business, residence, etc.). Minimum parking requirements in zoning ordinances often reflect pseudoscience — whether they are carried forward from decades long past, copy-pasted from a neighboring municipality or even written in direct reference to the latest traffic generation estimates from the Institute of Transportation Engineers, these numbers almost certainly do not reflect the real-life traffic generation of a given land use of a given size and intensity in a given neighborhood context.

Many communities across the county have decided to instead let the market decide how much parking a use needs. The advantage of this approach is that it avoids overbuilding parking to meet requirements, which drives up land consumption, exacerbates stormwater issues and increases the cost of whatever use is built on the site. Eliminating parking minimums does not eliminate parking; it instead allows developers to determine how to best lay out a site and meet user needs. During a future zoning update, Brentwood should consider whether this approach could advance local goals and, if so, amend the ordinance to reflect it.

Additionally, the Borough should consider limiting or prohibiting the conversion of single-family homes into multiple housing units. There is profit incentive for landlords to rent a single home to multiple households, but the effect is often the deterioration of housing stock and, as cited in this chapter, an increase in vehicles competing for limited curb space. Sustaining the Borough's supply of affordable housing remains an important aim; permitting a scale-appropriate variety of housing types is a better way to accomplish this than converting existing stock.

RIGHT-SIZING PARKING: A GROWING MUNICIPAL TREND

Increasing walkability and reducing parking demand can help address some of the parking challenges that Brentwood faces. To date, than 50 cities and towns across the country have thrown out parking minimums to help address housing affordability, walkability and traffic congestion.

Auburn, Maine needed to attract new businesses after several restaurants and small businesses closed. To reduce up-front costs for new businesses and expansions, they eliminated parking minimums in commercial areas. This targeted approach had an immediate impact on the community. It brought in new restaurants and helped to improve the public realm.[1]

Parkingreform.org chronicles case studies for communities that have eliminated parking minimums for similar purposes.

1 *Spivak, Jeff. American Planning Association, 2022. https://www.planning.org/planning/2022/spring/a-business-case-for-dropping-parking-minimums*

STORYLINE TIE-IN:
Parking Management and Your American Dream

Getting the balance of parking supply and demand right in different areas of Brentwood is about more than making sure that curb space is efficiently used and people are spared the frustration of cruising for parking spaces. It's also about ensuring that ever-escalating parking demand doesn't translate to neighborhood deterioration. Everyone wants to park overnight close to home, yet no one wants to see sidewalks obstructed by F-150s.

This planning process indicated that the community's traditional neighborhood fabric and walkability are highly important to Brentwood's identity and quality of life. Therefore, parking policies and programs think beyond the easy answer — consuming additional space to lay down more asphalt — and engage with the more nuanced challenge of influencing demand and utilization.

CONNECTIVITY



Introduction

LINKING PLACES AND PEOPLE

There is a growing recognition in many communities of the benefits of physical connectivity and walkability. By providing various options for walking, using public transportation, engaging in outdoor activities and cycling, communities can create a network that is well-connected and reduces traffic congestion and fatalities. This approach can enhance access to economic opportunities, encourage physical activity and improve health and strengthen the social fabric of the community. By prioritizing physical connectivity and walkability, communities can improve the quality of life for their residents, promote a sustainable, healthy and vibrant environment.

Physical connectivity is closely linked to other Key Issues in this plan, such as reducing parking demand and promoting community development. Improving safe and convenient ways for residents to get where they need to go increases foot traffic, which will benefit the development and vitality of business districts. And, with the increasing ownership of e-bikes nationwide, hilly topography is no longer the barrier it once was for cyclists. Brentwood residents prioritize walkability, and public engagement results support continued investments in infrastructure that facilitates pedestrian activity, as this enhances the community experience.

Physical connectivity should prioritize pedestrian safety and comfort, a design imperative that tends to end up enhancing safety for all users regardless of mode. During the public engagement for this plan, many residents said better sidewalks, increased accessibility and safer street crossings are key for improving the overall walkability of the Borough. More information on crosswalk safety appears in the Brownsville Road chapter of this plan.

VISION

The Borough will build upon a network of safe, convenient and pleasant routes to travel on foot or bike, enhancing its status as a walkable community and increasing trail connections within and beyond the community's borders.

> **"One of the best things about Brentwood is its walkability."**
>
> *– Questionnaire comment*

TALKING POINTS

- The Borough's approach to physical connectivity should focus on residents of all abilities, making streets safer and the community more active. Doing so enhances the quality of life for everyone.
- With Brentwood leading many of the South Hills communities in home ownership by younger people, continuing to attract young families requires aligning with community values they seek. Walkability is one of those strengths.
- Because the Borough is close to the Great Allegheny Passage (GAP Trail), the Borough should support creation of a connecting trail if opportunities for collaboration arise.
- Creating sidewalk and stairs upgrade programs in the Borough is key in enhancing overall connectivity. Sidewalk repair programs help support property owners who may not have financial resources to put toward such work, and stair upgrade programs help public ways within the Borough.
- Brentwood Hollow is a prime location for creating connections in the Borough, providing active transportation opportunities and recreational hiking and biking.
- Neighborways are an effective way to promote outdoor recreation and foster community spirit. These can be supported by minimal infrastructure and grant funding.
- The Borough has already begun projects to improve connectivity, including a trail in Brentwood Hollow and the Dewalt Avenue Streetscape Project.

SETTING THE PRECEDENT

About 20% of homeowners in Brentwood are over the age of 65, compared to 33% across Allegheny County. On the flip side, Brentwood's southern Census tract leads the South Hills in home ownership by those under age 35, at 16%.[1] Connectivity is key to continuing to attract younger people to the area, which provides a strong reason to continue building on existing levels of green space, trail creation, and safety enhancements.

TRAIL CONNECTIONS

During the planning process, many emphasized the importance of physical connectivity in relation to trails, particularly the Greater Allegheny Passage (GAP) trail. The project team investigated two options, presented later in this chapter, to improve connectivity in and out of Brentwood, connecting with the popular biking and hiking trail. Both options required multi-jurisdictional participation and extensive resources. Should an opportunity arise to pursue either route in partnership with other municipalities or by grant funding, the Borough should support the effort.



1 Fourth Economy. 2022. "Surprise in the Suburbs: Economic Mobility & Homeownership."

Key Issue Strategies

STRATEGY 01:

Upgrade public stairs

Networks of sidewalks that include stairways provide essential pedestrian connections, especially in communities such as Brentwood, characterized by dramatic topography. These networks connect commercial, residential and civic amenities and natural spaces within a municipality, benefiting physical and mental health. The Borough has already made improvements to public stairs in specific locations, including those at Kaufmann Avenue and Olancha Avenue. Strategizing future improvements can make spending more predictable and help the Borough address deteriorating infrastructure before repairs become impossible and more expensive replacement infrastructure is required.

ACTION STEPS:

☐ 1. DETERMINE APPROACH

Create a dynamic inventory of publicly owned right-of-way staircases. The Borough should document all existing public staircases in the Borough and note their condition, the last date improvements were made, and rank their connectivity importance. This type of project is well suited to an intern (such as those partially funded by the Local Government Academy) or volunteer. Borough staff could set up the effort by providing mapping to annotate and coordinating data entry with the Borough Engineer.

2. PRIORITIZE PROJECTS

Based on the inventory results, the Borough should begin implementing priority improvements, such as stair repair, landscaping upkeep and/or feature upgrades such as railings or bicycle push ramps. Some potential improvement targets are listed below and shown on the Connectivity Map on the following page. However, the results of the inventory and analysis should guide decision-making.

- Between Brentwood Park and East Garden Road, including the graded walking path alongside the steps
- Lachman Way and Grossman Place
- Oakton Road to Woodrow Ave
- Sceneridge Ave and Pary Ave to Outlook Street

3. FACTOR INTO CAPITAL IMPROVEMENTS

Create cost estimates for the highest priority projects and add them as budget line items for improvements in a future year. Note that grant funding may be available to help cover the costs.



CONNECTIVITY MAP
BRENTWOOD BOROUGH

Legend

Landscape Features
- Woodland
- Stream

Community Features
- Commercial
- Government
- School
- House of Worship
- Residential
- Park

- Proposed Brentwood Hollow Trail
- Sidewalks

Pittsburgh Regional Transit
- Carrick
- Knoxville
- Flyers
- Transit Stops

Brownsville Road

1. Sankey-BellecrestCommercial
2. Bellecrest-Garden Residential
3. Garden-Willock Civic-Ed-Commercial
4. Willock-Towne Square Residential
5. Towne Square-Route 51 Commercial



STRATEGY 02:

Double down on the sidewalk program

The safety and completion status of the sidewalk network impacts residents who walk for recreation or transportation purposes. As one resident asserted in an interview, "sidewalk improvements would make Brentwood a walking community again."

The Borough currently adds or repairs sidewalks on streets where it is completing roadway resurfacing projects and offers a sidewalk improvement program that provides some financial assistance to property owners.

The ordinance requires all land or property owners to maintain the sidewalk that borders their property or parcel. Sidewalks should be in a state of good repair, free from defects or debris, and paved according to specifications. If an owner fails to maintain the sidewalk within 30 days of receiving a letter from the Borough notifying the owner of a deficiency, they will be liable for the total cost plus 10%. Before a property owner installs sidewalk themselves or through a contractor, they must obtain a permit from the Borough code enforcement officer, and the work must be carried out in compliance with the current specifications.

The cost of repairing sidewalks can be a financial burden for some owners, and piecemeal repairs can lead to poor accessibility and sidewalk quality. Through its existing program, Brentwood offers residents the opportunity to participate in a cost-sharing program in which the Borough pays half the cost of repairs of sidewalks that are deemed deficient. Currently, the Borough assesses the condition of sidewalks on the streets it will be repaving in a given year and notifies owners of any deficiencies and the cost-sharing program.

ACTION STEPS:

☐ 1. CONTINUE/EXPAND COST-SHARING

Continue or expand the sidewalk improvement cost-sharing program that helps homeowners repair their sidewalks. The Borough could expand this program by adding sidewalk projects at a greater pace outside of the street repaving program and focusing on high-priority sidewalks that connect to transit stops, schools, parks and important civic or commercial spaces.

2. ADDRESS HIGH-PRIORITY NEEDS

Adopt an ambitious repair schedule for high-priority sidewalks that are owned by the Borough — or possibly even by businesses or residents. Create or maintain a dynamic list of needed sidewalk improvements on high-priority routes, such as those connecting to parkland or prime community assets such as the library, commercial areas, transit stops or Brentwood Towne Square. The Borough should address problems at these high-priority locations at an accelerated pace, either via the aforementioned cost-sharing program or through direct Borough funding, under the assumption that their importance requires action. Grant sources could amplify the impact of this work.

3. WAIVE SIDEWALK CONSTRUCTION PERMIT FEES

Remove sidewalk expansion construction permit fees. The Borough Department of Building and Code Enforcement mandates a permit for any construction work, and there is a standardized application for it. The cost of the permit is $39 for work that costs under $1,000, with an additional $9 fee for each additional $1,000 in cost. By waiving the cost of the permit specifically for sidewalk projects, the Borough can encourage more residents and business owners to consider sidewalk expansion.



STRATEGY 03:

Continue to advance the Brentwood Hollow Trail

A priority connection identified during this planning process is the area between the easternmost dead end of Brentwood Avenue and Brentwood Road through Brentwood Hollow, and a potential connection from the intersection of Jacobson Drive and East Garden Road. The route connects residential neighborhoods in the far eastern corner of the Borough to the park and library.

The Borough has plans for the trail through Brentwood Hollow, including transforming an access point for utility infrastructure into a permanent trailhead. Borough Council has stated an intention to ensure that the property remains available for pedestrian use.

ACTION STEPS:

☐ 1. CONTINUE PROJECT IMPLEMENTATION

The Borough should fund and continue the implementation of this proposed project, which has a budget of $570,000, including $70,000 in grant money for design and preparation of documents leading to construction.

☐ 2. CONNECT JACOBSON DRIVE

The Borough should explore connecting the Hollow with the Jacobson Drive-East Garden Road neighborhood by acquiring a trail easement through private property. The 0.06 of a mile connecting pathway is already used as a desire path but borders private homes. Extending the project will increase the number of residents who can access the trail, as well as into the neighborhood that borders Brentwood Park. The Borough should erect "respect private property lines" signs in this portion of this pathway.

STRATEGY 04:

Pilot a "neighborways" program

Neighborways are roads with low traffic volume that communities transform to prioritize pedestrian and cyclist activity using signage and traffic calming installations. The primary aim of implementing a neighborway program is to create a safe shared space that fosters a sense of community while offering a benefits such as traffic calming, increased recreation opportunities and promoting social connections among neighbors. By providing a safe network for pedestrians and cyclists, neighborways encourage outdoor activities and play, leading to an increase in physical connectivity. This approach has the potential to transform the way communities approach transportation and can play a vital role in promoting healthy and active lifestyles.

ACTION STEPS:

☐ 1. ACCEPT APPLICATIONS

Advertise the opportunity for residents to nominate a local residential neighborhood street for a pilot project.

☐ 2. PLAN A PILOT PROJECT

Select and plan the pilot project location and contact residents of the area. The Borough will need to determine the duration of installation (likely one spring or summer season), how to receive feedback on the project and other considerations, such as how street grade may impact the program.

☐ 3. INSTALL FEATURES

Install temporary or movable features that have notifications of the program and/or directional signage. Features might include sandwich boards or temporary pavement markings. There may be grant funding available to enhance the program further, adding features like street furniture or public art.

☐ 4. EVALUATE RESULTS

Evaluate the results of the program after the demonstration period and survey residents. These results will inform whether to broaden the program.

STRATEGY 05:

Advocate for pedestrian safety along Route 51

While the Borough does not have control over the Route 51 corridor because it is a PennDOT road, the community's connectivity is impacted by anything that happens on the road or with it. The Borough should monitor any betterment projects planned for Route 51 and use that moment to advocate (with the district and/or with state-level elected officials) for improved pedestrian infrastructure and connectivity. Amenities for these improvements might include pedestrian push buttons, sidewalks/sidewalk repairs, ADA curb cuts and high-visibility crosswalks.

Among the potential locations for pedestrian improvements on Route 51 are these, although other sites may also be desirable:

- **Route 51 and Brownsville Road** – existing sidewalks, pedestrian push buttons, and curb cuts line the four-way intersection. High-visibility crosswalks would enhance pedestrian safety.
- **Old Clairton Road and Towne Square Way** – There are two entrances to Brentwood Towne Square from Route 51, with bus stops located at these intersections. Improving conditions for transit riders would have additional benefits.
- **Greenlee Road** – This intersection is the major connection to Allegheny Health Network Brentwood neighborhood hospital.

ACTION STEPS:

☐ 1. STAY ABREAST OF PENNDOT PLANS

Use PennDOT Connects channels if a betterment project is listed for Route 51 in Brentwood and advocate for the community's desired pedestrian improvements. When warranted, approach state-level elected officials with any especially pressing concerns or requests to enlist their help in advocacy.

☐ 2. CONSIDER LOCAL CONTRIBUTION

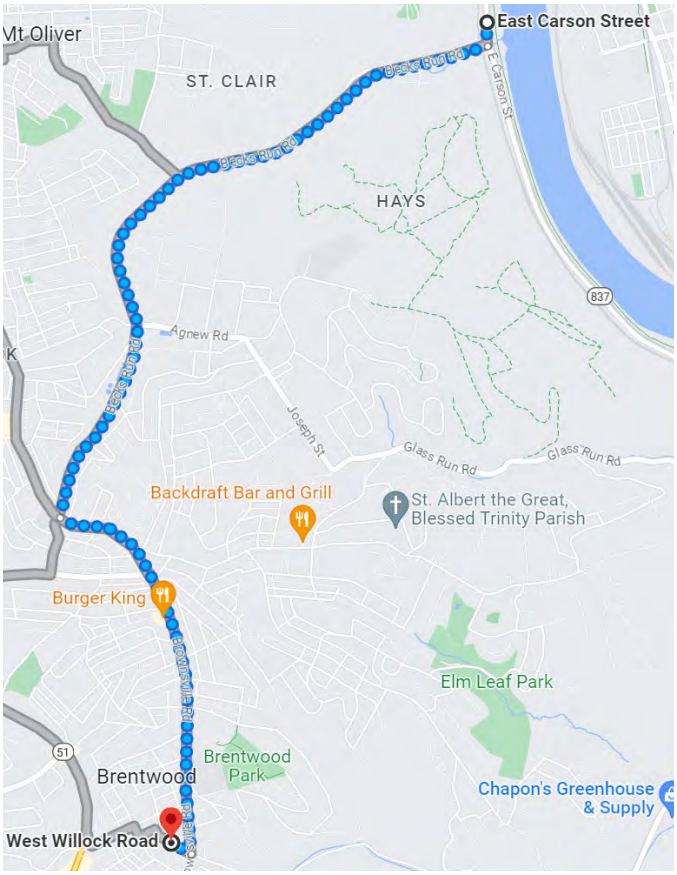
In some cases, the Borough is responsible for the maintenance of traffic control equipment even on roads it does not own or maintain. In the same regard, PennDOT may be more interested in negotiating desired improvements with the Borough if there is a municipal contribution.

STRATEGY 06:

Monitor GAP connection opportunities

The Borough should continue to monitor the feasibility of trail connections to the GAP trail should opportunities arise. Both potential routes identified during the planning process provide connectivity to Brentwood High School, Brentwood Park and the Brentwood Library. This could offer high-quality routes for the area and its surrounding localities. Additionally, both routes have the advantage of possible further connections to Hazlewood Green. Route 1 connects Brentwood to East Carson Street (which connects to the GAP trail, while Route 2 connects Brentwood directly to the trail.

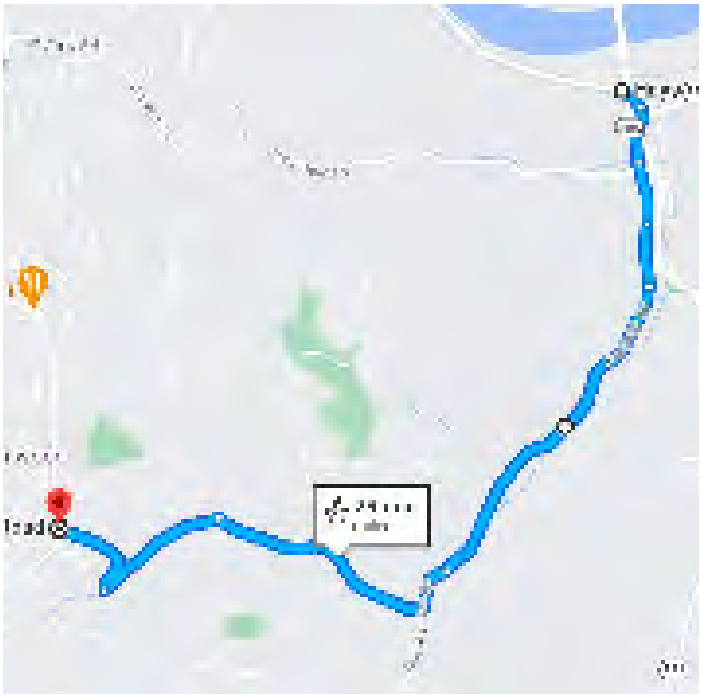
OPTION 1
EAST CARSON VIA BECKS RUN ROAD



This route totals approximately 3.5 miles of trails and takes about 30 minutes on a bike.

- This route requires less mileage of trail development than Option 2, but does not connect to the GAP trail (only to East Carson Street) because there is no access point over the train tracks.
- It is an additional 10-minute bike ride from this proposed trail start (the intersection of East Carson and Beck's Run Road) to the GAP trail via the Hot Metal Bridge. However, the East Carson Street segment connecting the two points is not currently bike-friendly.

OPTION 2
GAP TRAIL VIA BALDWIN ROAD



This route totals approximately 4.5 miles of trails and takes about 30 minutes on a bike. This route has less elevation change than Option 1.

- The benefit of this route is that it is mainly flat, making it a viable route for both experienced and inexperienced bikers.
- This route connects to the proposed trail design in Brentwood Hollow, between East Garden Road and Beechdale Street.
- It offers an opportunity to collaborate with Baldwin Borough and utilize some of the natural wooded areas between the municipalities. It also offers an opportunity to explore "Rails with Trails."

ACTION STEPS:

☐ 1. EXPLORE PARTNERSHIPS

The Borough should discuss with Baldwin Borough and Whitehall Borough whether the municipalities are interested in collaborating to create a bike trail. If these municipalities are interested, the City of Pittsburgh would be the next partner discussion. BikePGH is a local nonprofit organization that could offer expertise on partnership development and trail feasibility.

☐ 2. MONITOR GRANTS

Should recreational grants become available, the Borough should be ready to work with any interested partners to develop a proposal and pursue funding.

STRATEGY 07:

Publish the connectivity map

The Borough can enhance walkability by encouraging residents and visitors to explore walking loops of different lengths throughout the community. Staff should upload the map on page 72 to the Borough website, and (potentially with volunteer help) to an application such as AllTrails.

ACTION STEPS:

- [ ] **1. GET THE MAP OUT THERE**

  Decide the best medium to publish the connectivity map and upload it for walkers to use.

- [ ] **2. UPDATE THE MAP AS NEEDED**

  In coordination with the Borough Engineer, identify any additional walking loops or paths and update the mapping files as needed, then update the online map version and/or app data.

STRATEGY 08:

Enhance pedestrian accommodation

Safe, comfortable, and enjoyable pedestrian experiences are at the heart of connectivity in a community. Improving sidewalks so that they are free of obstacles or debris, creating an engaging walking experience, and expanding the pedestrian network will help Brentwood achieve its connectivity goals. While many of the connections in the Borough already exhibit many of these qualities, these intentions should be asserted during upgrades or new developments. Priority locations for pedestrian improvements are near high-activity areas such as schools, parks, along Brownsville Road and transit stop connections.

ACTION STEPS:

- [ ] **1. MAINTAIN THE STANDARD**

  Should development or street enhancement projects near high activity areas occur, the Borough should implement state standards for high-visibility crosswalks, pedestrian push buttons, ADA curb cuts and sidewalk width.

- [ ] **2. INTEGRATE ART**

  Identify areas for projects that enhance the pedestrian experience, such as parklets or public art.

STORYLINE TIE-IN:
Connectivity and Your American Dream

As became relevant to several Key Issues within this plan, walkability is an important part of life in Brentwood, a defining community characteristic to many who live here. The Borough's sidewalk network and transit connections make it possible to live here without owning a vehicle, which is a significant affordability advantage. When vehicle dependency is not a requirement, residents have more choice: Whether to incorporate exercise into dinner plans, whether to buy an e-bike and reduce emissions for short trips, whether to quickly stop into a local store while incidentally walking by. In this way and so many others, a strong and safe active transportation network enriches a community's quality of life.

MARKETING & COMMUNICATOINS



Introduction

FRAMING THE ISSUE

Reviewing Community Questionnaire results early in the planning process, the project Steering Committee arrived at a conundrum. People who live in Brentwood tend to appreciate all it has to offer, taking pride in a high-quality single-municipality school district, an expansive leafy tree canopy, walkability, stable traditional neighborhoods, convenient city access and a high-performing local government that provides a competitive array of amenities and services at a reasonable cost. **So where is the hype?**

Compared to other South Hills neighborhoods and communities, Brentwood flies low on the radar, a gem hidden to many who don't know better. Many residents who completed the questionnaire reported having been rooted here for a long time, due to having grown up in the area or otherwise having family history here. Fewer (but present) are newer residents who discovered Brentwood and chose to settle here within the last five to 10 years. Younger people and entrepreneurialism seem to flock to Mt. Oliver, to Allentown, to Mt. Lebanon, motivated by a *cool factor* that eludes Brentwood. The Borough offers a set of assets and advantages that would make it more competitive — if only they were better known. This chapter frames the issue as a matter of discerning and strategically communicating what kind of place Brentwood is and what is possible here.

Increasing the Borough's profile is important for a few related reasons:

- Adding to a sense of pride and value among the residents and business owners already located here, encouraging them to stay and engage
- Attracting additional business investment, which public input indicated is very important to residents. This was the highest-ranking priority in the Community Questionnaire: Providing a greater mix of local retail, services and restaurants. Reinforcing Brentwood's reputation as a desirable place will increase the marketability of its commercial real estate for business owners.
- Sustaining a richly diverse population at every life stage requires attracting young residents. As older homeowners turn over single-family homes, the Borough can sustain the stability of neighborhoods and its tax base by ensuring demand among a new generation of owners and renters.

The task at hand, then, is determining how to best tell Brentwood's story to those who need to hear it.

VISION

The Borough's reputation will grow as a great place to live, work, visit, and invest. Through solidifying its unique local identity and promoting its comparative advantages, the Borough will tell a story that captures the region's attention.

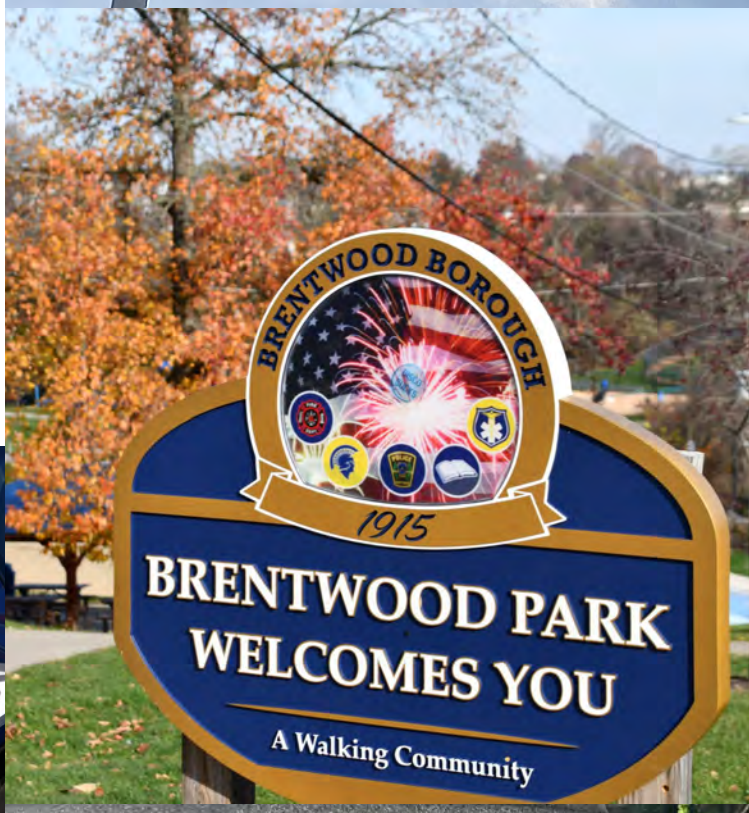
TALKING POINTS

- There are so many things to love about this community. Continuing to find ways to get the word out to residents and visitors will help the borough raise its profile.
- As Brentwood strives to increase its visibility, it can adopt more effective ways of touting its fundamental strengths, which residents see as:
    - Brentwood's convenience and walkability
    - Its friendly and neighborly feel
    - Its amenities and services, including the park and pool, Towne Square, library and public services
    - Exciting
- Brentwood is home to terrific community events. Developing additional sponsorship opportunities attractive to both local and outside businesses will allow the Borough to sustain and grow its already impressive array of public programming.
- Municipal branding and place branding are distinct elements of marketing and promoting a community. Using both in an intentional way is crucial to improving the overall effectiveness of the Borough's marketing and communications.
    - Municipal branding comprises the consistent use of selected identifiers, such as the borough's logo, colors and official or unofficial slogans.
    - Place branding is the how the community — beyond Borough government — articulates its sense of itself.
- Branding plays a role in the borough's physical appearance. An intentionally communicated local identity should inform design choices in the Borough's selection of public amenities, such as its light poles, decorative banners, benches and trash receptacles, and other items within the public realm.

EXPRESSIONS OF PLACE

In a community with such a long, storied and respected history as Brentwood, it is not difficult to find symbols of civic identity past and present. The blue and gold colors are proudly emblematic of both the Borough and the Brentwood Borough School District that shares its boundaries. The Borough logo appears in both physical and virtual spaces, on flags and signs in public spaces and on the Borough's website and social media. The logo is relatively complicated by today's design standards, incorporating several themes of identity that may be harder to read at smaller scale, but the pride it conveys is clearly legible. Reinforcing consistency and recognition of the municipal brand might involve setting more specific design standards for where and how the logo appears, as well as affirming that it simply captures and conveys community identity themes that are most important today.











WHAT IS BRENTWOOD'S BRAND?

The term branding gets used a lot these days. Generally, it is the process of giving meaning and identity to a specific organization, a place, a thing, a service or an idea. There are two main types of branding that Brentwood Borough (as a local government) and the community as a whole can utilize to elevate and promote Brentwood across the region.

MUNICIPAL BRANDING

Official Borough communications are the target for municipal branding. These should have a coherent, consistent and very intentional design ethos — including color palette, typography, logo, slogan and iconography — as part of a Borough brand. While a local government's brand identity contributes to the community's sense of place, it is a more specific package of materials and design elements that strategically work across all forms of media to raise the profile of both the municipality and the community it serves.

PLACE BRANDING

The community's place brand is broader and more dynamic than a logo and set of communications materials. Simply put, it does not belong solely to the municipality. A place brand should reflect a set of ideas a community has about itself and a story it wants to tell. This story should come from and be promoted by community members so that it evolves on its own as residents, businesses, and community organizations put their own spin on it.

The comprehensive planning process can serve as a powerful jumping off point for establishing a place brand, because the plan reflects where Brentwood has been and its vision for where the community will go in the next decade.

WHAT'S THE DIFFERENCE?

The City of Tulsa's municipal brand appears below in contrast to its unofficial place brand. City government uses the top brand package, while local businesses, residents and organizations have made the bottom branding concept their own expression of pride in place. What could a place brand for Brentwood look like?

Municipal brand:

CITY OF Tulsa
A New Kind of Energy.

Place brand:

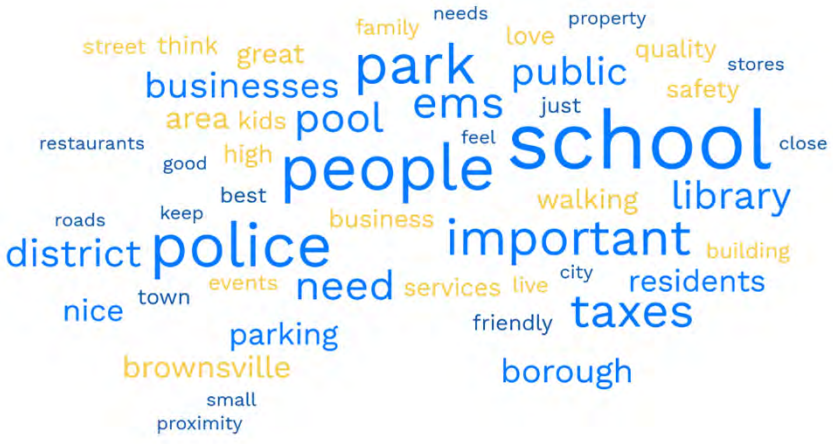


TAKING THE PULSE

The project team plugged the Community Questionnaire results into a framework for determining **heartbeat words** for Brentwood Borough. Residents and other interested parties submitted hundreds of comments about what makes this place special and assets to preserve and capitalize on. Distilling common motifs down to a few words helps to take the "pulse" of the community and get a clear sense of what is most important to its people.

Details on this exercise appear in the appendix. Each pulse word appears here with a value proposition and value statement to provide context on their intent. The Borough can carry forward the results of the exercise in continuing to refine and advance municipal and place branding.

Pulse words for Brentwood were as follows:



Word cloud for Community Questionnaire comments

ASSETS

gathering places, draws, anchor points

Value proposition: Enjoyable places to go and things to do – with others or alone – all in our Borough.

Value statement: Brentwood Borough helps its residents to stay engaged, socially interconnected and active with public assets and amenities that support a healthy and vigorous community. The Borough invests in programming and infrastructure that enhance civic life, community engagement and human interaction. It provides scheduled activities and parkland, recreation options and convenience to schools and other places that are important to residents. These community offerings help people to engage with each other, the natural world and their own well-being.

CONVENIENT

access, location, proximity

Value proposition: Find the things that make Brentwood your home right nearby.

Value statement: Brentwood Borough recognizes that a mix of public amenities and commercial offerings contributes to a sense of community that residents highly value. Convenient assets include walkable neighborhoods and commercial areas; schools; access to park and recreation facilities; and venues for leisure and entertainment. The Borough seeks this balanced mix of community assets to foster easy and convenient access to social and economic activity, community identity, and resident satisfaction.

FUNCTIONALITY

services, performance, smooth-running

Value proposition: Brentwood Borough runs well and maximizes every tax dollar.

Value statement: Brentwood Borough takes seriously its responsibility to spend tax money wisely and carefully. It places its highest priority on public safety through a well-trained police force. It respects the rights of property owners while also providing fair but assertive property code enforcement. It operates in a transparent, inviting manner, with a highly accessible staff.

CONGENIAL

personality, sense of community, easy-going

Value proposition: You have a place in Brentwood Borough.

Value statement: As an early 20th century suburb, Brentwood Borough exudes character, with big trees, single-family homes of varied architectural styles, and centrally located assets reachable on foot. With home prices considered mid-range in the Pittsburgh region, it can attract young families and retain older residents, creating a vibrant, engaging mix of generations. The Borough creates programs and supports policies that welcome newcomers, encourage mutual consideration and foster community interaction and a neighborly vibe.

Borough communications should consciously employ the words and phrases that best describe its current and aspirational conditions, as stated by residents via public input.

- In communications about business opportunities, vacancies and key site visions, the language presented here helps describe "who we are."
- In communications with residents and business owners, the language demonstrates the stated intention to be transparent and welcoming.
- The Borough should consciously embed its heartbeat words or amplifiers in routine communications and public notifications.

The Borough can employ the language with real estate agents at annual roundtables, encouraging them to articulate community character in these ways as appropriate.

When feasible and appropriate, the borough should tie actions, decisions and initiatives to the value propositions and value statements. These can help articulate the "why" that residents need to know.

Key Issue Strategies

STRATEGY 01:

Refresh Brentwood's municipal branding

The Borough's new website, *brentwoodpa.gov*, adds both aesthetic polish and well-organized functionality to an important platform for resident communication. Header homepage video footage featuring drone flyover highlights of treasured community assets provides an instant impression to the viewer of all there is to enjoy in Brentwood. A user-friendly financial dashboard makes complex accounting transparent to taxpayers. The Borough can build upon this significant communications advancement by conducting an intentional review of municipal branding across the board, to make sure — in the same manner — that all expressions across digital and print media, as well as impressions made around the community, tell the story of Brentwood as a special place with tremendous opportunity for all.

ACTION STEPS:

☐ 1. ESTABLISH BUDGET AND SCOPE

Borough Council should dedicate funding to a branding refresh, carrying forward the heartbeat words, amplifiers, value propositions and value statements developed during the Comprehensive Plan. These articulate the community's unique local identity and comparative advantages in the eyes of residents.

Expect that engaging a professional firm to assist with a branding update could cost $5,000-$10,000, though volunteer contributions and the progress made during the plan could offset cost. The desired end product might be a set of design alternatives and ultimately a branding toolkit/package with a set of guidelines for how it can be used and/or modified. Consider the full range of applications: Municipal signage, vehicle decals, social media and web use, letterhead and business cards, etc.

2. APPOINT AN AD HOC WORKING GROUP

Borough Council can start this process by appointing an ad hoc advisory working group of five to seven volunteers, ideally involving residents with professional expertise in graphic design, marketing, strategic communications and/or similar fields. This group would help assess existing branding, provide input on any new materials that develop and make recommendations to Council.

3. TAKE STOCK OF EXISTING BRANDING

Compile a review of all current Brentwood Borough branding elements, the current uses of municipal branding and any policies governing use and application of the logo and any associated branding materials.

4. VET ALTERNATIVES

Evaluate any resulting design alternatives in light of the storylines in this Comprehensive Plan: How can municipal branding reinforce what is special about this place and honor the pride in place its residents already have? Consider involving the public in later stages of review prior to officially selecting and/or refining an alternative.

5. DEVISE AN EFFICIENT ROLL-OUT PLAN

Once a branding toolkit and strategy is selected, establish a plan for integrating the new materials that minimizes financial impact. For instance, prioritize digital rollout and replace existing materials with new as they need to be reordered or reach the end of their useful life.

STRATEGY 02:

Make a slogan or tagline happen

The social media hashtag **#BrentwoodDoesItBetter**, which has started to appear on Borough accounts, is a brief and memorable capture of the storylines at the heart of this plan. Brentwood stages events as a dynamic, exciting platform for inclusive community. Brentwood achieves local government excellence. Brentwood neighborhoods are the types of places people dream of living. In short, whatever "it" might be referring to in any given case, it's no stretch to claim that the Borough does it better.

Using a tagline supports local pride in place and — who knows? — may result in unofficial uptake as place branding, should someone like the idea enough to emblazon it on T-shirts or bumper stickers.

ACTION STEPS:

☐ 1. FORMALIZE A TAGLINE, CONTINUE USE

Where appropriate, such as when promoting community events or sharing Borough news online, officials, volunteers and staff should look to incorporate #BrentwoodDoesItBetter or a similar local slogan. Using a tagline as a hashtag has the advantage on social media of becoming a searchable term, thus people searching it will see an array of posts highlighting exciting local happenings. The tagline could also be incorporated into newsletters, flyers or other communications in creative ways.

Note that there is always the possibility of unintended use — picture someone posting a pothole photo with the hashtag #BrentwoodDoesItBetter. This is not necessarily a negative, as any uptake of the tagline broadens the recognition it receives.



2. FEATURE THE TAGLINE AT EVENTS

Existing community events offer an opportunity to further elevate local identity and reputation, and incorporating a tagline is a relatively simple way to accomplish this. Finding ways to feature the tagline in event promotion and day-of materials would make it more recognizable, especially where events create great moments that reinforce its meaning.

3. ENCOURAGE PEOPLE TO MAKE IT THEIR OWN

Another way to encourage uptake of the tagline is to organize a giveaway promotion or competition that encourages people to creatively use the hashtag, perhaps in the design of place branding materials. This could be a feature of an existing event, such as Community Day or Taking it to the Streets. For instance, challenge residents to come up with the best design for a tagline shirt, poster or bumper sticker and put the results up for a community vote online, then distribute or sell swag with the winning design at a future event. Local businesses may be willing to help make this happen.



Color cohesion between school district and municipal branding goes a long way toward reinforcing common community pride.
Source: Ryan Reax, ryanreax.com

STRATEGY 03:

Plant the place brand seed

Expressions of a place brand can help Brentwood capture the elusive "hip factor." These expressions might include materials gathered or developed in advance that depict Brentwood as it wants to be known, ideally developed organically by people who care deeply about this place.

It can benefit the community for the Borough to be public about its desire to develop and share its storylines and sense of place. Opportunities to help place brand grow organically could take the form of working with a vendor to produce a Brentwood-specific item, hosting a contest or promotion to engage people in creatively expressing pride or other initiative to get people excited about celebrating and communicating about their place.

The South Hills has several fun examples of this working. A limited run of T-shirts featuring a Dormont map has created a coveted collector's item worn proudly by civic die-hards. In Mt. Lebanon, a local screenprinter has created a line of its own "LEBO" designs, including its own take on the school district's blue devil mascot. Relatively inexpensive, community-minded promotions can go a long way in helping residents and businesses represent a place in which they already have pride.

> **"We noticed that the Mt Lebanon Blue Devils never seemed to use the same icon – there was always clip art or something stolen from the web or another team...and we just didn't feel right about it...so we created BLUE LOU...the Mt Lebanon Blue Devil...and hope all of Mt Lebo embraces him as their own."**
>
> *– Commonwealth Press*

ACTION STEPS:

☐ 1. SEEK OPPORTUNITIES FOR CREATIVE ENGAGEMENT

Building relationships with existing local businesses and strategically recruiting new investors (see the Development & Redevelopment chapter) should involve exploration of how the Borough and business can work together to promote one another. Could a local brewer or distiller can create a limited edition Brentwood-themed product? Could local restaurants use drink coasters promoting Borough branding or events with a QR code link? Would property owners participate in a themed crawl-style event to draw additional foot traffic?

STRATEGY 04:

Reinforce local identity in the public realm

The term "urban fabric" can be used to describe the collective spatial and physical characteristics that make up a community. Its buildings, street layout, sidewalks, landscaping, and the spatial relationship between these features all work together to make up its urban fabric.

Brentwood has many distinctive features or characteristics that currently define and enhance the urban fabric, such as Brentwood Park, the Borough's rich mix of architectural styles and the streetscaping along Brownsville Road.

This strategy centers on the Borough using the public realm to reinforce community identity. It includes recommendations on design elements such as street furniture and other ornamental pieces that relate to the community's sense of place. These contribute to the overall urban fabric of the Borough but also tie into elements of Brentwood's municipal brand. (Recommendations about the design and function of roads, sidewalks, and other infrastructure components are covered in the Brownsville Road Key Issue chapter.)

ACTION STEPS:

☐ 1. DEVELOP EVERGREEN "LIBRARIES" OF USEFUL CONTENT

Develop base graphic design elements for Taking It to The Streets and other annual community events so that promotional materials can be quickly developed with little additional staff time commitment.

Assemble and organize a library of stock photographs and videos to be used from one year to the next for events or general promotions. An intern could develop a cloud- or server-based file management system so content can be easily accessed. Consider recruiting students or other community volunteers to gather good drone footage (lawfully), or other "evergreen" images and video.

☐ 2. INCORPORATE BRANDING IN NEW BANNERS

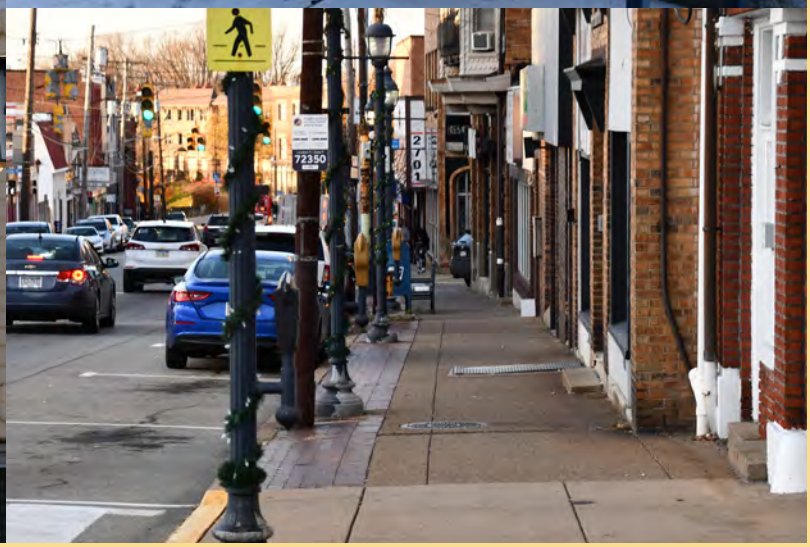
Street banners represent an opportunity to introduce and reinforce updated branding concepts. New designs for installation should incorporate any updated branding, as well as capitalize on opportunities here and there to remind those passing through the space that #BrentwoodDoesItBetter.

GOLD STRANDS FOR BRENTWOOD'S URBAN FABRIC

Elements of streetscaping and other features currently establish a visual setting for the public realm, particularly along Brownsville Road. Future investments should support a cohesive, unified statement of identity through public improvements through incorporation of like colors, materials, styles and treatments.







3. REVIEW AND IMPLEMENT DESIGN STANDARDS

Council should direct the Planning Commission to work with the Borough Engineer in reviewing the street furnishing specifications contained in the ordinance, which reflect conflicting design languages in some cases. Consider updating to specify more closely matched styles, considering affordability, durability and availability. The design of much of the street furniture already in place can serve as inspiration, with a focus on matching style and aesthetic for future improvements.

STRATEGY 05:

Boost public events with additional sponsorship

Brentwood's calendar of public events is among the strongest of any municipality in the South Hills. Staff and community members work together throughout the year to organize and stage these events, which draw thousands of residents and build the Borough's reputation as a destination and gathering place. As the Borough looks to build on its success, this plan recommends developing a suite of sponsorship packages for some of its key events. This will help improve the Borough's ability to further grow events and elevate their profile.

The following action steps lay out a systematic approach to developing sponsorship packages, setting price points and maximizing value for both sponsors and the community. The Borough's ability to grow and manage events, especially if sponsorship packages include additional benefits for sponsors, will depend to a large extent on the capacity of staff and volunteers to handle additional responsibility.

ACTION STEPS:

☐ 1. COLLECT THE DATA

Staff and officials, especially those who have been involved in securing sponsorship for past events, should develop a working list of all Borough events that could benefit from sponsorship, information about past event funding and a set of goals the Borough would like to achieve for sponsorship. Specifying goals will help clarify the scope and scale of the work to do, which may inform who is involved in carrying it out. For instance, goals might be a specific funding target, engaging new local businesses, rolling out new sponsorship strategies and/or attracting investment from outside the Borough.

This will also involve collecting data, such as past event attendance estimates and number of views for social media posts, email blasts, etc. Potential sponsors use this data to evaluate opportunities. If an attendance estimate is lacking for a certain event, approximations can be made through photograph analysis — for instance, counting the number of attendees within a certain known area or distance depicted in a photo, then multiplying that area or distance across the total area or distance. Attendance clickers can be useful at events with a controlled point of entry.



Residents and visitors line the route of the 2019 July 4 parade.

☐ 2. DETERMINE ADVANTAGEOUS SPONSORSHIP OPPORTUNITIES

For each event that could benefit from additional sponsorship, devise a set of exposure options and/or other considerations that will make sponsorship appealing to the target vendors or organizations. Some may prioritize brand visibility and will be willing to pay for logo inclusion on banners, posters, event promotion materials, T-shirts or other merchandise. Others may be most interested in interfacing with attendees or speaking to the crowd.

Assign prices for graduating sponsorship levels according to the value of exposure or opportunity that comes with each. The Borough could also consider offering event naming rights at the highest sponsorship level or customize sponsorship opportunities according to specific event or vendor.

As a point of comparison, Cranberry Township (about three times Brentwood's population) offers Easter Egg Hunt event sponsorship at $1,250, which includes an on-site booth; logo on all event correspondence; materials displayed at the event; social media recognition and tagging; and website logo with link and direct email blast recognition. A "supporting sponsor" level for its more visible Concerts in the Park event series costs $2,000, whereas a booth-only sponsorship is $500 and "presenting sponsor" is a presumably exclusive higher tier.

☐ 3. EXPAND OUTREACH TO POTENTIAL SPONSORS

Engage volunteers in brainstorming and building out a list of potentially interested sponsors for each event. Where a staff member, official or volunteer has a personal connection, employ this in sending out information about new sponsorship opportunities. When in doubt, send it out.

STRATEGY 06:

Methodically "sell" the community to likely audiences

Brentwood can raise its profile in the Pittsburgh region by taking these steps (and brainstorming others).

☐ 1. GET ON THE CALENDAR

Add prime Brentwood events to the *Visit Pittsburgh* events calendar and other selected calendars, such as those of young professional associations or university alumni groups

☐ 2. CREATE A PROMO VIDEO

Use drone footage and other video from special days in Brentwood to tell the community's story. Make this video available on the Borough's website and share the link with real estate agents, the school district and others.

☐ 3. CONTINUE SOCIAL MEDIA "EVENTS"

Continue consistently creating social media event pages that people can follow and use to signal interest or attendance plans. These are easily shared and will remind those who interact as the event approaches. They are also platforms to communicate developing event details or associated opportunities.

☐ 4. PITCH THE STORY

Develop and maintain a list of news reporters' contact information for pitching unique stories or to contact in the event of an emergency (to provide official statements or information). Reach out to establish a Borough point of contact. The source-reporter relationship is mutually beneficial.

☐ 5. CONNECT WITH REAL ESTATE PROFESSIONALS

Host annual roundtables with local real estate brokerages or firms to communicate municipal initiatives and learn what they are hearing from customers.

STORYLINE TIE-IN:
Sponsorships and Local Government Excellence

In collaboration with partner organizations and volunteers, the Borough already works hard to organize and stage a lively and popular series of community events throughout the year. While the sponsorship expansion action steps in this chapter do represent a significant amount of work, the results would help lift some of the cost burden off the Borough and could have exponentially beneficial impacts on raising the community's profile.

A key part of building up a successful sponsorship package will be collecting information about sponsor's return on investment. Keeping lines of communication open both before and after events take place will help the Borough evaluate the success of its sponsorship offerings and allow it to build relationships and collect testimonials for future marketing purposes.

OTHER ISSUES



Introduction

WHAT ABOUT _____?

Brentwood created this plan in the Implementable Comprehensive Plan model recognized by the state Department of Community and Economic Development as a best practice. Accordingly, this plan is built around a limited handful of Key Issues that public and stakeholder engagement determined would be the most important for Brentwood Borough to address during the next decade. Rather than issuing surface-level recommendations for every possible topic — an old-school planning approach that did not engender much action — the Implementable Comprehensive Plan focuses limited resources on deep-diving to build capacity and strategy for progress on a smaller set of focused Key Issues.

This chapter captures items that are important for the plan to memorialize, but:

- Are broad in nature, not really fitting into any of the Key Issue categories
- Did not rise to the level of a Key Issue, or
- Would be a Key Issue if the community had enough control to make an impact.

The issue of Route 51 falls into the latter category. This auto-centric corridor and its many problems surfaced many times throughout public and stakeholder engagement. However, PennDOT controls what happens within the right-of-way, and private property owners primarily control what happens along it. Because this wasn't an issue on which the Borough would be able to develop strategies to really move the needle, it falls into this chapter — important to address, though a bit beyond Borough reach. Borough officials and staff can use the Route 51 vision in this chapter to continue their advocacy work, demonstrating a broad base of support for transforming the road into a safer and more pleasant route.

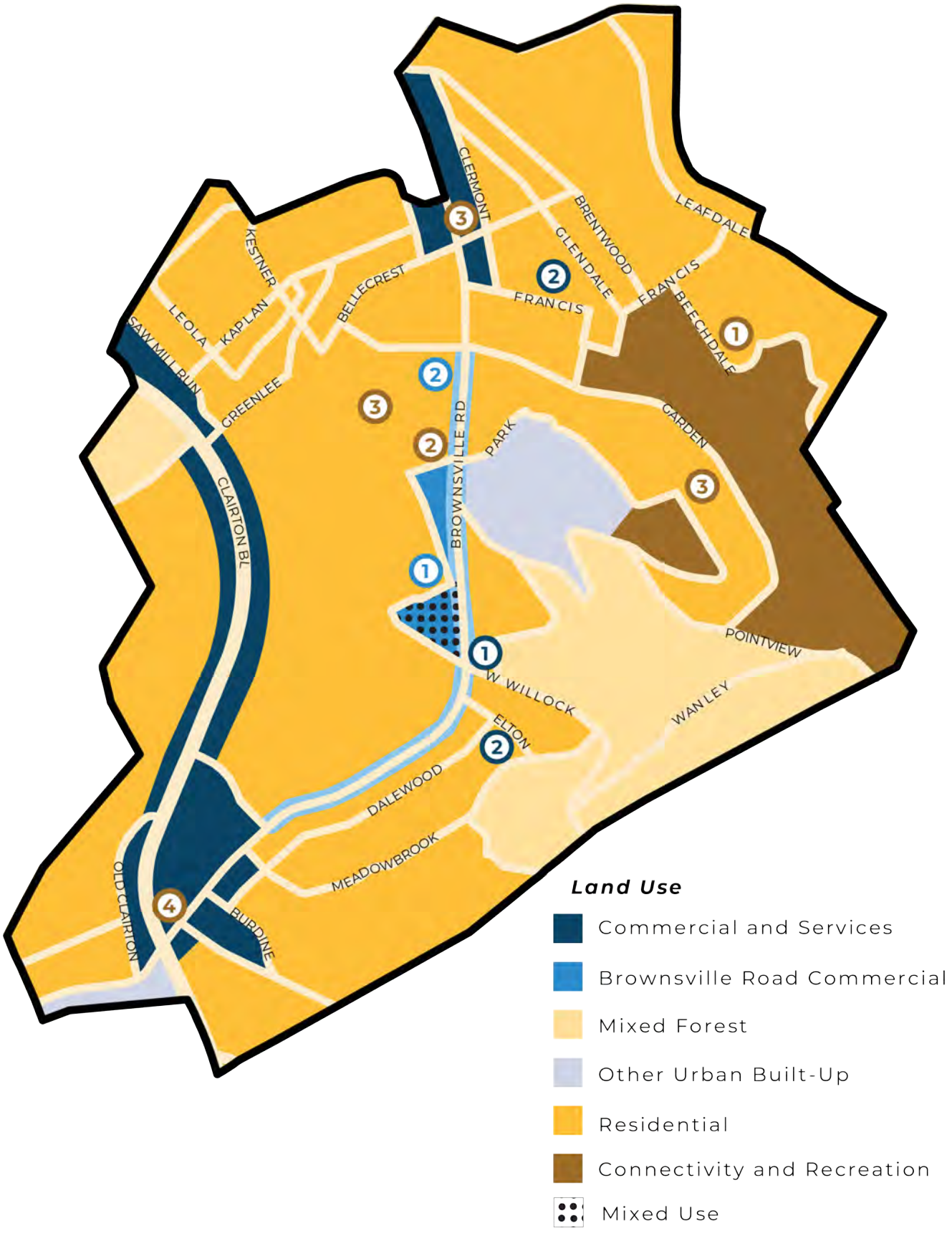
Route 51

This state route is arguably the worst driving experience in Allegheny County, with regular heavy traffic volume alternating between hard acceleration and short stops within narrow lanes, vehicles entering and exiting unexpectedly through curbless stretches, a loud proliferation of discordant signage, frequent storm flooding, a lack of continuous sidewalks or even road shoulder for pedestrians and cyclists who brave the route, and a mishmash of building styles and conditions with no cohesive orientation to the road or one another. For everyone except those in the market for a used vehicle from one of Route 51's many sales lots, this corridor is mostly just a frustration to endure on the way somewhere else.

This was not lost on the 600+ residents who completed the Community Questionnaire, many of whom shared a desire to see this important corridor within Brentwood become more safe, functional and attractive. The Borough does what it can, in that regard: It does not control road design or maintenance, access management or pedestrian facilities, but it enforces a well-crafted zoning overlay district and capitalizes on opportunities to advocate for better conditions. Along the roadside, the Borough has also explored its options for compelling the revitalization of particularly run-down commercial buildings, recognizing that beyond code enforcement, this will require cooperation.

What this plan can do to support better conditions along Route 51 is reaffirm the Borough's vision for its future. Brentwood's Route 51 should be a reliably safe thoroughfare that balances the needs of all road users, an attractive and functional public realm that incorporates green infrastructure to manage stormwater and extends the Borough's tree canopy. Property owners maintain and improve their buildings, lots and landscaping to achieve a high quality standard and reinforce Brentwood's storied sense of identity. Redevelopment should introduce order and beauty, inspiring drivers to slow down and experience community along the way.

Future Land Use Map



Future land use

As a substantially built out municipality, Brentwood Borough offers a variety of stable neighborhoods featuring a variety of housing types, high-quality recreation and civic amenities and several business districts. While this plan does not envision sweeping land use changes, future site-specific investments are very important to this plan and are illustrated in the map on the previous page. The Borough will hold future redevelopment accountable, to the extent possible, to reinforcing and enriching the built environment and public realm of each neighborhood, while providing equitable opportunities for people to live, invest, play and grow in this proud and vibrant Borough.

Color categories in the Future Land Use Map correspond to general types of land use or development, whereas numbered sites are explained in the legend below, which refers to strategies throughout this plan.

Site-Specific Recommendations

Physical Connectivity

1. Brentwood Hollow Hiking Trail
2. Pedestrian Improvements along Brownsville Road
3. Priority Stair Upgrades
4. Route 51 Pedestrian Improvements

Brownsville Road

1. Site of Old Borough Building
2. Brownsville Road Streetscaping

Development and Redevelopment

1. Site of new Brentwood School Building
2. Redevelopment of former Elementary School Sites

High-quality facilities

The Borough is known for exceptional public facilities, from its iconic swimming pool complex to beautiful parks and other gathering spaces. Public engagement during this planning process affirmed that the Borough should continue to invest in sustaining and improving these assets. Needed projects in coming years include increasing the accessibility of sports fields and making capital upgrades to the library. Other such future investments are consistent with the vision and engagement developed during this plan.

Community development objectives

The community development objectives that underpin Brentwood Borough's current Zoning Ordinance are as follows:

- Distribute land uses to meet the physical, social, cultural, economic, and energy needs of present and future populations;
- Ensure that new development and redevelopment of existing properties is compatible with surrounding development in use, character and size;
- Provide for land uses that serve important public needs including a variety of housing options and employment generators;
- Protect and enhance property values; and
- Protect natural, historic and environmental resources.

These objectives remain relevant, and many of this plan's strategies will work to address them. This plan adds:

- Maintain and expand safe, efficient and comfortable pedestrian routes;
- Enhance local entrepreneurial opportunity, particularly through strengthening fine-grained business districts characterized by a high-quality public realm; and
- Prioritize sustainable approaches, design and practices.

Consistency

This Comprehensive Plan is required to achieve consistency with Allegheny County's comprehensive plan, *Allegheny Places*, and it must meet the requirements of the state's Municipalities Planning Code (MPC) Article III, Section 301. The following is a summary of those MPC requirements and a reference for how this plan addresses them.

MPC requirement	Where it appears in the Comprehensive Plan
Statement of community development objectives	Page 104
Plan for land use	Page 102
Plan to meet housing needs	Statement in CDOs on page 104, recommendations in the Development and Redevelopment chapter
Plan for movement of people and goods	Related recommendations are focused in the Physical Connectivity and Brownsville Road chapters, as well as scattered strategies for Route 51.
Plan for community facilities	Interwoven throughout, with specific references in Brownsville Road, Development and Redevelopment and Marketing and Communications, as well as a statement in CDOs on page 104
Statement of interrelationship among various plan components	The nature of the Implementable Comprehensive Plan model is to focus on intersecting major issues in the community. Each issue tends to address multiple planning elements in an integrated manner. For example, Brownsville Road improvement strategies in the plan involve economic development, placemaking, infrastructure, environmental considerations, community facilities, branding and marketing.
Short- and long-term implementation strategies	Found in each chapter for the specific issue.
Statement that existing and proposed development is compatible with existing and proposed development in adjacent communities and consistent with the County Comprehensive Plan	The strategies in this document are consistent with "Allegheny Places," the county comprehensive plan. The county's plan identfied the Route 51 corridor as a major thoroughfare, with some flood-prone nearby areas as Greenprint. Nearby is a corridor "Place" in neighboring Whitehall. The Borough's strategies, particularly for revitalizing its historic Brownsville Road business district as a walkable hub, incorporate strategies found in "Allegheny Places." The Borough routinely coordinates plans with neighboring communities and has identified no potential conflict with this plan.
Plan for protection of natural and historic resources	The protection of natural resources and green space is embedded throughout plan strategies, particularly as the Borough looks to protect and enhance its impressive tree canopy and continue to protect and preserve the historic assets that make it a special place.
Plan for reliable supply of water	Pennsylvania American Water (PAWC) Pittsburgh provides water to Brentwood Borough's homes and businesses. No change in capacity is anticipated. In 2020, Brentwood became the first smaller community in Allegheny County to sell its sanitary sewer system per Act 12 of 2016.



BOROUGH COUNCIL INFORMATIONAL SHEET
AGENDA ITEM NO. 15.b

Action Item

SUBJECT: **Consider ICMA Conference Race Sponsorship**

DATE: **August 19, 2024**

PRESENTED BY: **GEORGE ZBOYOVSKY, PE, ICMA-CM**
BOROUGH MANAGER

SUMMARY:

Summary for Brentwood Borough Council:
1. Event: 5K Run/Walk as part of the 2024 Annual ICMA Conference in Pittsburgh, Pennsylvania.
2. Date: Sunday, September 22, 2024, from 8:00 am to 10:30 am.
3. Location: Three Rivers Heritage Trail along the Allegheny River.
4. Purpose: Part of the conference sporting events program for attendees and their families.
5. Fundraising goal: $5,000 in sponsorships to cover permits, shirts, and timing equipment.
6. Sponsorship levels:
   - Gold: $1,000
   - Silver: $300
   - Bronze: $200

Silver Sponsorship ($300) benefits:
- Logo displayed on each participant's race shirt
- Logo displayed at the race sign-up table and Host Committee Lounge during the conference at the Pittsburgh Convention Center

BUDGET IMPACT:

01-463-340 Advertising/Marketing

2024 Budget = $2,000.00
YTD Expenditures = $0.00
Balance = $2,000.00

BUDGET NUMBER:
01-463-340 Advertsing/Marketing

RECOMMENDATION:

Mr. President, I move to authorize the Borough to purchase a Silver Sponsorship associated with the 2024 International City/County Manager's Association (ICMA) Annual Conference 5K Run/Walk in the amount of $300 to be paid from the Borough's 2024 General Fund Line Item 01-463-340 Advertising/Marketing.

ATTACHMENTS:
ICMA 5K Info..pdf

2024 ICMA ANNUAL CONFERENCE

SEPTEMBER 21–25 | PITTSBURGH, PENNSYLVANIA

Host Committee

Co-Chairs:

Denise Fitzgerald

Kevin Flannery

Committee Members:

Jerry Andre

Toby Cordek

Ben Estell

Jerry Fitzgerald

Donna Flannery

Tim Little

Chris Lochner

Jan Lochner

Dave Pribulka

Mark Mansfield

Steve Morus

Kathy Morus

Dan Santoro

Amanda Serock

John Schwend

R J Susko

Sponsorship Information

Dear Friend,

On Sunday morning September 22nd the International City Management Association (ICMA) 2024 Conference Host Committee will be presenting a 5K Run/Walk on the Three River Heritage Trail for conference attendees and their families. This event is being held as a part of the conference sporting events program.

To make this event possible we need your help! It is anticipated that we will need to raise $5,000 in sponsorships to offset the cost of permits, shirts and a timer for this event to be successfully held. The attached sponsorship form will provide you, the municipality you represent, with various sponsorship options. It is the hope of the Conference Host Committee that you will consider supporting this conference event.

The sponsorship race shirt that was used at the 2007 ICMA Conference for this event is pictured on the right. It provides an example of what your municipality's sponsorship could look like. This year's shirt design and color combinations have yet to be finalized but will be somewhat like that in the picture



Thank you for your kind consideration.

ICMA 2024 Conference Host Committee

Chris Lochner
Conference 5K Race Director



2024 ICMA ANNUAL CONFERENCE

SEPTEMBER 21–25 | PITTSBURGH
ALLEGHENY COUNTY, PENNSYLVANIA

5K Run/Walk Sponsorship Opportunities Form

Gold Sponsorship $1,000.00

- Logo of Municipality or Company prominently displayed on each participant's race shirt.
- The Municipality/Company logo displayed at the race sign-up table and at the Host Committee Lounge during the conference in the Pittsburgh Convention Center.
- Promotional materials/information regarding Municipality or Company placed in race participants goody bag

Silver Sponsorship $300.00

- Logo of Municipality or Company displayed on each participant's race shirt.
- The Municipality/Company logo displayed at the race sign-up table and at the Host Committee Lounge during the conference in the Pittsburgh Convention Center.

Bronze Sponsorship $200.00

- The name of Municipality or Company displayed on each participant's race shirt.
- The Municipality/Company name displayed at the race sign-up table and at the Host Committee Lounge during the conference in the Pittsburgh Convention Center.

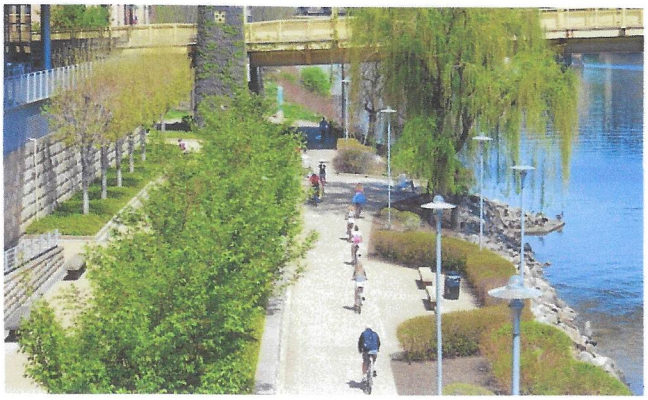
Check payable to: WAPMM
c/o Mark Mansfield, Assistant Manager
Township of Upper St. Clair
1820 McLaughlin Run Road
Upper St. Clair, PA 15241

Municipality/Company Name: _____

Contact Name:_____ Email:_____

Note: Logo information should be in digital form and sent to: candjlochner@gmail.com

THANK YOU!



2024 ICMA ANNUAL CONFERENCE

SEPTEMBER 21–25 | PITTSBURGH
ALLEGHENY COUNTY, PENNSYLVANIA

5K Run/Walk – General Information

5K Run/Walk Event – Pittsburgh (Three Rivers) Heritage Trail

The Three Rivers Heritage Trail is a designated National Recreation Trail system in the Pittsburgh region. This 33-mile nonlinear trail has segments on both banks of the Allegheny, Monongahela, and Ohio Rivers within Allegheny County with access to city of Pittsburgh neighborhoods, river town business districts, and local attractions. The trail promotes a healthy lifestyle, is popular for recreation, and provides a safe route for non-motorized transportation.

This 2024 ICMA Conference Event will be held on the section of trail stretching from the Borough of Millvale Riverfront Park to Allegheny Landing/North Shore Park located along the Allegheny River.

The event is open to conference participants of all ages who will have the opportunity to take in views of the downtown Pittsburgh urban landscape along the way. The run/walk will end in Allegheny Landing/Northshore Park, adjacent to PNC Park (home of the Pittsburgh Pirates) underneath the Roberto Clemente Bridge – which is within walking distance of the David Lawrence Convention Center and most conference hotels.

Event Date: Sunday, September 22, 2024 8:00 am – 10:30 am.

Location: Pittsburgh (Three Rivers) Heritage Trail along the Allegheny River from the Borough of Millvale to the City of Pittsburgh's Allegheny Landing Northshore

Contacts: Host Committee
Chris and Janet Lochner
candjlochner@gmail.com or (412) 638-9493

IF YOU WOULD LIKE TO VOLUNTEER AND HELP OUT - WE CAN USE YOU!
Contact Chris Lochner at candjlochner@gmail.com or at (412) 638-9493.

Thank you.

BOROUGH COUNCIL INFORMATIONAL SHEET
AGENDA ITEM NO. 15.c

Informational Item

SUBJECT: **FYI - Community Affairs Committee meeting.**

DATE: **August 19, 2024**

PRESENTED BY: **GEORGE ZBOYOVSKY, PE, ICMA-CM**
BOROUGH MANAGER

RECOMMENDATION:

Mr. President, the Community Affairs Committee will be meeting this Monday, August 26th, 2024 at 6:00 PM.

ATTACHMENTS:

BOROUGH COUNCIL INFORMATIONAL SHEET
AGENDA ITEM NO. 15.d

Discussion Item

SUBJECT: **Discuss Borough Stadium use policy - Permit required for ten (10) or more.**

DATE: **August 19, 2024**

PRESENTED BY: **GEORGE ZBOYOVSKY, PE, ICMA-CM**
BOROUGH MANAGER

SUMMARY:

155-11 Stadium
This section outlines the responsibilities of individuals or organizations renting the Brentwood Stadium, including the lower ADA Parking Lot, also referred to as the Windsor Parking Lot which emphasizes the obligation to accommodate requests from the permit holder's attendees with disabilities requiring the use of the ADA Parking Lot.

A. Stadium: Use permit is required. Casual use of less than ten (10) may not need a permit.

155-12 Dek Hockey Rink
A. Dek Hockey Rink: Use permit is required. Casual use of less than five (5) may not need a permit

ATTACHMENTS: